WATER RESOURCES DEPARTMENT
GOVERNMENT OF BIHAR
OFFICE OF THE EXECUTIVE ENGINEER,
SONE CANAL DIVISION, KHAGAUL
eekhagaul@gmail.com

Short Term NIQ NO:- 03/ 2026-27/Khagaul, Patna

Letter No- 1646 **Date: 05-10-2026**

Sealed quotations are invited from Consultancy Firms/Agencies empanelled with the Water Resources Department, Government of Bihar, for preparation of the Design & Detailed Estimate for the Renovation & Modernization works of the offices of the Chief Engineer, Planning & Monitoring, Patna, Superintending Engineers, Planning & Monitoring Circle-01/02/03/04, Patna, Superintending Engineer, Irrigation Planning & Monitoring Circle, Patna and Executive Engineer, Mechanical Planning & Monitoring Division, Patna along with their adjoining offices, functioning on the Second Floor of Sinchai Bhawan, Patna, Bihar.

Interested parties may submit their Quotation with requisite documents in Office of the Executive Engineer, Sone Canal Division, Khagaul/ Office of the Superintending Engineer, Sone High level Canal Circle, Aurangabad/ Office of The Chief Engineer, Irrigation Creation, WRD, Aurangabad up to 07-10-2026, 1500 hrs . The submitted proposals will be opened on 07-10-2026, 1600 hrs at Office of the Executive Engineer, Sone Canal Division, Khagaul, WRD, Patna, Bihar, India. WRD reserves the right to reject any or all the proposals without assigning any reason thereof. For any queries please respond on Mob- 7463889567 or email: eekhagaul@gmail.com. WRD reserves the right to cancel this invitation and /or invite fresh NIQ with or without amendments to this invitation, without liability or any obligation for such invitation.

S.NO.	DESCRIPTION	DATE/DETAILS
1	Issue of the NIQ	05-10-2026
2	Date & Time of Quotation submission-	07-10-2026, upto 3:00 PM
3	Place of Submission of Quotation-	**In Office of the-** 1. C.E., Irrigation Creation, WRD, Aurangabad 2. S. E., Sone High level Canal Circle, Aurangabad 3. Executive Engineer, Sone Canal Division, Khagaul
4	Date & Time of Pre-Bid Discussion-	06-10-2026 (in Office hours) **Venue-** Office of the Executive Engineer, Sone Canal Division, Khagaul
5	Date & Time of Opening of Quotation-	07-10-2026, on 03:30 PM
6	Place of Opening of Quotation-	As mentioned in S.N- 03 (at Submission Place)
7	Method of Selection	Lowest evaluated cost among qualified agencies.

Any queries should be submitted at eekhagaul@gmail.com with subject: NIQ NO:- 03/ 2026-27/ Khagaul, Patna, queries' before the stipulated date.

05/10/26

EXECUTIVE ENGINEER
SONE CANAL DIVISION, KHAGAUL
MOB- 7463889567

05/10/26

1. Scope of Work

The selected Consultancy shall undertake the following activities for Preparation of Design & Detailed Estimate for Renovation & Modernization works of the offices of the Chief Engineer, Planning & Monitoring, Patna, Superintending Engineers, Planning & Monitoring Circle-01/02/03/04, Patna, Superintending Engineer, Irrigation Planning & Monitoring Circle, Patna and Executive Engineer, Mechanical Planning & Monitoring Division, Patna, along with their adjoining offices, functioning on the Second Floor of Sinchai Bhawan, Patna, Bihar. :-

(i) Detailed site inspection and physical verification of the existing building/office spaces and measurements, wherever required.
(ii) Preparation of existing/as-built drawings, wherever required.
(iii) Preparation of proposed architectural layout/space planning and detailed drawings for renovation and modernization.
(iv) Preparation of structural design/drawings, wherever structural intervention is proposed.
(v) Preparation of electrical and other building-service layouts, wherever required under the scope.
(vi) Preparation of detailed item-wise quantity calculations, BOQ and abstract cost estimate.
(vii) Preparation of technical specifications for the proposed works.
(viii) Preparation of estimate based on applicable Bihar Schedule of Rates/SOR and approved/prevailing rates, as applicable.
(ix) Incorporation of observations/comments of the Department and submission of revised/final documents.
(x) Submission of final Design & Detailed Estimate, drawings, BOQ and specifications in hard copy and editable soft copy, including PDF, CAD and Excel formats, as applicable.

Note 1: The applicant shall quote a lump-sum consultancy fee for the complete scope of work. The quoted fee shall be inclusive of GST, all taxes, duties, expenses for site visits, preparation/revision of drawings and documents, and all other incidental expenses.

Note 2: The Department reserves the right to accept or reject any or all quotations, cancel the NIQ, modify/defer the scope or decide not to issue the work order at any stage, without assigning any reason thereof. No claim for compensation or damages on this account shall be entertained.

Note 3: The selected Consultancy shall submit all deliverables in signed/stamped hard copy and editable soft copy. Drawings shall be submitted in PDF and editable CAD format, and estimates/BOQ in editable Excel format, wherever applicable.

Note 4: Time for Completion: The selected Consultancy shall complete and submit the complete Design & Detailed Estimate along with drawings, BOQ, specifications and other deliverables within 30 days from the date of issue of Work Order, unless otherwise extended in writing by the Department.

Note 5: Site Visit: The interested Consultancy is advised to inspect the site and existing facilities before submission of quotation and satisfy itself regarding the existing conditions, measurements, accessibility and scope of work. No additional claim arising from lack of knowledge of site conditions shall be entertained after award.

