

WATER RESOURCES DEPARTMENT
GOVERNMENT OF BIHAR
OFFICE OF THE EXECUTIVE ENGINEER,
SONE CANAL DIVISION, KHAGAU
eeekhagaul@gmail.com

SHORT TERM NIQ NO:- 02/2026-27/Khagaul, Patna

Letter No- 1564

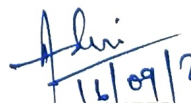
Date: 16/09/2026

Selection of an agency to facilitate the participation of WRD, BIHAR in **9th India International Water Week-2026**, during 22nd to 26th September 2026 at Bharat Mandapam, Pragati Maidan, New Delhi.

WATER RESOURCES DEPARTMENT, Government of Bihar with an objective to facilitate the participation of WRD, BIHAR for **9th India International Water Week- 2026**, invites agency proposals for the participation as exhibitors being set up to showcase the WRD Schemes and Plannings plague card of "ASHA (Automated Solar-Powered High Efficiency Irrigation Water Application) Model- Based Scheme for the distribution of available surface water through a solar-powered pressurized pipeline system. The minimum booth / stall space is 09 sq. mtr. Interested parties may submit their proposals with requisite documents in Office of the Executive Engineer, Sone Canal Division, Khagaul/ Office of the Superintending Engineer, Sone High level Canal Circle, Aurangabad/ Office of The Chief Engineer, Irrigation Creation, WRD, Aurangabad up to 19-09-2026, 1500 hrs . The submitted proposals will be opened on 19-09-2026, 1600 hrs at Office of the Executive Engineer, Sone Canal Division, Khagaul, WRD, Patna, Bihar, India. WRD reserves the right to reject any or all the proposals without assigning any reason thereof. For any queries please respond on email: eeekhagaul@gmail.com. WRD reserves the right to cancel this invitation and /or invite fresh NIQ with or without amendments to this invitation, without liability or any obligation for such invitation.

S.NO.	DESCRIPTION	DATE/DETAILS
1	Issue of the NIQ	16-09-2026
2	Date & Time of Quotation submission-	19-09-2026, upto 3:00 PM
3	Place of Submission of Quotation-	<u>In Office of the-</u> 1. C.E., Irrigation Creation, WRD, Aurangabad 2. S. E., Sone High level Canal Circle, Aurangabad 3. Executive Engineer, Sone Canal Division, Khagaul
4	Date & Time of Pre-Bid Discussion-	17-09-2026 (in Office hours) <u>Venue-</u> Office of the Executive Engineer, Sone Canal Division, Khagaul
5	Date & Time of Opening of Quotation-	19-09-2026, on 03:30 PM
6	Place of Opening of Quotation-	As mentioned in S.N- 03 (at Submission Place)
7	Method of Selection	On cost basis

Any queries should be submitted at eeekhagaul@gmail.com with subject: NIQ NO:- 02/2026-27/Khagaul, Patna, queries' before the stipulated date.


16/09/26
EXECUTIVE ENGINEER
SONE CANAL DIVISION, KHAGAU
MOB- 7463889567
16/09/26

1. SCOPE OF WORK

For the scope of this Quotation/ Conference/ Workshop/ Seminar on the occasion of **9th India International Water Week- 2026**, Bharat Mandapam, Pragati Maidan, New Delhi to fabricate booths / stalls, with provision for display of publicity material only within their own booths/ stalls. The minimum booth/ stall space is (3m x 3m) 09 sq. mtr. WRD, Bihar wishes to exhibit it's achievements as below-

- (a) Model of ASHA (Automated Solar-Powered High Efficiency Irrigation Water Application) Model-Based Scheme for the distribution of available surface water through a solar-powered pressurized pipeline system (Short Note and Video is attached for Reference)
- (b) The location for the event will be Bharat Mandapam, Pragati Maidan, New Delhi.
Date of Exhibition will be 22nd to 26th September 2026 .

The proposals are invited for the following requirements, all proposals must be made on the basis of, either meet or exceed, the requirements contained herein. All offerors must be able to provide:

A. General Requirements – Stall Setup

- I. Design, fabrication, setup, installation and dismantling of stall.
- II. Organizing Event Planning activities.
- III. Setting up VVIP lounge.
- IV. LED P2 Indoor video wall
- V. Meeting tables with 1-seater sofas – 3 nos sets
- VI. LED lights & Power Sockets.
- VII. 10 spare Chairs.
- VIII. Area Deployment [will be 09 sq. mtr].
- IX. Dustbins.
- X. Card Bowls with refreshments.

B. The Stall Design Process

- I. The Authority and the Agency will collaborate to design the Display using the most time-effective means.
- II. There will be a need for an initial meeting between the Agency and the Authority to discuss the ideas using the information from the Agency's proposal as well as for the Authority to lay out the minimum requirements by which the Agency shall abide.
- III. After the initial meeting, the Agency and the Authority may converse and discuss refining ideas by telephone, email and web meeting.
- IV. The Agency shall prepare a render for the event and take approval from the Authority before finalizing and commencing work on site.

AO/12/26





C. Set Up and Dismantle

I. The Agency shall be responsible for completely supervising and directing the setup and dismantle of the stall displays using its best skills and attention.

D. Personnel

I. The Authority shall coordinate with a single point of contact (Event Manager) who shall be responsible for the entire event.

E. Support Facilities

I. During the scheduled event from 22nd to 26th September 2026

II. The agency selected shall be responsible for all the expenses related to the event. This shall include, but not limited to, the cost involved in fabrication to dismantling of the stalls, all cost associated with the operation & running of the stall.

