E-6424149

No.12/50/2026-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

E-Mail

.....

Kartavya Bhavan-I, New Delhi,
Dated the 9th October, 2026.

TRAINING CIRCULAR

Subject:- In-person Singapore Cooperation Programme on "Sustainable Financing of Cities" from 22nd February to 26th February, 2027 in Singapore.

The Republic of Singapore has invited nominations for **In-person** Singapore Cooperation Programme on **"Sustainable Financing of Cities" from 22nd February to 26th February, 2027 in Singapore** under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level government officials who are involved in the financing of urban infrastructure projects. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government **(Annex-I)**. Number of slots available for India is **One**.

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

3. **The course is sponsored by Government of Singapore**, which will provide accommodation, local transport, medical insurance and daily allowance. **The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses.** An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format **(Annex-III)**.

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

(i) Sponsoring Government's application to be filled online (available at **https://go.gov.sg/sfoc2027**). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
(ii) DEA's proforma - duly countersigned by competent authority **(Annex-IV)**.

5. **Application Form complete in all respects along with check-list should reach this Department through the Administrative Ministry/Department of Govt. of India/State Government/UT, as the case may be, not later than 11.12.2026** positively at the following address:-

Shri Vijay Shankar Upadhyaya,
Under Secretary (BPC&T),
Department of Economic Affairs, Ministry of Finance,
Hall No. 150(1, Kartavya Bhawan-I, New Delhi-110001.
Ph.- 011 – 2401 2871,
Email- **vs.upadhyay@gov.in**
chaurasia.anil@nic.in

Contd.....2/-

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6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.dea.gov.in under the link "Foreign Training Programmes" **[https://dea.gov.in/foreign-training-and-employee-corner]**.

9/10/2020

(Vijay Shankar Upadhyaya)
Under Secretary to the Govt. of India

1. Joint Secretary(Admn.), Ministry of Housing and Urban Affairs, Sankalp Bhavan, K. G. Marg, New Delhi.
2. Joint Secretary (Transport), Ministry of Road Transport & Highway, Transport Bhavan, New Delhi.
3. Joint Secretary (Admn.), NITI Aayog, Sansad Marg, New Delhi.
5. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
6. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE
[https://dea.gov.in/foreign-training-and-employee-corner].

संख्या.12/50/2026-बीपीसीएंडटी

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भारत सरकार

वित्त मंत्रालय

आर्थिक कार्य विभाग

(बीपीसी एंड टी अनुभाग)

.....

कर्तव्य भवन-1, नई दिल्ली,

दिनांक 9 अक्टूबर, 2026.

प्रशिक्षण परिपत्र

विषय : **सिंगापुर में 22 फ़रवरी से 26 फ़रवरी, 2027 तक "शहरों के लिए टिकाऊ वित्तपोषण" पर व्यक्तिगत सिंगापुर सहयोग कार्यक्रम ।**

सिंगापुर गणराज्य ने भारत के साथ तकनीकी सहायता कार्यक्रम के तहत **सिंगापुर में 22 फ़रवरी से 26 फ़रवरी, 2027 तक "शहरों के लिए टिकाऊ वित्तपोषण" पर व्यक्तिगत सिंगापुर सहयोग कार्यक्रम** सिंगापुर को-ऑपरेशन प्रोग्राम के लिए नामांकन आमंत्रित किए हैं। यह कार्यक्रम उन मध्य से उच्च स्तर के सरकारी अधिकारियों के लिए है जो शहरी इंफ्रास्ट्रक्चर प्रोजेक्ट्स के वित्तपोषण में शामिल हैं । पात्रता शर्तों और पाठ्यक्रम के बारे में अन्य सूचना प्रायोजक सरकार से प्राप्त सूचना विवरणिका **(अनुलग्नक-I)** में दी गई है। भारत के लिए उपलब्ध स्लॉट की संख्या **एक** है।

2. अभ्यर्थियों के नामांकन को आर्थिक कार्य विभाग द्वारा निर्धारित दिशा-निर्देशों द्वारा विनियमित किया जाता है, जिसका सारांश **अनुलग्नक-II** के रूप में संलग्न किया गया है।

3. पाठ्यक्रम सिंगापुर सरकार द्वारा प्रायोजित है, जो आवास, स्थानीय परिवहन, चिकित्सा बीमा और दैनिक भत्ता प्रदान करेगा। नामांकित अभ्यर्थियों या उसके नामांकन प्राधिकारी को राउंड ट्रिप हवाई किराया और यात्रा संबंधी अन्य खर्चों का खर्च वहन करना होगा। यदि वे निर्धारित प्रारूप में **(अनुलग्नक III)** यात्रा वहन करने के लिए सहमत हैं तो प्रतिभागी या उसके मंत्रालय/विभाग/राज्य सरकार को इस आशय का एक वचन पत्र देना होगा।

4. निम्नलिखित प्रपत्रों को विधिवत रूप से पूरा किया जाना चाहिए और प्रतिभागी तथा नामांकनकर्ता मंत्रालय/विभाग के सक्षम प्राधिकारी द्वारा प्रमाणित किया जाना चाहिए:

(i) प्रायोजक सरकार के आवेदन को ऑनलाइन भरा जाना है **(https://go.gov.sg/sfoc2027)** पर उपलब्ध)। एससीपी को ऑनलाइन अभ्यर्थी द्वारा प्रस्तुत आवेदन की मुद्रित प्रति अन्य प्रपत्रों के साथ डीईए को भेजी जाए।

(ii) डीईए का प्रोफार्मा-सक्षम प्राधिकारी **द्वारा विधिवत प्रतिहस्ताक्षरित (अनुलग्नक-IV)।**

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5. **चेक-लिस्ट के साथ सभी प्रकार से पूर्ण आवेदन पत्र प्रशासनिक मंत्रालय/भारत सरकार के विभाग/राज्य सरकार/संघ राज्य क्षेत्र जैसा भी मामला हो, के माध्यम से इस विभाग को 11.12.2026 तक अवश्य ही** निम्नलिखित पते पर पहुंच जाने चाहिए:-

श्री विजय शंकर उपाध्याय,
अवर सचिव (बीपीसी एंड टी),
आर्थिक कार्य विभाग, वित्त मंत्रालय,
हॉल नं. 15051, कर्तव्य भवन -1, नई दिल्ली-110001।
पीएच:- 011 - 2401 2886,
ईमेल- vs.upadhyay@gov.in
chourasia.anil@nic.in

6. अपूर्ण आवेदनों और अंतिम तिथि के बाद प्राप्त नामांकनों पर विचार नहीं किया जाएगा। इसका कड़ाई से अनुपालन किया जाए ताकि बाद में निराशा न हो। अभ्यर्थियों को सलाह दी जाती है कि वे अपने आवेदनों के संबंध में अपने प्रशासनिक विभागों के माध्यम से समय पर कार्रवाई करें और ऊपर निर्दिष्ट प्रपत्रों में मांगी गई पूर्ण जानकारी भेजें। विभिन्न अल्पकालिक प्रशिक्षण कार्यक्रमों का विवरण नियमित रूप से वित्त मंत्रालय की वेबसाइट www.dea.gov.in पर "विदेशी प्रशिक्षण कार्यक्रम" **[https://dea.gov.in/foreign-training-and-employee-corner]** लिंक के तहत अपलोड किया जाता है।

(विजय शंकर उपाध्याय)
अवर सचिव, भारत सरकार

1. संयुक्त सचिव (प्रशासन), आवास और शहरी मामलों के मंत्रालय, संकल्प भवन, के. जी. मार्ग, नई दिल्ली।
2. संयुक्त सचिव (परिवहन), सड़क परिवहन और राजमार्ग मंत्रालय, परिवहन भवन, नई दिल्ली।
3. संयुक्त सचिव (प्रशासन), नीति आयोग, संसद मार्ग, नई दिल्ली।
4. संयुक्त सचिव (प्रशासन) भारत सरकार की सभी मंत्रालयों/विभागों, ।
5. सभी राज्य सरकारों/संघ राज्य क्षेत्रों के मुख्य सचिव।

आर्थिक कार्य विभाग की वेबसाइट पर अपलोड किया जाएगा
[https://dea.gov.in/foreign-training-and-employee-corner]।

SUSTAINABLE FINANCING OF CITIES

22 TO 26 FEBRUARY 2027

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

Singapore Cooperation Programme

The Singapore Cooperation Programme (SCP) was established in 1992 to share Singapore's development experiences with other developing countries, with an emphasis on technical assistance. As a country whose only resource is its people, Singapore believes that human resource development is vital for sustained economic and social progress.

To date, over 165,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in SCP courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

Course Objectives

This course will equip participants with practical knowledge in the sustainable financing of urban infrastructure initiatives by taking a holistic approach that considers pertinent and inter-linked issues, in particular Environmental, Social and Governance (ESG).

Synopsis

Topics to be covered include:

- Sustainable financing of cities and urban governance
- National frameworks and credit rating of cities and projects
- Structuring project finance for success through perspectives of lender and financier
- Enhancing bankability of projects through perspectives of developer and investor

Methodology

The course will be conducted in-person in Singapore and will include the delivery of course sessions, case studies, country presentations as well as group discussions.

Course Duration and Venue

The course will be held over five days from 22 to 26 February 2027 in Singapore.

Application Information

Applicants should be:

- Mid- to senior-level government officials who are involved in the financing of urban infrastructure projects;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

Note:

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;
- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage for medical evacuation in the event of any unexpected emergencies.

Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart;
- Strictly observe the course schedule and attend all training sessions. Participants will receive a certificate of completion from the SCP only upon attaining full attendance of the course. Any leave of absence must be substantiated with medical certificates or compelling reasons. Failure to attain full attendance will affect the eligibility for future SCP participations; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

Application Procedure

(Closing date for nomination: **Friday, 18 December 2026**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **one (1)** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at **https://go.gov.sg/sfoc2027** by **18 December 2027**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: https://go.gov.sg/start-guide
- NFPs: https://go.gov.sg/start-nfp

Note:

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends
- Instagram: www.instagram.com/SCPFriends

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ANNEX-II

SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs(DEA), summarized below:-

Eligibility Conditions

Duration of Training	No. of years of service completed in Govt. as on the date of FTP	Upper age limit on the date of FTP	Cooling off period	Limit on participation in number of trainings in a year
Upto one week	5 years	Less than 58 years	Six months	Two FTPs of duration of less than one week in a calendar year
One to Two weeks	7 years	Less than 58 years	One year	One FTP of duration of one to two weeks in a calendar year
More than two weeks	9 years	Less than 55 years	Two years	One FTP of duration more than two weeks in a period of two years

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

HOW TO APPLY

3. **Filling up of application forms:-**

(i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.

(ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.

(iii) The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.

(iv) In case of training programmes which ae not fully sponsored and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission f undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. **Nominations:-**

(i) In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.

(ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. **Clearance:-**

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

Abbreviation:-

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

ANNEX-III

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DEA PROFORMA FOR FOREIGN TRAINING

1. Name			
2. Date of Birth		3. Male/Female	
4.Educational Qualifications		5. Date of Entry into Govt. Service	
6.Service to which Officer belongs		7. Date of Regular appointment	

8. Details of Posts held during the last five years (starting from present) :

S.No.	Post held & Pay level	Period of Posting	Ministry/Department/ Organization	Nature of Work

9. Name of training programme applied for and its relevance to the candidate	
10. Papers etc, if any, published by the candidate	

11. Details of Foreign Training Programmes attended during the last two years :

S.No.	Dates & Duration Of Training	Subject/title of training	Name of the Training Institution	Source of funding

Signature of the candidate:	
Office Phone : Mobile No. :	
E-mail :	

CERTIFICATE

Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.

Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal)	

Annex-III

To be filled only in case the Training Programme is not fully sponsored

PART-A

UNDERTAKING

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Shri/Ms._____Designation_____working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____sponsored by _____ from _____ to _____.

Signature of Competent Authority
Name
Designation
(SEAL)

----------OR----------

PART- B

UNDERTAKING FOR SELF FINANCING

This is to certify that in the event of my selection, I _____ holding the post of_____in the Ministry/Department/State Government of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on_____sponsored by_____ from _____ to _____.

This issues with the approval of the Competent Authority.

