C-6402678

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नव मंगलूर पत्तन प्राधिकरण

NEW MANGALORE PORT AUTHORITY

(Fully Solar Powered)

भारत सरकार (पत्तन, पोत परिवहन और जलमार्ग मंत्रालय)
Govt. of India (Ministry of Ports, Shipping and Waterways)
ಪಣಂಬೂರು ಪಣಂಬೂರ Panambur / ಮಂಗಳೂರು ಮಂಗಲೂರ Mangalore - 575010

SAGARMALA
PORT-LED PROSPERITY

No.3/16/2026/CERS.2

Date: 29.09.2026

To Pr. Secy, GAD

मुख्य सचिव कोषांग बिहार

09 OCT 2026

All Ministries of Govt. of India
All PSU under Dept. of Public Sector Enterprises,
All CPSU's,
Chief Secretaries of all States/ U T Govts.,
Secretary, Department of Personnel and Training,
New Delhi- 110 001

Chief Secretary, Bihar

Sir/ Madam,

A.S(2)

Sub: Filling up the post of Senior Deputy Secretary (Dy. HOD) in the scale of pay of Rs. 80000 - 220000 in New Mangalore Port Authority by Deputation from other Govt. Organisations - reg.

*****

1. The post of Senior Deputy Secretary (Dy. HOD) in New Mangalore Port Authority in the scale of pay of Rs. 80000 -220000 is to be filled on Deputation basis from other government organizations as per the Recruitment Rules at **(Annexure-1)**.

2. Applications are invited from eligible and willing Officers holding analogous posts or post of Dy. Secretary or equivalent posts in the respective discipline of GAD in the scale of pay of Rs. 13000-18250 in Govt. / Semi Govt. / PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The applications shall be submitted through "Online Application Portal" (OAP) of the Ministry of Ports, Shipping & Waterways (http:onlinevacancy.shipmin.nic.in) from **29.09.2026 to 28.10.2026.**

3. The candidate shall submit a print out of the online application, along with the following documents to their respective offices for onward submission through proper channel to Secretary, New Mangalore Port Authority, General Administration

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Department, Administrative Building. Panambur Mangalore-575010 superscribing "Application for the post of Senior Deputy Secretary in New Mangalore Port Authority". A copy of the application submitted through proper channel shall be sent to secretary@nmpt.gov.in on or before **28.10.2026.** In case of receipt of advance copy of application in respect of any applicant by NMPA before the last date mentioned above, candidature of such candidates will not be considered if his/her application is not received through proper channel by NMPA within 15 days from the last date of submission of application.

4. Organisations have to forward the application of suitable and willing officers who satisfy the requirements as per the Recruitment Rules along with the following documents so as to reach the Secretary, New Mangalore Port Authority, General Administration Department, Administrative Building, Panambur Mangalore-575010 on or before **12.11.2026**

i. Copy of the online application.

ii. Copies of APARs for the last 5 years (2021-22 to 2025-26) (duly attested by an officer not below the rank of Dy. HOD on each page).

iii. A Statement showing year wise availability of APARs and grading for the last 5 years 2021-22 to 2025-26) duly signed by the Head of Office/HOD. If APAR for a particular year during the last 5 years is not available, No Report Certificate may be furnished along with APARs of the preceding years.

iv. Attested photocopies of all certificates and proof of educational qualifications, present and past work experience in the respective post and pay scale wise, duly verified and certified by the Head of Office/HOD of the organization.

v. Administrative Clearance of the concerned Organization duly signed and stamped by the Head of the Department **(Annexure-II)**.

vi. Vigilance clearance of the concerned Organization, as per enclosed proforma prescribed by the Ministry **(Annexure-III)**.

vii. Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected **(Annexure-IV)**.

viii. No Objection Certificate of the respective organization to relieve the candidate, if selected.

ix. If any major or minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents may be sent along with application.

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x. The veracity of the certificates towards educational qualification and the recognition of the degree obtained by the applicant shall be ensured and certified.

xi. Complete statement of service details of the applicant with post held till date, signed by the Head of Office/HOD.

xii. Two recent passport size photographs.