Note 6: Revision/Correction: The Consultancy shall incorporate corrections, modifications and observations communicated by the Department in the drawings, designs, estimates, BOQ and specifications within the original scope without any additional financial implication.

The selected Agency/Consultancy shall function as the agency for Preparation of Design & Detailed Estimate for Renovation & Modernization works of the offices of the Chief Engineer, Planning & Monitoring; Superintending Engineers, Planning & Monitoring Circle-01/02/03/04; Superintending Engineer, Irrigation Planning & Monitoring Circle; and Executive Engineer, Mechanical Planning & Monitoring Division, along with their adjoining offices, functioning on the Second Floor of Sinchai Bhawan, Patna, Bihar.Patna, Bihar and shall perform all activities and submit all deliverables specified under the Scope of Work.

Note 7: The quoted amount shall remain firm and fixed throughout the period of the assignment and no escalation shall be payable on any account.

Note 8: Ownership: All drawings, designs, calculations, estimates, BOQs, specifications and other documents prepared under this assignment shall be the property of the Water Resources Department, Government of Bihar. The Consultancy shall not use or reproduce the same for any other purpose without prior written permission of the Department.

Note 9: Responsibility: The Consultancy shall be responsible for the technical accuracy and completeness of the drawings, designs, quantity calculations, BOQ, specifications and estimate prepared under this assignment and shall rectify errors/omissions attributable to it without additional financial implication.

Note 10: The department reserves the right to not issue a work order at the last moment due to any change.

2. Eligibility Criteria

The Consultancy/Agency shall meet the following minimum eligibility requirements. :-

(i) Empanelled with the Water Resources Department, Government of Bihar.
(ii) Valid PAN.
(iii) Valid GST registration, wherever applicable.
(iv) Availability of qualified technical personnel required for the assignment; and
(v) Agency should not have been blacklisted/debarred by any Central/State Government Department, PSU or Government agency as on the date of submission.

3. General Terms & Conditions

The quotation shall remain valid for 60 days from the last date of submission. Each Agency shall submit a maximum of one (1) proposal for the assignment. Any Agency submitting more than one proposal shall be liable for disqualification. Joint Venture/Consortium is not permitted.

4. Documents to be submitted with quotation

The following documents shall be submitted along with the quotation: (i) Departmental Empanellement certificate/letter; (ii) PAN; (iii) GST certificate, wherever applicable (iv) details of key technical personnel; (v) declaration regarding non-blacklisting/debarment; (vi) duly signed and stamped copy of the NIQ; and (vii) financial quotation.

5. Financial Quotation.

The financial quotation shall clearly indicate the total lump-sum consultancy fee for the complete Scope of Work, inclusive of GST and all applicable taxes, duties and incidental expenses. The

quoted amount shall remain firm and fixed for the validity period of the quotation and throughout the assignment.

6. Point of contact.

OFFICE OF THE EXECUTIVE ENGINEER, SONE CANAL DIVISION, KHAGAUL, PATNA, BIHAR, INDIA TEL - +91 7463889567; Email- eekhagaul@gmail.com.

7. Instruction to agency.

The selected Agency shall function as the agency for Preparation of Design & Detailed Estimate for Renovation & Modernization work of the Offices functioning on the Second Floor of Sinchai Bhawan, Patna, Bihar.

The proposal will be evaluated on the basis of the evaluation criteria set out in this document in order to identify the Successful Agency ('Successful Agency'). The Successful Agency will be issued a work order.

8. Payment

Payment shall be made to the selected Consultancy after satisfactory completion of the assignment, submission of all prescribed deliverables and approval of the Design & Detailed Estimate by the Competent Authority, against submission of the requisite invoice and documents. No separate payment shall be made for site visits, revisions/corrections or resubmission required within the original scope of work.

9. APPENDIX A

COVERING LETTER

(ON THE LETTERHEAD OF THE AGENCY)

DATE:

TO,

EXECUTIVE ENGINEER,

SONE CANAL DIVISION, KHAGAUL, PATNA, BIHAR

REF: "Preparation of Design & Detailed Estimate for Renovation & Modernization works of the offices of the Chief Engineer, Planning & Monitoring; Superintending Engineers, Planning & Monitoring Circle-01/02/03/04; Superintending Engineer, Irrigation Planning & Monitoring Circle; and Executive Engineer, Mechanical Planning & Monitoring Division, along with their adjoining offices, functioning on the Second Floor of Sinchai Bhawan, Patna, Bihar.".

Being duly authorized to represent and act on behalf of..... (hereinafter referred to as 'the Agency'), and having reviewed and fully understood all of the proposal requirements and information provided and collected, the undersigned hereby submits the proposal on behalf of (name of Agency) for the captioned project in one (1) original, with the details as per the requirements of the tender document, for your evaluation. we confirm that our proposal is valid for a period of 60 days from the last date of submission of quotation.

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our proposal we hereby represent and confirm that our proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed scope of work, which forms a part of the tender document provided to us. We hereby certify and confirm that in the preparation and submission of our proposal, we have not acted in concert or in collusion with any other Agency or other person(s) and also not done any act, deed or thing which is or could be regarded as anticompetitive.

Yours faithfully, For and on behalf of (name of Agency)

Duly signed by the authorized signatory of the Agency

(name, title and address of the authorized signatory)

05/10/26

EXECUTIVE ENGINEER
SONE CANAL DIVISION, KHAGAUL
05/10/26 MOB- 7463889567

Letter No- 1646 **Khagaul, Date-** 05.10.2026

Copy to- Public Relation Officer, WRD, Sinchai Bhawan, Patna with copy of NIQ for Publication on official Website of WRD, Bihar.

05/10/26

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