GOVERNMENT OF BIHAR

DEPARTMENT OF ENVIRONMENT, FOREST & CLIMATE CHANGE

OFFICE OF THE DIVISIONAL FOREST OFFICER

NALANDA FOREST DIVISION, BIHARSHARIF

NOTICE INVITING TENDER (NIT)

Preparation of Comprehensive Management Plan (CMP) for Rajgir Wildlife Sanctuary, Rajgir, Nalanda District, Bihar

TENDER NOTICE NO.: 18/NFD/2026-27

1. NOTICE INVITING TENDER AND TENDER PARTICULARS

The Divisional Forest Officer, Nalanda Forest Division, Biharsharif, Department of Environment, Forest & Climate Change, Government of Bihar, invites separate technical and financial bids under a two-bid system from reputed institutions/agencies having demonstrated expertise and capacity in wildlife conservation, protected-area management planning, biodiversity assessment, forestry, GIS/remote sensing and allied disciplines for preparation of a Comprehensive Management Plan (CMP) for Rajgir Wildlife Sanctuary, Nalanda district, Bihar, for the next ten-year management period.

Sl. No.	Particular	Details
1	Tender Notice No.	18/NFD/2026-27
2	Name of work	Preparation of Comprehensive Management Plan for Rajgir Wildlife Sanctuary
3	Place of work	Rajgir Wildlife Sanctuary, Nalanda district, Bihar
4	Tender document fee	₹2,000
5	Earnest Money Deposit (EMD)	₹1,50,000 (online/offline, as permitted by the tender portal and applicable rules)
6	Contract/assignment period	Six months from the date of commencement/work order
7	Bid system	Two-bid system: Technical Bid and Financial Bid
8	Tender document availability	From 15.10.2026, 10:00 AM, at https://state.bihar.gov.in/forest; e-procurement portal: https://eproc2.bihar.gov.in
9	Bid-clarification date and time	From 11.11.2026 (12.30 P.M.) (In the office of the Divisional Forest Officer, Nalanda Forest Division, Biharsharif
10	Last date/time for purchase/	28.11.2026 up to 5:00 PM

	download	
11	Last date/time for submission of bid	29.11.2026 up to 05:00 PM, as specified in the tender notice/portal
12	Technical bid opening	30.11.2026 at 01:00 PM, at the office/through the notified e-procurement process
13	Financial bid opening	To be Determined Later.
14	Nodal/Contact Officer	Divisional Forest Officer, Nalanda Forest Division, Biharsharif
15	Official email	dfonalandafdivision@gmail.com
16	Contact mobile	+91 91231 24835

Note: The dates, time, fee, EMD and submission/opening arrangements above reproduce the particulars supplied in the proposed tender notice. Before publication, the issuing authority shall verify that the schedule remains valid and is consistent with the live e-procurement portal and applicable Government instructions.

2. BACKGROUND AND OBJECTIVE

Rajgir Wildlife Sanctuary forms an important forest and biodiversity landscape in Nalanda district, Bihar. Its management requires an integrated, evidence-based approach to wildlife conservation, habitat improvement, forest protection, fire prevention, soil and water conservation, community engagement, visitor and pilgrimage management, research, monitoring and administrative capacity.

The earlier Management Plan of Rajgir Wildlife Sanctuary covered the period 2016-17 to 2025-26 and was prepared by The Energy and Resources Institute (TERI) for the Government of Bihar. The new CMP shall critically review the earlier plan, document the status and outcomes of its recommendations, update the ecological and management baseline, identify current and emerging threats, and provide a practical, prioritised and costed management framework for the next ten-year period.

The assignment shall be based on review of available departmental records, field verification, appropriate scientific methods, stakeholder consultations and spatial analysis. The CMP shall be implementable by the Forest Department and shall include annual action plans, measurable indicators, responsible units, timelines, indicative costs and a monitoring/adaptive-management framework.

3. SCOPE OF WORK

3.1 Review of the previous Management Plan (2016-17 to 2025-26), including recommendation-wise implementation status, available documentary evidence, outputs/outcomes, pending actions, reasons for non-implementation where supported by evidence, and recommendations to continue, modify, discontinue or replace earlier prescriptions.