5. The officer selected to the post of Senior Deputy Secretary in the scale of pay of Rs. 80000-220000 in Administration Department of New Mangalore Port Authority will be governed by the Service Rules and Regulations in force as amended from time to time and terms & conditions prescribed by the Central Government.

6. The crucial date for eligibility criteria will be the last date of submission of online applications mentioned at Sl. No. 2 above.

7. Application received only through proper channel within the due date along with all the above mentioned requisite documents will only be considered for the said post.

8. The detailed terms & conditions of deputation are attached at **(Annexure-V)**.

9. Circular along with annexures are also available on the website of New Mangalore Port Authority - www.newmangaloreport.gov.in.(Careers →Vacancy)

10. Any change in date for submission of application will be notified in the above website.

Yours faithfully,

29/08/2016

(Vishalakshi)

Sr. Dy. Secretary

Encl.

Annexure I to V

Copy to Shri. Ashish Bhattacharya, Under Secretary (PHRD), Ministry of Ports, Shipping &Waterways, No.1, Parliament Street, New Delhi - 110 001 for information

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Annexure - I (3)

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Senior Deputy Secretary	1	Class-I	16000-400-20800	Selection	42	**Essential:-** (i) A degree from a recognised university. (ii) Twelve years experience in executive cadre in the field of General Administration, Personnel, Industrial Relations etc. in an Industrial/ Commercial/ Govt. Undertaking. **Desirable:-** Post Graduate degree/diploma in Personnel Mgt./ Industrial Relations/Social Work/Labour Welfare or allied subjects or degree in Law from a recognised university/ institution.	(a) No (b) Yes (c) No	N.A.	By absorption through composite method failing which by deputation from other Govt. organisation and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or the post of Dy. Secretary or equivalent posts in the respective discipline of GAD (such as CPRO/Dy. Estate Manager/Dy. Chief Law Officer/Personnel Officer) in the scale of pay of Rs.13000-18250 with 3 years regular service in the grade in a Major Port Trust or Deputy Secretary or equivalent posts in the respective discipline of GAD with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.10750-16750 & Rs.13000-18250 in the respective discipline of GAD in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or post of Dy. Secretary or equivalent posts in the respective discipline of GAD in the scale of pay of Rs.13000-18250 in Govt./ Semi Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "very good".	**Feeder post:** 1. Officers holding analogous posts 2. Dy. Secretary and equivalent posts in respective discipline of GAD in the pay scale of Rs. 13000-18250.

ANNEXURE-II

Certificate to be given by Head of Office of

Shri/Smt :.....

Designation: .....

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no Disciplinary/Vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalty have been imposed on the Officer during the last 10 years.
5. Attested copies of the ACRs for the last five years (2021-22 to 2025-26) are enclosed.
6. The veracity of the University certificates relating to educational qualification has been ensured and certified.
7. It is certified that the incumbent meets the requisite eligibility criteria w.r.t. educational qualification and experience as specified in the Recruitment Rules.

Signature of the HoD/Head

of Office along with official seal

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ANNEXURE – III

Particulars of the Offifcer for whom vigilance comments / clearance is being sought

(To be furnished and signed by the CVO or HOD)

1	Name of Officer (in full)	
2	Father's Name	
3	Date of Birth	
4	Date of Retirement	
5	Date of entry into service	
6	Service to which the officer belongs including batch / year cadre etc. wherever applicable	

7. Positions held including whether the officer has functioned as a CVO in part time or additional charge capacity (during the ten preceding years)

Sl. No	Organization (Name in full)	Designation & Place of Posting	Administration / Nodal ministry/ Dept concerned (in case of officers of PSU etc.)		

8	Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful integrity" (if yes, details to be given)	
9	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result (*)	
10	Whether any punishment was awarded to the officer during the last 10 years and if so, date of imposition and details of the penalty (*)	
11	Is any disciplinary / criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished – including reference No., if any, of the Commission	
12	Is any action contemplated against the officer as on date (if so, details to be furnished) (*)	
13	Whether the officer / official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964, within the prescribed time limit?	
14	Whether any complaint with Vigilance angle is pending against the officer (is so, details to be furnished)	

Date:

(Name and Signature)

(*) if vigilance clearance had been obtained from Ministry / CVC in the past, the information may be provided for the period thereafter.