(Signature of the candidate)
Name, Designation (With seal)

Countersigned by:

Signature of Competent Authority
Name, Designation (With seal)

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ANNEX-IV

CHECK LIST

Sl. No.	Required Documents	YES/NO
1.	**MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement**	
2.	**Complete DEA Proforma alongwith Vigilance Clearance**	
3.	**Whether Application has been recommended/ nominated by Line Ministry/Department/State Government**	
4.	**Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded.**	

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cs-bihar < cs-bihar@nic.in >

In-person Singapore Cooperation Programme on "Sustainable Financing of Cities" from 22nd February to 26th February, 2027 in Singapore

ANIL KUMAR CHOURASIA Assistant Section Officer, DEA, Min. Of Finance < chourasia.anil@nic.in >

Fri, 09 Oct 2026 2:48:18 PM +0530

To "Mr KUMAR"<jsupa-mhupa@gov.in>,"Kamlesh Chaturvedi" <k.chaturvedi@gov.in>,"KS REJIMON"<ks.rejimon@nic.in>,"ash-mohfw"<ash-mohfw@nic.in>,"RAJEEV KUMAR"<jsadmin-mha@nic.in>,"rohitmathur" <rohit.mathur@nic.in>,"jspc-cpc"<jspc-cpc@gov.in>,"jschem-cpc"<jschem-cpc@gov.in>,"Bhuvnesh Kumar Kumar"<bhuvnesh.k@meity.gov.in>,"jssk-dst" <jssk-dst@gov.in>,"js-mowr"<js-mowr@nic.in>,"Syed Rizwi" <syed.rizwi@gov.in>,"jsad-moe"<jsad-moe@gov.in>,"Sanjay Kumar Agarwal" <agarwal.sanjay@nic.in>,"js1tourism"<js1.tourism@gov.in>,"VENKATESAPATHY S"<js-shipping@gov.in>,"sureshkumar1972"<suresh.kumar1972@gov.in>,"Jai Prakash Shivahare"<js-jps@gov.in>,"Vinamra Mishra" <js.tech.msme@gov.in>,"satyajitmishra"<satyajit.mishra@nic.in>,"jsrc-mord"<jsrc-mord@gov.in>,"amstaff"<amstaff@rb.railnet.gov.in>,"crb" <crb@rb.railnet.gov.in>,"pallaviagarwal"<pallavi.agarwal@gov.in>,"js" <js@moes.gov.in>,"samirkumar"<samirkumar@nic.in>,"ANUPAM KUMAR" <jsadmin-mnre@gov.in>,"Vijay Kumar Sinha"<sinha.vijay@nic.in>,"SAJEESH KUMAR N"<jsadmin-dosje@gov.in>,"RAJEEV SHARMA" <wb113@ifs.nic.in>,"Jyotsana Ekka"<ddgtrg-dot@nic.in>,"srinivasdanda" <srinivas.danda@gov.in>,"Saurabh Kumar"<eaap-dfs@nic.in>,"jse" <jse@nic.in>,"JS DT"<jsdt-moca@gov.in>,"jsnavy-dma"<jsnavy-dma@gov.in>,"raghurajmr"<raghurajmr@ias.nic.in>,"sagarmehra" <sagar.mehra@nic.in>,"Awadhesh Kumar"<srea-dop@gov.in>,"sthakur" <sthakur@nic.in>,"jsadmasi-culture"<jsadmasi-culture@gov.in>,"jsestt" <jsestt@mea.gov.in>,"Sanjayroy14"<Sanjay.roy14@nic.in>,"satishkj" <satish.kj@nic.in>,"SD Sharma"<js.admn-dopt@gov.in>,"js-ca"<js-ca@nic.in>,"Dushyant Mudgal"<ddgestt@indiapost.gov.in>,"Mohd Muqeem" <mohd.muqeem@gov.in>,"nkmishra"<nk.mishra@nic.in>,"js2-mopr"<js2-mopr@gov.in>,"jslr-dolr"<jslr-dolr@nic.in>,"AGARWAL NAVIN" <navin.agarwal71@gov.in>,"LUCAS KAMSUAN"<js.admn-dpe@gov.in>,"js-establishmentmoc"<js-establishment.moc@gov.in>,"vijaymittal" <vijay.mittal@nic.in>,"rpthakur25"<rp.thakur25@nic.in>,"ara-hccg"<ara-hc.cg@gov.in>,"masaldangaurav"<masaldan.gaurav@nic.in>,"Praveen D" <d.praveen@nic.in>,"information"<information@cbi.gov.in>,"arindammodak" <arindam.modak@gov.in>,"jslegal1"<jslegal1@mea.gov.in>,"jsfilmsinb" <jsfilms.inb@nic.in>,"Dr. Muthukumarasamy B"<js-nlm@dahd.nic.in>,"jsaa" <jsaa@dae.gov.in>,"js-dor"<js-dor@gov.in>,"cs"<cs@ap.gov.in>,"cs-arunachal" <cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"csofficecg" <csoffice.cg@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csdelhi" <csdelhi@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs-goa"<cs-goa@nic.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs" <cs@karnataka.gov.in>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs" <cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs" <cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@nic.in>,"cs-tripura"<cs-tripura@nic.in>,"cs-uttaranchal"<cs-uttaranchal@nic.in>,"csup"<csup@nic.in>,"cs-westbengal"<cs-

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westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"cspon" <cs.pon@nic.in>,"cs"<cs@tn.gov.in>

Cc "Vijay Upadhyaya"<vs.upadhyay@gov.in>,"SWEETI GARG" <sweeti.garg@gov.in>

Sir/Madam,

Please find attachment regarding **In-person** Singapore Cooperation Programme on **"Sustainable Financing of Cities" from 22nd February to 26th February, 2027 in Singapore**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
ASO, BPC&T Section,
Bilateral Cooperation Division,
Department of Economic Affairs,
Ministry of Finance,
Kartavya Bhavan -1.
Telephone no. : 24012886

1 Attachment(s)

12-50-26-final.pdf
1 MB

E-6421939

E-Mail

cs-bihar < cs-bihar@nic.in >

National Productivity Council (NPC) Residential Training Programme (Nov–Dec 2026)

Pr. Secy. GAD

मुख्य सचिव कार्यालय, बिहार

14 OCT 2026

< npciehq@npcindia.gov.in >
Tue, 13 Oct 2026 5:17:06 PM +0530

Bcc "cs-bihar"<cs-bihar@nic.in>
Tags Not in Contacts

55(18)

Dear Sir/Madam,

The **National Productivity Council (NPC), under the Ministry of Commerce & Industry, Government of India**, invites nominations from your esteemed organization for the following training programmes:

Programme	**AI for Efficiency: Transforming Office Productivity in the Digital Age**	**Right to Information (RTI) Act, 2005 & Modern HR Practices**
Dates	23rd –27th November 2026	30th November – 4th December 2026
Venue	**Goa**	**Puri, Odisha**
Mode	Residential / non-residential	Residential / non-residential
Registration Deadline	**31-Oct-2026**	**13-Nov-2026**
Key Focus	AI applications, office automation, electronic processing and digital productivity	RTI implementation, CPIO/Appellate Authorities, RTI Online, leadership, team building and performance management
Target Audience:	Senior and Middle-level Officers, Executives, and Managers from Central/State Government Departments, District Administration, PSUs, Autonomous Bodies, Banks, Financial Institutions, Regulatory Agencies, Academic Institutions, Research Bodies, and Private Enterprises.	CPIOs, SPIOs, APIOs, Appellate Authorities, Government/PSU officials, senior managers, HR professionals, and administrative officers involved in governance and human resource management.
Contact Person:	**Mr. Kumud Jacob Lugun**, Deputy Director	**Mr. Mayank Mishra**, Assistant Director
	Ph: +91-7678404087	Ph: +91-8920419314
	Email: kj.lugun@npcindia.gov.in	Email: Mayank.mishra@npcindia.gov.in

16 OCT 2026

विभाग संख्या 6225 दिनांक 15.10.2026

U.S-18

21 OCT 2026

The detailed brochures and nomination forms are attached for your reference. You are requested to kindly circulate these details among the concerned officials and nominate suitable participants before the respective registration deadlines.

We look forward to your participation and valuable cooperation.

22 OCT 2026

Warm regards,
National Productivity Council (NPC)
Ministry of Commerce & Industry, Government of India
Phone: 011-24607355/318/377

561/Sect-18
27.10.2026
S.O-18 / Shivchal
27.10.26

श्री विशाल
विनीत
26.10.2026

54

2 Attachment(s)

AI FOR EFFICIENCY.pdf
568.9 KB

Right to Information Act, 2005....
667.7 KB

NATIONAL PRODUCTIVITY COUNCIL

Ministry of Commerce & Industry, Government of India

TRAINING PROGRAMME ON

AI FOR EFFICIENCY: TRANSFORMING OFFICE PRODUCTIVITY IN THE DIGITAL AGE

Mastering Next-Gen AI Tools, Prompt Engineering, Workflows & Governance for Public Sector Excellence

PROGRAMME CODE:	**T2627IEG01**
DATES:	**23rd – 27th November 2026 (5 Days)**
VENUE / LOCATION:	**Goa, India**
TARGET AUDIENCE:	**Officers & Executives from Central/State Govts, PSUs & Autonomous Bodies**

RESIDENTIAL FEE	NON-RESIDENTIAL FEE
₹75,000/- + GST	₹60,000/- + GST



1. ABOUT NATIONAL PRODUCTIVITY COUNCIL (NPC)

National Productivity Council (NPC) is an autonomous organization under the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Government of India. NPC is committed to providing quality productivity-oriented services to drive sector-wide efficiency, innovation, and technological adaptation.

With a multidisciplinary resource base of professionals spanning Industrial Engineering, IT, HRD, Financial Management, and Public Policy, NPC extends capacity building, consultancy, and project monitoring services across India through its Headquarters in New Delhi and 12 Regional Directorates.

2. PROGRAMME CONTEXT & NEED

In modern governance and corporate environments, officers face unprecedented workloads—from processing voluminous files, analyzing large data streams, drafting precision communications, to addressing time-sensitive regulatory and RTI queries. Artificial Intelligence (AI) and Generative AI offer transformative opportunities to enhance productivity, accuracy, and operational agility.

This 5-day residential executive development programme at Goa equips participants with practical, hands-on exposure to cutting-edge AI tools, prompt engineering techniques, office suite integration, and workflow automation, while adhering to robust data privacy, cybersecurity, and ethical governance standards.

3. LEARNING OBJECTIVES

- **Understanding AI:** Master core principles of Artificial Intelligence, Generative AI, and Large Language Models (LLMs).
- **Tool Mastery:** Gain proficiency in ChatGPT, Microsoft Copilot, and Google Gemini for office tasks.
- **Prompt Engineering:** Learn advanced prompt construction to generate high-quality notes, drafts, summaries, and reports.
- **Office Integration:** Automate data analysis, spreadsheet modeling, presentation creation, and email management.
- **Workflow Automation:** Deploy AI agents and practical workflows to eliminate repetitive clerical bottlenecks.
- **Governance & Ethics:** Ensure compliance with government security protocols, data classification, and ethics.

4. DETAILED 5-DAY CURRICULUM (GOA 2026)

DAY 1: Foundations of AI, Generative AI & Prompt Engineering

- **Session 1 (Forenoon):** Overview of Artificial Intelligence, Machine Learning, Deep Learning, and Generative AI in the public sector.
- **Session 2 (Forenoon):** Comparative evaluation of modern LLM platforms: ChatGPT (OpenAI), Microsoft Copilot, and Google Gemini.
- **Session 3 (Afternoon):** Principles of Prompt Engineering: Structured prompting frameworks (Role, Task, Context, Output constraints).
- **Session 4 (Afternoon):** Hands-on Lab: Zero-shot, Few-shot, and Chain-of-Thought prompting for note drafting and official correspondence.

DAY 2: AI Integration with Microsoft Office Suite & Workspace Productivity

- **Session 1 (Forenoon):** AI in Excel: Automated formulas, data cleaning, trend analysis, and macro/VBA code generation.
- **Session 2 (Forenoon):** AI in Word: Instant drafting of policy briefs, cabinet notes, executive summaries, and multi-language translation.
- **Session 3 (Afternoon):** AI in PowerPoint: Automated slide structure creation, visual storytelling, and graphics generation.
- **Session 4 (Afternoon):** AI in Outlook/Gmail: Intelligent inbox management, automated draft responses, and meeting summarizing.