3.2 Ecological and biodiversity assessment, including relevant flora and fauna, forest types, habitat condition, key species and habitats, invasive alien species, ecological connectivity and other conservation values. Field methods, sampling design, survey dates, locations, limitations and data sources shall be documented.

3.3 Forest condition and habitat management assessment, including degradation pressures, restoration priorities, habitat improvement measures and a site-specific action framework.

3.4 Wildlife protection and threat assessment, including patrolling, protection infrastructure, fire, illegal activities, disturbance, human-wildlife interaction and other threats identified through records and field verification.

3.5 Soil, water and catchment management, including erosion-prone areas, drainage, water sources, watershed/catchment treatment and site-specific soil and moisture conservation measures.

3.6 Landscape and surrounding-area management, including boundary/interface issues, adjoining land uses, ecological linkages, development pressures and coordination needs with relevant agencies.

3.7 Tourism, pilgrimage and visitor management, including visitor use, carrying-capacity considerations where data permit, zoning, visitor movement, waste/plastic management, safety, interpretation, regulation and compatibility with conservation objectives.

3.8 Community participation and human-wildlife conflict assessment, including forest dependence, stakeholder concerns, participatory conservation, ecodevelopment options and feasible alternative livelihood measures.

3.9 GIS and remote-sensing outputs, including maps of sanctuary boundaries, management zones, habitat/vegetation, infrastructure, threats, water sources, fire-prone areas, restoration priorities and proposed interventions, subject to availability and verification of source data.

3.10 Preparation of a ten-year management strategy and implementation plan with annual physical and financial targets, priority ranking, cost estimates, implementation responsibilities, monitoring indicators and adaptive-management provisions.

3.11 Consultation with the Forest Department and relevant stakeholders, including documentation of key issues raised and how they have been addressed in the final CMP.

3.12 Preparation and submission of draft and final CMP, executive summary, maps/atlas, datasets, survey protocols, field records, presentations and editable digital files.

4. MINIMUM CHAPTER-WISE CONTENT OF THE CMP

Chapter	Minimum content
Chapter 1	Introduction, conservation significance, objectives, methodology and planning approach.
Chapter 2	Legal status, boundaries, administrative set-up, relevant notifications and institutional framework.
Chapter 3	Physical and environmental attributes: geology, soil, terrain, climate, drainage and water sources.
Chapter 4	Biodiversity baseline: vegetation, forest types, flora, fauna, key species, habitats, survey methods and data gaps.
Chapter 5	Forest condition, habitat quality, degradation pressures, invasive species and restoration needs.
Chapter 6	Review of the previous Management Plan (2016-17 to 2025-26), including recommendation-wise implementation matrix and lessons learned.
Chapter 7	Wildlife protection, threat assessment, patrolling, enforcement, protection infrastructure and inter-agency coordination.
Chapter 8	Wildlife and habitat management prescriptions, restoration, species-specific actions and ecological connectivity.
Chapter 9	Forest fire prevention, preparedness, response, post-fire assessment and disaster-risk management.
Chapter 10	Soil, water, catchment and moisture-conservation measures, with site-specific priorities.
Chapter 11	Boundary management, functional zoning, management units and proposed interventions by zone.
Chapter 12	Tourism, pilgrimage, visitor management, interpretation, waste management, safety and conservation-compatible facilities.
Chapter 13	Community participation, forest dependence, ecodevelopment, livelihood options and human-wildlife conflict management.
Chapter 14	Research, biodiversity monitoring, training, surveys, data management and collaboration with scientific institutions.
Chapter 15	Administration, staffing, capacity building, equipment, communication and infrastructure requirements.
Chapter 16	Ten-year vision, objectives, management strategies, priorities and implementation sequencing.
Chapter 17	Ten-year financial plan, annual action plans, physical targets, unit costs, budget phasing and potential funding heads.
Chapter 18	Monitoring and evaluation framework, indicators, reporting formats, mid-term review and adaptive management.
Chapter 19	GIS atlas and spatial database, with metadata, map scales, coordinate reference information and editable files.
Chapter 20	Implementation framework, institutional responsibilities, risk management, conclusions and priority action matrix.

