S:-(18)

**secy-par-bih** < secy-par-bih@nic.in >

**CVC VAW 2026 Workshop: 22-23 Oct. 2026, Crowne Plaza, New Delhi**

**Life Transformation Academy < harikrishan@lifetransformationacademy.co.in >**
Fri, 09 Oct 2026 9:01:27 AM +0530

To "secy-par-bih"<secy-par-bih@nic.in>

12 OCT 2026

**Additional Chief Secretary / Principal Secretary**
**General Administration Department, Government of Bihar**

J.S-18

**Sub: CVC VAW Campaign 2026 – Two-day Integrated Capacity-Building Workshop covering all four areas identified by CVC – 22–23 October 2026, Hotel Crowne Plaza, Okhla, New Delhi**

Dear Leadership,

The Central Vigilance Commission (CVC), as part of its Preventive Vigilance Campaign associated with Vigilance Awareness Week 2026, has identified four areas for Capacity Building Programmes — Public Procurement; GeM – New Features and Functionalities; Conduct Rules and Conflict of Interest; and IT & Cyber Security and Cyber Hygiene.

19 OCT 2026

With a view to enabling organisations to address all four areas through a single, structured and practice-oriented capacity-building intervention, we are pleased to organise the following **2-Day Integrated Capacity-Building Workshop**.

| Programme | Dates | Venue |
|---|---|---|
| **Capacity-Building Workshop under CVC Preventive Vigilance Campaign 2026 Covering:**<br>1. Public Procurement<br>2. GeM – New Features & Functionalities<br>3. Conduct Rules & Conflict of Interest<br>4. IT & Cyber Security & Cyber Hygiene | **22–23 October 2026**<br><br>(9.30 am – 5.30 pm) | Hotel Crowne Plaza, Okhla, New Delhi |

## Broad Areas of Coverage

**Public Procurement**
GFR and Department of Expenditure procurement framework; procurement planning and need assessment; specifications; estimation and price reasonableness; modes of procurement; tendering and bid evaluation; single-bid and limited-response situations; negotiations; contract formation and management; delays, extensions and Liquidated Damages; contract closure; common audit and vigilance observations; procurement red flags; conflict of interest; documentation and audit trail.

**GeM – New Features & Functionalities**
GeM procurement framework; Buyer and Consignee roles; Direct Purchase, L1 and Bid modes; Custom Bids; specifications and eligibility conditions; price discovery and benchmarking; Reverse Auction; competition and vendor participation; new and emerging GeM features and functionalities; order and contract management; common procurement errors and red flags; documentation and audit/vigilance perspective.

**Conduct Rules & Conflict of Interest**
Conduct Rules/CDA framework; integrity and devotion to duty; property and financial transactions; gifts and hospitality; outside employment; actual, potential and perceived conflicts of interest; disclosure and recusal; misconduct and vigilance interface.

5493/Sec-18
14.10.2026

**IT & Cyber Security & Cyber Hygiene**
Cyber-threat landscape; phishing, ransomware, Business Email Compromise and social engineering; cyber hygiene; password/MFA and device security; safe handling of official information; data security and privacy; safe use of AI/cloud tools; CERT-In requirements; institutional cyber controls; incident response and cyber-hygiene practices.

## Faculty

**Dr. Praveen Kumari – Former Additional Secretary, Central Vigilance Commission (CVC).**

**Hari Krishan – Former Civil Servant (IRPS – 1995 Batch); Former Principal Chief Personnel Officer (Indian Railways), Author–** *"Indian Railways Establishment Rules and Labour Laws'*

## Who Should Attend

The programme is particularly relevant for **CVOs/Vigilance Officers, Procurement & GeM Officers, Finance & Accounts Officers, HR/Administration Officers, Internal Audit Officers, IT/Information Security Officers, GeM Buyers/Consignees** and officers working in sensitive posts or dealing with procurement, contracts, inspection, evaluation and sanctioning functions.

## Programme Fee

| Number of Nominations from an Organisation | Programme Fee Per Participant |
|---|---|
| 1–2 Participants | ₹14,500 |
| 3–4 Participants | ₹13,500 |
| 5 or more Participants | ₹12,500 |

**GST @18% shall be charged additionally, as applicable.**

**Note:** As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification), no GST is applicable where services are provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, or UT Administration.

## The programme fee includes:

- Participation in the expert led programme
- Programme material and reference resources
- Lunch and refreshments and welcome snacks on arrival
- Certificate of Participation with individual and group photographs

**Payment Details:** Life Transformation Academy Pvt. Ltd. · Indian Bank, Lajpat Nagar, New Delhi · A/c No. 50522861294 · IFSC IDIB000L512 · GSTIN 07AAECL1465D1ZS · PAN AAECL1465D · Udyam UDYAM-DL-09-0011080 · TReDS ID LI0064568 · GeM ID: QZQE250013488133

## Our Esteemed Clients & Participation Record

Trusted by **150+ organisations** across Government Ministries, Public Sector Enterprises, Banks, Regulatory Bodies, and Academic Institutions.

| | |
|---|---|
| **Govt. Ministries & Agencies** | Railways · Steel · Health · Law & Justice · Science & Technology · Agriculture · C-DOT · NITI Aayog · CBDT · Prasar Bharati · DDA · MCD · DTC · Delhi Police · Kerala Police · Labour Departments (Delhi, UP) |
| **PSUs & Corporates** | Oil India · Bharat Petroleum · GAIL · SAIL · HPCL · NTPC · NALCO · BHEL · HCL · NMDC · WCL · MDSL · CONCOR · RITES · RailTel · RVNL · POWERGRID · Balmer & Lawrie · PTC India · NBCC · WAPCOS · MMTC · SPMCIL · DFCCIL · EIL · CWC · RCF · NFL · NSIC · SJVN · YANTRA |
| **Banks & Financial Institutions** | Punjab National Bank · Bank of Baroda · EXIM Bank · UCO Bank · Canara Bank · Kotak Bank · Bank of India · Indian Bank · LIC · AIC · IIFCL · PFRDA · IFCI |
| **Academic & Training Institutions** | IIM Mumbai · IIFT · IRIFM · IRISET · Baroda Apex Academy · Central Universities: Rajasthan, Haryana, Uttar Pradesh, Manipur, Chhattisgarh |

## Invitation for Nominations

Nominations may kindly be forwarded to **harikrishan@lifetransformationacademy.co.in** with the participant's Name, Designation, Organisation, Mobile Number, Email ID, and Organisation GSTIN details.

For any further information or clarification, please feel free to contact the undersigned.

With warm regards,

**Hari Krishan**
Former Civil Servant (IRPS 1995 Batch)
Former Principal Chief Personnel Officer (Indian Railways)
Founder & Lead Facilitator, Life Transformation Academy
**harikrishan@lifetransformationacademy.co.in**
+91-8368480712 · 9717636975

LIFE TRANSFORMATION ACADEMY

दिनांक.....

**secy-par-bih** < secy-par-bih@nic.in >

**CVC VAW 2026 Workshop: 22-23 Oct. 2026, Crowne Plaza, New Delhi**

**Life Transformation Academy < harikrishan@lifetransformationacademy.co.in >**
Fri, 09 Oct 2026 9:01:22 AM +0530

To: "secy-par-bih"<secy-par-bih@nic.in>

12 OCT 2026

## Additional Chief Secretary / Principal Secretary
## General Administration Department, Government of Bihar

**Sub: CVC VAW Campaign 2026 – Two-day Integrated Capacity-Building Workshop covering all four areas identified by CVC – 22–23 October 2026, Hotel Crowne Plaza, Okhla, New Delhi**

Dear Leadership,

The Central Vigilance Commission (CVC), as part of its Preventive Vigilance Campaign associated with Vigilance Awareness Week 2026, has identified four areas for Capacity Building Programmes — Public Procurement; GeM – New Features and Functionalities; Conduct Rules and Conflict of Interest; and IT & Cyber Security and Cyber Hygiene.

With a view to enabling organisations to address all four areas through a single, structured and practice-oriented capacity-building intervention, we are pleased to organise the following **2-Day Integrated Capacity-Building Workshop.**

| Programme | Dates | Venue |
|---|---|---|
| **Capacity-Building Workshop under CVC Preventive Vigilance Campaign 2026 Covering:**<br>1. Public Procurement<br>2. GeM – New Features & Functionalities<br>3. Conduct Rules & Conflict of Interest<br>4. IT & Cyber Security & Cyber Hygiene | **22–23 October 2026**<br><br>(9.30 am – 5.30 pm) | Hotel Crowne Plaza, Okhla, New Delhi |

### Broad Areas of Coverage

**Public Procurement**
GFR and Department of Expenditure procurement framework; procurement planning and need assessment; specifications; estimation and price reasonableness; modes of procurement; tendering and bid evaluation; single-bid and limited-response situations; negotiations; contract formation and management; delays, extensions and Liquidated Damages; contract closure; common audit and vigilance observations; procurement red flags; conflict of interest; documentation and audit trail.

**GeM – New Features & Functionalities**
GeM procurement framework; Buyer and Consignee roles; Direct Purchase, L1 and Bid modes; Custom Bids; specifications and eligibility conditions; price discovery and benchmarking; Reverse Auction; competition and vendor participation; new and emerging GeM features and functionalities; order and contract management; common procurement errors and red flags; documentation and audit/vigilance perspective.

**Conduct Rules & Conflict of Interest**
Conduct Rules/CDA framework; integrity and devotion to duty; property and financial transactions; gifts and hospitality; outside employment; actual, potential and perceived conflicts of interest; disclosure and recusal; misconduct and vigilance interface.

5494/see-18
14.10.2026

बिहार सरकार
प्रधान सचिव कार्मिक
सामान्य प्रशासन विभाग
ई-मेल संख्या....3005
दिनांक.....9.10.26

**IT & Cyber Security & Cyber Hygiene**
Cyber-threat landscape; phishing, ransomware, Business Email Compromise and social engineering; cyber hygiene; password/MFA and device security; safe handling of official information; data security and privacy; safe use of AI/cloud tools; CERT-In requirements; institutional cyber controls; incident response and cyber-hygiene practices.

## Faculty

**Dr. Praveen Kumari – Former Additional Secretary, Central Vigilance Commission (CVC).**

**Hari Krishan – Former Civil Servant (IRPS – 1995 Batch); Former Principal Chief Personnel Officer (Indian Railways), Author–** *"Indian Railways Establishment Rules and Labour Laws'*

## Who Should Attend

The programme is particularly relevant for **CVOs/Vigilance Officers, Procurement & GeM Officers, Finance & Accounts Officers, HR/Administration Officers, Internal Audit Officers, IT/Information Security Officers, GeM Buyers/Consignees** and officers working in sensitive posts or dealing with procurement, contracts, inspection, evaluation and sanctioning functions.

## Programme Fee

| Number of Nominations from an Organisation | Programme Fee Per Participant |
|---|---|
| 1–2 Participants | ₹14,500 |
| 3–4 Participants | ₹13,500 |
| 5 or more Participants | ₹12,500 |

**GST @18% shall be charged additionally, as applicable.**

**Note:** As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification), no GST is applicable where services are provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, or UT Administration.

## The programme fee includes:

- Participation in the expert led programme
- Programme material and reference resources
- Lunch and refreshments and welcome snacks on arrival
- Certificate of Participation with individual and group photographs

**Payment Details:** Life Transformation Academy Pvt. Ltd. · Indian Bank, Lajpat Nagar, New Delhi · A/c No. 50522861294 · IFSC IDIB000L512 · GSTIN 07AAECL1465D1ZS · PAN AAECL1465D · Udyam UDYAM-DL-09-0011080 · TReDS ID LI0064568 · GeM ID: QZQE250013488133

## Our Esteemed Clients & Participation Record

Trusted by **150+ organisations** across Government Ministries, Public Sector Enterprises, Banks, Regulatory Bodies, and Academic Institutions.

| | |
|---|---|
| **Govt. Ministries & Agencies** | Railways · Steel · Health · Law & Justice · Science & Technology · Agriculture · C-DOT · NITI Aayog · CBDT · Prasar Bharati · DDA · MCD · DTC · Delhi Police · Kerala Police · Labour Departments (Delhi, UP) |
| **PSUs & Corporates** | Oil India · Bharat Petroleum · GAIL · SAIL · HPCL · NTPC · NALCO · BHEL · HCL · NMDC · WCL · MDSL · CONCOR · RITES · RailTel · RVNL · POWERGRID · Balmer & Lawrie · PTC India · NBCC · WAPCOS · MMTC · SPMCIL · DFCCIL · EIL · CWC · RCF · NFL · NSIC · SJVN · YANTRA |
| **Banks & Financial Institutions** | Punjab National Bank · Bank of Baroda · EXIM Bank · UCO Bank · Canara Bank · Kotak Bank · Bank of India · Indian Bank · LIC · AIC · IIFCL · PFRDA · IFCI |
| **Academic & Training Institutions** | IIM Mumbai · IIFT · IRIFM · IRISET · Baroda Apex Academy · Central Universities: Rajasthan, Haryana, Uttar Pradesh, Manipur, Chhattisgarh |

## Invitation for Nominations

Nominations may kindly be forwarded to harikrishan@lifetransformationacademy.co.in with the participant's Name, Designation, Organisation, Mobile Number, Email ID, and Organisation GSTIN details.

For any further information or clarification, please feel free to contact the undersigned.

With warm regards,

**Hari Krishan**
Former Civil Servant (IRPS 1995 Batch)
Former Principal Chief Personnel Officer (Indian Railways)
Founder & Lead Facilitator, Life Transformation Academy
harikrishan@lifetransformationacademy.co.in
+91-8368480712 · 9717636975

LIFE
TRANSFORMATION
ACADEMY

No.12/48/2026-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

E-Mail

PS, GAD Finance

मुख्य सचिव कार्यालय बिहार

01 OCT 2026

Kartavya Bhavan-I, New Delhi,
Dated the 30th September, 2026.

**TRAINING CIRCULAR**

Subject:- **In-person** Singapore Cooperation Programme on **"Carbon Markets : Implementing Article 6 of the Paris Agreement" from 15th March to 19th March, 2027 in Singapore.**

55(18)

The Republic of Singapore has invited nominations for **In-person** Singapore Cooperation Programme on **"Carbon Markets : Implementing Article 6 of the Paris Agreement" from 15th March to 19th March, 2027 in Singapore** under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level government officials who are involved in policymaking for sustainability and the environment. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government **(Annex-I)**. Number of slots available for India is **One**.

05 OCT 2026

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

3. **The course is sponsored by Government of Singapore**, which will provide accommodation, local transport, medical insurance and daily allowance. **The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses.** An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format **(Annex-III)**.