DAY 3: AI Agents, Task Automation & Workflow Optimisation

- **Session 1 (Forenoon):** Introduction to Agentic AI: Understanding autonomous agents and task orchestration.
- **Session 2 (Forenoon):** Building Custom GPTs / Gemini Gems for departmental knowledge bases and SOP query resolution.
- **Session 3 (Afternoon):** Workflow Automation: Connecting AI models with office tools via Power Automate and API integrations.
- **Session 4 (Afternoon):** Hands-on Workshop: Designing a multi-step automated approval and document tracking workflow.

DAY 4: Data Security, Ethics, Governance & Public Sector Case Studies

- **Session 1 (Forenoon):** Data Privacy & Security: Mitigating risks of data leakage, confidentiality breaches, and cloud storage compliance.
- **Session 2 (Forenoon):** Managing AI Hallucinations, Algorithmic Bias, and Verification Frameworks for public decision-making.
- **Session 3 (Afternoon):** National and International AI Guidelines: India National AI Strategy, EU AI Act, and Cyber Security Directives.
- **Session 4 (Afternoon):** Case Study Seminar: Successful AI implementations in Central/State Government departments and PSUs.

DAY 5: Institutional Strategy, Project Work & Action Plan

- **Session 1 (Forenoon):** Group Exercise: Identifying AI implementation opportunities in participants' home departments.
- **Session 2 (Forenoon):** Formulating Departmental AI Adoption Roadmaps and ROI assessment frameworks.
- **Session 3 (Afternoon):** Participant Group Presentations & Panel Evaluation by Senior NPC & Tech Experts.
- **Session 4 (Afternoon):** Valedictory Session, Distribution of Participation Certificates, and Official Program Wrap-Up.

5. METHODOLOGY & PEDAGOGY

The training methodology is highly interactive, practical, and hands-on. It combines conceptual lectures, live tool demonstrations, real-world case studies, hands-on lab exercises, and collaborative group projects. Participants are encouraged to bring their laptops to work directly on sample government scenarios.

6. TARGET PARTICIPANT PROFILE

This programme is specially designed for Senior & Middle-level Officers, Executives, and Managers from:

- Central Government Ministries & Executive Departments
- State Government Departments & District Administration Units
- Public Sector Undertakings (PSUs) & Autonomous Bodies
- Banks, Financial Institutions, and Regulatory Agencies
- Academic Institutions, Research Bodies, and Private Enterprises

7. FACULTY PROFILE

Sessions will be conducted by senior advisors and certified trainers from NPC, along with eminent AI practitioners, technology architects, and industry experts with deep domain experience in public sector digital transformation.

8. VENUE & SCHEDULE DETAILS

Venue / Location:	Goa (Selected Star Category Resort / Conference Venue)
Programme Dates:	23rd November 2026 to 27th November 2026
Residential Check-In:	23rd November 2026 (Afternoon onwards)
Residential Check-Out:	27th November 2026 (Forenoon / Post-Lunch)

9. PROGRAMME FEE STRUCTURE

Category	Fee per Participant	Inclusions
Residential Participant	**₹ 75,000/- + 18% GST**	Boarding & Lodging (4 Nights), Training Material, Executive Kit, Refreshments & Certificate
Non-Residential Participant	**₹ 60,000/- + 18% GST**	Training Fee, Executive Kit, Working Lunch, Working Tea/Snacks & Certificate

10. PAYMENT & BANK DETAILS

Programme fee must be paid in advance via ECS/NEFT/RTGS or Demand Draft in favour of "NATIONAL PRODUCTIVITY COUNCIL" payable at New Delhi.

Bank Name: Indian Overseas Bank

Branch: 70, Golf Links, New Delhi

Account No: 026501000009207

IFSC Code: IOBA0000265

NPC PAN: AAATN0402F | **NPC GSTIN:** 07AAATN0402F1Z8

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11. GENERAL TERMS & INSTRUCTIONS

- Nominations will be accepted on a first-come, first-served basis due to seat capacity restrictions.
- The fee is non-refundable; however, participant substitutions are freely permissible upon prior written notice.
- Participants must bring official ID cards and deputation orders issued by their department.
- Travel expenses (to/from Goa) are to be borne entirely by the nominating organisation.
- Incidental expenses (minibar, personal laundry, family stay) must be settled directly with the resort prior to checkout.

12. CONTACT FOR NOMINATIONS

Nominations may be submitted via email or postal mail to:

Sh. Kumud Jacob Lugun
Dy. Director (IE)
National Productivity Council
5-6 Institutional Area, Lodhi Road, New Delhi-110003
Mobile: +91-7678404087
Email: kj.lugun@npcindia.gov.in; npciehq@npcindia.gov.in

NATIONAL PRODUCTIVITY COUNCIL - NOMINATION FORM

AI FOR EFFICIENCY: TRANSFORMING OFFICE PRODUCTIVITY IN THE DIGITAL AGE

Code: T2627IEG01 | Venue: Goa | Dates: 23rd to 27th November 2026.

1. Participation Option (Please Tick):

[ ] Residential Basis (₹ 75,000 + GST) [ ] Non-Residential Basis (₹ 60,000 + GST)

2. Nominated Participants' Details:

S.No	Name of Delegate	Designation	Mobile No. & Email	Office Address
1				
2				
3				
4				

3. Nominating Authority Details:

Name & Designation:	
Organisation Name & Address:	
Contact Mobile & Email ID:	

4. Billing & GST Self-Declaration:

[ ] GST Exempted (As per Notification No. 9/2017-Integrated Tax Rate)

[ ] GST Applicable | Organisation GSTIN: _____ PAN: _____

Date: _____

Place: _____

_____

Authorized Signatory & Seal

Training Programme

On

Right to Information Act, 2005 and Modern HR Practices

Programme Code: T2627IEG03

Date:
30th November to
04th December 2026

Venue:
PURI

National Productivity Council

National Productivity Council

Under Ministry of Commerce and Industry,
Government of India.



1. ABOUT NPC

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation of government schemes. NPC extends services from it's headquarter at New Delhi and 12 regional offices across the country manned by more than 100 full-time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organizations including Central Government Ministries and State Governments.

2. PROGRAMME THEME

The Right to Information (RTI) Act received the assent of the Hon'ble President on 15 June 2005, and its effective implementation is a statutory obligation for all public authorities. In this context, it is essential for organizations to develop a comprehensive understanding of the provisions of the Act, along with its interlinkages with other relevant legislations. Such an understanding is critical for ensuring seamless and compliant implementation within the organizational framework. This training programme has been structured to equip participants with a clear interpretation of the RTI Act and practical guidance on its effective application in their respective organizations.

In addition, contemporary organizations require officers and managers to possess a strong set of core human resource management competencies to effectively support organizational goals. These include effective communication, interpersonal skills, conflict management, employee performance management, time and stress management, fostering a positive organizational culture, knowledge management, and talent management. A defining feature of modern HR practices is the strategic alignment of human capital with organizational objectives. Optimizing human potential under diverse and challenging circumstances is vital for organizational sustainability and growth. Accordingly, this programme is designed to familiarize participants with modern HR practices, enabling them to manage human resources more effectively and enhance overall employee productivity.

3. LEARNING OBJECTIVES

This training programme enables participants:

- To discuss the requirements under the Right to Information Act, 2005
- To define systems and procedures for implementation of the Act
- To discuss interlinkages of the RTI Act with other relevant Acts
- To discuss roles and responsibilities of Public Information Officer and Powers and functions of Central/State Information Commission(s)
- To describe important judgments of the Central Information Commission and various State Information Commissions
- To equip the participants with modern HR practices to enhance employee productivity
- To discuss alignment of HR Strategy with organizational objectives
- To discuss strategy to shape manpower for future challenges

4. BROAD PROGRAMME COVERAGE

The following topics shall be covered during the training:

Right to Information Act:

- Introduction to Right to Information Act, 2005
- Role of organization in implementing the Act
- Methodology for implementation of the Act
- Roles and responsibilities of Central Public Information Officer (CPIO)/ State Public Information Officer (SPIO)
- Role and responsibilities of the Appellate Authority
- Powers and functions of State/ Central Information Commission (SIC and CIC)
- Disposal of request for information
- RTI Online
- The interlinkages of RTI Act with other Acts like Official Secrets Act, Bharatiya Sakshya Adhiniyam, 2023, Consumer Protection Act, Bharatiya Nyaya Sanhita, 2023, Representation of the People Act, Bharatiya Nagarik Suraksha Sanhita, IT Act, Environment legislations etc.
- Important judgments of the Central Information Commission and various State Information Commissions.

Modern HR Practices:

- An introduction to modern HR Practices
- Creating good organizational culture
- Effective communication & Team Building
- Motivation & Leadership
- Time and stress management
- Interpersonal relations
- Conflict resolution
- Employee performance management
- Knowledge Management
- Talent management

5. METHODOLOGY

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

6. PARTICIPANTS' PROFILE

The programme is intended for officials across various functional areas of management, including Central Public Information Officers (CPIOs), State Public Information Officers (SPIOs), Assistant Public Information Officers (APIOs), Appellate Authorities, and other related officers from Central and State Government Departments, Boards, Corporations, Cooperatives, Public Sector Undertakings, banks, and public financial institutions. It is also relevant for senior officers and managers, Heads of Departments, Chief Executives, HR and Personnel Managers, Administrative Officers, and other professionals involved in governance and human resource management.

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7. FACULTY

The faculty for the training programme may comprise senior NPC Experts & other renowned and experienced Trainers from the respective field.

8. PROGRAMME FEE & VENUE

Programme Code	*T2627IEG03*	
Program Venue	Puri (Hotel information will be informed separately)	
Programme Fee	**Residential Participants** **₹ 70,000/- + 18% GST** (In Words: Rupees Seventy Thousand only) plus Eighteen percent GST per participant	**Non-Residential Participants** **₹ 55,000/- + 18% GST** (In Words: Rupees Fifty-Five Thousand only) plus Eighteen percent GST per participant
For Residential Participants	**Check-in** at Hotel - **30th November 2026 (Afternoon)** (Check-in time from afternoon onwards at Hotel/Resort) **Check-out** from Hotel – **4th December 2026 (Forenoon)** (Check-out time from forenoon onwards at Hotel/Resort)	

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

9. PAYMENT DETAILS

- **ECS Payment Details**: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- Programme Fees per Participant plus GST to be paid in advance
- PAN No: AAATN0402F, GSTIN: 07AAATN0402F1Z8

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification), no GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

10. HOW TO APPLY

➢ Please apply in the prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

Sh. Mayank Mishra, Assistant Director
Training Coordinator
National Productivity Council
5-6 Institutional Area, Lodhi Road, New Delhi – 3
Mob: +91-8920419314
Email Id:
mayank.mishra@npcindia.gov.in;
npciehq@npcindia.gov.in

➢ Last date for receiving nominations: (two weeks before the scheduled date of programme or until all seats are filled.

NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003

APPLICATION FORM FOR NOMINATIONS

Title of Programme: Right to Information Act, 2005 and Modern HR Practices
Programme Code: T2627IEG03

Programme Duration: 30th November to 4TH December 2026 **Venue/ Location: Puri**

Select Participation on Residential Basis ☐ **OR Non-Residential Basis** ☐
Details of Nominated Participants:

Sl. No.	Name of Delegate	Designation	Mobile No.	Email ID	Participant Organization Address (kindly provide full address of correspondence)
1					
2					
3					
4					
5					

Details of Nominating Authority: Details of Nominating Authority:

Name: **Designation:**

Organization:

Address:

Contact Number: **Email ID:**

Signature

Details of Proof of payment of Programme fee *(RTGS / NEFT Details; Cheque, DD)*:

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II. GENERAL INSTRUCTIONS

- Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to seat availability and receipt of the programme fee by the last date for nominations.
- The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s).
- Each participant should carry their ID cards and necessary letters/orders issued by their department for attending the training program.
- The non-residential programme fee covers the professional fee towards training, lunch and refreshments during the training program.
- The fee once deposited is non-refundable; however, substitutions are allowed.
- In the event of unforeseen circumstances leading to the cancellation of the training program, NPC shall not be responsible for any associated charges.
- NPC shall not bear any charges towards participants' to & fro travel from their residence/place of stay and the training program venue. All participants shall make their own arrangements to reach the venue on time as per the programme schedule. Book your travel ticket only after receiving confirmation from the NPC.
- Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program. NPC shall not be held liable for personal expenses, including but not limited to porterage, theft, accidents, health expenses, etc.
- NPC will not provide boarding and lodging before and after the dates of the programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Settlement of additional bills: The hotel will be instructed to open a separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay, etc. with the hotel before checkout.
- Early check-in and late check-out are subject to availability at the hotel. Hotels are subject to change based on availability.
- The participants shall be awarded Certificate of Participation on successful completion of programme.
- Participants are advised to book their travel tickets only after receiving confirmation of Programme and acceptance of the nomination.
- Any other terms and conditions apply as may be notified by NPC at any point of time.
- Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.

secy-par-bih < secy-par-bih@nic.in >

Drive Change for Clean Air! Join CSE's Online Training

S.S(S-18)

priyanka@cseindia.org >

Fri, 23 Oct 2026 3:31:56 PM +0530

To "secy-par-bih"<secy-par-bih@nic.in>

Tags × Non Contacts

23 OCT 2026

Dear Sir/Madam,

Greetings from CSE,

This is regarding our request for participation/nomination of your colleagues, researchers, students among others from your Department/Institute/University/Organisation in our **Online training course on Driving clean air: Strategies to reduce emissions from transport** on **October 17-28, 2026.**

J.S-18

Rapid urbanisation has led to deteriorating air quality in our cities. A total of 130 non-attainment cities/million-plus cities and urban agglomerations are implementing clean air action plans under the National Clean Air Programme (NCAP) and XVth Finance Commission funds. With increasing motorisation transport sector remains a major contributor to overall pollution concentration, emissions load and public health exposure. Reducing transport emissions has remained a complex challenge and requires multiple strategies for implementation to reduce emissions and decarbonise the transportation sector.

25 OCT 2026

This online training course has been designed for deeper understanding of the strategies needed to reduce emissions from vehicles and urban transport sector. These include technology roadmaps, on-road emissions management to control real-world emissions, phase-out of old vehicles and scrappage for emissions gains and material recovery, fleet renewal, vehicle electrification, sustainable mobility strategies etc.

Course structure: This self-paced online course will be conducted on the Moodle and Zoom platform through a variety of tools such as video lectures, classroom exercises, reading materials and resources, audio/visual methods including short films and interviews etc.

- Module1: Understanding urban air pollution, public health and transport sector emissions
- Module 2: Technology roadmaps and new generation strategies to control real world emissions
- Module 3: Towards zero-emission electric vehicles
- Module 4: Bus transport reforms and electric mobility in cities
- Module 5: Integrating active mobility, parking management and low emission zones
- Module 6: Transport and mobility data analytics

5643/S-e-B
28.10.2026

Please note:

1. **The self-paced online training course has been designed in such a way that it can be completed along with a regular job or study**
2. **Participants will be awarded a certificate of participation on completion of the course**

Course fee: Rs 3,500 (for Indian participant), USD 100 (for International participant)
(*Group discounts are also available*)

3158.4
23.10.26

Please see course details:
https://www.cseindia.org/course-driving-clean-air-strategies-to-reduce-emissions-from-transport-13261

Register here: https://www.cseindia.org/otprograms/register?type=dca

We will be delighted if you can participate or nominate your colleagues, researchers, students, among others from your Department/Institute/University/Organisation to participate in this online training

S.O-18
26.10.26

26.10.2026

course. We will appreciate if you can also share/circulate information about our online training course in your network.

If you require any information or clarification please send an email to **priyanka@cseindia.org** or contact through mobile/WhatsApp **+91 -9810414938**

Looking forward to hearing from you

Best regards,
Priyanka

--
Click Here to unsubscribe from this newsletter.

38

secy-par-bih < secy-par-bih@nic.in >

Few Seats Left for CSE's Global Climate Law and Governance Course

< kushagra_goyal@cseindia.org >
Tue, 13 Oct 2026 5:10:40 PM +0530

To "secy-par-bih"<secy-par-bih@nic.in>
Tags : Not in Contacts

S.S (S-18)

सचिव, सामान्य प्रशासन विभाग
23 OCT 2026
दिल्ली, दिल्ली

S.S-18

Dear Sir/Madam,

Greetings from Centre for Science and Environment (CSE), New Delhi!

We are happy to share with you about a new online course on ***Global Climate Law and Governance: Regulations, policy and emerging frontiers.***

Climate change affects us all, and understanding how the world governs climate action is increasingly essential. Designed for young learners and professionals alike, this course offers a foundation to navigate the laws, policies and institutions shaping the global climate response.

Why Attend?
Climate governance today spans law, policy, institutions, negotiations and markets. This course brings these dimensions together to help participants understand how the global climate governance system works, how it influences climate action and how to engage with it.

Register now and build your understanding of the legal and policy architecture shaping global climate action.

विशेष सचिव, सामान्य प्रशासन
26 OCT 2026

What You'll Learn

The course is designed to bridge **foundational knowledge with future-facing developments**, enabling learners to navigate climate governance architecture and be part of global climate engagement. Notable learnings include, *Net Zero integration pathways* , *climate litigation with focus on ICJ Advisory Opinion*, international treaty negotiations such as the *Plastics treaty*, *EPR frameworks* among others.

5644/sec-18
28/10/2026

Course Details
Ø **Date: October 22 – November 1, 2026**
Ø **Mode:** Online | Dedicated Moodle platform
Ø **Medium:** English | Self-paced learning

30-day access to course material after the programme.

What you get:
✓ Certificate of participation
✓ Structured pre-recorded modules and quizzes
✓ Self-paced learning at one's own pace
Fee: ₹5,000 (India) | US$100 (Other countries)

31582
23.10.26

For any questions, feel free to contact our Course Coordinator:

Kushagra Goyal | +91 9799436833
kushagra_goyal@cseindia.org

श्री विशाल
26.10.2026

S.O-18
24.10.26

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E-Mail

E-6404673

(36)

cs-bihar < cs-bihar@nic.in >

CVC VAW 2026 Workshop: 22-23 Oct. 2026, Crowne Plaza, New Delhi

Life Transformation Academy < harikrishan@lifetransformationacademy.co.in >
Mon, 05 Oct 2026 2:11:29 PM +0530

To "cs-bihar"<cs-bihar@nic.in>

Pr. Secy, GAD

मुख्य सचिव कोषांग बिहार

07 OCT 2026

Chief Secretary
Bihar

55 (18)

Sub: CVC VAW Campaign 2026 – Two-day Integrated Capacity-Building Workshop covering all four areas identified by CVC – 22–23 October 2026, Hotel Crowne Plaza, Okhla, New Delhi

12 OCT 2026

Dear Leadership,

The Central Vigilance Commission (CVC), as part of its Preventive Vigilance Campaign associated with Vigilance Awareness Week 2026, has identified four areas for Capacity Building Programmes — Public Procurement; GeM – New Features and Functionalities; Conduct Rules and Conflict of Interest; and IT & Cyber Security and Cyber Hygiene.

With a view to enabling organisations to address all four areas through a single, structured and practice-oriented capacity-building intervention, we are pleased to organise the following **2-Day Integrated Capacity-Building Workshop:**

Programme	Dates	Venue
Capacity-Building Workshop under CVC Preventive Vigilance Campaign 2026 Covering: 1. Public Procurement 2. GeM – New Features & Functionalities 3. Conduct Rules & Conflict of Interest 4. IT & Cyber Security & Cyber Hygiene	**22–23 October 2026** (9.30 am – 5.30 pm)	Hotel Crowne Plaza, Okhla, New Delhi

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विशेष सामान्य प्रशासन

15 OCT 2026

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23.10.2026

Broad Areas of Coverage

Public Procurement

GFR and Department of Expenditure procurement framework; procurement planning and need assessment; specifications; estimation and price reasonableness; modes of procurement; tendering and bid evaluation; single-bid and limited-response situations; negotiations; contract formation and management; delays, extensions and

16.10.2026

Liquidated Damages; contract closure; common audit and vigilance observations; procurement red flags; conflict of interest; documentation and audit trail.

GeM – New Features & Functionalities
GeM procurement framework; Buyer and Consignee roles; Direct Purchase, L1 and Bid modes; Custom Bids; specifications and eligibility conditions; price discovery and benchmarking; Reverse Auction; competition and vendor participation; new and emerging GeM features and functionalities; order and contract management; common procurement errors and red flags; documentation and audit/vigilance perspective.

Conduct Rules & Conflict of Interest
Conduct Rules/CDA framework; integrity and devotion to duty; property and financial transactions; gifts and hospitality; outside employment; actual, potential and perceived conflicts of interest; disclosure and recusal; misconduct and vigilance interface.

IT & Cyber Security & Cyber Hygiene
Cyber-threat landscape; phishing, ransomware, Business Email Compromise and social engineering; cyber hygiene; password/MFA and device security; safe handling of official information; data security and privacy; safe use of AI/cloud tools; CERT-In requirements; institutional cyber controls; incident response and cyber-hygiene practices.

Faculty

Dr. Praveen Kumari – Former Additional Secretary, Central Vigilance Commission (CVC).

Hari Krishan – Former Civil Servant (IRPS – 1995 Batch); Former Principal Chief Personnel Officer (Indian Railways), Author– *'Indian Railways Establishment Rules and Labour Laws'*

Who Should Attend

The programme is particularly relevant for **CVOs/Vigilance Officers, Procurement & GeM Officers, Finance & Accounts Officers, HR/Administration Officers, Internal Audit Officers, IT/Information Security Officers, GeM Buyers/Consignees** and officers working in sensitive posts or dealing with procurement, contracts, inspection, evaluation and sanctioning functions.

Programme Fee

Number of Nominations from an Organisation	Programme Fee Per Participant
1–2 Participants	₹14,500
3–4 Participants	₹13,500
5 or more Participants	₹12,500

GST @18% shall be charged additionally, as applicable.

Note: As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification), no GST is applicable where services are provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, or UT Administration.

The programme fee includes:

- Participation in the expert led programme
- Programme material and reference resources
- Lunch and refreshments and welcome snacks on arrival
- Certificate of Participation with individual and group photographs

Payment Details: Life Transformation Academy Pvt. Ltd. · Indian Bank, Lajpat Nagar, New Delhi · A/c No. 50522861294 · IFSC IDIB000L512 · GSTIN 07AAECL1465D1ZS · PAN AAECL1465D · Udyam UDYAM-DL-09-0011080 · TReDS ID LI0064568 · GeM ID: QZQE250013488133

Our Esteemed Clients & Participation Record

Trusted by **150+ organisations** across Government Ministries, Public Sector Enterprises, Banks, Regulatory Bodies, and Academic Institutions.

Govt. Ministries & Agencies	Railways · Steel · Health · Law & Justice · Science & Technology · Agriculture · C-DOT · NITI Aayog · CBDT · Prasar Bharati · DDA · MCD · DTC · Delhi Police · Kerala Police · Labour Departments (Delhi, UP)
PSUs & Corporates	Oil India · Bharat Petroleum · GAIL · SAIL · HPCL · NTPC · NALCO · BHEL · HCL · NMDC · WCL · MDSL · CONCOR · RITES · RailTel · RVNL · POWERGRID · Balmer & Lawrie · PTC India · NBCC · WAPCOS · MMTC · SPMCIL · DFCCIL · EIL · CWC · RCF · NFL · NSIC · SJVN · YANTRA
Banks & Financial Institutions	Punjab National Bank · Bank of Baroda · EXIM Bank · UCO Bank · Canara Bank · Kotak Bank · Bank of India · Indian Bank · LIC · AIC · IIFCL · PFRDA · IFCI
Academic & Training Institutions	IIM Mumbai · IIFT · IRIFM · IRISET · Baroda Apex Academy · Central Universities: Rajasthan, Haryana, Uttar Pradesh, Manipur, Chhattisgarh

Invitation for Nominations

Nominations may kindly be forwarded to harikrishan@lifetransformationacademy.co.in with the participant's Name,

(33)

Designation, Organisation, Mobile Number, Email ID, and Organisation GSTIN details.