5. ELIGIBILITY AND PRIMARY QUALIFICATION REQUIREMENTS

The following shall be treated as mandatory eligibility requirements. Failure to meet a mandatory requirement or submission of materially incomplete/false information may result in rejection of the bid.

5.1 The bidder shall be a legally constituted institution/organisation, university, research institution, consultancy organisation, registered society, statutory body, public-sector undertaking or other eligible entity permitted under applicable procurement rules, with legal authority to enter into a contract.

5.2 The organisation shall have at least 10 years of relevant institutional experience in wildlife conservation, forestry, biodiversity, environmental planning, protected-area management or closely related scientific/management assignments.

5.3 The bidder shall demonstrate completion of at least two assignments involving preparation of management plans or equivalent conservation/management plans for Indian protected areas, wildlife landscapes or comparable forest/conservation areas. At least one assignment shall be a comprehensive protected-area management/conservation plan.

5.4 Work orders/agreements and completion certificates, client certificates or other verifiable evidence shall be submitted. At least two assignments shall be supported by evidence of completion. Ongoing assignments shall not be counted as completed assignments.

5.5 The proposed team shall collectively demonstrate expertise in wildlife ecology, forestry/habitat management, biodiversity assessment, GIS/remote sensing and implementation/financial planning.

5.6 The Team Leader shall hold a postgraduate degree or doctorate in wildlife science, forestry, ecology, environmental science, natural-resource management or a closely related discipline, and shall have at least 15 years of relevant professional experience, including protected-area or conservation planning.

5.7 Audited financial statements or equivalent certified financial records for the last three completed financial years shall be submitted. Any minimum turnover requirement, if desired by the Department, must be expressly approved and inserted before publication; no unstated turnover threshold shall apply.

5.8 The bidder shall submit declarations of non-blacklisting/debarment, conflict of interest, accuracy of information, availability of proposed experts and ability to complete the assignment within six months.

5.9 The bidder shall submit a detailed assignment-specific methodology, work plan, expert deployment schedule, quality assurance approach and deliverable schedule.

5.10 The bidder shall agree that all reports, maps, datasets and other deliverables produced under the assignment will be handed over to the Department in the formats specified in this NIT.

Institutions such as TERI, the Wildlife Institute of India (WII), Wildlife Trust of India (WTI), universities, specialist conservation organisations and other comparable institutions may participate if they satisfy the published eligibility requirements. Mention of any institution is illustrative only and does not confer automatic qualification or preference.

6. TECHNICAL EVALUATION: COMPETENCY MATRIX (100 MARKS)

Only bids satisfying all mandatory eligibility requirements shall be technically evaluated. The minimum qualifying technical score shall be 70 out of 100. The technical evaluation shall be based on documentary evidence and the quality and relevance of the submitted proposal.

Evaluation criterion	Sub-criterion	Marks
1. Institutional standing and relevant conservation track record	1.1. Relevant institutional expertise and scientific standing	5
	1.2.Relevant publications, technical reports or documented outputs	5
	1.3.Experience working with government departments/ protected-area authorities	5
	Subtotal	15
2. Prior protected-area management planning	2.1.Quality and relevance of completed management/conservation plans	10
	2.2.Complexity and relevance of assignments to Rajgir CMP	5
	2.3.Completion evidence and demonstrated implementation/ follow-up	5
	Subtotal	20
3. Expert team and deployment	3.1.Team Leader qualifications and relevant experience	8
	3.2.Multidisciplinary composition and complementary expertise	8
	3.3.Availability, defined roles and realistic deployment	4
	Subtotal	20
4. Assignment-specific methodology	4.1.Approach to review of the previous Rajgir plan	5
	4.2.Ecological baseline, field assessment and threat analysis	5
	4.3.Integration of protection, restoration, tourism and community dimensions	5
	4.4.Practicality, site-specificity and implementation orientation	5
	Subtotal	20
5. GIS, biodiversity and monitoring capability	5.1.GIS/remote-sensing expertise and spatial outputs	4
	5.2.Biodiversity field survey design and documentation	3
	5.3.Monitoring, data management and quality assurance	3
	Subtotal	10
6. Implementation and financial	6.1.Ten-year strategy and annual action plan	4
	6.2.Costing, budget phasing and prioritisation	3