मुख्य सचिव कार्यालय डायरी सं. 5241 दिनांक 01.10.2026

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

(i) Sponsoring Government's application to be filled online (available at **https://go.gov.sg/carbon-mar27**). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
(ii) DEA's proforma - duly countersigned by competent authority **(Annex-IV)**.

J.S-18

5. **Application Form complete in all respects along with check-list should reach this Department through the Administrative Ministry/Department of Govt. of India/State Government/UT, as the case may be, not later than 08.01.2027** positively at the following address:-

विशेष सचिव, सामान्य प्रशासन विभाग
06 OCT 2026

**Shri Vijay Shankar Upadhyaya,**
**Under Secretary (BPC&T),**
Department of Economic Affairs, Ministry of Finance,
Hall No. 15051, Kartavya Bhavan -I, New Delhi-110001.
Ph. 011- 2401 2871,
Email- **vs.upadhyay@gov.in**
**chourasia.anil@nic.in**

राजस्व विभाग 06 OCT 2026 पटना

J.S-18 Date 07.10.26

5402/Sec-18 12.10.2026

श्री विशाल 8.10.2026

Contd.....2/-

6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.dea.gov.in under the link "Foreign Training Programmes" **[https://dea.gov.in/foreign-training-and-employee-corner]**.

30/09/2021

( Vijay Shankar Upadhyaya )
Under Secretary to the Govt. of India

1. Joint Secretary (Admn.), Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Aliganj, Jorbagh, New Delhi.
2. Adviser (CCFU), Deptt. Of Economic Affairs, North Block, New Delhi.
3. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
4. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE **[https://dea.gov.in/foreign-training-and-employee-corner]**.

# CARBON MARKETS: IMPLEMENTING ARTICLE 6 OF THE PARIS AGREEMENT

## 15 TO 19 MARCH 2027

Sponsored by the

## SINGAPORE COOPERATION PROGRAMME

under the

## SCP TRAINING AWARD

### Singapore Cooperation Programme

The Singapore Cooperation Programme (SCP) was established in 1992 to share Singapore's development experiences with other developing countries, with an emphasis on technical assistance. As a country whose only resource is its people, Singapore believes that human resource development is vital for sustained economic and social progress.

To date, over 165,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in SCP courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

### Course Objectives

This course will explore how nations can implement the comprehensive requirements of Article 6 of the Paris Agreement effectively and realistically.

### Synopsis

Topics to be covered include:

- Understand of Article 6 of the Paris Agreement, with an emphasis on 6.2
- Potential benefits of Article 6 and interaction with the countries' Nationally Determined Contributions
- Identification of eligible projects under Article 6
- Carbon registries and tracking to align with Article 6 reporting and accounting
- Regulatory and legislative best practices for environmental integrity standards and assessments

### Methodology

The course will be conducted in-person in Singapore and will include briefings, case studies, country presentations as well as group discussions.

### Course Duration and Venue

The course will be held over 5 days from 15 to 19 March 2027 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level government officials involved in policymaking for sustainability and the environment;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

**Note:**

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;
- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage for medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart;
- Strictly observe the course schedule and attend all training sessions. Participants will receive a certificate of completion from the SCP only upon **attaining full attendance of the course**. Any leave of absence must be substantiated with medical certificates or compelling reasons. Failure to attain full attendance will affect the eligibility for future SCP participations; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **15 January 2027**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **1** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at **https://go.gov.sg/carbon-mar27** by **15 January 2027**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: https://go.gov.sg/start-guide
- NFPs: https://go.gov.sg/start-nfp

**Note:**

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

## Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends
- Instagram: www.instagram.com/SCPFriends

ANNEX-II

## SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs(DEA), summarized below:-

**Eligibility Conditions**

| Duration of Training | No. of years of service completed in Govt. as on the date of FTP | Upper age limit on the date of FTP | Cooling off period | Limit on participation in number of trainings in a year |
|---|---|---|---|---|
| Upto one week | 5 years | Less than 58 years | Six months | Two FTPs of duration of less than one week in a calendar year |
| One to Two weeks | 7 years | Less than 58 years | One year | One FTP of duration of one to two weeks in a calendar year |
| More than two weeks | 9 years | Less than 55 years | Two years | One FTP of duration more than two weeks in a period of two years |

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

**HOW TO APPLY**

3. **Filling up of application forms:-**

(i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.

(ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.

(iii) The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.

**(iv) In case of training programmes which ae not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission f undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. **Nominations:-**

(i) In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.

(ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. **Clearance:-**

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

---

**Abbreviation:-**

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

ANNEX-III

239

## DEA PROFORMA FOR FOREIGN TRAINING

| | | | |
|---|---|---|---|
| 1. Name | | | |
| 2. Date of Birth | | 3. Male/Female | |
| 4.Educational Qualifications | | 5. Date of Entry into Govt. Service | |
| 6.Service to which Officer belongs | | 7. Date of Regular appointment | |

8. Details of Posts held during the last five years (starting from present) :

| S.No. | Post held & Pay level | Period of Posting | Ministry/Department/ Organization | Nature of Work |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| 9. Name of training programme applied for and its relevance to the candidate | |
| 10. Papers etc, if any, published by the candidate | |

11. Details of Foreign Training Programmes attended during the last two years :

| S.No. | Dates & Duration Of Training | Subject/title of training | Name of the Training Institution | Source of funding |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| Signature of the candidate: | |
| Office Phone :<br>Mobile No. : | |
| E-mail : | |

**CERTIFICATE**

Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.

| | |
|---|---|
| Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal) | |

**To be filled only in case the Training Programme is not fully sponsored**

**PART-A**

**UNDERTAKING**

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Shri/Ms._____Designation_____working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____sponsored by _____ from _____ to _____.

Signature of Competent Authority
Name
Designation
(SEAL)

----------OR----------

**PART- B**

**UNDERTAKING FOR SELF FINANCING**

**This is to certify that in the event of my selection, I _____ holding the post of_____in the Ministry/Department/State Government** of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on_____sponsored by_____ from _____ to _____.

This issues with the approval of the Competent Authority.

(Signature of the candidate)
Name, Designation (With seal)

Countersigned by:

Signature of Competent Authority
Name, Designation (With seal)

(238)

**ANNEX-IV**

## CHECK LIST

| Sl. No. | Required Documents | YES/NO |
|---|---|---|
| 1. | **MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement** | |
| 2. | **Complete DEA Proforma alongwith Vigilance Clearance** | |
| 3. | **Whether Application has been recommended/ nominated by Line Ministry/Department/State Government** | |
| 4. | **Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded.** | |

(436)

**cs-bihar** < cs-bihar@nic.in >

## In-person Singapore Cooperation Programme on "Carbon Markets : Implementing Article 6 of the Paris Agreement" from 15th March to 19th March, 2027 in Singapore

**ANIL KUMAR CHOURASIA Assistant Section Officer, DEA, Min. Of Finance < chourasia.anil@nic.in >**

Thu, 01 Oct 2026 11:19:00 AM +0530

To "Mr Mishra"<satyajit.mishra@nic.in>,"Ms. Chandni Raina Raina" <chandni.raina@nic.in>,"ash-mohfw"<ash-mohfw@nic.in>,"RAJEEV KUMAR" <jsadmin-mha@nic.in>,"rohitmathur"<rohit.mathur@nic.in>,"jspc-cpc"<jspc-cpc@gov.in>,"jschem-cpc"<jschem-cpc@gov.in>,"Bhuvnesh Kumar Kumar" <bhuvnesh.k@meity.gov.in>,"jssk-dst"<jssk-dst@gov.in>,"Kchaturvedi" <K.chaturvedi@gov.in>,"jsupa-mhupa"<jsupa-mhupa@gov.in>,"js-mowr"<js-mowr@nic.in>,"Syed Rizwi"<syed.rizwi@gov.in>,"jsad-moe"<jsad-moe@gov.in>,"Sanjay Kumar Agarwal"<agarwal.sanjay@nic.in>,"js1tourism" <js1.tourism@gov.in>,"VENKATESAPATHY S"<js-shipping@gov.in>,"sureshkumar1972"<suresh.kumar1972@gov.in>,"Jai Prakash Shivahare"<js-jps@gov.in>,"Vinamra Mishra"<js.tech.msme@gov.in>,"jsrc-mord" <jsrc-mord@gov.in>,"amstaff"<amstaff@rb.railnet.gov.in>,"crb" <crb@rb.railnet.gov.in>,"KS REJIMON"<ks.rejimon@nic.in>,"pallaviagarwal" <pallavi.agarwal@gov.in>,"js"<js@moes.gov.in>,"samirkumar" <samirkumar@nic.in>,"ANUPAM KUMAR"<jsadmin-mnre@gov.in>,"Vijay Kumar Sinha"<sinha.vijay@nic.in>,"SAJEESH KUMAR N"<jsadmin-dosje@gov.in>,"RAJEEV SHARMA"<wb113@ifs.nic.in>,"Jyotsana Ekka"<ddgtrg-dot@nic.in>,"srinivasdanda"<srinivas.danda@gov.in>,"Saurabh Kumar"<eaap-dfs@nic.in>,"jse"<jse@nic.in>,"JS DT"<jsdt-moca@gov.in>,"jsnavy-dma"<jsnavy-dma@gov.in>,"raghurajmr"<raghurajmr@ias.nic.in>,"sagarmehra" <sagar.mehra@nic.in>,"Awadhesh Kumar"<srea-dop@gov.in>,"sthakur" <sthakur@nic.in>,"jsadmasi-culture"<jsadmasi-culture@gov.in>,"jsestt" <jsestt@mea.gov.in>,"Sanjayroy14"<Sanjay.roy14@nic.in>,"satishkj" <satish.kj@nic.in>,"SD Sharma"<js.admn-dopt@gov.in>,"js-ca"<js-ca@nic.in>,"Dushyant Mudgal"<ddgestt@indiapost.gov.in>,"Mohd Muqeem" <mohd.muqeem@gov.in>,"nkmishra"<nk.mishra@nic.in>,"js2-mopr"<js2-mopr@gov.in>,"jslr-dolr"<jslr-dolr@nic.in>,"AGARWAL NAVIN" <navin.agarwal71@gov.in>,"LUCAS KAMSUAN"<js.admn-dpe@gov.in>,"js-establishmentmoc"<js-establishment.moc@gov.in>,"vijaymittal" <vijay.mittal@nic.in>,"rpthakur25"<rp.thakur25@nic.in>,"ara-hccg"<ara-hc.cg@gov.in>,"masaldangaurav"<masaldan.gaurav@nic.in>,"Praveen D" <d.praveen@nic.in>,"information"<information@cbi.gov.in>,"arindammodak" <arindam.modak@gov.in>,"jslegal1"<jslegal1@mea.gov.in>,"jsfilmsinb" <jsfilms.inb@nic.in>,"Dr. Muthukumarasamy B"<js-nlm@dahd.nic.in>,"jsaa" <jsaa@dae.gov.in>,"js-dor"<js-dor@gov.in>,"cs"<cs@ap.gov.in>,"cs-arunachal" <cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"csofficecg" <csoffice.cg@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csdelhi" <csdelhi@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs-goa"<cs-goa@nic.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs" <cs@karnataka.gov.in>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs" <cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs" <cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@nic.in>,"cs-tripura"<cs-tripura@nic.in>,"cs-uttaranchal"<cs-

(735)

uttaranchal@nic.in>,"csup"<csup@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"cspon"<cs.pon@nic.in>,"cs"<cs@tn.gov.in>

Cc "Vijay Upadhyaya"<vs.upadhyay@gov.in>,"SWEETI GARG"<sweeti.garg@gov.in>

Sir/Madam,

Please find attachment regarding **In-person** Singapore Cooperation Programme on **"Carbon Markets : Implementing Article 6 of the Paris Agreement" from 15th March to 19th March, 2027 in Singapore**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
ASO, BPC&T Section,
Bilateral Cooperation Division,
Department of Economic Affairs,
Ministry of Finance,
Kartavya Bhavan -1.
Telephone no. : 24012886

**1 Attachment(s)**

12-48-26-final.pdf
884.7 KB

No.12/47/2026-BPC&T. E-Mail

Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)
.....

PS to AS (Finance)
मुख्य सचिव कोषांग बिहार
01 OCT 2026

Kartavya Bhavan-I, New Delhi,
Dated the 30th September, 2026.

**TRAINING CIRCULAR**

Subject:- **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" ~~from 1st March to 5th March~~, 2027 in Singapore.**

The Republic of Singapore has invited nominations for **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore** under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level TVET trainers and administrators from government institutions. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government **(Annex-I)**. Number of slots available for India is **One**.

Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

**The course is sponsored by Government of Singapore**, which will provide accommodation, local transport, medical insurance and daily allowance. **The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses.** An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format **(Annex-III)**.

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

(i) Sponsoring Government's application to be filled online (available at **https://go.gov.sg/tvet-mar27**). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
(ii) DEA's proforma - duly countersigned by competent authority **(Annex-IV)**.

5. **Application Form complete in all respects along with check-list should reach this Department through the Administrative Ministry/Department of Govt. of India/State Government/UT, as the case may be, not later than 21.12.2026** positively at the following address:-

**Shri Vijay Shankar Upadhyaya,**
**Under Secretary (BPC&T),**
Department of Economic Affairs, Ministry of Finance,
Hall No. 15051, Kartavya Bhavan -1, New Delhi-110001.
Ph:- 011 – 2401 2871,
Email- **vs.upadhyay@gov.in**
**chourasia.anil@nic.in**

Contd.....2/-

233

6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.dea.gov.in under the link "Foreign Training Programmes" **[https://dea.gov.in/foreign-training-and-employee-corner]**.

30/09/2021

( Vijay Shankar Upadhyaya )
Under Secretary to the Govt. of India

1. Joint Secretary (Admn.), Department of Higher Education, Shastri Bhavan, New Delhi.
2. Joint Secretary (Admn.), Department of School Education & Literacy, Shastri Bhawan, New Delhi.
3. Joint Secretay (Admn.), M/o Skill Development & Entrepreneurship, Shram Shakti Bhavan, Rafi Marg, New Delhi.
4. Joint Secretary (Admn.), Ministry of Electronics & Information Technology, Electronics Niketan,6, CGO Complex, Lodhi Road, New Delhi - 110003.
5. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
6. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE **[https://dea.gov.in/foreign-training-and-employee-corner]**.