For any further information or clarification, please feel free to contact the undersigned.

With warm regards,

Hari Krishan
Former Civil Servant (IRPS 1995 Batch)
Former Principal Chief Personnel Officer (Indian Railways)
Founder & Lead Facilitator, Life Transformation Academy
harikrishan@lifetransformationacademy.co.in
+91-8368480712 · 9717636975

LIFE
TRANSFORMATION
ACADEMY

S:S (18)

(33)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Request for Nomination of Officers for Training Programme on "Corporate Social Responsibility" on 30 October 2026 at New Delhi - reg.

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 14 Oct 2026 5:10:37 PM +0530

To: "Pankaj Kumar"<secy-par-bih@nic.in>

15 OCT 2026
Chief Secretary Bihar

========== Forwarded message ==========
From: CBIP <cbip@cbip.org>
To: <cs-bihar@nic.in>
Date: Wed, 14 Oct 2026 17:04:16 +0530
Subject: Request for Nomination of Officers for Training Programme on "Corporate Social Responsibility" on 30 October 2026 at New Delhi - reg.
========== Forwarded message ==========

J.S-18

विशेष सचिव, सामान्य प्रशासन
21 OCT 2026
बिहार सरकार

पत्रांक.....20786
दिनांक.....14-10-26

U.S-18
संयुक्त सचिव, सामान्य प्रशासन विभाग
22 OCT 2026
बिहार, पटना

SO-18/Sanjiskal
22.10.26

श्री विशाल
विनीत
26.10.2026

5615/Gen-18
27.10.2026

Information Bulletin

Training on

Corporate Social Responsibility (CSR)

30th October 2026, New Delhi





Shri Uttam Lal, Former Director (Personnel), NHPC Ltd.

A veteran in the field of HR / CSR / R&R and Land Acquisition with more than 38 years of experience. He was the CSR Head of India's largest power utility, NTPC Ltd before assuming Directorship in NHPC Ltd.The largest Green Power Generator of India. During his tenure, he undertook various sustainable CSR initiatives, such as adoption of the game of Archery from the grassroots level and the Shiksha Rath Abhiyan in villages near the Line of Actual Control (LAC) and Line of Control (LOC).

He holds a PG Diploma in HR&IR from XISS, Ranchi, an LLB from Ranchi University and is accredited with Harvard Management or certification.

Organized by

ESTD. 1927

New Delhi

Central Board of Irrgiation & Power

Supported by

केविप्रा cea

Central Electricity Authority

A recognized category-1 training institute by Central Electricity Authority (CEA), Ministry of Power, Govt. of India

To unsubscribe, please click here.

Central Board of Irrigation and Power

Plot No. 4, Institutional Area, Malcha Marg, Chankyapuri, New Delhi 110021

केन्द्रीय सिंचाई व शक्ति मंडल
CENTRAL BOARD OF IRRIGATION AND POWER

NEW DELHI
ISO 9001 : 2015

No.-CBIP/HR/CSR/Trg./2026 Dated: 24th September, 2026

To

All Concerned

Subject: Request for Nomination of Officers for Training Programme on "Corporate Social Responsibility" on 30 October 2026 at New Delhi

Dear Sir/Madam,

Greetings from CBIP!

The Central Board of Irrigation and Power (CBIP) is organising a Training Programme on "Corporate Social Responsibility" on 30 October 2026 at the Conference Hall, CBIP, Malcha Marg, Chanakyapuri, New Delhi. The programme is being supported by the Central Electricity Authority (CEA).

Corporate Social Responsibility (CSR) is an organisation's commitment to conduct business ethically and contributing positively to society and the environment. Effective CSR practices promote sustainable development, community welfare, environmental protection, social inclusion and responsible business practices. Integrating CSR into organisational strategy also helps strengthen stakeholder trust, enhance organisational reputation, improve employee engagement and create long-term value.

The programme will provide participants with practical comprehensions into various aspects of CSR, including statutory provisions and guidelines, documentation, NGO perspectives, collaboration models, financial aspects, formulation of annual CSR calendars, the role of the Board and CSR Committee, innovative CSR projects, employer branding, awards and self-evaluation. The programme will also facilitate experience sharing and interaction among professionals from utilities and other organisations. A copy of the Information Bulletin of the program is enclosed herewith for your ready reference.

In view of the relevance of the programme to the functioning of utilities and organisations, you are requested to kindly nominate officers/executives associated with CSR, HR, Finance, Administration, Sustainability, Corporate Affairs or related functions to participate in the programme.

The participation of your officers will provide an opportunity to enhance their understanding of contemporary CSR practices, statutory requirements and effective implementation strategies, besides facilitating interaction and sharing of experiences with professionals from other organisations.

We shall be grateful for your participation and support in making the programme a success.

With regards,

Yours faithfully,

Deepak Saigal

Dr. Deepak Salgal
Secretary

Malcha Marg, Chanakyapuri, New Delhi 110 021
Tel : 91-11-2611 5984, 2611 1294, 2687 6229, 2611 6567, 2687 5017, 2410 2437
Fax : 91-11-2611 6347 • E-mail : cbip@cbip.org • Website : www.cbip.org

2 Attachment(s)

Information Bulletin.pdf
1.2 MB

Request Letter.pdf
86.3 KB

Information Bulletin

Training on

Corporate Social Responsibility (CSR)

30th October 2026, New Delhi





Shri Uttam Lal, Former Director (Personnel), NHPC Ltd.

A veteran in the field of HR / CSR / R&R and Land Acquisition with more than 38 years of experience. He was the CSR Head of India's largest power utility, NTPC Ltd before assuming Directorship in NHPC Ltd.The largest Green Power Generator of India. During his tenure, he undertook various sustainable CSR initiatives, such as adoption of the game of Archery from the grassroots level and the Shiksha Rath Abhiyan in villages near the Line of Actual Control (LAC) and Line of Control (LOC).

He holds a PG Diploma in HR&IR from XISS, Ranchi, an LLB from Ranchi University and is accredited with Harvard Management or certification.

Organized by

New Delhi

Central Board of Irrgiation & Power

Supported by

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A recognized category-1 training institute by Central Electricity Authority (CEA), Ministry of Power, Govt. of India

ANNOUNCEMENT

The Central Board of Irrigation and Power (CBIP), is organizing a Training Program on "Corporate Social Responsibility" on 30 October 2026 at Conference Hall, CBIP, Malcha Marg, Chanakyapuri, New Delhi. The Program is being supported by Central Electricity Authority (CEA).

INTRODUCTION

Corporate Social Responsibility (CSR) is an organisation's commitment to conduct business ethically and contribute positively to society and the environment. It promotes sustainable development through initiatives focused on community welfare, environmental protection, social inclusion and responsible business practices. CSR is important for strengthening stakeholder trust, enhancing organisational reputation, engaging employees and creating long-term value. By integrating CSR into its business strategy, an organisation can contribute to the well-being of society while supporting sustainable and responsible growth.

The objective of CSR is to balance financial profitability with active contribution to societal and environmental well-being. It is to insure that company operate ethically minimizes ecological harm and support community growth while maintaining long- term business sustainability.

KEY OBJECTIVES

- Promote Ethical Operations : Ensure fair trade, honest reporting, and just treatment of all workers and stakeholders.
- Protect the Environment : Reduce carbon footprints, conserve natural resources and use renewable energy.
- Support Local Communities : Invest in regional education, health care and local infrastructure programs.
- Enhance Brand Reputation : Build public trust, customer loyalty, and positive market standing.
- Improve Employee Engagement : Foster safe, inclusive workplaces that boost staff morale and retention.
- Mitigate Risk : Comply with local laws and preemptively address social or environmental liabilities.

TOPIC:

- Pre Training Test
- Important Statutory Provisions/Guidelines.
- Formal Documentations.
- NGO'S Perspective.
- Collaboration Mode.
- Some Important Financial Aspects
- Recharging Session
- Sharing Personal incidents of Cyber Frauds Faced by Faculty
- How to Formulate Annual Calendar.
- Role of board Sub-Committee & Board of Directors.
- Issues of Peoples Representative's.
- Standing Committees.
- Generating Innovative CSR Projects/ Ideas.
- Various Awards for Employer Branding.
- Self Evaluation

DATES AND VENUE

The program will be held on 30th October 2026, CBIP Conference Hall, Malcha Marg, New Delhi

REGISTRATION FEES

CBIP Member Fees	Non-Member Fees
Rs. 6,750	Rs. 7,500

GST 18% extra

Investment includes covers Delegates workbook, basic stationeries staked in a quality lap top bag In addition, delegates lunch + AMtea, PMtea.

PAYMENT

All payments be made through cheque at par in favour of "Central Board of Irrigation & Power", payable at Gurugram OR by Bank Transfer to the following Bank Account-

Beneficiary Name : Central Board of Irrigation & Power

PAN No. : AAAJC0237F GST No. : 06AAAJC0237F1ZW

Bank Details : Indian Overseas Bank, SCO 26, Sec. 31, Gurgaon, Haryana, PIN-122001

Saving Bank Account No. : 236701000000922 Branch RTGS/ NEFT/ IFSC : IOBA0002367 Branch Code : 2367

After making the payment online in respect of the event, the details like UTR/Organization name to be furnished immediately.

OPPORTUNITIES FOR SPONSORSHIP

Scope exists for organizations to be the Sponsor on lump sum payment with following attendant benefits:

Platinum Sponsor : Rs. 2,00,000/-	Gold Sponsor : Rs. 1,50,000/-	Silver sponsor : Rs. 1,00,000/-
• 10 delegate passes for participation • Company logo on main banner • Announcement - Thanking sponsor • Circulation of Company Literature • Speaking Opportunity • Complimentary Advertisement in the Key Journal Published immediately after the event covering report of the event • Special Invite to the head of organization.	• 05 delegate passes for participation • Company logo on main banner • Announcement -Thanking sponsor • Circulation of Company Literature • Speaking Opportunity • Complimentary Advertisement in the Key Journal Published immediately after the event covering report of the event	• 03 delegate passes for participation • Company logo on main Banner • Announcement - Thanking sponsor • Circulation of Company Literature

CBIP KEY OFFICERS :

Dr. Deepak Saigal, *Secretary*, CBIP

Mr. Sandeep Kumar, *Director* (Water Resources), CBIP

Mr. Anoop Singh, *Director* (Energy), CBIP

CBIP, Centre of Excellence, Plot No-21, Sector-32, Gurgaon, Haryana-122001 Tel No: 0124-4380272, 4035267,

E-mail: training@cbip.org, Website-www.cbip.org

***Contact Officers*:**

Shri Pradeep Kumar Gupta, Joint Advisor, CBIP; M : 9910378062 Email: pradeepgupta@cbip.org

Shri Priya Ranjan, Sr. Consultant, M: 9800848680 Email: p.ranjan@cbip.org

Shri Jaideep Singh, Chief Manager (T), M : 9871718218 Email: jaideep@cbip.org

(26)

Training on

Corporate Social Responsibility (CSR)

30th October 2026
New Delhi

REGISTRATION FORM

(To be filled in block letters preferably)

Delegate _____
(Surname) (First Name)

Designation _____

Name of Organisation _____

Mailing Address _____

City _____

State _____ PIN _____

Phone _____ Mobile _____ Fax _____

E-mail _____

Dated_____ Signature_____

SECRETARIAT :

Dr. Deepak Saigal, Secretary, CBIP
Mr. Sandeep Kumar, Director (Water Resources), CBIP
Mr. Anoop Singh, Director (Energy), CBIP
CBIP, Centre of Excellence, Plot No-21, Sector-32, Gurgaon, Haryana-122001 Tel No: 0124-4380272, 4035267,
E-mail: training@cbip.org, Website-www.cbip.org

***Contact Officers*:**

Shri Pradeep Kumar Gupta, Joint Advisor, CBIP; M : 9910378062 Email: pradeepgupta@cbip.org
Shri Priya Ranjan, Sr. Consultant, M: 9800848680 Email: p.ranjan@cbip.org
Shri Jaideep Singh, Chief Manager (T), M : 9871718218 Email: jaideep@cbip.org

Note:

- Photocopies of the registration form can be used for additional requirements, if any.
- Spot registration facilities will also be available, provided the prior information is received.