planning	6.3.Performance indicators and adaptive management	3
	Subtotal	10
7. Work plan and quality assurance	7.1.Schedule, milestones and expert deployment plan	2
	7.2.Stakeholder consultation approach	1
	7.3.Internal review, validation and quality assurance	2
	Subtotal	5
	TOTAL	100

The technical evaluation committee may seek clarifications on submitted information where permissible under applicable rules, but shall not permit a material change to the proposal or give any bidder an unfair advantage. Marks shall be awarded against the published criteria and recorded in the evaluation proceedings.

7. FINANCIAL BID AND FINANCIAL EVALUATION

7.1 Financial Evaluation and Selection on L1 Basis

7.1.1 Financial bids shall be opened only for bidders who satisfy all mandatory eligibility requirements and obtain at least 70 marks out of 100 in the technical evaluation.

7.1.2 Financial evaluation shall be conducted strictly on the Least Cost Selection (L1) basis. The contract shall ordinarily be awarded to the technically qualified bidder quoting the lowest evaluated total financial bid (L1), subject to responsiveness of the bid, compliance with tender conditions and approval of the competent authority.

7.1.3 The technical score shall be used only to determine technical qualification. No QCBS, weighted technical-financial score or 80:20 formula shall be applied.

7.1.4 The total evaluated financial bid shall be the consolidated amount for the entire assignment, including all five heads and applicable taxes as required by the prescribed financial bid format. The bidder shall not omit any cost necessary to complete the stated scope of work.

7.1.5 In case of a tie in the evaluated financial bids, the procedure prescribed under applicable Bihar Government procurement rules and the tender conditions shall be followed.

7.1.6 The Department may seek permissible clarification, verify quoted amounts and reject non-responsive or conditional financial bids in accordance with applicable rules.

7.2 Financial Bid Format: Five Separate Heads

Sl. No.	Cost head	Amount (Inclusive Tax)
1	Professional fees and expert remuneration	
2	Field surveys and field logistics	
3	GIS, remote sensing and scientific data	
4	Stakeholder consultations and workshops	
5	Report preparation, final deliverables and other assignment costs	
C	Grand total bid	

Amount in words:

_____

Authorised signatory: _____

Name/designation: _____

Date: _____

Seal of bidder: _____

The financial bid shall be submitted in the prescribed e-procurement format, wherever mandated. If the portal requires a different format or tax treatment, the portal/tender-specific instructions shall prevail.

8. DURATION, DELIVERABLES AND PAYMENT MILESTONES

The assignment period shall be six months from the date specified in the work order/agreement. The schedule below sets minimum deliverables and payment milestones. Payment shall be released only after written acceptance of the corresponding deliverable by the competent authority and submission of a valid invoice, subject to applicable deductions and rules.

Milestone	Deliverable	Due date	Payment
1	Inception report: detailed methodology, data-gap assessment, work plan, survey design, stakeholder plan and expert deployment schedule.	Within 15 days of commencement	10%
2	Baseline assessment report: available ecological/management baseline, field-survey documentation, preliminary GIS layers and survey progress.	By end of Month 2	15%
3	Previous-plan review report: recommendation-wise status matrix for the 2016-17 to 2025-26 plan, documentary evidence, gaps and lessons learned.	By end of Month 3	15%
4	Interim thematic reports covering protection, habitat, fire, soil/water, tourism, community participation, research and monitoring, with preliminary maps.	By end of Month 4	20%
5	Complete draft CMP: all required chapters, draft management prescriptions, ten-year strategy, annual action plan, cost estimates, GIS atlas and implementation matrix.	By end of Month 5	25%
6	Final CMP incorporating departmental comments; executive summary; final maps/atlas; editable GIS and tabular data; survey protocols; monitoring formats; presentation and all source files.	By end of Month 6	15%
		TOTAL	100%

The Department may return a deliverable for correction where it is incomplete, internally inconsistent, unsupported by evidence or not in accordance with the approved methodology. Corrections required to bring a deliverable into conformity with the contract shall be made without additional cost. The final 15% shall be payable only after acceptance of all final deliverables and handover of the complete editable digital package.