# DIGITAL SOLUTIONS FOR TVET

# 1 TO 5 MARCH 2027

Sponsored by the

# SINGAPORE COOPERATION PROGRAMME

under the

# SCP TRAINING AWARD

## Singapore Cooperation Programme

The Singapore Cooperation Programme (SCP) was established in 1992 to share Singapore's development experiences with other developing countries, with an emphasis on technical assistance. As a country whose only resource is its people, Singapore believes that human resource development is vital for sustained economic and social progress.

To date, over 165,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in SCP courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

## Course Objectives

This course will share insights on the latest advancements in emerging technologies and AI-driven digital transformation. It will also explore practical applications in technical education and skill development to enhance future workforce capabilities.

## Synopsis

Topics to be covered include:

- Role of TVET in Singapore's economic development
- Developing a successful TVET system: the Singapore experience
- TVET partnership with industry, for industry
- Introduction to generative AI: maximising productivity and ensuring responsible use

## Methodology

The course will be conducted in-person in Singapore and will include briefings, case studies, country presentations as well as group discussions.

## Course Duration and Venue

The course will be held over 5 days from 1 to 5 March 2027 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level TVET trainers and administrators from government institutions;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

**Note:**

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;
- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage for medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart;
- Strictly observe the course schedule and attend all training sessions. Participants will receive a certificate of completion from the SCP only upon **attaining full attendance of the course**. Any leave of absence must be substantiated with medical certificates or compelling reasons. Failure to attain full attendance will affect the eligibility for future SCP participations; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **28 December 2026**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **1** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at **https://go.gov.sg/tvet-mar27** by **28 December 2026**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: https://go.gov.sg/start-guide
- NFPs: https://go.gov.sg/start-nfp

**Note:**

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

## Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends
- Instagram: www.instagram.com/SCPFriends

729

ANNEX-II

## SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs(DEA), summarized below:-

**Eligibility Conditions**

| Duration of Training | No. of years of service completed in Govt. as on the date of FTP | Upper age limit on the date of FTP | Cooling off period | Limit on participation in number of trainings in a year |
|---|---|---|---|---|
| Upto one week | 5 years | Less than 58 years | Six months | Two FTPs of duration of less than one week in a calendar year |
| One to Two weeks | 7 years | Less than 58 years | One year | One FTP of duration of one to two weeks in a calendar year |
| More than two weeks | 9 years | Less than 55 years | Two years | One FTP of duration more than two weeks in a period of two years |

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

**HOW TO APPLY**

3. **Filling up of application forms:-**

(i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.

(ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.

(iii) The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.

(iv) **In case of training programmes which ae not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission f undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. **Nominations:-**

(i) In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.

(ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. **Clearance:-**

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

---

**Abbreviation:-**

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

ANNEX-III

728

## DEA PROFORMA FOR FOREIGN TRAINING

| | | | |
|---|---|---|---|
| 1. Name | | | |
| 2. Date of Birth | | 3. Male/Female | |
| 4.Educational Qualifications | | 5. Date of Entry into Govt. Service | |
| 6.Service to which Officer belongs | | 7. Date of Regular appointment | |

8. Details of Posts held during the last five years (starting from present) :

| S.No. | Post held & Pay level | Period of Posting | Ministry/Department/ Organization | Nature of Work |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| 9. Name of training programme applied for and its relevance to the candidate | |
| 10. Papers etc, if any, published by the candidate | |

11. Details of Foreign Training Programmes attended during the last two years :

| S.No. | Dates & Duration Of Training | Subject/title of training | Name of the Training Institution | Source of funding |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| Signature of the candidate: | |
| Office Phone :<br>Mobile No. : | |
| E-mail : | |

**CERTIFICATE**

Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.

| | |
|---|---|
| Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal) | |

**To be filled only in case the Training Programme is not fully sponsored**

**PART-A**

**UNDERTAKING**

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Shri/Ms._____Designation_____working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____sponsored by _____ from _____ to _____.

Signature of Competent Authority
Name
Designation
(SEAL)

----------OR----------

**PART- B**

**UNDERTAKING FOR SELF FINANCING**

**This is to certify that in the event of my selection, I _____ holding the post of_____in the Ministry/Department/State Government** of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on_____sponsored by_____ from _____ to _____.

This issues with the approval of the Competent Authority.

(Signature of the candidate)
Name, Designation (With seal)

Countersigned by:

Signature of Competent Authority
Name, Designation (With seal)

Either Part A or Part B (whichever is applicable) to be filled

**ANNEX-IV**

## CHECK LIST

| Sl. No. | Required Documents | YES/NO |
|---|---|---|
| 1. | **MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement** | |
| 2. | **Complete DEA Proforma alongwith Vigilance Clearance** | |
| 3. | **Whether Application has been recommended/ nominated by Line Ministry/Department/State Government** | |
| 4. | **Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded.** | |

225

**cs-bihar** < cs-bihar@nic.in >

## In-person Singapore Cooperation Programme on "Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore

**ANIL KUMAR CHOURASIA Assistant Section Officer, DEA, Min. Of Finance < chourasia.anil@nic.in >**

Thu, 01 Oct 2026 11:00:25 AM +0530

To "Syed Rizwi"<syed.rizwi@gov.in>,"Dr Duggal"<jsad-moe@gov.in>,"Vijay Kumar Sinha"<sinha.vijay@nic.in>,"Bhuvnesh Kumar Kumar" <bhuvnesh.k@meity.gov.in>,"ash-mohfw"<ash-mohfw@nic.in>,"RAJEEV KUMAR"<jsadmin-mha@nic.in>,"rohitmathur"<rohit.mathur@nic.in>,"jspc-cpc" <jspc-cpc@gov.in>,"jschem-cpc"<jschem-cpc@gov.in>,"jssk-dst"<jssk-dst@gov.in>,"Kchaturvedi"<K.chaturvedi@gov.in>,"jsupa-mhupa"<jsupa-mhupa@gov.in>,"js-mowr"<js-mowr@nic.in>,"Sanjay Kumar Agarwal" <agarwal.sanjay@nic.in>,"js1tourism"<js1.tourism@gov.in>,"VENKATESAPATHY S"<js-shipping@gov.in>,"sureshkumar1972"<suresh.kumar1972@gov.in>,"Jai Prakash Shivahare"<js-jps@gov.in>,"Vinamra Mishra" <js.tech.msme@gov.in>,"satyajitmishra"<satyajit.mishra@nic.in>,"jsrc-mord"<jsrc-mord@gov.in>,"amstaff"<amstaff@rb.railnet.gov.in>,"crb" <crb@rb.railnet.gov.in>,"KS REJIMON"<ks.rejimon@nic.in>,"pallaviagarwal" <pallavi.agarwal@gov.in>,"js"<js@moes.gov.in>,"samirkumar" <samirkumar@nic.in>,"ANUPAM KUMAR"<jsadmin-mnre@gov.in>,"SAJEESH KUMAR N"<jsadmin-dosje@gov.in>,"RAJEEV SHARMA" <wb113@ifs.nic.in>,"Jyotsana Ekka"<ddgtrg-dot@nic.in>,"srinivasdanda" <srinivas.danda@gov.in>,"Saurabh Kumar"<eaap-dfs@nic.in>,"jse" <jse@nic.in>,"JS DT"<jsdt-moca@gov.in>,"jsnavy-dma"<jsnavy-dma@gov.in>,"raghurajmr"<raghurajmr@ias.nic.in>,"sagarmehra" <sagar.mehra@nic.in>,"Awadhesh Kumar"<srea-dop@gov.in>,"sthakur" <sthakur@nic.in>,"jsadmasi-culture"<jsadmasi-culture@gov.in>,"jsestt" <jsestt@mea.gov.in>,"Sanjayroy14"<Sanjay.roy14@nic.in>,"satishkj" <satish.kj@nic.in>,"SD Sharma"<js.admn-dopt@gov.in>,"js-ca"<js-ca@nic.in>,"Dushyant Mudgal"<ddgestt@indiapost.gov.in>,"Mohd Muqeem" <mohd.muqeem@gov.in>,"nkmishra"<nk.mishra@nic.in>,"js2-mopr"<js2-mopr@gov.in>,"jslr-dolr"<jslr-dolr@nic.in>,"AGARWAL NAVIN" <navin.agarwal71@gov.in>,"LUCAS KAMSUAN"<js.admn-dpe@gov.in>,"js-establishmentmoc"<js-establishment.moc@gov.in>,"vijaymittal" <vijay.mittal@nic.in>,"rpthakur25"<rp.thakur25@nic.in>,"ara-hccg"<ara-hc.cg@gov.in>,"masaldangaurav"<masaldan.gaurav@nic.in>,"Praveen D" <d.praveen@nic.in>,"information"<information@cbi.gov.in>,"arindammodak" <arindam.modak@gov.in>,"jslegal1"<jslegal1@mea.gov.in>,"jsfilmsinb" <jsfilms.inb@nic.in>,"Dr. Muthukumarasamy B"<js-nlm@dahd.nic.in>,"jsaa" <jsaa@dae.gov.in>,"js-dor"<js-dor@gov.in>,"cs"<cs@ap.gov.in>,"cs-arunachal" <cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"csofficecg" <csoffice.cg@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csdelhi" <csdelhi@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs-goa"<cs-goa@nic.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs" <cs@karnataka.gov.in>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs" <cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs" <cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@nic.in>,"cs-tripura"<cs-tripura@nic.in>,"cs-uttaranchal"<cs-uttaranchal@nic.in>,"csup"<csup@nic.in>,"cs-westbengal"<cs-

924

westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"cspon" <cs.pon@nic.in>,"cs"<cs@tn.gov.in>

Cc "Vijay Upadhyaya"<vs.upadhyay@gov.in>,"SWEETI GARG" <sweeti.garg@gov.in>

Sir/Madam,

Please find attachment regarding **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
ASO, BPC&T Section,
Bilateral Cooperation Division,
Department of Economic Affairs,
Ministry of Finance,
Kartavya Bhavan -1.
Telephone no. : 24012886

**1 Attachment(s)**

12-47-26-final.pdf
891.9 KB

No.12/47/2026-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)
.....

E-Mail

PS, GAD/Finance

मुख्य सचिव कार्यालय बिहार

01 OCT 2026

Kartavya Bhavan-I, New Delhi,
Dated the 30th September, 2026.

**TRAINING CIRCULAR**

Subject:- **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore.**

S&(16)

The Republic of Singapore has invited nominations for **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore** under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level TVET trainers and administrators from government institutions. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government **(Annex-I)**. Number of slots available for India is **One**.

05 OCT 2026

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

3. **The course is sponsored by Government of Singapore**, which will provide accommodation, local transport, medical insurance and daily allowance. **The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses.** An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format **(Annex-III)**.

मुख्य सचिव कार्यालय बिहार पटना 05.10.2026

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

(i) Sponsoring Government's application to be filled online (available at **https://go.gov.sg/tvet-mar27**). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
(ii) DEA's proforma - duly countersigned by competent authority **(Annex-IV)**.

5. **Application Form complete in all respects along with check-list should reach this Department through the Administrative Ministry/Department of Govt. of India/State Government/UT, as the case may be, not later than 21.12.2026** positively at the following address:-

J.S-18

**Shri Vijay Shankar Upadhyaya,**
**Under Secretary (BPC&T),**
Department of Economic Affairs, Ministry of Finance,
Hall No. 15051, Kartavya Bhavan -1, New Delhi-110001.
Ph:- 011 –2401 2871,
Email- **ys.upadhyay@gov.in**
**bhourasia.bpf@nic.in**

विशेष सचिव, वाणिज्य विभाग 06 OCT 2026

S404/Sec-18
06.10.2026

S.O-18
07.10.26

06 OCT 2026

श्री विशाल
विनीत
8.10.2026

Contd.....2/-

6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.dea.gov.in under the link "Foreign Training Programmes" **[https://dea.gov.in/foreign-training-and-employee-corner]**.

( Vijay Shankar Upadhyaya )
Under Secretary to the Govt. of India

1. Joint Secretary (Admn.), Department of Higher Education, Shastri Bhavan, New Delhi.
2. Joint Secretary (Admn.), Department of School Education & Literacy, Shastri Bhawan, New Delhi.
3. Joint Secretay (Admn.), M/o Skill Development & Entrepreneurship, Shram Shakti Bhavan, Rafi Marg, New Delhi.
4. Joint Secretary (Admn.), Ministry of Electronics & Information Technology, Electronics Niketan,6, CGO Complex, Lodhi Road, New Delhi - 110003.
5. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
6. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE **[https://dea.gov.in/foreign-training-and-employee-corner]**.

# DIGITAL SOLUTIONS FOR TVET

# 1 TO 5 MARCH 2027

Sponsored by the

# SINGAPORE COOPERATION PROGRAMME

under the

# SCP TRAINING AWARD

## Singapore Cooperation Programme

The Singapore Cooperation Programme (SCP) was established in 1992 to share Singapore's development experiences with other developing countries, with an emphasis on technical assistance. As a country whose only resource is its people, Singapore believes that human resource development is vital for sustained economic and social progress.

To date, over 165,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in SCP courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

## Course Objectives

This course will share insights on the latest advancements in emerging technologies and AI-driven digital transformation. It will also explore practical applications in technical education and skill development to enhance future workforce capabilities.

## Synopsis

Topics to be covered include:

- Role of TVET in Singapore's economic development
- Developing a successful TVET system: the Singapore experience
- TVET partnership with industry, for industry
- Introduction to generative AI: maximising productivity and ensuring responsible use

## Methodology

The course will be conducted in-person in Singapore and will include briefings, case studies, country presentations as well as group discussions.

## Course Duration and Venue

The course will be held over 5 days from 1 to 5 March 2027 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level TVET trainers and administrators from government institutions;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

**Note:**

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;
- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage for medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart;
- Strictly observe the course schedule and attend all training sessions. Participants will receive a certificate of completion from the SCP only upon **attaining full attendance of the course**. Any leave of absence must be substantiated with medical certificates or compelling reasons. Failure to attain full attendance will affect the eligibility for future SCP participations; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **28 December 2026**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **1** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at **https://go.gov.sg/tvet-mar27** by **28 December 2026**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: https://go.gov.sg/start-guide
- NFPs: https://go.gov.sg/start-nfp

**Note:**

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

## Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends
- Instagram: www.instagram.com/SCPFriends

ANNEX-II

## SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs(DEA), summarized below:-

**Eligibility Conditions**

| Duration of Training | No. of years of service completed in Govt. as on the date of FTP | Upper age limit on the date of FTP | Cooling off period | Limit on participation in number of trainings in a year |
|---|---|---|---|---|
| Upto one week | 5 years | Less than 58 years | Six months | Two FTPs of duration of less than one week in a calendar year |
| One to Two weeks | 7 years | Less than 58 years | One year | One FTP of duration of one to two weeks in a calendar year |
| More than two weeks | 9 years | Less than 55 years | Two years | One FTP of duration more than two weeks in a period of two years |

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

**HOW TO APPLY**

3. **Filling up of application forms:-**

(i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.

(ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.

(iii) The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.

(iv) **In case of training programmes which ae not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission f undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. **Nominations:-**

(i) In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.

(ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. **Clearance:-**

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

---

**Abbreviation:-**

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

ANNEX-III

## DEA PROFORMA FOR FOREIGN TRAINING

| | | | |
|---|---|---|---|
| 1. Name | | | |
| 2. Date of Birth | | 3. Male/Female | |
| 4.Educational Qualifications | | 5. Date of Entry into Govt. Service | |
| 6.Service to which Officer belongs | | 7. Date of Regular appointment | |

8. Details of Posts held during the last five years (starting from present) :

| S.No. | Post held & Pay level | Period of Posting | Ministry/Department/ Organization | Nature of Work |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| 9. Name of training programme applied for and its relevance to the candidate | |
| 10. Papers etc, if any, published by the candidate | |

11. Details of Foreign Training Programmes attended during the last two years :

| S.No. | Dates & Duration Of Training | Subject/title of training | Name of the Training Institution | Source of funding |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| | |
|---|---|
| Signature of the candidate: | |
| Office Phone :<br>Mobile No. : | |
| E-mail : | |

**CERTIFICATE**

Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.

| | |
|---|---|
| Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal) | |

Annex-III

**To be filled only in case the Training Programme is not fully sponsored**

**PART-A**

**UNDERTAKING**

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Shri/Ms._____Designation_____working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____sponsored by _____ from _____ to _____.

Signature of Competent Authority
Name
Designation
(SEAL)

----------OR----------

**PART- B**

**UNDERTAKING FOR SELF FINANCING**

**This is to certify that in the event of my selection, I _____ holding the post of_____in the Ministry/Department/State Government** of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on_____sponsored by_____ from _____ to _____.

This issues with the approval of the Competent Authority.

(Signature of the candidate)
Name, Designation (With seal)

Countersigned by:

Signature of Competent Authority
Name, Designation (With seal)

**ANNEX-IV**

## CHECK LIST

| Sl. No. | Required Documents | YES/NO |
|---|---|---|
| 1. | **MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement** | |
| 2. | **Complete DEA Proforma alongwith Vigilance Clearance** | |
| 3. | **Whether Application has been recommended/ nominated by Line Ministry/Department/State Government** | |
| 4. | **Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded.** | |

**cs-bihar** < cs-bihar@nic.in >

## In-person Singapore Cooperation Programme on "Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore

**ANIL KUMAR CHOURASIA Assistant Section Officer, DEA, Min. Of Finance < chourasia.anil@nic.in >**

Thu, 01 Oct 2026 11:00:25 AM +0530

To "Syed Rizwi"<syed.rizwi@gov.in>,"Dr Duggal"<jsad-moe@gov.in>,"Vijay Kumar Sinha"<sinha.vijay@nic.in>,"Bhuvnesh Kumar Kumar" <bhuvnesh.k@meity.gov.in>,"ash-mohfw"<ash-mohfw@nic.in>,"RAJEEV KUMAR"<jsadmin-mha@nic.in>,"rohitmathur"<rohit.mathur@nic.in>,"jspc-cpc" <jspc-cpc@gov.in>,"jschem-cpc"<jschem-cpc@gov.in>,"jssk-dst"<jssk-dst@gov.in>,"Kchaturvedi"<K.chaturvedi@gov.in>,"jsupa-mhupa"<jsupa-mhupa@gov.in>,"js-mowr"<js-mowr@nic.in>,"Sanjay Kumar Agarwal" <agarwal.sanjay@nic.in>,"js1tourism"<js1.tourism@gov.in>,"VENKATESAPATHY S"<js-shipping@gov.in>,"sureshkumar1972"<suresh.kumar1972@gov.in>,"Jai Prakash Shivahare"<js-jps@gov.in>,"Vinamra Mishra" <js.tech.msme@gov.in>,"satyajitmishra"<satyajit.mishra@nic.in>,"jsrc-mord"<jsrc-mord@gov.in>,"amstaff"<amstaff@rb.railnet.gov.in>,"crb" <crb@rb.railnet.gov.in>,"KS REJIMON"<ks.rejimon@nic.in>,"pallaviagarwal" <pallavi.agarwal@gov.in>,"js"<js@moes.gov.in>,"samirkumar" <samirkumar@nic.in>,"ANUPAM KUMAR"<jsadmin-mnre@gov.in>,"SAJEESH KUMAR N"<jsadmin-dosje@gov.in>,"RAJEEV SHARMA" <wb113@ifs.nic.in>,"Jyotsana Ekka"<ddgtrg-dot@nic.in>,"srinivasdanda" <srinivas.danda@gov.in>,"Saurabh Kumar"<eaap-dfs@nic.in>,"jse" <jse@nic.in>,"JS DT"<jsdt-moca@gov.in>,"jsnavy-dma"<jsnavy-dma@gov.in>,"raghurajmr"<raghurajmr@ias.nic.in>,"sagarmehra" <sagar.mehra@nic.in>,"Awadhesh Kumar"<srea-dop@gov.in>,"sthakur" <sthakur@nic.in>,"jsadmasi-culture"<jsadmasi-culture@gov.in>,"jsestt" <jsestt@mea.gov.in>,"Sanjayroy14"<Sanjay.roy14@nic.in>,"satishkj" <satish.kj@nic.in>,"SD Sharma"<js.admn-dopt@gov.in>,"js-ca"<js-ca@nic.in>,"Dushyant Mudgal"<ddgestt@indiapost.gov.in>,"Mohd Muqeem" <mohd.muqeem@gov.in>,"nkmishra"<nk.mishra@nic.in>,"js2-mopr"<js2-mopr@gov.in>,"jslr-dolr"<jslr-dolr@nic.in>,"AGARWAL NAVIN" <navin.agarwal71@gov.in>,"LUCAS KAMSUAN"<js.admn-dpe@gov.in>,"js-establishmentmoc"<js-establishment.moc@gov.in>,"vijaymittal" <vijay.mittal@nic.in>,"rpthakur25"<rp.thakur25@nic.in>,"ara-hccg"<ara-hc.cg@gov.in>,"masaldangaurav"<masaldan.gaurav@nic.in>,"Praveen D" <d.praveen@nic.in>,"information"<information@cbi.gov.in>,"arindammodak" <arindam.modak@gov.in>,"jslegal1"<jslegal1@mea.gov.in>,"jsfilmsinb" <jsfilms.inb@nic.in>,"Dr. Muthukumarasamy B"<js-nlm@dahd.nic.in>,"jsaa" <jsaa@dae.gov.in>,"js-dor"<js-dor@gov.in>,"cs"<cs@ap.gov.in>,"cs-arunachal" <cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"csofficecg" <csoffice.cg@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csdelhi" <csdelhi@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs-goa"<cs-goa@nic.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs" <cs@karnataka.gov.in>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs" <cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs" <cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@nic.in>,"cs-tripura"<cs-tripura@nic.in>,"cs-uttaranchal"<cs-uttaranchal@nic.in>,"csup"<csup@nic.in>,"cs-westbengal"<cs-

213

westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"cspon"
<cs.pon@nic.in>,"cs"<cs@tn.gov.in>

Cc "Vijay Upadhyaya"<vs.upadhyay@gov.in>,"SWEETI GARG"
<sweeti.garg@gov.in>

Sir/Madam,

Please find attachment regarding **In-person** Singapore Cooperation Programme on **"Digital Solutions for TVET" from 1st March to 5th March, 2027 in Singapore**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
ASO, BPC&T Section,
Bilateral Cooperation Division,
Department of Economic Affairs,
Ministry of Finance,
Kartavya Bhavan -1.
Telephone no. : 24012886

**1 Attachment(s)**

12-47-26-final.pdf
891.9 KB

**Details of Our Coming Training Programs AT GOA, LEH, GANGTOK & MANALI** **secy-par-bih** < secy-par-bih@nic.in >

S.S. 18)

< immt16@yahoo.in >

Wed, 02 Sep 2026 12:59:09 PM +0530

To "dswoamb@hry.nic.in"<dswoamb@hry.nic.in>,"dswobhw@hry.nic.in"
<dswobhw@hry.nic.in>,"dswo.chdadri-hry@gov.in"<dswo.chdadri-hry@gov.in>,"dswofbd@hry.nic.in"
<dswofbd@hry.nic.in>,"cmd@apeasternpower.com"
<cmd@apeasternpower.com>,"dirf@apeasternpower.com"
<dirf@apeasternpower.com>,"dirp@apeasternpower.com"
<dirp@apeasternpower.com>,"cgm_hrd@apeasternpower.com"
<cgm_hrd@apeasternpower.com>,"gm_training@apeasternpower.com"
<gm_training@apeasternpower.com>,"gm@er.railnet.gov.in"
<gm@er.railnet.gov.in>,"secy@er.railnet.gov.in"<secy@er.railnet.gov.in>,"bbb.mumbai@ecgc.in"
<bbb.mumbai@ecgc.in>,"churchgate.mumbai@ecgc.in"
<churchgate.mumbai@ecgc.in>,"cmd.ecl.cil@coalindia.in"
<cmd.ecl.cil@coalindia.in>,"chairman@cercind.org"<chairman@cercind.org>,"cerc@cercind.org"
<cerc@cercind.org>,"gerc@gercin.org"<gerc@gercin.org>,"chairman@gercin.org"
<chairman@gercin.org>,"secretary@gercin.org"<secretary@gercin.org>,"director@geda.org.in"
<director@geda.org.in>,"info@orierc.org"<info@orierc.org>,"director_cf@apcentralpower.com"
<director_cf@apcentralpower.com>,"pg-hqrs@esic.nic.in"<pg-hqrs@esic.nic.in>,"cmd@epi.gov.in"
<cmd@epi.gov.in>,"pgimer@chd.nic.in"<pgimer@chd.nic.in>,"dean-hyd@esic.nic.in"<dean-
hyd@esic.nic.in>,"esicdentalcollege@gmail.com"
<esicdentalcollege@gmail.com>,"principalesicconglab5@gmail.com"
<principalesicconglab5@gmail.com>,"dcexcise@nic.in"<dcexcise@nic.in>,"dctexcise.delhi@nic.in"
<dctexcise.delhi@nic.in>,"vcfmuniversity@gmail.com"
<vcfmuniversity@gmail.com>,"headmbafmu@yahoo.com"
<headmbafmu@yahoo.com>,"chairman.fci@gov.in"<chairman.fci@gov.in>,"chairperson@fssai.gov.in"
<chairperson@fssai.gov.in>,"ceo@fssai.gov.in"<ceo@fssai.gov.in>,"office-ceo@fssai.gov.in"<office-
ceo@fssai.gov.in>,"advisor@fssai.gov.in"<advisor@fssai.gov.in>,"secyhealth-chd@chd.nic.in"<secyhealth-
chd@chd.nic.in>,"cfswb2025@gmail.com"<cfswb2025@gmail.com>,"gdagzb@gmail.com"
<gdagzb@gmail.com>,"secgda@gmail.com"<secgda@gmail.com>,"gslcmd@sancharnet.in"
<gslcmd@sancharnet.in>,"directortourism1@gmail.com"
<directortourism1@gmail.com>,"ambalacantt.giti@hry.gov.in"
<ambalacantt.giti@hry.gov.in>,"ambalacity.giti@hry.gov.in"
<ambalacity.giti@hry.gov.in>,"ambalacity.gitiw@hry.gov.in"
<ambalacity.gitiw@hry.gov.in>,"secy_cabsec@bihar.gov.in"
<secy_cabsec@bihar.gov.in>,"secy_law@bihar.gov.in"
<secy_law@bihar.gov.in>,"lawdepartmentbih@gmail.com"
<lawdepartmentbih@gmail.com>,"secylawbih2@gmail.com"<secylawbih2@gmail.com>,"secy-law-
bih@nic.in"<secy-law-bih@nic.in>,"secy-disastermgmt-bih@nic.in"<secy-disastermgmt-bih@nic.in>,"secy-
par-bih@nic.in"<secy-par-bih@nic.in>,"secy-home-bih@nic.in"<secy-home-bih@nic.in>,"usp-home-
bih@gov.in"<usp-home-bih@gov.in>,"spsec.spl-bih@gov.in"<spsec.spl-bih@gov.in>,"jointsecy.spl-
bih@gov.in"<jointsecy.spl-bih@gov.in>,"secy@prdbihar.gov.in"
<secy@prdbihar.gov.in>,"dpr@prdbihar.gov.in"<dpr@prdbihar.gov.in>,"jdp@prdbihar.gov.in"
<jdp@prdbihar.gov.in>,"prsecy-paffair-bih@nic.in"<prsecy-paffair-bih@nic.in>,"secy-plandev-bih@nic.in"
<secy-plandev-bih@nic.in>,"dir-stat-bih@nic.in"<dir-stat-bih@nic.in>,"svccvd@nic.in"
<svccvd@nic.in>,"spvig-bih@nic.in"<spvig-bih@nic.in>,"svu.patna-bih@nic.in"<svu.patna-bih@nic.in>

Tags Not in Contacts

5415/see-18
09.10.2026

# NATIONAL INSTITUTE OF MAN MANAGEMENT & ADVANCEMENT

NEW DELHI

S.S-18 09.10.26

P. A. N. NO. IS AAOFN 3215 E

G S T NO:- 07AAOFN3215E1ZG

बिहार सरकार
सामान्य प्रशासन विभाग
ई-मेल पत्रांक 29495
दिनांक 7.10.26

श्री विशाल
विनीता
9.10.2026

**NIMMA /TRG /2026**

**Dated:- 25-06-2026**

## SUB:- REQUEST FOR NOMINATIONS FOR TRAINING PROGRAMMES AT GOA, LEH (LADAKH), GANGTOK (SIKKIM) & MANALI (HP)

***Respected Sir,***

In this highly competitive environment there is a greater need for promoting performance excellence on a continuous basis. Emotions and Human values play an important role in building a work culture necessary for achieving peak performance. It is therefore, necessary that emotional quotient (EQ) be combined with spiritual quotient(SQ) Values are ideals that influence the quality of personal behavior and long term performance. Intelligent use of emotions and positive values play an important role in promoting performance excellence This Workshops will help the Executives to Sharpen their Skills which will contribute for Managerial Excellence through Effective Leadership & will also enable the Participants to Evolve Strategies & Skills for Promoting Dynamics Leadership in the organizations.