E-Mail

(25)

Ganesh Shankar Mishra, IAS
Joint Director
Email : ganeshshankar.mishra@lbsnaa.gov.in

D.O. No. T-24011(17)/2/2025-POTIST
Date: 14th October, 2026

Dear Sir/Madam,

Greetings from the Lal Bahadur Shastri National Academy of Administration, Mussoorie.

2. The Academy's "**AI Champions Programme for Digital Transformation**" has been receiving strong demand from a wide range of stakeholders.

3. In view of this, the Academy is pleased to organise the 4th round of this programme from **11th to 13th November, 2026 at Ekta Nagar, Kevadia, Gujarat.**

4. The programme is designed to equip civil servants with contemporary knowledge and practical tools to effectively lead and institutionalise AI-driven innovations in governance and public service delivery.

5. In order to ensure meaningful and diverse participation, we would request you to kindly nominate **up to four officers from the All India Services**, presently serving in your State, who have demonstrated interest or experience in areas such as digital governance, emerging technologies, or data-driven decision-making.

6. In addition, nomination of **one officer from the State Administrative Training Institute or any other suitable capacity-building institution** is also solicited. Such an officer would be developed as a *master trainer* to facilitate cascading of this training within the State.

7. As the number of participant slots is limited, nominations will be considered on a **first-come, first-served basis**. It is, therefore, requested that the nominations may kindly be forwarded **by 31st October, 2026**, to enable timely planning and coordination.

8. For any further clarification, the course coordinator Ms. Pryati Sharma may be contacted at pryati.sharma@incometax.gov.in.

9. We shall be grateful for your support in this important initiative aimed at strengthening institutional readiness for AI-enabled governance.

With warm regards,

Yours sincerely,

(Ganesh Shankar Mishra)

To,
All Chief Secretaries of States/UTs

cs-bihar < cs-bihar@nic.in >

Nomination for upcoming In-Service Training Programme on "AI Champion Programme for Digital Transformation," scheduled from 11th – 13th November, 2026 at Kevadia, Gujarat-reg

IST TRG DIV < ist-trgdiv@lbsnaa.gov.in >

Wed, 14 Oct 2026 3:11:37 PM +0530

To "cs"<cs@ap.gov.in>,"cs-arunachal"<cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csoffice.cg" <csoffice.cg@gov.in>,"cs-goa"<cs-goa@nic.in>,"Shri. Pankaj Joshi, IAS (Chief Secretary)"<csguj@gujarat.gov.in>,"chiefsecretary" <chiefsecretary@gujarat.gov.in>,"cs"<cs@hry.nic.in>,"cs-haryana"<cs-haryana@nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"chiefsecy" <chiefsecy@kerala.gov.in>,"cs"<cs@mp.nic.in>,"cs" <cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csmizoram" <csmizoram@gmail.com>,"csngl"<csngl@nic.in>,"manojahuja" <manojahuja@nic.in>,"csori"<csori@nic.in>,"dcplg"<dcplg@nic.in>,"cs" <cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"cs"<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"csup"<csup@nic.in>,"cs-uttaranchal"<cs-uttaranchal@nic.in>,"chiefsecy"<chiefsecy@gmail.com>,"cs-westbengal"<cs-westbengal@nic.in>,"wbpar.trainingcell"<wbpar.trainingcell@gmail.com>,"cs-andaman"<cs-andaman@nic.in>,"adviser-chd"<adviser-chd@nic.in>,"cs-chd"<cs-chd@chd.gov.in>,"devcom-d"<devcom-d@nic.in>,"advisor-dnh-dd"<advisor-dnh-dd@daman.nic.in>,"csdelhi"<csdelhi@nic.in>,"lk-advisor"<lk-advisor@gov.in>,"cs"<cs@py.gov.in>,"cs-jandk"<cs-jandk@nic.in>,"advisor-lg-ladakh"<advisor-lg-ladakh@gov.in>,"ps.advisor"<ps.advisor@ladakh.gov.in>

Cc "Ganesh Shankar Mishra"<ganeshshankar.mishra@lbsnaa.gov.in>,"Pryati Sharma"<pryati.sharma@incometax.gov.in>,"mohit-p.d101701"<mohit-p.d101701@gov.in>,"Neeraj Kumar"<neerajkwalia1@gmail.com>

Respected Sir/ Madam,

Greetings from the Lal Bahadur Shastri National Academy of Administration, Mussoorie...!!

Please find attached the letter signed by Joint Director, LBSNAA, regarding the nomination of officers for the upcoming In-Service Training Programme on "**AI Champion Programme for Digital Transformation**" scheduled from **11th – 13th November, 2026** at **Ekta Nagar, Kevadia, Gujarat.**

The letter is attached for your kind perusal and necessary action.

We look forward to your approval and the participation of the

(23)

nominated officers in the programme.

Warm Regards,

In - Service Training Section
Lal Bahadur Shastri National Academy of Administration
Mussoorie, Uttarakhand - 248179
Phone No. 0135 - 2222375 / 83 (O)

LBSNAA

1 Attachment(s)

Letter to All Chief Secretary of ...
1 MB

22

5.M.18

secy-par-bih < secy-par-bih@nic.in >

Fwd: Postponement of Training Programme on "Corporate Social Responsibility (CSR)" - reg.

Chief Secretary Bihar < cs-bihar@nic.in >
Thu, 22 Oct 2026 5:09:42 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

23 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: CBIP <cbip@cbip.org>
To: <cs-bihar@nic.in>
Date: Wed, 21 Oct 2026 17:06:19 +0530
Subject: Postponement of Training Programme on "Corporate Social Responsibility (CSR)" - reg.
========== Forwarded message ==========

J.S-18

विशेष सचिव, सामान्य प्रशा...

26 OCT 2026

CENTRAL BOARD OF IRRIGATION AND POWER (CBIP)

Subject: Postponement of Training Programme on ?Corporate Social Responsibility (CSR)?

This is to inform all concerned that the Training Programme on **?Corporate Social Responsibility (CSR),?** organized by the Central Board of Irrigation and Power (CBIP), New Delhi, scheduled to be held on **30th October 2026**, has been postponed.

The programme will now be held on **30th November 2026 at New Delhi.** (Revised Information Bulletin attached)

All concerned are requested to kindly take note of the revised date and make the necessary arrangements accordingly.

We regret any inconvenience caused and look forward to your participation in the programme.

Thanks & Regards

Piya Ranjan
Sr. Consultant (BD & HR)

Central Board of Irrigation and Power (CBIP)
New Delhi

To unsubscribe, please click **here**.

Central Board of Irrigation and Power

Plot No. 4, Institutional Area, Malcha Marg, Chankyapuri, New Delhi 110021

5623/Sec-18
27.10.2026

1 Attachment(s)

CSR 30 Nov 26.pdf
1.2 MB

315.00
दिनांक 22.10.26

S.O-18
26.10.26

श्री विशाल
विधी
26.10.2026

Information Bulletin

Training on

Corporate Social Responsibility (CSR)

30th November 2026, New Delhi





Shri Uttam Lal, Former Director (Personnel), NHPC Ltd.

A veteran in the field of HR / CSR / R&R and Land Acquisition with more than 38 years of experience. He was the CSR Head of India's largest power utility, NTPC Ltd before assuming Directorship in NHPC Ltd.The largest Green Power Generator of India. During his tenure, he undertook various sustainable CSR initiatives, such as adoption of the game of Archery from the grassroots level and the Shiksha Rath Abhiyan in villages near the Line of Actual Control (LAC) and Line of Control (LOC).

He holds a PG Diploma in HR&IR from XISS, Ranchi, an LLB from Ranchi University and is accredited with Harvard Management or certification.

Organized by

CENTRAL BOARD OF IRRIGATION & POWER
ESTD. 1927

New Delhi

Central Board of Irrgiation & Power

Supported by

केविप्रा CEA

Central Electricity Authority

A recognized category-1 training institute by Central Electricity Authority (CEA), Ministry of Power, Govt. of India

(20)

ANNOUNCEMENT

The Central Board of Irrigation and Power (CBIP), is organizing a Training Program on "Corporate Social Responsibility" on 30 November 2026 at Conference Hall, CBIP, Malcha Marg, Chanakyapuri, New Delhi. The Program is being supported by Central Electricity Authority (CEA).

INTRODUCTION

Corporate Social Responsibility (CSR) is an organisation's commitment to conduct business ethically and contribute positively to society and the environment. It promotes sustainable development through initiatives focused on community welfare, environmental protection, social inclusion and responsible business practices. CSR is important for strengthening stakeholder trust, enhancing organisational reputation, engaging employees and creating long-term value. By integrating CSR into its business strategy, an organisation can contribute to the well-being of society while supporting sustainable and responsible growth.

The objective of CSR is to balance financial profitability with active contribution to societal and environmental well-being. It is to insure that company operate ethically minimizes ecological harm and support community growth while maintaining long- term business sustainability.

KEY OBJECTIVES

- Promote Ethical Operations : Ensure fair trade, honest reporting, and just treatment of all workers and stakeholders.
- Protect the Environment : Reduce carbon footprints, conserve natural resources and use renewable energy.
- Support Local Communities : Invest in regional education, health care and local infrastructure programs.
- Enhance Brand Reputation : Build public trust, customer loyalty, and positive market standing.
- Improve Employee Engagement : Foster safe, inclusive workplaces that boost staff morale and retention.
- Mitigate Risk : Comply with local laws and preemptively address social or environmental liabilities.

TOPIC:

- Pre Training Test
- Important Statutory Provisions/Guidelines.
- Formal Documentations.
- NGO'S Perspective.
- Collaboration Mode.
- Some Important Financial Aspects
- Recharging Session
- Sharing Personal incidents of Cyber Frauds Faced by Faculty
- How to Formulate Annual Calendar.
- Role of board Sub-Committee & Board of Directors.
- Issues of Peoples Representative's.
- Standing Committees.
- Generating Innovative CSR Projects/ Ideas.
- Various Awards for Employer Branding.
- Self Evaluation

DATES AND VENUE

The program will be held on 30th November 2026, CBIP Conference Hall, Malcha Marg, New Delhi

REGISTRATION FEES

CBIP Member Fees	Non-Member Fees
Rs. 6,750	Rs. 7,500

GST 18% extra

Investment includes covers Delegates workbook, basic stationeries staked in a quality lap top bag In addition, delegates lunch + AMtea, PMtea.

PAYMENT

All payments be made through cheque at par in favour of "Central Board of Irrigation & Power", payable at Gurugram OR by Bank Transfer to the following Bank Account-

Beneficiary Name : Central Board of Irrigation & Power

PAN No. : AAAJC0237F GST No. : 06AAAJC0237F1ZW

Bank Details : Indian Overseas Bank, SCO 26, Sec. 31, Gurgaon, Haryana, PIN-122001

Saving Bank Account No. : 236701000000922 Branch RTGS/ NEFT/ IFSC : IOBA0002367 Branch Code : 2367

After making the payment online in respect of the event, the details like UTR/Organization name to be furnished immediately.