F. Miscellaneous Requirements

I. All officers must make an on-site inspection of the locations where the work will be performed to become completely familiar with the existing conditions. Failure to comply with this requirement will not relieve the Agency of his obligation to carry out the scope of the Contract.

II. The Agency shall indemnify and hold harmless the Authority and its officers, employees, agents and instrumentalities from any and all liability, losses or damages arising of this engagement.

III. If during this period any loss of property and/or life takes place, the loss and account of the same shall be borne entirely by the Agency and Authority shall not be liable for any such claims. The Agency would be responsible for the payments arising out of any Third-Party claims. The Agency is advised to procure insurance for meeting such liabilities at his own cost.

Note 1: the stall site must be cleared of any trash, after the closure of the project.

Note 2: the applicants must quote the cost for the scope of work listed above. The cost of transportation, manpower and any other direct or indirect cost must be factored in. The fees quoted must be inclusive of GST & all taxes complete.

Note 3: Payment shall be made accordingly based on the actual utilization of the services. The department reserves the right to not issue a work order at the last moment due to any change.

Note 4: for installation purpose in the event, it is advised to use the products/equipment's that are of genuine make.

In addition to the above scope of work, the agency will also be responsible for the on- ground end- to-end setup, on-ground support and facilitation for each element/aspect of the scope of work.

2. POINT OF CONTACT:

OFFICE OF THE EXECUTIVE ENGINEER, SONE CANAL DIVISION, KHAGAUL, PATNA, BIHAR, INDIA TEL - +91 7463889567; Email- eekhagaul@gmail.com.

3. ENGAGEMENT PERIOD:

The duration of the engagement would start from the date of issue of work order up to submission of the post-event report.

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4. INSTRUCTION TO AGENCY

The selected Agency shall function as the agency to facilitate the participation of WRD, BIHAR in **9th India International Water Week- 2026**, Bharat Mandapam, Pragati Maidan, New Delhi and its scope would be extended to items lists in the scope of work.

The proposal will be evaluated on the basis of the evaluation criteria set out in this document in order to identify the Successful Agency ('Successful Agency'). The Successful Agency will be issued a work order.

Each Agency shall submit a maximum of one (1) proposal for the assignment, in response to this NIQ document. Any Agency who submits more than one proposal for the assignment shall be disqualified.

Any Joint venture/consortium is not allowed.

5. PAYMENT

Payment will be made to the agency, upon the successful completion of the event and submission of the post event report along with photographs and videos. The final payment will be made only upon the satisfactory performance of the work.

11. APPENDIX A

COVERING LETTER

(ON THE LETTERHEAD OF THE AGENCY)

DATE:

TO,

EXECUTIVE ENGINEER,

SONE CANAL DIVISION, KHAGAUL, PATNA, BIHAR

REF: "Selection of an agency to facilitate the participation of WRD, BIHAR in 9th India International Water Week- 2026, Bharat Mandapam, Pragati Maidan, New Delhi".

Being duly authorized to represent and act on behalf of..... (hereinafter referred to as 'the Agency'), and having reviewed and fully understood all of the proposal requirements and information provided and collected, the undersigned hereby submits the proposal on behalf of (name of Agency) for the captioned project in one (1) original, with the details as per the requirements of the tender document, for your evaluation. we confirm that our proposal is valid for a period of 60 days from (insert proposal due date).

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our proposal we hereby represent and confirm that our proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed scope of work, which forms a part of the tender document provided to us. We hereby certify and confirm that in the preparation and submission of our proposal, we have not acted in concert or in collusion with any other Agency or other person(s) and also not done any act, deed or thing which is or could be regarded as anticompetitive.

Yours faithfully, For and on behalf of (name of Agency)

Duly signed by the authorized signatory of the Agency

(name, title and address of the authorized signatory)



14. APPENDIX F

Guidelines for Technical Presentation (Shall form part of the Technical NIQ)

Detailed Presentation must include, but not limited to:

1. Understanding of the Assignment: The quotationer shall present their understanding of the objectives of the assignment and of the scope of work for the assignment Agency profile, details of any specialized expertise & capabilities for executing international events/ details of past similar projects & clients.

2. Concept and Design of Pavilion: The NIQ shall present on their concept and design of the pavilion / booth / stall for the Events under the scope of this NIQ.

3. Creativity and Innovation: The agency shall describe key differentiators that they plan to inculcate for each of the Events in order to maximize the impact and management for Water by WRD, BIHAR.

The agency shall present only those ideas/differentiators that have been considered in their financial NIQ. The Client shall not bear additional costs for incorporating the ideas/differentiators proposed.

The agency should propose specific and measurable key performance indicators (KPIs) for the assessment of successful execution of the strategy.

Note:

The technical presentation as per Appendix F has to be submitted as a part of the technical proposal. However, to support easy submission and to reduce the size of the NIQ file to be uploaded, the technical presentation can be submitted as a hard copy in a separate envelop on or before the last date & time of the tender submission date. The hard copy of the technical proposal may also be submitted on or before the last Date & Time of the tender submission date.



16. APPENDIX G

Financial proposal submission form

Note: AS PER NIQ.

LAYOUT
(TO PROVIDE)

16.09.2026
16/09/26
EXECUTIVE ENGINEER
SONE CANAL DIVISION, KHAGAU
MOB- 7463889567
A. Sharma
16/09/26

Letter No- 1564

Khagaul, Date- 16/09/2026

Copy to- Public Relation Officer, WRD, Sinchai Bhawan, Patna with copy of NIQ for Publication on official Website of WRD, Bihar.

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SONE CANAL DIVISION, KHAGAU
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A. Sharma
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