## " DIMENSIONS FOR PERFORMANCE EXCELLANCE "

(EMOTIONAL AND SPIRITUAL DIMENSIONS)

- Executives / Officers / Managers engaged in any Department in an Organization/Office (Such as Administration , Finance/Accounts, Technical, Safety , Medical , Personnel ,HR, Staff etc.etc ).

Personnels engaged in Office : Senior Executives, Administrative Stores & Field Officers, Section Officers, Superintendents, Office Managers, PS / PA'S , Stenos, Typists Assistants, Secretarial & Clerical Staff.(U D C / LDC), Receptionist.

- Leaders / Activists of Employees Unions, Supervisors & Officers Associations & SC/ST & OBC Employees Welfare Associations & JCM Committee Members.

## TOPICS TO BE COVERED

- Characteristics of an Effective Employees (Positive Values) -- Team Building for Orgn Growth -- Productivity --- Role of Union/ Asson/ Employees in Increasing Productivity -- Management of Stress -- Human Relations / Good Interpersonnel Relations/ Good Union Management Relations for smooth functioning --Importance of Effective Communication \ Good Relations \ Less Stress \ Effective Team \ Better Performance \ More Productivity \ Orgn Growth * Managerial Leadership

## FACULTY :

The Training Programme will be Conducted by our Sr. Faculty , in mix of Hindi & English Through lectures , Group Discussions, Case Study & Quiz.

## DATE & VENUE

1. AT HOTEL PARADISE BEACH RESORTS, GOA FROM SEPT 07th A/N - 10th F/N, 2026
2. AT HOTEL PRESIDENCY, LEH (LADAKH) FROM SEPT 15th A/N - 18th F/N, 2026
3. AT HOTEL TIBET, GANGTOK (SIKKIM) FROM SEPT 23rd A/N - 26th F/N, 2026
4. AT HOTEL GLACIAR RESORT, MANALI (HP) FROM OCT. 05th A/N - 08th F/N, 2026

## PARTICIPATION FEES WILL BE

**Rs. 35,900/- +18% GST Per Residential Participant per Programme in Double Occupancy.**

**Rs. 24,900/- +18% GST Per Non Residential Participant per Programme.**

**Rs. 44,900/- +18% GST Per Resident Participant in Single occupancy**

(in this spouse stay will be complimentary)

**(KINDLY NOTE THE COURSE FEES FOR LEH TRAINING PROG WILL BE Rs 40,900/- or RS 52,900/- + 18% GST Per Resident Participant in double /single occupancy resp No non Residential nomination will be accepted for Leh)**

**We are sure you will find these above said Workshop need based , Educative , Informative & highly useful for your Organisation / Employees. We, therefore request you to kindly take advantage of the same by nominating more n more your Officers / Officials for this Workshop.**

**Kindly favour us, with Your nominations along with the Course fees drawn in favour of "NATIONAL INSTITUTE OF MAN MANAGEMENT & ADVANCEMENT" (Payable at New Delhi) at the earliest, as seats are limited.**

**With warm regards,**

**(AJAY SHARMA)**

**Executive Director**

---

**REGD. OFFICE : B-18, GROUND FLOOR, COMMUNITY CENTRE, JANAK PURI, NEW DELHI: 110058.**

**TELE. NO:- 011- 25511419, 40050334, 9811153108, 9891654500** **FAX : 011-25511419**

**Email ID:** nimmatrg@gmail.com, immt16@yahoo.in **WEB:** www.nimma.org

**secy-par-bih** < secy-par-bih@nic.in >

**Details of Our Coming Training Programs AT MANALI & SHIMLA**

< nimmatrg@gmail.com >
Mon, 28 Sep 2026 10:26:42 AM +0530
To "dswoamb"<dswoamb@hry.nic.in>,"dswobhw"<dswobhw@hry.nic.in>,"dswo.chdadri-hry"<dswo.chdadri-hry@gov.in>,"dswofbd"<dswofbd@hry.nic.in>,"cmd"<cmd@apeasternpower.com>,"dirf"<dirf@apeasternpower.com>,"dirp"<dirp@apeasternpower.com>,"cgm_hrd"<cgm_hrd@apeasternpower.com>,"gm_training"<gm_training@apeasternpower.com>,"gm"<gm@er.railnet.gov.in>,"secy"<secy@er.railnet.gov.in>,"bbb.mumbai"<bbb.mumbai@ecgc.in>,"churchgate.mumbai"<churchgate.mumbai@ecgc.in>,"cmd.ecl.cil"<cmd.ecl.cil@coalindia.in>,"chairman"<chairman@cercind.org>,"cerc"<cerc@cercind.org>,"gerc"<gerc@gercin.org>,"chairman"<chairman@gercin.org>,"secretary"<secretary@gercin.org>,"director"<director@geda.org.in>,"info"<info@orierc.org>,"director_cf"<director_cf@apcentralpower.com>,"pg-hqrs"<pg-hqrs@esic.nic.in>,"cmd"<cmd@epi.gov.in>,"pgimer"<pgimer@chd.nic.in>,"dean-hyd"<dean-hyd@esic.nic.in>,"esicdentalcollege"<esicdentalcollege@gmail.com>,"principalesicconglab5"<principalesicconglab5@gmail.com>,"dcexcise"<dcexcise@nic.in>,"dctexcise.delhi"<dctexcise.delhi@nic.in>,"vcfmuniversity"<vcfmuniversity@gmail.com>,"headmbafmu"<headmbafmu@yahoo.com>,"chairman.fci"<chairman.fci@gov.in>,"chairperson"<chairperson@fssai.gov.in>,"ceo"<ceo@fssai.gov.in>,"office-ceo"<office-ceo@fssai.gov.in>,"advisor"<advisor@fssai.gov.in>,"secyhealth-chd"<secyhealth-chd@chd.nic.in>,"cfswb2025"<cfswb2025@gmail.com>,"gdagzb"<gdagzb@gmail.com>,"secgda"<secgda@gmail.com>,"gslcmd"<gslcmd@sancharnet.in>,"directortourism1"<directortourism1@gmail.com>,"ambalacantt.giti"<ambalacantt.giti@hry.gov.in>,"ambalacity.giti"<ambalacity.giti@hry.gov.in>,"ambalacity.gitiw"<ambalacity.gitiw@hry.gov.in>,"secy_cabsec"<secy_cabsec@bihar.gov.in>,"secy_law"<secy_law@bihar.gov.in>,"lawdepartmentbih"<lawdepartmentbih@gmail.com>,"secylawbih2"<secylawbih2@gmail.com>,"secy-law-bih"<secy-law-bih@nic.in>,"secy-disastermgmt-bih"<secy-disastermgmt-bih@nic.in>,"secy-par-bih"<secy-par-bih@nic.in>,"secy-home-bih"<secy-home-bih@nic.in>,"usp-home-bih"<usp-home-bih@gov.in>,"spsec.spl-bih"<spsec.spl-bih@gov.in>,"jointsecy.spl-bih"<jointsecy.spl-bih@gov.in>,"secy"<secy@prdbihar.gov.in>,"dpr"<dpr@prdbihar.gov.in>,"jdp"<jdp@prdbihar.gov.in>,"prsecy-paffair-bih"<prsecy-paffair-bih@nic.in>,"secy-plandev-bih"<secy-plandev-bih@nic.in>,"dir-stat-bih"<dir-stat-bih@nic.in>,"svccvd"<svccvd@nic.in>

Tags ■ Not In Contacts

# NATIONAL INSTITUTE OF MAN MANAGEMENT & ADVANCEMENT

**NEW DELHI**

P. A. N. NO. IS AAOFN 3215 E G S T NO:- 07AAOFN3215E1ZG

**NIMMA /TRG /2026**
**Dated:- 25-08-2026**

**SUB:- REQUEST FOR NOMINATIONS FOR TRAINING PROGRAMMES AT MANALI (HP) & SHIMLA (HP)**

*Respected Sir,*

**In this highly competitive environment there is a greater need for promoting performance excellence on a continuous basis. Emotions and Human values play an important role in building a work culture necessary for achieving peak performance. It is therefore, necessary that emotional quotient (EQ) be combined with spiritual quotient(SQ) Values are ideals that influence the quality of personal behavior and long term performance. Intelligent use of emotions and positive values play an important role in promoting performance excellence This Workshops will help the Executives to Sharpen their Skills which will contribute for Managerial Excellence through Effective Leadership & will also enable the Participants to Evolve Strategies & Skills for Promoting Dynamics Leadership in the organizations.**

# " DIMENSIONS FOR PERFORMANCE EXCELLANCE "

(EMOTIONAL AND SPIRITUAL DIMENSIONS)

- **Executives / Officers / Managers engaged in any Department in an Organization/Office (Such as Administration , Finance/Accounts, Technical, Safety , Medical , Personnel ,HR, Staff etc.etc ).**

  **Personnels engaged in Office : Senior Executives, Administrative Stores & Field Officers, Section Officers, Superintendents, Office Managers, PS / PA'S , Stenos, Typists Assistants, Secretarial & Clerical Staff.(U D C / LDC), Receptionist.**

- **Leaders / Activists of Employees Unions, Supervisors & Officers Associations & SC/ST & OBC Employees Welfare Associations & JCM Committee Members.**

## TOPICS TO BE COVERED

**- Characteristics of an Effective Employees (Positive Values) – Team Building for Orgn Growth – Productivity — Role of Union/ Asson/ Employees in increasing Productivity -- Management of Stress -- Human Relations / Good Interpersonnel Relations/ Good Union Management Relations for smooth functioning –Importance of Effective Communication \ Good Relations \ Less Stress \ Effective Team \ Better Performance \ More Productivity \ Orgn Growth * Managerial Leadership**

## FACULTY :

**The Training Programme will be Conducted by our Sr. Faculty , in mix of Hindi & English Through lectures , Group Discussions, Case Study & Quiz.**

## DATE & VENUE

**1. AT HOTEL GLACIAR RESORT, MANALI (HP) FROM OCT. 05th A/N - 08th F/N, 2026**

**2. AT HOTEL ASIA THE DAWN, SHIMLA (HP) FROM OCT. 22nd A/N - 25th F/N, 2026**

## PARTICIPATION FEES WILL BE

**Rs. 35,900/- +18% GST Per Residential Participant per Programme in Double Occupancy.**

**Rs. 24,900/- +18% GST Per Non Residential Participant per Programme.**

**Rs. 44,900/- +18% GST Per Resident Participant in Single occupancy**

(in this spouse stay will be complimentary)

**We are sure you will find these above said Workshop need based , Educative , Informative & highly useful for your Organisation / Employees. We, therefore request you to kindly take advantage of the same by nominating more n more your Officers / Officials for this Workshop.**

**Kindly favour us, with Your nominations along with the Course fees drawn in favour of "NATIONAL INSTITUTE OF MAN MANAGEMENT & ADVANCEMENT " (Payable at New Delhi) at the earliest, as seats are limited.**

**With warm regards,**

**(AJAY SHARMA)**
**Executive Director**

REGD. OFFICE : B-18, GROUND FLOOR, COMMUNITY CENTRE, JANAK PURI, NEW DELHI: 110058.
TELE. NO:- 011- 25511419, 40050334, 9811153108, 9891654500 FAX : 011-25511419
Email ID: nimmatrg@gmail.com, immt16@yahoo.in WEB: www.nimma.org

**secy-par-bih** < secy-par-bih@nic.in >

# Fwd: Capacity Building Proposal: Specialized Automotive & Fuel Technology Training Programs by CSIR-IIP , Dehradun - Reg

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:03:38 PM +0530

To "Pankaj Kumar" <secy-par-bih@nic.in>

07 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Sunil Pathak <headtraining.iip@csir.res.in>
Cc: "SunilKumar Pathak"<sunil.pathak@csir.res.in>, "Premchand Nerusu"<premchand.nerusu@csir.res.in>
Date: Wed, 07 Oct 2026 10:55:23 +0530
Subject: Capacity Building Proposal: Specialized Automotive & Fuel Technology Training Programs by CSIR-IIP , Dehradun - Reg
========== Forwarded message ==========

Dear Sir/Madam,

Greetings from CSIR - Indian Institute of Petroleum , Dehradun ( CSIR-IIP)

Established in 1960 and ISO 9001:2015 certified, the CSIR-Indian Institute of Petroleum (CSIR-IIP) brings over 65 years of pioneering experience in automotive testing, alternate fuels, emission compliance, and road transport technology.

We leverage our renowned scientists, state-of-the-art engine testing laboratories, and strong government and industry partnerships to deliver exceptional technical and capacity-building training. Our key achievements include:

- **65+ Years of R&D Excellence:** Proven track record in fuel quality, engine testing, and sustainable transport solutions since 1960.
- **200+ Patents & 150+ Technologies:** Leadership in alternative fuels (Bio-CNG, Hydrogen, Ethanol blends), fuel economy standards, and emission abatement.
- **National & International Impact:** Active engagement with regulatory bodies, OEM testing programs, and international scientific collaborations.
- **Trusted Partners:** Strong ties with MoRTH, automotive manufacturers, fuel testing agencies, and transport authorities.

Building upon our expertise, CSIR-IIP had successfully organized **five specialized training programs for MoRTH (Ministry of Road Transport and Highways) officials** across the country last year ( FY 2025-2026)

Following the overwhelming response and continuous inquiries regarding automotive technologies, alternate fuels, and transport sustainability, we are planning to conduct tailored training modules on the following key areas:

1. **Real World driving emissions and control**
2. **Advanced automotive technology & Indian road traffic pattern**
3. **Electric Mobility & Advanced automotive technology**
4. **Present & Future Automotive fuels : Quality, Testing & emission norms**
5. **Foundational Training Module on Vehicle Scrappage Rules and Enforcement**

विशेष सचिव कोषांग
सामान्य प्रशासन विभाग
ई–मेल संख्या.....29604
दिनांक.....07-10-26

In this regard, we request state transport authorities, state road transport undertakings (SRTUs), and concerned officials to review these initiatives and share their availability or interest.

Please note that CSIR-IIP is a non-profit government R&D institution under the Council of Scientific and Industrial Research (CSIR).

These programs are offered purely on a nominal cost-recovery basis, covering essential operational expenses (faculty honoraria, specialized testing lab access, and boarding/lodging etc.).

**Training fees will be customized and communicated based on the total batch strength requested by your department.**

Beyond these standard offerings, we are keen to design customized training programs specifically aligned with your department's technical and operational requirements.

We look forward to collaborating with your organization to support technical skill enhancement in the automotive and transport sectors.

Thank you for your time and consideration.