OPPORTUNITIES FOR SPONSORSHIP

Scope exists for organizations to be the Sponsor on lump sum payment with following attendant benefits:

Platinum Sponsor : Rs. 2,00,000/-	Gold Sponsor : Rs. 1,50,000/-	Silver sponsor : Rs. 1,00,000/-
• 10 delegate passes for participation • Company logo on main banner • Announcement - Thanking sponsor • Circulation of Company Literature • Speaking Opportunity • Complimentary Advertisement in the Key Journal Published immediately after the event covering report of the event • Special Invite to the head of organization.	• 05 delegate passes for participation • Company logo on main banner • Announcement -Thanking sponsor • Circulation of Company Literature • Speaking Opportunity • Complimentary Advertisement in the Key Journal Published immediately after the event covering report of the event	• 03 delegate passes for participation • Company logo on main Banner • Announcement - Thanking sponsor • Circulation of Company Literature

CBIP KEY OFFICERS :

Dr. Deepak Saigal, *Secretary*, CBIP

Mr. Sandeep Kumar, *Director* (Water Resources), CBIP

Mr. Anoop Singh, *Director* (Energy), CBIP

CBIP, Centre of Excellence, Plot No-21, Sector-32, Gurgaon, Haryana-122001 Tel No: 0124-4380272, 4035267,

E-mail: training@cbip.org, Website-www.cbip.org

***Contact Officers*:**

Shri Pradeep Kumar Gupta, Joint Advisor, CBIP; M : 9910378062 Email: pradeepgupta@cbip.org

Shri Priya Ranjan, Sr. Consultant, M: 9800848680 Email: p.ranjan@cbip.org

Shri Jaideep Singh, Chief Manager (T), M : 9871718218 Email: jaideep@cbip.org

(18)

Training on

Corporate Social Responsibility (CSR)

30th November 2026
New Delhi

REGISTRATION FORM

(To be filled in block letters preferably)

Delegate _____
(Surname) (First Name)

Designation _____

Name of Organisation _____

Mailing Address _____

City _____

State _____ PIN _____

Phone _____ Mobile _____ Fax _____

E-mail _____

Dated_____ Signature_____

SECRETARIAT :

Dr. Deepak Saigal, Secretary, CBIP
Mr. Sandeep Kumar, Director (Water Resources), CBIP
Mr. Anoop Singh, Director (Energy), CBIP
CBIP, Centre of Excellence, Plot No-21, Sector-32, Gurgaon, Haryana-122001 Tel No: 0124-4380272, 4035267,
E-mail: training@cbip.org, Website-www.cbip.org

***Contact Officers*:**

Shri Pradeep Kumar Gupta, Joint Advisor, CBIP; M : 9910378062 Email: pradeepgupta@cbip.org
Shri Priya Ranjan, Sr. Consultant, M: 9800848680 Email: p.ranjan@cbip.org
Shri Jaideep Singh, Chief Manager (T), M : 9871718218 Email: jaideep@cbip.org

Note:

- Photocopies of the registration form can be used for additional requirements, if any.
- Spot registration facilities will also be available, provided the prior information is received.

secy-par-bih < secy-par-bih@nic.in >

Fwd: Geriatric caregiver Training Program for all States of India for Elderly citizens

Chief Secretary Bihar < cs-bihar@nic.in >
Mon, 12 Oct 2026 11:03:47 AM +0530
To: Pankaj Kumar <secy-par-bih@nic.in>

Chief Secretary Bihar

---------- Forwarded message ----------
From: Paras Rastogi <paras.ignou@gmail.com>
To: "MyGov Connect"<connect@mygov.nic.in>
Cc: <cmup@nic.in>, <eo@nic.in>, <secy-arpg@nic.in>, <fmo@nic.in>, <csup@nic.in>, <cs@hry.nic.in>, <cs-bihar@nic.in>, <cs-uttaranchal@nic.in>, <cs@mp.nic.in>, <cs@maharashtra.gov.in>, <cs@telangana.gov.in>, <lg.and@nic.in>, <lg@py.gov.in>, <Rajniwas.ladakh@gov.in>, <cmrajasthan@nic.in>, <cm-jk@nic.in>, <rmo@mod.nic.in>, <defsecy@nic.in>
Date: Fri, 09 Oct 2026 20:17:28 +0530
Subject: Geriatric caregiver Training Program for all States of India for Elderly citizens
---------- Forwarded message ----------

Please do training program for Geriatric caregiver throughout India

Define Geriatric caregiver ?

A geriatric caregiver is a trained professional or family member who provides physical, emotional, and daily living support to older adults.

The age of Adults typically individuals aged 65 and older—who are facing chronic illnesses, mobility issues, cognitive decline (such as dementia or Alzheimer's), or general frailty.

Core Responsibilities

A geriatric caregiver helps seniors maintain safety, dignity, and independence at home, in assisted living, or in clinical settings. Daily duties typically include: [1, 2]

Activities of Daily Living (ADLs):

Assisting with bathing, dressing, grooming, feeding, and toileting.

Instrumental Activities of Daily Living (IADLs):

Managing medication schedules, preparing meals, handling light housekeeping, shopping, and coordinating medical appointments.

Mobility and Safety:

Helping with transfers (bed to chair), fall prevention, and physical support while walking.

Companionship and Monitoring:

Providing social engagement, emotional support, and tracking changes in physical or cognitive health. [1, 2, 3, 4, 5, 6]

Key Types of Geriatric Care Roles

Geriatric Caregiver / Personal Care Aide:

Focuses on daily routines, comfort, and non-medical personal assistance.

Geriatric Nurse / Certified Nursing Assistant (CNA):

Offers clinical or hands-on medical monitoring, ***wound care, and medication administration under a physician's supervision.***

Geriatric Care Manager (Aging Life Care Professional):

Often a licensed social worker or nurse who **evaluates needs, coordinates multi-disciplinary treatment plans, and acts as an advocate or "professional relative" for families.**

Conclusion. :

Proposal for Licensed Geriatic Caregiver is needed in future

I need only blessings of God

You all earn name , fame & money.

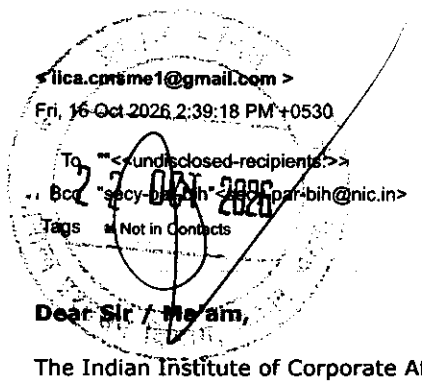
Thank you.

(15)

5:0(18)

secy-par-bih < secy-par-bih@nic.in >

Call for Nominations - Three Day Capacity Building Program on "Government e Marketplace (GeM), Strategic Vendor Management & Contract Administration" during 22 - 24 December, 2026 at Goa



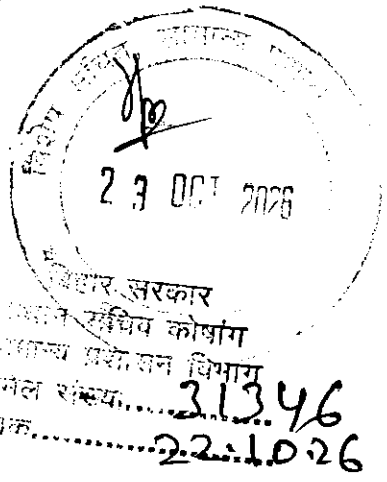
< lica.cmsme1@gmail.com >
Fri, 16 Oct 2026 2:39:18 PM +0530
To ""<undisclosed-recipients:>>
Bcc "secy-par-bih" <secy-par-bih@nic.in>
Tags Not in Contacts

Dear Sir / Ma'am,

The Indian Institute of Corporate Affairs (IICA), established by the Ministry of Corporate Affairs, Government of India, is pleased to announce a Three-Day Capacity Building Program on "Navigating Procurement via Government e-Marketplace (GeM), Strategic Vendor Management & Contract Administration", scheduled to be held from 22–24 December 2026 in Goa.

In view of the importance of the subject, may we seek your support for this capacity building program by nominating suitable officers/delegates from various offices/units under your Ministry/Department/esteemed organization.

For further details, please refer to the attached letter and detailed program outline, which provide comprehensive information regarding the program.





Indian Institute of Corporate Affairs
Partners in Knowledge. Governance. Transformation.
(Under Ministry of Corporate Affairs)

Partners in Knowledge, Governance, Transformation

Three Day Capacity Building Program (53rd Edition)

on

"Navigating Procurement via Government e Marketplace (GeM), Strategic Vendor Management & Contract Administration"

From Vendor Selection to Performance & Contract Enforcement & Dispute Resolution

22 – 24 December, 2026 · Goa ENROL NOW

Benefits & Objectives

- Gain a full understanding of the GeM web portal and its operations.
- Adopt best procurement practices for tenders, evaluation & award.
- Experience the speed and flexibility of e-commerce in sourcing.
- Enable a dynamic, fair, transparent and technology-driven procurement system
- To drive efficiency, transparency and inclusivity in India's Public Procurement domain

What Our Participants Say

- The training was informative and insightful in understanding the nuances of GeM portal, integration of procurement accompanied by healthy discussion from the learned participants.
- Thankful to the entire team for making all the sessions of the workshop informative/engaging and arranging comfortable stay.
- Trainer had in-depth knowledge and resolved all queries.
- Concepts explained excellently with real examples.
- Case studies helped get topics more clearly

FEE DETAILS	
Training Venue	Hotel Grande Delmon, Caetano de Albuquerque Road, Panjim, Goa - 403001
Training Dates	22 – 24 December, 2026
Residential Fee	INR 44,250/- per participant (INR 37,500 + 18% GST)
Non-Residential Fee	INR 28,910/- per participant (INR 24,500 + 18% GST)
Discount Structure	
Individual Nomination	No discount applicable
Standard Group (2–3 nominees)	5% discount on programme fee
Prime Group (4 & above nominees)	Upto 3 nominees → 5% off Additional nominees (beyond 3) → 10% off Example: 6 nominees = 3 at 5% + 3 at 10% discount

PROGRAMME COORDINATOR	PROGRAMME DIRECTOR
Mr. Nitin Wahi Program Coordinator (Centre for MSME) Indian Institute of Corporate Affairs cmsme@iica.in , 9818891007	Mr. Mukesh Kumar Program Director & Head of Centre Indian Institute of Corporate Affairs

Indian Institute of Corporate Affairs
Partners in Knowledge. Governance. Transformation.
Ministry of Corporate Affairs, Government of India

(13)

IICA/MSME/07102026

07 October 2026

Dear Sir / Ma'am,

Subject: **Three-Day Capacity Building Program (53rd Edition) on "Navigating Procurement via Government e Marketplace (GeM), Strategic Vendor Management & Contract Administration" during 22 - 24 December 2026 at Goa**

GeM (Government E-marketplace) is a mandatory, end-to-end e-commerce platform utilized by Central and State Government organizations. It connects 1.6 lakh buyers with 23 lakh sellers, offering direct purchases, bidding, and reverse auctions. The platform drives inclusive public procurement; in FY 2025-26, Micro and Small Enterprises (MSEs) executed 68% of total orders, with notable growth driven by women-led MSEs, startups, and SC/ST enterprises.

The Indian Institute of Corporate Affairs (IICA), under the Ministry of Corporate Affairs, is organizing its 53rd Edition of a three-day capacity-building program titled "Navigating Procurement via Government e Marketplace (GeM), Strategic Vendor Management & Contract Administration".

- **Dates: 22–24 December 2026**
- **Location: Goa**

Key Learning Highlights:

The training is designed for both buyers and sellers using the GeM portal, focusing on:

- For Sellers: Account registration, catalogue/brand management, and bidding participation.
- For Buyers: Procurement methods (basic & advanced), order processing, and payments.

Fee & Discount Structure:

Organizations are invited to nominate delegates based on the following fee structures (inclusive of 18% GST):

- Residential Fee: INR 44,250 per participant (includes 3 nights' accommodation and all meals).
- Non-residential Fee: INR 28,910 per participant (includes lunch and tea/coffee).
- Exclusions: Airfare, transfers, and local travel are not included.
- Discounts: Group discounts are available: 5% off for standard groups (2–3 nominees) and 10% off for additional nominees beyond 3, Example: 6 nominees = 3 at 5% + 3 at 10% discount.

Seats are limited and allocated on a first-come, first-served basis, hence it is requested to nominate the officials on an urgent basis.

Yours Sincerely,

(Mukesh Kumar)
Program Director & Head of Centre

Encl.:

- Detailed Programme Outline
- Registration Form

INDIAN INSTITUTE OF CORPORATE AFFAIRS
(CENTRE FOR MSME)

REGISTRATION FORM

Three Day Capacity Building Program (53rd Edition)
on
"Navigating Procurement via Government e Marketplace (GeM), Strategic Vendor Management & Contract Administration"

From Vendor Selection to Performance & Contract Enforcement & Dispute Resolution

22 - 24 December, 2026 - Hotel Grande Delmon, Goa

	Name	Designation	Organization	Contact no.	E-mail ID
[redacted]					
Attendee 2					
[redacted]					

Note: Separate sheet/column may be added if the numbers of participants are increased.