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Annexure-IV

UNDERTAKING

I, _____, submit that the particulars provided in the application is correct and if at any time it is found that the information furnished is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after appointment of my service is liable to be terminated.

In the event of selection in the post of Senior Deputy Secretary, New Mangalore Port Authority, I will not withdraw and undertake to accept the appointment.

Place:

Date:

(Signature)

Name: _____

Designation: _____

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ANNEXURE -V

THE TERMS AND CONDTIONS OF DEPUTATION AT NEW MANGALORE PORT AUTHORITY

1. **PERIOD OF DEPUTATION**: The period of deputation is 3 years, which is extendable to 4 years. In exceptional circumstances, this can be extended to 5 years by the Central Government in the case of a post, the incumbent of which is regarded as the Head of Department and by the Chairman in the case of any other post below the level of Head of Department.
2. **PAY:** During the period of deputation the employee will have the option either to get his / her pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him / her in his parent department + a deputation allowance in accordance with and subject to the conditions as modified from time to time and such other general or special orders.
3. **DEARNESS ALOWANCES:** Dearness allowance under the rules of the parent department or under the Rules of the New Mangalore Port Authority accordingly to which he / she retains his / her Scale of Pay under the Parent Department or draws pay in the scale attached to the post under the Port.
4. **LOCAL ALLOWANCE:** If the deputationist chooses his / her Parent Department's pay, then the H.R.A. shall be payable as per rules of his Parent Department at the rates applicable to NMPA employees.
5. **CHILDREN'S EDUCATIONAL ALLOWANCE & REIMBURSEMENT OF TUITION FEES:** The deputations will be eligible for the allowances as per the rules of the Parent Department, if he / she opts for the Parent Department's scale of pay. If the deputationist opts for the Port's scale of pay, all the above allowances shall be payable as per the rules applicable to the Port.
6. **JOINING TIME PAY AND TRANSFER T.A.:** He / She will be entitled to T.A. and joining time both on joining the post of deputation and on reversion there from to the Parent Department under the rules of the Port. The expenditure on this account will be borne by the Port.
7. **TRAVELLING ALLOWANCES:** For journey on duty during the period of deputation *travelling allowance to be regulated under rules of the NMPA.*
8. **LEAVE AND PENSION:** During the period of deputation, he / she will continue to be governed by the leave and pension rules of the parent Organization applicable to him / her before such transfer on deputation.
9. **PROVIDENT FUND BENEFITS:** During the period of deputation, he/she will continue to subscribe to the Provident Fund of his / her Parent Organization in accordance with rules of such fund. In case, the deputationist is governed by the Contributory Provident Fund Rules, the Employer's contribution is payable by the Port for the period of deputation.
10. **LEAVE TRAVEL CONCESSION:** He / She will continue to be governed by the leave travel concession rules of his Parent Organization as amended from time to time and the cost thereof will be borne by the New Mangalore Port.
11. **MEDICAL FACILITIES:** The deputationist will be entitled to medical facilities available to the employees under the rules of the New Mangalore Port.
12. **RESIDENTIAL ACCOMODATION:** On allotment of accommodation by the Port, the recovery of rent from the deputationist shall be as per the Rules / Regulations of the New Mangalore Port.

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cs-bihar < cs-bihar@nic.in >

Filling up the post of Senior Deputy Secretary (Dy.HoD) in the scale of pay of Rs. 80000-220000 in New Mangalore Port Authority by Deputation from other Govt Organisations - Reg