With warm regards,

**Dr. Sunil Kumar Pathak**
Chief Scientist & Head , CCDS
Head, Training Division
CSIR-IIP, Dehradun
Professor, AcSIR
UNFCCC Technical Expert Reviewer
Tel : 01352525950 , Mob: 91-9897737724
Email: sunil.pathak@csir.res.in

**1 Attachment(s)**

CSIR_IIP Training Brochure R...
755 KB

# Training Excellence at
## CSIR–Indian Institute of Petroleum (CSIR–IIP), Dehradun

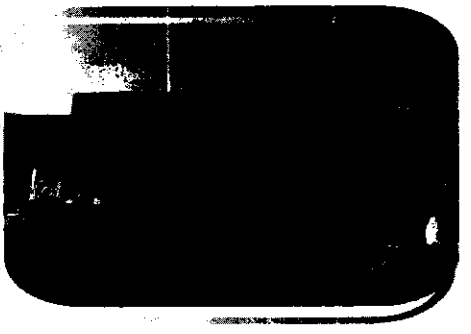
भापेसं
Creating Future Fuels

- Short-term and long-term specialized training programs in petroleum refining, petrochemicals, fuels, lubricants, catalysis, and analytical techniques.
- Customized training programs tailored to the requirements of industries, government organizations, and academic institutions.
- International training programes sponsored by agencies such as ITEC, MEA, Tanzania Bureau Standards, MOWIE Ethopia, KPRL, Kenya, Dept of Chemistry, Malaysia, Liberia Petroleum Refining Company and other international organizations.
- Hands-on laboratory training on advanced analytical instruments, including GC, GC-MS, HPLC, FTIR, ICP-OES, XRF, and NMR.
- Classroom lectures, laboratory demonstrations, pilot plant visits, and field visits.
- Capacity-building programs for scientists, engineers, technicians, regulatory personnel, and research scholars.
- Executive Development Programs (EDPs), faculty development programs, and skill enhancement workshops.
- Industrial internships, dissertation/project work, and specialized laboratory training for undergraduate and postgraduate students.
- Consultancy-supported training and technology transfer programs.

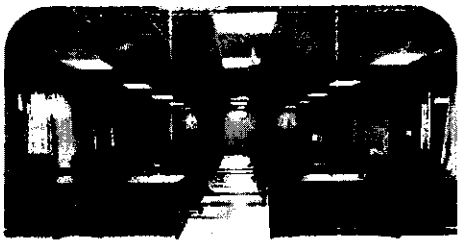
***Modern training infrastructure, including lecture theatres, conference halls, auditorium, computer facilities, Dr. B. R. Ambedkar International Training Centre and IIP Guest House, accommodation and catering services.***



**Training Center, Arial View**



**Training Center**



**Training Center: Inner View**



**Training Center: Inner View**

# Training Excellence at
## CSIR–Indian Institute of Petroleum (CSIR–IIP), Dehradun

Creating Future Fuels

### Training Programs (Customizable Courses and Duration)

**Flagship Programs**

- Petroleum Refining Technology (2 to 7 weeks)
- Analysis of Petroleum and Petroleum Products (2 to 12 weeks)
- Analysis of Petroleum Products Used in Power Plants (2 weeks)
- Crude Assay Using Advanced Analytical Methods (2 weeks)
- Application of Tribological Analysis and Lubricant Maintenance (2 weeks)
- Physicochemical Analysis and Performance Assessment of Lubricating Oils and Additives (2 weeks)
- ITEC Training Programmes sponsored by the Ministry of External Affairs (MEA): Customized Courses, Individual Participants (2 weeks)

**Advanced Courses**

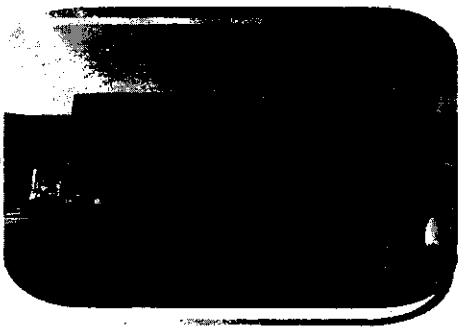
- Advanced Training Programs on Petroleum Refining Technology and its related Aspects (1 week)
- Advanced Processing & Handling of Heavy Crude Oils (1 to 2 weeks)
- Analytical Methods for Fuel Adulteration and Testing of Petroleum Products (1 to 2 weeks)
- Electric Mobility: Advanced Automotive Technologies (1 to 2 weeks)
- Process Integration (Pinch Analysis) in Refining Industry for energy conservation (1 to 2 weeks)
- Real World Driving Emissions: Vehicular Emission and Control (1 to 2 weeks)
- Present & Future Automotive Fuels (1 to 2 weeks)
- Advanced Analytical Training in Chromatography, Mass Spectrometry, X-Ray, Thermal Analysis, Elemental & Trace Analysis (1 to 2 weeks)

**Specialized programs**

- Utilization of Biomass in Cookstoves and Animals (1 to 2 Weeks)
- Solvent Extraction Technology (1 to 2 weeks)
- Operation and Maintenance of Air Pollution Equipments (1 to 2 weeks)
- Dispersion Modeling, Air Quality Management and Emission Inventory (1 to 2 weeks)
- Testing of Bitumen and Bitumen Binders as per BIS/IP/ASTM Specifications (1 to 2 weeks)
- Corrosion Control & Material Selection in Refineries (1 to 2 weeks)
- Life Cycle Analysis and Carbon Footprint (1 to 2 weeks)



Training Center, Arial View



Training Center



Training Center: Inner View



Training Center: Inner View

# Training Excellence at
## CSIR–Indian Institute of Petroleum (CSIR–IIP), Dehradun

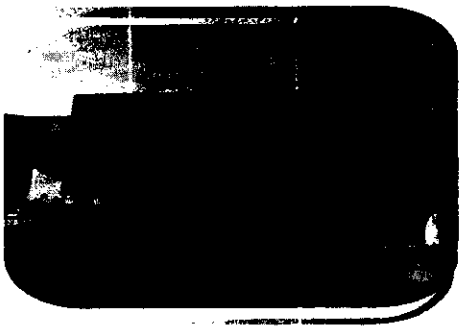
Creating Future Fuels

## Proposed New Courses

- Advanced Training Programme on Greenhouse Gases: Measurement, Monitoring, Mitigation and Carbon Management
- Crude-to-Chemicals (C2C) Technologies and Refinery–Petrochemical Integration
- Industrial Safety, Process Safety and Chemical Emergency Management
- Petroleum Supply Chain Management, Logistics, Quality Assurance and Safety
- Hydrogen Economy and Refinery Integration
- Carbon Capture, Utilization, Storage (CCUS) Technologies & Industrial Applications
- Role of Catalysis in Petroleum Refining Processes
- Processing and Upgrading of Heavy and Extra Heavy Crude Oils
- Biomass Conversion Technologies for Production of Fuels and Value-Added Chemicals (Second- and Third-Generation Biofuels)
- Basic Techniques of Microbiology & Fermentation Technology for Bio-energy
- Gas-to-Liquids (GTL) Technologies, Catalysts and Industrial Applications
- Refinery Economics, Planning and Optimization
- Energy Efficiency Improvement in Industrial Processes: Pinch Analysis and Process Integration
- Laboratory Safety, Chemical Handling and Good Laboratory Practices (GLP)
- Renewable Fuels Integration in Petroleum Refineries
- Advanced Fuel Quality Technologies and Regulatory Standards
- Refinery–Petrochemical Integration: Technologies and Future Trends
- Digital Transformation in Petroleum Refineries: Artificial Intelligence (AI), Machine Learning and Digital Twins
- Advanced Analytical Techniques for Petroleum, Petrochemicals & Alternative Fuels
- Hydroprocessing Technologies: Hydrotreating, Hydrocracking and Renewable Diesel Production
- Sustainable Aviation Fuel (SAF): Feedstocks, Production Technologies
- Waste Plastic to Fuels: Pyrolysis, Catalytic Upgrading and Circular Economy
- Water Management in Petroleum Refineries: Wastewater Treatment, Reuse and Zero Liquid Discharge (ZLD)
- Corrosion Control, Materials Selection and Asset Integrity Mgmt. in Refineries
- Process Intensification and Advanced Separation Technologies for Refining and Petrochemicals
- Digital Process Control, Instrumentation and Automation in Petroleum Refineries
- Advanced Lubricant Base Oils and Additive Technologies
- Hydrogen Production, Storage and Transportation Technologies
- Circular Carbon Economy and Net-Zero Strategies for the Oil and Gas Industry



Training Center, Arial View



Training Center



Training Center: Inner View



Training Center: Inner View

## Contact Information


Dr Sunil Kumar Pathak
Head, Training Division
CSIR-Indian Institute of Petroleum, Dehradun 248005
Email : sunil.pathak@csiriip.res.in
Mobile : 9897737247 / 0135-2525870 / 950

Shri Premchand N.
Incharge, Training Division
CSIR-Indian Institute of Petroleum, Dehradun 248005
Email : premchand.nerusu@csiriip.res.in
Mobile : 9481709862 / 0135-2525870 / 952

Shri Rajnish Bhatnagar
Training Division
CSIR-Indian Institute of Petroleum, Dehradun 248005
Email : rajnish.bhatnagar@csiriip.res.in


www.iip.res.in

**secy-par-bih** < secy-par-bih@nic.in >

# Fwd: Request for Nominations for training on "Power System Protection" on 2nd - 4th November 2026, Vadodara – Reg.

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:14:56 PM +0530

To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: CBIP <cbip@cbip.org>
To: <cs-bihar@nic.in>
Date: Tue, 06 Oct 2026 17:41:22 +0530
Subject: Request for Nominations for training on "Power System Protection" on 2nd - 4th November 2026, Vadodara – Reg.
========== Forwarded message ==========

## Central Board of Irrigation & Power

*An ISO 9001 : 2015 Organization*

No. HEC-03 /CBIP/ Hitachi Energy/2026-27
Dated 29th September, 2026

1. Heads of Govt. Sector organizations; CPSUs; PSUs; State Power Generation; Transmission and Distribution Companies
2. Regulatory Commissions; Industry Associations and Key Pvt Sector organizations
3. Technical and Academic Institutions and HR Department of various organizations

**Sub: Request for Nominations for training on "Power System Protection" on 2nd - 4th November 2026, Vadodara – Reg.**

Dear Sir/Madam,

Greetings from CBIP!!!

We are happy to inform that the Central Board of Irrigation & Power (CBIP), jointly with Hitachi Energy is organizing training with practical demonstrations on the subject **"Power System Protection"** on 2-4 November 2026 at Hitachi EnergyTEC (a State of the Art Laboratory), Maneja, Vadodara.

The above training is being organized with a view to sharpening the technical skills of Engineers in the country. The following topics are going to be deliberated during this training program:

- Basics of protection system
- Protection Coordination
- Basic concepts and advances in Protection of Power Transformers and Reactors
- Basic concepts and advances in Protection of Transmission Lines
- Basic concepts and advances in Protection of Busbars and Breaker fail-ure protection
- Analysis of Fault and Disturbance

In order to avail of this unique opportunity & to take maximum advantage of the training, we request you to kindly consider deputing professionals from your organization to attend the above training. We are enclosing herewith a copy of the information bulletin of the program giving details about topics, registration fees, etc. for kind information, please.

It is further informed that we are able to accommodate a maximum of 25 participants in one batch in the training center at Vadodara. The nominations will be confirmed on a first-come-first-serve basis.

We shall be grateful for your support & early positive response.

Thanking you,

Yours sincerely

**Anoop Singh**
Director - Energy

DA: as above

Malcha Marg, Chanakyapuri, New Delhi 110 021
Tel: 91-11-26115984, 26882866 Fax: 91 – 11 – 2611 6347;
E-mail: batra@cbip.org; cbip.batra@yahoo.com; www.cbip.org

To unsubscribe, please click here.

Central Board of Irrigation and Power

Plot No. 4, Institutional Area, Malcha Marg, Chankyapuri, New Delhi 110021

## 1 Attachment(s)

Information Bulletin.pdf
1.2 MB

Information Bulletin

# Training on

# Power System Protection

Date: 2nd – 4th November 2026

Venue: Hitachi EnergyTEC, Hitachi Energy India, Vadodara



Organized by

ESTD 1927

New Delhi
ISO 9001:2015

In association with

HITACHI

Supported by

(699)

## BACKGROUND

Central Board of Irrigation & Power (CBIP) a premier Institution, setup by GOI in 1927 is serving the nation in the disciplines of Power, Renewable Energy and Water Resources Sectors for more than 99 years. It is an exchange and knowledge bank for dissemination of technical knowledge & professional experience to help Engineers/ Professionals to update their knowledge and gain practical know-how. CBIP's main objective is:

- To disseminate technical knowledge through various modes, e.g., publication of technical documents, organizing conferences /workshops.
- To provide specialized training to the professionals in the Power, RE and Water Resources Sectors.

CBIP realizing the importance of competency development and with the aim to create large reservoir of highly qualified manpower in all fields related to engineering, technology & technology management has recently signed a MoU with Hitachi Energy India Limited for jointly providing training to the professionals for skill development.

As the training help to understand the concepts, it is important to blend the practical demonstrations with theory for engineers to put the knowledge into practice. This is challenging as the equipment installed at working substations are not available for experimentation and exploring the same to test different concepts and theories learnt.

The unique feature of the training is:
a) Factory visits to understand manufacturing and testing processes.
b) Experiments related to training giving real time experiences through demonstration.
c) State of art experience center product displays with cut sections giving insight into product design and construction.

It is with above aim the CBIP is organizing Training on "Power System Protection" from 2 - 4 November 2026. The eminent faculties from Hitachi Energy India Limited and other invited experts on the subject will deliver the presentations covering following topics:

- Basics of protection system
- Protection Coordination
- Basic concepts and advances in Protection of Power Transformers and Reactors
- Basic Concepts and advances in Protection of Transmission Lines
- Basic concepts and advances in Protection of Busbars and Breaker fail-ure protection
- Analysis of Fault and Disturbance

**Venue for the Course**: Hitachi EnergyTEC, Hitachi Energy India Limited, Maneja, Vadodara

## WHO SHOULD ATTEND

The training program is open for utility/industry personnel/users only. Not for OEMs and service providers to utilities/industries.

## COURSE FEE

The duration for the training will be for 3 days. The event is non-residential. Participants will have to make their own arrangements for travel, boarding and lodging etc. The registration fee will be Rs 30,000/- per participant + 18% GST shall be charged extra. The fee will cover the professional fees; site visit including Hands on/Demo in the Lab; working lunch; Tea/coffee/snacks during the course.

## TO REGISTER

The participants, desirous of attending the above training may register themselves by sending the Registration Form to CBIP along with necessary payments. Participants are advised to bring GST No, of their organization along with name of office to whom the invoice is to be sent.