9. GENERAL TERMS AND CONDITIONS

9.1 Bid submission shall be made through the notified Bihar e-procurement portal wherever required. The bidder shall comply with the portal instructions, tender schedule and all applicable Government procurement rules.

9.2 The bidder shall possess a valid Digital Signature Certificate (DSC) and e-tendering user ID as required by the portal. It is the bidder's responsibility to ensure timely registration, upload and submission.

9.3 Technical and financial bids shall be submitted separately in the manner prescribed. Financial quotations shall not be included in the technical proposal except where specifically required by the portal/tender documents.

9.4 The tender document fee and EMD shall be paid/deposited in the mode and by the deadline prescribed in the tender notice and portal. Exemptions, if any, shall be governed strictly by applicable rules and supporting documents.

9.5 Bids received after the prescribed deadline or submitted in a manner inconsistent with the tender requirements may be rejected, subject to applicable rules and portal conditions.

9.6 Bids shall remain valid for 120 days from the last date for submission of bids. Any extension of bid validity shall be requested and processed in accordance with applicable procurement rules and e-procurement portal instructions.

9.7 The Department may issue corrigenda or clarifications through the official portal/website. Bidders are responsible for checking the portal for updates before submission.

9.8 The Department may verify credentials, experience certificates, financial statements, expert qualifications and any other information submitted by a bidder. Misrepresentation or material suppression may result in rejection or other action permissible under the rules.

9.9 The successful bidder shall deploy the experts named in its technical proposal. Replacement of key experts shall require prior written approval and shall be permitted only for valid reasons, with a replacement of equal or better qualification and experience.

9.10 The consultant shall coordinate with the Divisional Forest Officer and designated departmental officers, facilitate review meetings and provide progress updates as reasonably required.

9.11 The consultant shall obtain any permissions required for its own field activities and comply with sanctuary rules, safety instructions, access restrictions and applicable wildlife, forest, environmental and other laws. No survey or activity shall be undertaken in a prohibited area without prior authorisation.

9.12 All data, reports, maps, photographs, field records, GIS layers, databases, models and other deliverables prepared specifically under the contract shall be handed over to the Department. The Department shall have the right to use, reproduce, modify and disseminate the deliverables for official purposes, subject to applicable law and third-party licence conditions disclosed in advance.

9.13 The consultant shall maintain confidentiality of non-public departmental records and shall not publish or disclose them without prior written permission, except where disclosure is required by law.

9.14 Acceptance of reports shall be determined by the Department. The consultant shall address consolidated comments within the time specified by the Department and within the contract period, unless an extension is granted in writing.

9.15 Any extension of time, change in scope, variation in contract value or additional work shall require prior written approval of the competent authority and shall be governed by applicable procurement and financial rules.

9.16 Payment shall be linked to accepted milestones as stated in Section 8 and shall be subject to applicable taxes, statutory deductions, audit requirements and financial rules. No advance payment shall be payable unless expressly approved and provided for in the final tender/agreement.

9.17 The Department may terminate the contract for material breach, persistent delay, failure to deploy the approved team, submission of false information or other grounds permitted under the agreement and applicable rules, after following the prescribed procedure.

9.18 The Department reserves the right to accept or reject any bid, cancel or withdraw the tender, or not award the contract, in accordance with applicable rules and without creating any entitlement in favour of a bidder.

9.19 Any dispute shall be dealt with under the applicable laws and Government of Bihar rules and the dispute-resolution provisions of the final agreement.