ER Section NMPA < er-section@nmpt.gov.in >

Fri, 09 Oct 2026 10:49:06 AM +0530

To "secydg"<secy.dg@nic.in>,"seccpc"<sec.cpc@nic.in>,"secymoca" <secy.moca@nic.in>,"secymoc"<secy.moc@nic.in>,"secy-ipp"<secy-ipp@nic.in>,"secy-dot"<secy-dot@nic.in>,"secretary-posts"<secretary-posts@indiapost.gov.in>,"secy-food"<secy-food@nic.in>,"secymca" <secy.mca@nic.in>,"secy-culture"<secy-culture@nic.in>,"defsecy" <defsecy@nic.in>,"secydoner"<secydoner@nic.in>,"secy-dipam"<secy-dipam@nic.in>,"secydws"<secydws@nic.in>,"secretary" <secretary@moes.gov.in>,"secy-moef"<secy-moef@nic.in>,"secyexp" <secyexp@nic.in>,"secymofpi"<secy.mofpi@nic.in>,"secyhfw" <secyhfw@nic.in>,"shioff"<shioff@nic.in>,"hshso"<hshso@nic.in>,"secyurban" <secyurban@nic.in>,"secydhe"<secy.dhe@nic.in>,"secyinb" <secy.inb@nic.in>,"secy-jus"<secy-jus@gov.in>,"secy-mines"<secy-mines@nic.in>,"secretary-msme"<secretary-msme@nic.in>,"secy-mma"<secy-mma@nic.in>,"secy-mnre"<secy-mnre@nic.in>,"secycpv" <secycpv@mea.gov.in>,"secy-mopr"<secy-mopr@nic.in>,"secympa" <secympa@nic.in>,"secy_mop"<secy_mop@nic.in>,"secpng" <sec.png@nic.in>,"secy-power"<secy-power@nic.in>,"secyrd" <secyrd@nic.in>,"dstsec"<dstsec@nic.in>,"secydbt"<secy.dbt@nic.in>,"secy-msde"<secy-msde@nic.in>,"secywel"<secywel@nic.in>,"secretary" <secretary@mospi.gov.in>,"secy-steel"<secy-steel@nic.in>,"secy-textiles"<secy-textiles@nic.in>,"sectour"<sectour@nic.in>,"secy-tribal"<secy-tribal@nic.in>,"secy-mowr"<secy-mowr@nic.in>,"secywcd" <secy.wcd@nic.in>,"secy-sports"<secy-sports@nic.in>,"chairmancbdt" <chairmancbdt@nic.in>,"cs-arunachal"<cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"cs-chhattisgarh"<cs-chhattisgarh@nic.in>,"cs-goa"<cs-goa@nic.in>,"chiefsecretary" <chiefsecretary@gujarat.gov.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs" <cs@ap.gov.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"chiefsecy" <chiefsecy@kerala.gov.in>,"cs"<cs@maharashtra.gov.in>,"csdelhi" <csdelhi@nic.in>,"csori"<csori@nic.in>,"cs"<cs@punjab.gov.in>,"cs" <cs@telangana.gov.in>,"csup"<csup@nic.in>,"csngl"<csngl@nic.in>,"cspon" <cs.pon@nic.in>,"cs-rajasthan"<cs-rajasthan@nic.in>,"cs-sikkim"<cs-sikkim@nic.in>,"cs"<cs@tn.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"cs-uttarakhand"<cs-uttarakhand@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"adviser-chd"<adviser-chd@nic.in>,"administrator-dd-dnh"<administrator-dd-dnh@nic.in>,"lk-admin"<lk-admin@nic.in>,"cs"<cs@mp.nic.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg" <cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"info" <info@gmbports.in>,"seemasuraj"<seema.suraj@sci.co.in>,"aksrivastava-dgs" <aksrivastava-dgs@nic.in>,"dgcsir"<dgcsir@csir.res.in>,"secyship" <secyship@nic.in>,"secyrb"<secyrb@rb.railnet.gov.in>,"dmp" <dmp@navy.gov.in>,"afrecruit"<afrecruit@nic.in>

Cc "Secretary NMPA"<secretary@nmpt.gov.in>

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(12)

Sir/Madam,

Please find the attached document regarding vacancy notification for the post of Sr. Deputy Secretary (Dy. HOD) on deputation basis in New Mangalore Port Authority for information and wide circulation please.

With regards,

Mahima Kumari
Assistant Secretary Gr.I
Centralized Establishment & Recruitment Section,
New Mangalore Port Authority,
Panambur - 575010.

1 Attachment(s)

Filling up the post of Sr Dy Sec...
4.2 MB

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