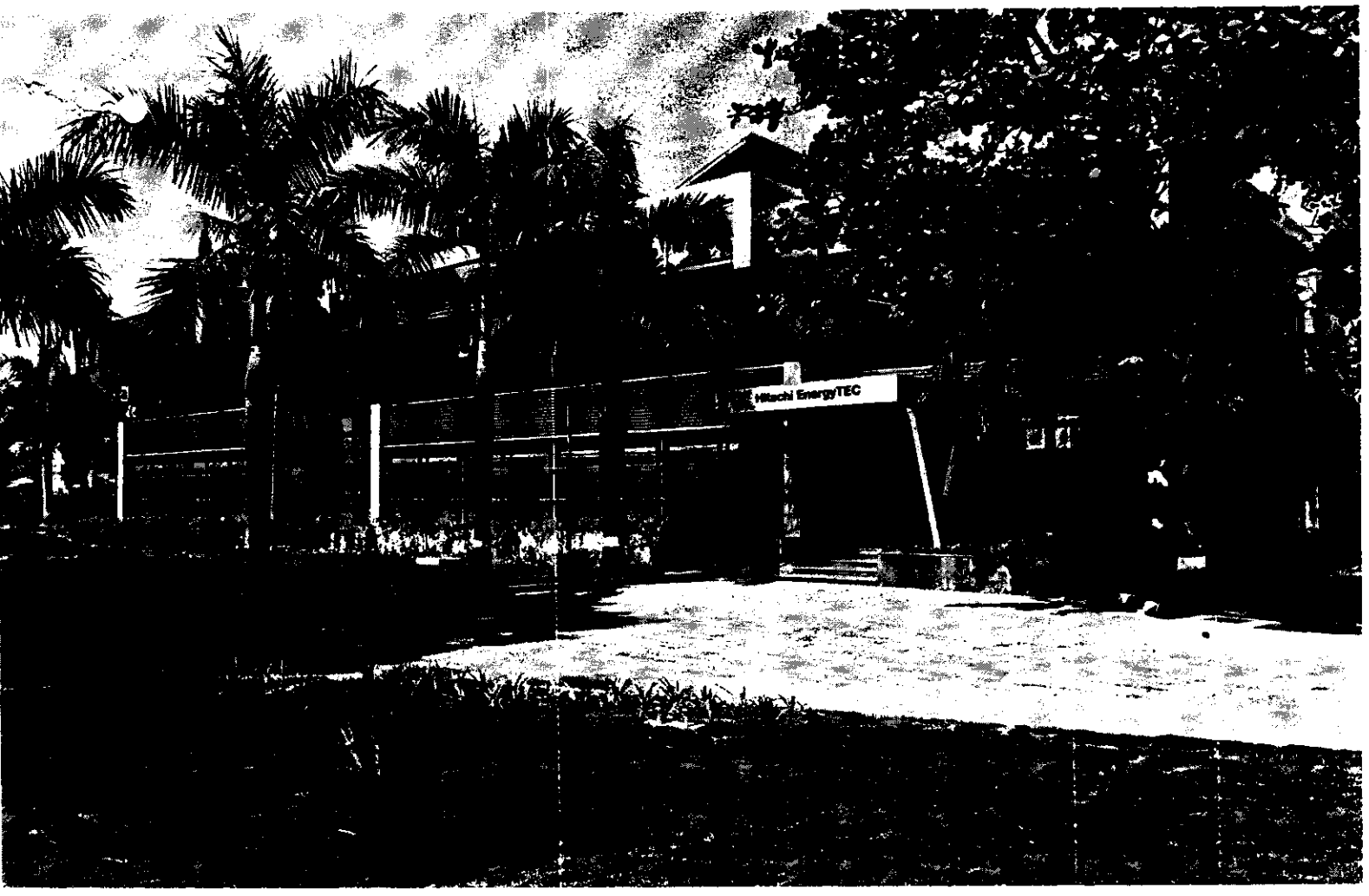
## PAYMENT

All payments be made through cheque at par in favour of 'Central Board of Irrigation & Power', payable at Delhi or amount deposited/ transferred to HDFC Bank, CBIP A/c no. 00031110004411, MICR No. 110240001, Swift Code : HDFCINBBDEL, IFSC: HDFC 0000003, Address: 209-214, Kailash Building, 26 Kasturba Gandhi Marg, New Delhi – 110001 (CBIP GST No. 07AAAJC0237F1ZU)

**After making of the payment online in respect of the event, the details like UTR/Organization name to be furnished immediately.**

## ADDRESS FOR CORRESPONDENCE

**Shri Deepak Saigal**, Secretary, CBIP, **Shri Anoop Singh**, Director, CBIP
Central Board of Irrigation and Power, Malcha Marg, Chanakyapuri, New Delhi - 110021
Phone: 011-26115984/2687 6229/2688 0557 Fax: 011-2611 6347, E-mail: cbip@cbip.org
**Nodal Officer:** Shri S.K. Batra, Consultant, CBIP – M: 9811943812, E-mail: batra@cbip.org; Website: www.cbip.org
**Coordinator at Vadodara:** Shri Prabhakar Tripathy , Phone: +91 265 6725107; Mobile: +919724334054
E-mail: prabhakar.tripathy@hitachienergy.com




Hitachi EnergyTEC is India's leading technology and knowledge institute with state of art facility for practical training and learning in futuristic and current power engineering, power automation and digital technologies.

Designed to be India's leading technology and knowledge institute, Hitachi EnergyTEC imparts training and learning in futuristic and current power engineering, power automation and digital technologies. Thus enabling a stronger, smarter and greener grid, industrial installations and urban transportation.

With decades of unparalleled domain knowledge and experience, Hitachi Energy's expert team of trainers offer hands-on training across the value chain of generation, transmission, distribution, transportation, services and safety, under a single roof. This future-proof facility integrates best-in-class demonstrations and in-depth technical proficiency to up skill up engineers to make in India and neighboring countries, all while optimizing your operations.

Training programmes conducted so far:

- 70000+ man days of training power system professionals completed so far.
- Courses covering entire value chain with Expertise across generation, transmission, distribution and transportation.
- Courses in the area of:
  - Electrical Safety
  - High Voltage Switchgear (up to 1,200 kV), Transformers
  - Medium Voltage Switchgear and Protection
  - Power System Studies, Power System Earthing
  - Condition Monitoring of Switchyard & Asset performance Management
  - Digitalization of POWERGRIDS, MICROGRIDS & BESS
  - HVDC & FACTS

(697)

# Training on

# Power System Protection

2nd - 4th November 2026

Hitachi EnergyTEC, Hitachi Energy India Limited, Maneja, Vadodara

## REGISTRATION FORM

(To be filled in block letters preferably)

1. Name : _____
2. Position : _____
3. Organization : _____
4. Address : _____
5. Phone : _____ Fax No. _____
6. Email : _____

Dated_____ Signature_____

**For the purpose of giving this real time experience to our participants, please ensure all who are nominated for training MUST wear safety shoes during the factory visit sessions.**

Details/ Amount of Registration fee Paid:

All payments should be made by cheque at par/Demand Draft drawn in favour of "Central Board of Irrigation and Power", payable at New Delhi OR by transfer the amount to HDFC Bank, Address: 209-214, Kailash Building, 26 Kasturba Gandhi Marg, New Delhi 110001; Saving Bank Account No. : 00031110004411; Swift Code: HDFCINBBDEL; IFSC: HDFC 0000003; MICR Code: 110240001. (GST No. 07AAAJC0237F1ZU).

**After making the payment online in respect of the event, the details like UTR/Organization name to be furnished immediately.**

Registration Form, duly filled in, is to be mailed to the following address:

**The Secretary**
Central Board of Irrigation and Power, Malcha Marg, Chanakyapuri, New Delhi 110 021, India
Tel: 91-11-26115984/26116567 Fax: 91-11-26116347
E-mail: batra@cbip.org Web-site: http://www.cbip.org

**Coordinator at Vadodara:** Shri Prabhakar Tripathy, Phone: +91 265 6725107; Mobile: +919724334054
E-mail: prabhakar.tripathy@hitachienergy.com

**Note:**

- The training program is open for utility/industry personnel/users only. Not for OEMs and service providers to utilities/industries.
- Spot registration facilities will also be available, provided the prior information is received.
- Participating organizations/delegates are advised, in their own interest, not to travel for this program before receiving formal confirmation from CBIP/Training Venue. In case any participant reaches the venue without such confirmation and the program is postponed or cancelled, the CBIP shall have no responsibility for travel or any other expenses incurred in this regard.

SJ (182)

696

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on Cyber Security by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Fri, 09 Oct 2026 11:20:21 AM +0530

12 OCT 2026

To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Fri, 09 Oct 2026 09:34:26 +0530
Subject: Workshop on Cyber Security by ISTM
========== Forwarded message ==========

13 OCT 2026

SO-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

13 OCT 2026

Course Name : Workshop on Cyber Security

Course Code : W-CS-17

Date : 30 Nov 2026 to 01 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

श्री विशाल
14.10.2026

5889/S-e-18
14.10.2026

बिहार सरकार
30060
दिनांक 9-10-26

695

SJ (18)

secy-par-bih < secy-par-bih@nic.in >

**Fwd: Workshop for Liaison Officers (SC/ST) by ISTM**

मुख्य सचिव

**Chief Secretary Bihar < cs-bihar@nic.in >**
Fri, 09 Oct 2026 5:43:31 PM +0530
"Sanjay Kumar"<secy-par-bih@nic.in>

12 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Fri, 09 Oct 2026 14:50:55 +0530
Subject: Workshop for Liaison Officers (SC/ST) by ISTM
========== Forwarded message ==========

J.S-18

EFFICIENCY AND THE PUBLIC GOOD

13 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop for Liaison Officers (SC/ST)

So-18

Course Code : WLO-SC/ST-38

13 OCT 2026

Date : 18 Jan 2027 to 19 Jan 2027

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards,

5499/S-cor 18
14.10.2026

Swati Kant

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
सामान्य प्रशासन विभाग
30083
9.10.26

69A

J.S (18)

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: MS-Office Suite by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Fri, 09 Oct 2026 11:41:53 AM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

12 OCT 2026

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Fri, 09 Oct 2026 09:54:03 +0530
Subject: MS-Office Suite by ISTM
========== Forwarded message ==========

J.S-18

13 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : MS-Office Suite

Course Code : MS-OS-13

Date : 04 Jan 2027 to 06 Jan 2027

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

SO-18

13 OCT 2026

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

S496/see-18
14.10.2026

14.10.2026

693

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on e-Procurement & GeM by ISTM

S.S (18)

**Chief Secretary Bihar < cs-bihar@nic.in >**
Thu, 08 Oct 2026 1:56:54 PM +0530
To "Pankaj Kumar"<secy-par-bih@nic.in>

0 8 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 08 Oct 2026 11:45:08 +0530
Subject: Workshop on e-Procurement & GeM by ISTM
========== Forwarded message ==========

J.S-18

EFFICIENCY AND THE PUBLIC GOOD

संयुक्त सचिव, सामान्य प्रशासन विभाग
12 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

संयुक्त सचिव, सामान्य प्रशासन विभाग
12 OCT 2026

Course Name : Workshop on e-Procurement & GeM

Course Code : WE&GeM-11

Date : 21 Dec 2026 to 23 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Tarun .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5479/Sec-18
14.10.2026

बिहार सरकार
मंत्रिमंडल सचिवालय
सामान्य प्रशासन विभाग
ई-मेल संख्या.....29.8.46
दिनांक.....8-10-26

श्री विशाल
विवेक
13.10.2026

692

J.S(18)

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Reservation in Services for SC/ST/OBC/ExSM/PWDs by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Thu, 08 Oct 2026 6:05:34 PM +0530
"Pankaj Kumar"<secy-par-bih@nic.in>

विशेष सचिव, 12 OCT 2026

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jshs@ddpmod.gov.in>
Date: Thu, 08 Oct 2026 14:30:35 +0530
Subject: Reservation in Services for SC/ST/OBC/ExSM/PWDs by ISTM
========== Forwarded message ==========

विशेष सचिव, 13 OCT 2026 सामान्य प्रशासन विभाग बिहार

So-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

संयुक्त सचिव, सामान्य प्रशासन विभाग 13 OCT 2026

Course Name : Reservation in Services for SC/ST/OBC/ExSM/PWDs

Course Code : RIS-47

Date : 09 Nov 2026 to 12 Nov 2026

Mode : Offline

14.10.2026

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Rizwana Bano

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
सामान्य प्रशासन विभाग
ई-मेल संख्या 30042
दिनांक 9.10.26

5490/See-18
14.10.2026

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Big Data Analytics in Government - Basic by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Thu, 08 Oct 2026 6:16:39 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 08 Oct 2026 15:17:14 +0530
Subject: Big Data Analytics in Government - Basic by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Big Data Analytics in Government - Basic

Course Code : BDAB-15

Date : 28 Dec 2026 to 30 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Rizwana Bano

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

690

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Stress Management by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Thu, 08 Oct 2026 11:26:04 AM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 08 Oct 2026 10:52:31 +0530
Subject: Stress Management by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Stress Management

Course Code : SM-20

Date : 16 Nov 2026 to 16 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5480/See-18
14.10.2026

बिहार सरकार
विभाग
ई-मेल संख्या... 29774
दिनांक.....8-10-26

589

S.S (18)

**secy-par-bih** < secy-par-bih@nic.in >

# Fwd: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Thu, 08 Oct 2026 1:12:28 PM +0530
To "Pankaj Kumar"<secy-par-bih@nic.in>

08 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 08 Oct 2026 13:06:25 +0530
Subject: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM
========== Forwarded message ==========

J.S-18

12 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop on Unified Pension Scheme/New Pension Scheme

Course Code : W-UPS/NPS-11

Date : 28 Dec 2026 to 28 Dec 2026

Mode : Online

U.S-18

12 OCT 2026

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

S481/Sec-18
14.10.2026

बिहार सचिवालय
ई-मेल संख्या 29844
दिनांक 8.10.26

श्री विशाल
विधी
13.10.2026

688

J.S (18)

secy-par-bih < secy-par-bih@nic.in >

# Fwd: Seminar on Right to Information by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 07 Oct 2026 5:42:10 PM +0530
To "Pankaj Kumar"<secy-par-bih@nic.in>

08 OCT 2026

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 15:15:05 +0530
Subject: Seminar on Right to Information by ISTM
========== Forwarded message ==========

12 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Seminar on Right to Information