9.20 Where any provision of this draft conflicts with a mandatory provision of applicable Bihar Government procurement rules, e-procurement instructions or a duly issued corrigendum, the applicable mandatory provision shall prevail.

10. ANNEXURES AND FORMS TO BE SUBMITTED

Annexure	Description
Annexure I	Application / covering letter signed by authorised signatory.
Annexure II	Organisation profile, legal constitution/registration and authority to contract.
Annexure III	List of relevant completed assignments with client, scope, contract value, period and completion evidence.
Annexure IV	Mandatory eligibility checklist with supporting-document references.
Annexure V	Technical competency matrix self-assessment (100 marks) and evidence index.
Annexure VI	Proposed expert team, CVs, qualifications, roles, experience and availability declarations.
Annexure VII	Financial capacity: audited statements/certified financial records for the last three completed financial years.
Annexure VIII	Technical proposal: understanding of assignment, methodology, field approach, stakeholder consultation, work plan, QA and deployment schedule.
Annexure IX	Declaration of non-blacklisting/debarment.
Annexure X	Conflict-of-interest declaration.
Annexure XI	Undertaking on completion within six months, data ownership, confidentiality and handover of editable files.
Annexure XII	Chapter-wise compliance statement against the minimum CMP content in Section 4.
Annexure XIII	Previous Management Plan review matrix.
Annexure XIV	Deliverables, milestones and payment schedule acknowledgement.

ANNEXURE I

APPLICATION / COVERING LETTER

To,

The Divisional Forest Officer,

Nalanda Forest Division, Biharsharif,

Nalanda, Bihar.

Subject: Bid for preparation of Comprehensive Management Plan for Rajgir Wildlife Sanctuary — Tender Notice No. 18/NFD/2026-27.

Sir/Madam,

Having examined the tender document and the terms and conditions, we hereby submit our technical bid for the above assignment. We certify that the information submitted is true to the best of our knowledge, that we satisfy the stated eligibility requirements, and that our organisation agrees to comply with the tender conditions.

Authorised signatory: _____

Name and designation: _____

Organisation: _____

Address/email/telephone: _____

Date: _____

Seal: _____

ANNEXURE II

ORGANISATION PROFILE

Information required	Details to be filled by bidder
Legal name of organisation	
Legal status / registration number and date	
Registered address	
Authorised signatory and authority document	
Year of establishment	
Relevant institutional experience (years)	
Core areas of expertise	
Contact person, email and telephone	
Website (if any)	
List of supporting documents attached	

ANNEXURE III

RELEVANT COMPLETED ASSIGNMENTS

Sl.	Client/authority	Assignment and protected area/landscape	Period	Contract value	Status/completion evidence
1					
2					
3					
4					

Attach work orders/agreements and completion certificates or equivalent verifiable client evidence. Clearly identify at least two completed relevant assignments and at least one comprehensive protected-area management/conservation plan.

ANNEXURE IV

ELIGIBILITY CHECKLIST

Requirement	Yes/No	Document reference
Legally constituted eligible organisation		
At least 10 years of relevant institutional experience		
At least two completed protected-area/conservation management plan assignments		
At least one comprehensive protected-area management/conservation plan		
Completion evidence attached for at least two assignments		
Team Leader meets qualification and 15-year experience requirement		
Multidisciplinary team including ecology, forestry/habitat, biodiversity, GIS/remote sensing and implementation/financial planning		
Financial records for last three completed financial years		
Non-blacklisting declaration		
Conflict-of-interest declaration		
Assignment-specific methodology and six-month work plan		
Completion, confidentiality and data-handover undertaking		

ANNEXURE V

TECHNICAL COMPETENCY SELF-ASSESSMENT

The bidder shall complete the self-assessment below and cross-reference evidence. Final marks shall be awarded by the Technical Evaluation Committee.