Complete address of organization	GST No.	PAN NO.

Registration & Program Charges

Fee Details	
Training venue	**Hotel Grande Delmon,** Caetano de Albuquerque Road, Panjim, Goa - 403001
Training dates	22 - 24 December, 2026
Residential fee	INR 44,250/- per participant (INR 37,500 + 18% GST)
Non-residential fee	INR 28,910/- per participant (INR 24,500 + 18% GST)
Discount Structure	
Individual nomination	No discount applicable
Standard group (2–3 nominees)	5% discount on program fee
Prime group (4 & above nominees)	Upto 3 nominees → 5% off Additional nominees (beyond 3) → 10% off Example: 6 nominees = 3 at 5% + 3 at 10% discount

Payment Details

NEFT/DD		**Amount**	
Transaction ID		**Date**	

Bank Account Details:-

1.	Name of the Beneficiary	Indian Institute of Corporate Affairs
2.	Account Number	604810210000007
3.	Bank Name & Branch	Bank of India, Manesar Branch, Haryana
4.	NEFT IFSC Code	BKID0006705

Terms & Conditions

1) Due to a limited number of seats, it is recommended to send the nominations at the earliest, for ensuring availability.
2) Acceptance of the nominations is subject to the seat availability and receipt of the programme fee latest by the last date for nominations.
3) The program fee once deposited is non-refundable, however, substitutions are allowed.
4) IICA shall not bear any charges towards participants to & fro travel from their residence / place of stay and the training venue. All participants shall make their own arrangement to reach the training venue on time as per the program schedule.
5) IICA will not provide boarding and lodging before and after the dates of the programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
6) The participants shall be awarded a Certificate of Participation on successful completion of the programme.
7) Participants are requested to assure their health and safety during the training period and IICA will not be liable for medical expenses incurred by the participants during the program
8) The program is subject to alterations/cancellations/changes etc. at the sole discretion of Indian Institute of Corporate Affairs.

PROGRAMME COORDINATOR	PROGRAMME DIRECTOR
Mr. Nitin Wahi Program Coordinator (Centre for MSME) Indian Institute of Corporate Affairs cmsme@iica.in , 9818891007	Mr. Mukesh Kumar Program Director & Head of Centre Indian Institute of Corporate Affairs

Centre for MSME
Indian Institute of Corporate Affairs,
Ministry of Corporate Affairs (Govt. of India)
Plot no. P-6,7,8 Sector 5, IMT Manesar
Distt. Gurugram-122052, Haryana, India

Phone no.: 9818891007

3 Attachment(s)

GeMLetter_22-24 Dec 2026.pdf	Detailed_Program_22-24 Dec ...	Registration_Form_22-24 Dec ...
326.2 KB	321.9 KB	71.7 KB

(9)

secy-par-bih < secy-par-bih@nic.in >

IIM Lucknow - Data-driven Leadership: Marketing Analytics for Seniors

Isha Sharma < isha.sharma@iimopenprogrammes.com >
Mon, 21 Sep 2026 1:04:21 PM +0530
"secy-par-bih"<secy-par-bih@nic.in>

S.S(S-18)

सामान्य प्रशासन विभाग
29 OCT 2026
पटना, बिहार

Dear Mr. Kumar,

We had connected in the past with reference to the Executive Education Programmes offered by **IIM Lucknow.** We are pleased to inform you about our upcoming programme on **Data-driven Leadership: Marketing Analytics for Seniors.** The programme is scheduled for four days during **October 15th to 17th, 2026 at IIM Lucknow Campus**.

Introduction : Data is ubiquitous. A substantial volume of data exists, encompassing customer loyalty programmes, credit card transactions, online shopping carts, and user-generated evaluations and reviews. This data can be utilised to analyse previous purchasing patterns, forecast forthcoming ones, and suggest novel strategies to impact future purchasing decisions. The application of descriptive analytics, predictive analytics, and prescriptive analytics will be covered in this course as they pertain to critical areas of customer analytics. In order to make well-informed business decisions, this course offers a comprehensive introduction to the field of analytics. It covers data insights decipherment and the theoretical foundations of customer analytics. This course is designed for marketing managers seeking to include Marketing Analytics into their decision-making process.

J.S-18

Please reply to this email or connect with me on the below number for a detailed brochure. I hope that you would participate in and benefit from this programme offered by **IIM Lucknow.**

विशेष सचिव, सा
26 OCT 2026

Best Regards,
Isha Sharma | Programme Manager
Executive Education Programmes
Mobile/Whatsapp :- 9930191772

To safely unsubscribe or modify your subscription settings please click here

31580
दिनांक 27.10.2026

5.0.18
26.10.2026

श्री विशाल
विनीत
26.10.2026

5645/S-18
28.10.2026

55(18)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Training Programme for CVOs/VOs by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 14 Oct 2026 2:14:42 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

14 OCT 2026

Chief Secretary Bihar

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 14 Oct 2026 10:56:57 +0530
Subject: Training Programme for CVOs/VOs by ISTM
========== Forwarded message ==========

8955/S-18
23.10.2026

J.S-18

फा.सं / F.N. Y-14061/3/2026- Joint Director(FM)

Date: 14.10.2026

To

All Ministries / Departments of the Govt. of India All Attached & Subordinate Offices

All State Governments / All Union Territories

The Central Vigilance Commission / Election Commission of India /UPSC All Public Sector Undertakings / All Autonomous Bodies

सामान्य प्रशासन विभाग
OCT 2026

Subject:- **One Week Training Programme for CVOs/VOs (TP-CVO/VO-09) in ISTM from 30.11.2026 to 04.12.2026 – regarding.**

Madam/Sir,
I am directed to say that a One Week Training Programme for CVOs/VOs (TP-COV/Vo-09) will be conducted in ISTM from **30.11.2026 to 04.12.2026.** Details of the objectives of programme its content, eligibility conditions, procedure for nomination and other information relating to the programme and facilities available are given at Annexure.

2. Nomination form for the course may be filled online at ISTM website https://www.istm.gov.in/home/online_nomination_form . **It may please be noted that is mandatory to fill up nomination form online.** However, the nominees must ensure that his/her nominations is cleared by his/her sponsoring authority before applying online. The sponsoring authority's letter may be sent separately by post or may mail scanned copies of their nomination after getting signed by their sponsoring authority to the email I.D. given at the end.

3. Only such officials should be nominated who can attend this programme Offline Mode on whole time basis. While making nominations the level and type of participants as indicated in Annexure may kindly be borne in mind. An officer who has already attended similar training course / workshop conducted by ISTM should not be nominated. Nominations of eligible officials complete in all respect should reach the undersigned **latest by 20th November, 2026.**

4. Only such candidates, whose nominations are accepted by the Institute of Secretariat Training & Management, would be allowed to join the training programme. It is, therefore, reiterated that nominees should be relieved only after acceptance by the Institute. **The acceptance of nomination letter will be uploaded in**

श्री विशाल
विवेक
16.10.2026

बिहार सरकार
अपर सचिव कोषांग
सामान्य प्रशासन विभाग
ई–मेल संख्या.....3067
दिनांक.....14.10.26

5.0.18
16.10.26

ISTM website (www.istm.gov.in). This will also be communicated to the participants and Sponsoring Authorities through email.

Enclosure: Annexure

Yours faithfully

-sd/-

(Gunjan Gandhi)
Joint Director & Course Coordinator
Email ID: gunjan.gandhi[at]gov.in
Tel: 011-26108946

Mob:9810140527

Sr(18)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Use of Artificial Intelligence in Governance by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Thu, 15 Oct 2026 11:02:47 AM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 15 Oct 2026 08:57:40 +0530
Subject: Use of Artificial Intelligence in Governance by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Use of Artificial Intelligence in Governance

Course Code : U-AI-G-3

Date : 28 Dec 2026 to 29 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5598/Sec-18
26.10.2026

309.00
15.10.26

(16)

ज.स. (18)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Workshop on e-Office by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Thu, 15 Oct 2026 11:01:21 AM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

J.S.18

16 OCT 2026

Chief Secretary Bihar

21 OCT 2026

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 15 Oct 2026 08:47:53 +0530
Subject: Workshop on e-Office by ISTM
========== Forwarded message ==========

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name :	Workshop on e-Office
Course Code :	WEO-26
Date :	16 Nov 2026 to 17 Nov 2026
Mode :	Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5599/see-18
26.10.2026

S.O.-18/ Sri Vishal
22.10.26

श्री विशाल
विवेक
26.10.2026

ई-फाइल संख्या 30887
दिनांक 15/10.26

(5)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Programme on Pensions & Other Retirement Benefits by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Thu, 15 Oct 2026 11:02:17 AM +0530

To "Pankaj Kumar" <secy-par-bih@nic.in>

16 OCT 2026

Chief Secretary Bihar

J.S-I

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Thu, 15 Oct 2026 08:53:41 +0530
Subject: Programme on Pensions & Other Retirement Benefits by ISTM
========== Forwarded message ==========

21 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Programme on Pensions & Other Retirement Benefits

22 OCT 2026

Course Code : PRB1-23

Date : 30 Nov 2026 to 02 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

5600/S-18/2026
16.10.2026

S.O-18/S.S.Mahal
22.10.26

बिहार सरकार
सामान्य प्रशासन विभाग
ई-मेल प्राप्त 30.10.88
दिनांक 15.10.26

श्री विशाल
विवेक
20.10.2026

J.S (182)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Litigation Management by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 14 Oct 2026 2:31:41 PM +0530

To "Pankaj Kumar"<secy-par-bih@nic.in>

J.S-18

16 OCT 2026

Chief Secretary Bihar

21 OCT 2026

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 14 Oct 2026 12:10:28 +0530
Subject: Litigation Management by ISTM
========== Forwarded message ==========

U.S-18

22 OCT 2026

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Litigation Management

Course Code : LTM-13-A

Date : 16 Nov 2026 to 17 Nov 2026

Mode : Offline

बिहार सरकार
वित्त कोषांग
[illegible] विभाग
संख्या 308/2
दिनांक 15.10.26

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Rooshan Kumar Mishra

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

S.O-18/S.O.Dated 22.10.26

5607/S-ee-18
27.10.2026

श्री विशाल
विवेक
26.10.2026

New Delhi - 110067

J.S (18)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Negotiation Skills by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 14 Oct 2026 2:34:42 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

15 OCT 2026

J.S-18

Chief Secretary Bihar

21 OCT 2026

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 14 Oct 2026 12:20:54 +0530
Subject: Negotiation Skills by ISTM
========== Forwarded message ==========

Sir/Madam,

V.S.12

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

22 OCT 2026

Course Name : Negotiation Skills

Course Code : NS-05

बिहार सरकार
साहित्य कोषांग
मोबाईल संख्या...3.0.8.1.3
दिनांक.....15.10.26

5601/S-18
26.10.2026

Date : 08 Feb 2027 to 09 Feb 2027

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

S.O-18/Sri Vishal 22-10-26

श्री विशाल
टंकक
26.10.2026

New Delhi - 110067

SS (187)

(2)

secy-par-bih < secy-par-bih@nic.in >

Fwd: Work Life Balance & Anger Management by ISTM

Chief Secretary Bihar < cs-bihar@nic.in >
Wed, 07 Oct 2026 4:08:51 PM +0530
To: "Pankaj Kumar"<secy-par-bih@nic.in>

16 OCT 2026

Chief Secretary Bihar

J.S-18

========== Forwarded message ==========
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>
To: <jsns@ddpmod.gov.in>
Date: Wed, 07 Oct 2026 15:16:38 +0530
Subject: Work Life Balance & Anger Management by ISTM
========== Forwarded message ==========

21 OCT 2026

Sir/Madam,

U.S-18

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

22 OCT 2026

Course Name : Work Life Balance & Anger Management

Course Code : WLBAM-07

Date : 21 Dec 2026 to 22 Dec 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD),Olof Palme Marg,

New Delhi - 110067

बिहार सरकार
प्रधान सचिव कोपांग
सामान्य प्रशासन विभाग
ई-मेल संख्या....30874
दिनाक.....15.10.26

S.O-18/80/2026

22.10.26

श्री विशाल
विशेषज्ञ
26.10.2026

5602/Spec-18
26.10.2026