J.S-18

Course Code : S-RTI-27

Date : 16 Nov 2026 to 16 Nov 2026

12 OCT 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
प्रधान सचिव कोषांग
सामान्य प्रशासन विभाग
ई-फोल्ड संख्या 29790
दिनांक 8.10.26

श्री विशाल
विनीत
13.10.2026

S485/Seer18
14.10.2026

S.J (18)

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: Workshop on Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:16:19 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 10:20:18 +0530
Subject: Workshop on Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

| | |
|---|---|
| Course Name : | Workshop on Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place |
| Course Code : | WCICRSHW-16 |
| Date : | 07 Dec 2026 to 08 Dec 2026 |
| Mode : | Offline |

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Sudhir Pratap Singh Parihar

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

686

5x 1182

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: Workshop on e-Procurement & GeM by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:17:07 PM +0530

To "Pankaj Kumar" <secy-par-bih@nic.in>

0 7 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 10:08:51 +0530
Subject: Workshop on e-Procurement & GeM by ISTM
========== Forwarded message ==========

J.S-18

0 8 OCT 2026

U.S-18

0 9 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop on e-Procurement & GeM

Course Code : WEP&GeM-10-A

Date : 02 Nov 2026 to 04 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Sudhir Pratap Singh Parihar

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

S.O-18
09.10.26

5426/Sec-18
13.10.2026

बिहार सरकार
ई-मेल संख्या.....29609
दिनांक.....7.10.26

9.10.2026

685

ST (18)

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: e-Record Management by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:00:33 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

0 7 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 10:06:33 +0530
Subject: e-Record Management by ISTM
========== Forwarded message ==========

J.S-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

0 8 OCT

Course Name : e-Record Management

Course Code : e-RM-28

Date : 09 Nov 2026 to 09 Nov 2026

Mode : Offline

U.S.-18

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

0 9 OCT 2026

Regards

Sudhir Pratap Singh Parihar

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
विशेष सचिव कोयांग
सामान्य प्रशासन विभाग
ई-मेल संख्या 29602
दिनांक 7.10.26

S.O-18

9.10.26

S406/Spe-18
12.10.2026

श्री विशाल
दिनांक
9.10.2026

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Orientation Training Programme for the retiring Government officials by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:04:35 PM +0530

To: "Pankaj Kumar"<secy-par-bih@nic.in>

0 7 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 10:36:53 +0530
Subject: Orientation Training Programme for the retiring Government officials by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

0 8 OCT 2026

Course Name : Orientation Training Programme for the retiring Government officials

Course Code : OTP-RGO-24

Date : 14 Dec 2026 to 15 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Sudhir Pratap Singh Parihar
Deputy Director
Institute of Secretariat Training & Management
Department of Personnel and Training (DoP&T)
JNU Campus (OLD),Olof Palme Marg,
New Delhi - 110067

0 9 OCT 2026

बिहार सरकार
विशेष सचिव कोषांग
सामान्य प्रशासन विभाग
ई-मेल संख्या...29605
दिनांक.....9.10.26

683

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Right to Information - Public Information Officers by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 1:17:02 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: [redacted]@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 10:12:14 +0530
Subject: Right to Information - Public Information Officers by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Right to Information - Public Information Officers

Course Code : RTI-PIO-47

Date : 26 Nov 2026 to 27 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards,

Sudhir Pratap Singh Parihar
Deputy Director
Institute of Secretariat Training & Management
Department of Personnel and Training (DoP&T)
JNU Campus (OLD),Olof Palme Marg,
New Delhi - 110067

682

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM

S.S (18)

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 4:09:13 PM +0530

To "Pankaj Kumar" <secy-par-bih@nic.in>

07 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 15:17:42 +0530
Subject: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM
========== Forwarded message ==========

J.S-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

08 OCT 2026

Course Name : Workshop on Unified Pension Scheme/New Pension Scheme

Course Code : W-UPS/NPS-11

Date : 28 Dec 2026 to 28 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Amit Shankar Kerketta
Deputy Director
Institute of Secretariat Training & Management
Department of Personnel and Training (DoP&T)
NBO Campus (OLD),Olof Palme Marg,
New Delhi - 110067

09 OCT 2026

S.O-18
09.10.26

विहार सरकार
प्रधान सचिव कोषांग

5438/see-18
13.10.2026

29746
8.10.26

681

5.5(152)

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: Data Analytics using MS-Excel by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 1:55:34 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

प्रधान सचिव विभाग, बिहार, पटना
07 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Tue, 06 Oct 2026 09:17:46 +0530
Subject: Data Analytics using MS-Excel by ISTM
========== Forwarded message ==========

J.S-18

EFFICIENCY AND THE PUBLIC GOOD

विशेष सचिव, सामान्य प्रशासन विभाग
08 OCT 2026

v.s-18

विशेष सचिव, सामान्य प्रशासन विभाग, बिहार, पटना
09 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a training programme, highlights of which is as under:

Course Name : Data Analytics using MS-Excel

Course Code : DA-Ex-15

Date : 02 Nov 2026 to 03 Nov 2026

Mode : Offline

5398/Estt-18
12.10.2026

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
प्रधान सचिव कोषांग
सामान्य प्रशासन विभाग
ई-मेल संख्या...293.83
दिनांक.....6.10.26

S.D-18
09.10.26

श्री विद्यालय
09.10.2026

S.S (18)

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Orientation Training Programme on PFMS by ISTM

प्रधान सचिव

**Chief Secretary Bihar < cs-bihar@nic.in >**
Wed, 07 Oct 2026 10:22:00 AM +0530
0 7 OCT 2026
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Tue, 06 Oct 2026 11:58:56 +0530
Subject: Orientation Training Programme on PFMS by ISTM
========== Forwarded message ==========

U.S-18

सामान्य प्रशासन विभाग

0 9 OCT 2026

बिहार, पटना

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Orientation Training Programme on PFMS

Course Code : OTP-PFMS-19

Date : 09 Nov 2026 to 10 Nov 2026

S.O-18
09.10.26

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Jitender Bhatti

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
प्रधान सचिव सामान्य प्रशासन विभाग
ई-मेल पत्रांक 29574
दिनांक 7-10-26

श्री विशाल
विनीत
9.10.2026

5417/Secy-18
13.10.2026

629

S.S 1182

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: Stress Management by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 14:55:26 PM +0530
Pankaj Kumar1<secy-par-bih@nic.in>

Chief Secretary Bihar

0 7 OCT 2026

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Tue, 06 Oct 2026 09:22:32 +0530
Subject: Stress Management by ISTM
========== Forwarded message ==========

J.S-18

0 8 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Stress Management

U.S-18

0 9 OCT 2026

Course Code : SM-20

Date : 16 Nov 2026 to 16 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5397/Sec-18
12.10.2026

J.D-18
09.10.26

दिनांक.....6.10.26

9.10.2026

S.S (18)

**secy-par-bih** < secy-par-bih@nic.in >

**Fwd: Workshop on Material & Inventory Management (MIM-03) in ISTM from 11.01.2027 to 12.01.2027 – regarding.**

07 OCT 2026

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 6:03:10 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Tue, 06 Oct 2026 11:37:34 +0530
Subject: Workshop on Material & Inventory Management (MIM-03) in ISTM from 11.01.2027 to 12.01.2027 – regarding.
========== Forwarded message ==========

J.S-18

विशेष सचिव, सामान्य प्रशासन विभाग
08 OCT 2026
बिहार, पटना

S.O-18
9.10.26

विहार सरकार
संयुक्त सचिव, सामान्य प्रशासन विभाग
पत्रांक 29466
दिनांक 7.10.26
09 OCT 2026
बिहार, पटना

श्री विभाग
विनीत
9.10.2026

S424/See-18
13.10.2026

S.S-18)

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 4:40:25 PM +0530
To "Pankaj Kumar"<secy-par-bih@nic.in>

07 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 15:22:57 +0530
Subject: Workshop on Unified Pension Scheme/New Pension Scheme by ISTM
========== Forwarded message ==========

J.S-18

08 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

09 OCT 2026

Course Name : Workshop on Unified Pension Scheme/New Pension Scheme

Course Code : W-UPS/NPS-11

Date : 28 Dec 2026 to 28 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5413/Sec-18
12.10.2026

बिहार सरकार
प्रधान सचिव कोषांग
सामान्य प्रशासन विभाग
ई-मेल पत्र
दिनांक 29.3.98
6.10.26

S.O-18
9.10.26
श्री विशाल
विवीत/
9.10.2026

676

ST (18)

secy-par-bih < secy-par-bih@nic.in >

# Fwd: Workshop on Emerging Technology and Dashboard by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Tue, 06 Oct 2026 5:33:48 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

07 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 09:53:44 +0530
Subject: Workshop on Emerging Technology and Dashboard by ISTM
========== Forwarded message ==========

J.S-18

08 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

09 OCT 2026

Course Name : Workshop on Emerging Technology and Dashboard

Course Code : WETD-12

Date : 12 Oct 2026 to 13 Oct 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

S.O-18 9.10.26

श्री विशाल
9.10.2026

S40B/Sec-18
12.10.2026

625

J.S (18)

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Programme on Pensions & Other Retirement Benefits by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 5:27:47 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

प्रधान सचिव, सामान्य प्रशासन विभाग, बिहार
0 7 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 09:58:53 +0530
Subject: Programme on Pensions & Other Retirement Benefits by ISTM
========== Forwarded message ==========

J.S-18

EFFICIENCY AND THE PUBLIC GOOD

विशेष सचिव, सामान्य प्रशासन विभाग, बिहार
0 8 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

संयुक्त सचिव, सामान्य प्रशासन विभाग
0 9 OCT 2026
बिहार, पटना

Course Name : Programme on Pensions & Other Retirement Benefits

Course Code : PR81-23

Date : 30 Nov 2026 to 02 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
सामान्य प्रशासन विभाग
ई-मेल पंजीयन
दिनांक 6-10-26
2940

S.O-18
9.10.26
श्री विशाल
विपीत
9.10.2026

S409/S-18
12.10.2026

5.5 (18)

secy-par-bih < secy-par-bih@nic.in >

**Fwd: Use of Artificial Intelligence in Governance by ISTM**

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 5:28:34 PM +0530
To: "Rahul Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 10:04:07 +0530
Subject: Use of Artificial Intelligence in Governance by ISTM
========== Forwarded message ==========

J.S-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

Course Name : Use of Artificial Intelligence in Governance

Course Code: U-AI-G-3

Date : 28 Dec 2026 to 29 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
दिनांक 6.10.26

5410/S-ee-18
12.10.2026

S.O-18 9.10.26

श्री विशाल
विधि
9.10.2026

623

डी 1182

**secy-par-bih** < secy-par-bih@nic.in >

# Fwd: Workshop on e-Office by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 5:34:53 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

0 7 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 09:57:43 +0530
Subject: Workshop on e-Office by ISTM
========== Forwarded message ==========

J.S.-18

0 8 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S.-18

0 9 OCT 2026

Course Name : Workshop on e-Office

Course Code : WEO-26

Date : 16 Nov 2026 to 17 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
29.4.07
6.10.26

S.O.-18

9.10.26

श्री विशाल
विनीत
9.10.2026

5412/S-18
12.10.26

6772

5J (181)

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on Office Procedure & Noting & Drafting by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 5:27:25 PM +0530

To: Pankaj Kumar <secy-par-bih@nic.in>

07 OCT 2026

Chief Secretary, Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 09:56:15 +0530
Subject: Workshop on Office Procedure & Noting & Drafting by ISTM
========== Forwarded message ==========

J.S 18

08 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U.S-18

09 OCT 2026

Course Name : Workshop on Office Procedure & Noting & Drafting

Course Code : WOP&ND-10

Date : 02 Nov 2026 to 04 Nov 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
सामान्य प्रशासन विभाग
ई-मेल संख्या... 29402
दिनांक..... 6.10.26

5.0-18
09.10.26
श्री विशाल
विनीत
9.10.2026

5411/Sect-18
12.10.2026

671

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Workshop on Income Tax by ISTM

5518

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 2:46:02 PM +0530
To "Pankaj Kumar"<secy-par-bih@nic.in>

07 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 15:42:04 +0530
Subject: Workshop on Income Tax by ISTM
========== Forwarded message ==========

J.S-18

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

08 OCT 2026

Course Name : Workshop on Income Tax

Course Code : WITAX-20

Date : 26 Oct 2026 to 26 Oct 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards,

09 OCT 2026

Vijay Kumar Keshari
Deputy Director
Institute of Secretariat Training & Management
Department of Personnel and Training (DoP&T)
JNU Campus (OLD),Olof Palme Marg,
New Delhi - 110067

बिहार सरकार
ई-मेल संख्या...293.90
दिनांक.....6.10.26

5436/See-18
13.10.2026

6/10

जे (18)

**secy-par-bih** < secy-par-bih@nic.in >

# Fwd: Handling Parliamentary Matters by ISTM

प्रधान सचिव, सामान्य प्रशासन विभाग, बिहार, पटना
07 OCT 2026

**Chief Secretary Bihar < cs-bihar@nic.in >**
Tue, 06 Oct 2026 2:48:38 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

---

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Mon, 05 Oct 2026 15:16:53 +0530
Subject: Handling Parliamentary Matters by ISTM
========== Forwarded message ==========

J.S-18

EFFICIENCY AND THE PUBLIC GOOD

विशेष सचिव, सामान्य प्रशासन विभाग, बिहार
08 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

U-S-18

संयुक्त सचिव, सामान्य प्रशासन विभाग, बिहार
09 OCT 2026

Course Name : Handling Parliamentary Matters

Course Code : HPM-13

Date : 12 Oct 2026 to 13 Oct 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

S.O.18
09.10.26

श्री विशाल
विनीत
9.10.2026

बिहार सरकार
कोषांग
सामान्य प्रशासन विभाग
ई-मेल संख्या...29389
दिनांक.....6.10.26

S399/See-18
12.10.2026

669

**secy-par-bih** < secy-par-bih@nic.in >

## Fwd: Orientation Training Programme on Conduct Rules & Preventive Vigilance by ISTM

**Chief Secretary Bihar < cs-bihar@nic.in >**
Mon, 05 Oct 2026 11:51:18 AM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

06 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 01 Oct 2026 16:53:43 +0530
Subject: Orientation Training Programme on Conduct Rules & Preventive Vigilance by ISTM
========== Forwarded message ==========

08 OCT 2026

09 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Orientation Training Programme on Conduct Rules & Preventive Vigilance

Course Code : OTP-C-PV-07

Date : 30 Nov 2026 to 01 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Balaji N

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
सामान्य प्रशासन विभाग
ई–मेल संख्या...2918
दिनांक.....05.10.26

09.10.26

S429/Sec18
13.10.2026