Criterion	Maximum marks	Bidder's self-assessment	Evidence/page reference
Institutional standing and track record	15		
Prior protected-area management planning	20		
Expert team and deployment	20		
Assignment-specific methodology	20		
GIS, biodiversity and monitoring	10		
Implementation and financial planning	10		
Work plan and quality assurance	5		
TOTAL	100		

ANNEXURE VI

EXPERT TEAM

Name	Proposed role	Qualification	Relevant experience (years)	Relevant assignments	Availability/commitment

Attach signed CVs, degree/qualification evidence where required, and availability/ commitment declarations for key experts.

ANNEXURE VII

FINANCIAL CAPACITY

Financial year	Turnover / receipts (₹)	Net result/surplus (₹)	Audited/certified document reference
Last completed FY			
Previous FY			
Third preceding FY			

Attach audited financial statements or equivalent certified financial records for the three completed financial years.

ANNEXURE VIII

TECHNICAL PROPOSAL: REQUIRED OUTLINE

1. Understanding of Rajgir Wildlife Sanctuary and the objectives of the new CMP.
2. Critical review approach for the previous 2016-17 to 2025-26 Management Plan.
3. Ecological baseline and field-survey design, including sampling, seasonality, limitations and data validation.
4. Approach to protection, habitat restoration, fire, soil/water, tourism, community participation and monitoring.
5. GIS/remote-sensing methods, map list, data standards and editable deliverables.
6. Stakeholder consultation plan and departmental review arrangements.
7. Six-month work plan, milestone schedule, expert deployment and field logistics.
8. Quality assurance, scientific review, risk management and data management.
9. Ten-year implementation planning, annual action plans, costing and monitoring indicators.

ANNEXURE IX

DECLARATION OF NON-BLACKLISTING

We hereby declare that our organisation has not been blacklisted or debarred by the Government of India, any State Government, statutory body or public authority as on the date of submission of this bid, except as disclosed below. We undertake to notify the Department promptly if any such action arises before award of contract.

Disclosures, if any:

_____

Authorised signatory: _____ Date: _____ Seal: _____

ANNEXURE X

CONFLICT OF INTEREST DECLARATION

We declare that, to the best of our knowledge, no actual or potential conflict of interest exists that would impair our ability to perform this assignment independently and objectively. Any actual, potential or perceived conflict is disclosed below, and we undertake to notify the Department immediately if circumstances change.

Disclosure, if any:

_____

Authorised signatory: _____

Date: _____

Seal: _____

ANNEXURE XI

UNDERTAKING ON COMPLETION AND DATA HANDOVER

We undertake to complete the assignment within six months from commencement, subject to the terms of the agreement; deploy the proposed experts; comply with applicable laws and sanctuary instructions; correct deliverables that do not conform to the agreed scope; maintain confidentiality of non-public departmental information; and hand over the final CMP, executive summary, maps, editable GIS layers, databases, field records, survey protocols, monitoring formats, presentations and other source files to the Department. We acknowledge that assignment-specific deliverables shall be available for official use by the Department in accordance with the agreement.

Authorised signatory: _____ Date: _____ Seal: _____

ANNEXURE XII

CHAPTER-WISE COMPLIANCE STATEMENT

Chapter	Included in proposed CMP? (Yes/No)	Method / evidence / remarks
Chapter 1 — Introduction, conservation significance, objectives, methodology and planning approach.		
Chapter 2 — Legal status, boundaries, administrative set-up, relevant notifications and institutional framework.		
Chapter 3 — Physical and environmental attributes: geology, soil, terrain, climate, drainage and water sources.		
Chapter 4 — Biodiversity baseline: vegetation, forest types, flora, fauna, key species, habitats, survey methods and data gaps.		
Chapter 5 — Forest condition, habitat quality, degradation pressures, invasive species and restoration needs.		
Chapter 6 — Review of the previous Management Plan (2016-17 to 2025-26), including recommendation-wise implementation matrix and lessons learned.		
Chapter 7 — Wildlife protection, threat assessment, patrolling, enforcement, protection infrastructure and inter-agency coordination.		
Chapter 8 — Wildlife and habitat management prescriptions, restoration, species-specific actions and ecological connectivity.		
Chapter 9 — Forest fire prevention, preparedness, response, post-fire assessment and disaster-risk management.		
Chapter 10 — Soil, water, catchment and moisture-conservation measures, with site-specific priorities.		
Chapter 11 — Boundary management, functional zoning, management units and proposed interventions by zone.		
Chapter 12 — Tourism, pilgrimage, visitor management, interpretation, waste management, safety and conservation-compatible facilities.		
Chapter 13 — Community participation, forest dependence, ecodevelopment, livelihood options and human-wildlife conflict management.		
Chapter 14 — Research, biodiversity monitoring, training, surveys, data management and collaboration with scientific institutions.		

Chapter 15 — Administration, staffing, capacity building, equipment, communication and infrastructure requirements.		
Chapter 16 — Ten-year vision, objectives, management strategies, priorities and implementation sequencing.		
Chapter 17 — Ten-year financial plan, annual action plans, physical targets, unit costs, budget phasing and potential funding heads.		
Chapter 18 — Monitoring and evaluation framework, indicators, reporting formats, mid-term review and adaptive management.		
Chapter 19 — GIS atlas and spatial database, with metadata, map scales, coordinate reference information and editable files.		
Chapter 20 — Implementation framework, institutional responsibilities, risk management, conclusions and priority action matrix.		

ANNEXURE XIII

PREVIOUS MANAGEMENT PLAN REVIEW MATRIX

Theme / recommendation	Prescription in previous plan	Implementation status (completed/ partial/not implemented/not verifiable)	Evidence/ source	Outcome/ lesson	Action in new CMP
Protection and enforcement					
Habitat management and restoration					
Soil and water conservation					
Fire prevention and response					
Tourism and visitor management					
Community participation / ecodevelopment					
Research, biodiversity surveys and monitoring					
Administration, staffing and infrastructure					
GIS, data and monitoring systems					
Other recommendations					

The consultant shall complete this matrix recommendation by recommendation, referencing the specific section/page of the previous plan where practicable. Status shall not be assigned without stating the supporting evidence or explaining that evidence was unavailable.

ANNEXURE XIV

DELIVERABLES AND PAYMENT SCHEDULE

Milestone	Deliverable	Timeline	Payment share
1	Inception report: detailed methodology, data-gap assessment, work plan, survey design, stakeholder plan and expert deployment schedule.	Within 15 days of commencement	10%
2	Baseline assessment report: available ecological/management baseline, field-survey documentation, preliminary GIS layers and survey progress.	By end of Month 2	15%
3	Previous-plan review report: recommendation-wise status matrix for the 2016-17 to 2025-26 plan, documentary evidence, gaps and lessons learned.	By end of Month 3	15%
4	Interim thematic reports covering protection, habitat, fire, soil/water, tourism, community participation, research and monitoring, with preliminary maps.	By end of Month 4	20%
5	Complete draft CMP: all required chapters, draft management prescriptions, ten-year strategy, annual action plan, cost estimates, GIS atlas and implementation matrix.	By end of Month 5	25%
6	Final CMP incorporating departmental comments; executive summary; final maps/atlas; editable GIS and tabular data; survey protocols; monitoring formats; presentation and all source files.	By end of Month 6	15%
		TOTAL	100%

11. TENDER SCHEDULE

Activity	Date and time
Start of purchase/download of bid document	15.10.2026 from 10:00 AM
Last date/time for purchase/download	28.11.2026 up to 5:00 PM
Last date/time for bid submission	29.11.2026 up to 5:00 PM
Technical bid opening	30.11.2026 at 01:00 PM
Financial bid opening	To be Determined Later.

The tender documents may be accessed through https://eproc2.bihar.gov.in and the Department website https://state.bihar.gov.in/forest, subject to the instructions displayed on the portal.

12. ADDRESS FOR COMMUNICATION

Divisional Forest Officer

Nalanda Forest Division

Biharsharif, Nalanda, Bihar

Email: dfonalandafdivision@gmail.com

Mobile: +91 91231 24835

Issued with the approval of the competent authority.

Divisional Forest Officer
Nalanda Forest Division, Biharsharif