



**Government of Bihar**  
**Department of Environment, Forest & Climate change.**  
**Office of the Divisional Forest Officer, Nalanda Forest Division, Biharsharif**

**REQUEST FOR PROPOSAL**

(Through e-Procurement mode only over  
<https://eproc2.bihar.gov.in>)

**Very Short-Term Tender Notice No: 06/ E-PROC/NFD/2026-27**

Separate online bids are invited from eligible and experienced Indian Consultancy Firms/Agencies for selection of a reputed consultancy agency to undertake the feasibility study, preparation of Detailed Project Report (DPR), architectural planning, structural and engineering design, cost estimation, preparation of drawings and bid documents, and to provide comprehensive consultancy services for the proposed construction of eco-friendly cottages at Rajgir under Nalanda Forest Division..

Sl No.	Scope of work	Cost of RFP document (In Rupees) (Online Mode) Paid through e-payment mode (i.e. NEFT/RTGS/Credit Card/Debit card, Net Banking)	Tender processing Fee (Non Refundable) (inclusive of GST @18.00%) to be paid through e-payment mode (in Rupees)	Earnest Money Deposit (In Rupees) Offline	Time of Completion
1	2	3	4	5	6
01.	Selection of Consultancy Agency for Feasibility Study, Preparation of DPR, Architectural & Engineering Design, and Consultancy Services for Construction of Eco-Friendly Cottages at Rajgir under Nalanda Forest Division, Biharsharif	Rs. 1,000.00	As applicable (As per e-PROC Bid Processing Fee Structure)	Rs. 1,50,000.00	1 Year

**RFP Schedule/Programme:**

Sl. No.	Activity	Date/Time : Duration
1.	Online Sale/Download date of bid documents	From 14.05.2026 to 21.05.2026 (Upto 12:00 P.M.) <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>
2.	Bid-clarification date and time	-
3.	Date/Time for Submission/ Uploading of offer/Bid	Till 21.05.2026 up to 4.00 P.M. <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>
4.	Submission of EMD in Hard copy/Original.	Till 22.05.2026 up to 11.00 A.M. (In the office of the Divisional Forest Officer, Nalanda Forest Division, Biharsharif).
5.	Date & time for Opening of Technical Bid.	22.05.2026 at 01:30 P.M. <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>
6.	Contact person/Nodal Officer for queries	Divisional Forest Officer, Nalanda Forest Division, Biharsharif, Email: <a href="mailto:dfonalanda@division@gmail.com">dfonalanda@division@gmail.com</a> , Mobile No. +91 91231 24835
7.	Financial Bid Opening Date and Time	23-05-2026 at 01.00 PM

- Detailed descriptions of the item and instructions for submitting your offer can be downloaded from e-Procurement Portal (<https://eproc2.bihar.gov.in>).
- To participate in the e-tendering process the bidders are required to get registered by the service provider of e-tendering. The Service to get registered by the service provides of e-tendering. The service provider will provide them the user ID, Password and digital

signature. This will enable them to participate in the e-tendering process on the website [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in). The help desk of the service provider at RJ Complex, 2nd Floor, Opposite Vidyapeeth Institute, Khajpura, Ashiana Road, P.S. - Shastri Nagar, Patna 800 014, Bihar. (supported by mjunction), Toll Free Number: 1800 572 6571, Email Id: [eproc2support@bihar.gov.in](mailto:eproc2support@bihar.gov.in) can be contacted for this purpose. The bidders are required to submit "Technical Bid" and "Financial Bid" separately.

3. Tenderers are advised to read the detailed Terms & conditions before submitting e-tender which can be downloaded from e-Procurement Portal (<https://eproc.bihar.gov.in>) or (<https://state.bihar.gov.in/forest>)
4. A sum of Rs. 1,000.00 being the cost of Tender document (non-refundable) has to be paid through e-payment mode (NEFT/RTGS, Net Banking, Credit/Debit Card) only.
5. Tender Processing Fee (TPF) amount applicable as per e-Proc Bid Processing Fee structure (non-refundable) has to be paid through e-payment mode (i.e. NEFT/RTGS, Internet Banking, Credit / Debit Card) only.
6. Proof of EMD as mentioned in the Terms & Condition should be deposited with Technical Bid. EMD should be in the form of a Demand Draft only in favour of Divisional Forest Officer, Nalanda Forest Division, Biharsharif and payable at Biharsharif and the hard/original copy should be submitted before 22.05.2026, 11.00 AM in the office of the Divisional Forest Officer, Nalanda Forest Division, Biharsharif.
7. The bidders shall **self attest** and upload the scanned copies of all the relevant certificates, documents, Bank draft etc. in support of their eligibility criteria/technical bid and other certificate/document in the e-procurement portal ( <https://eproc2.bihar.gov.in>)
8. Bids along with necessary online payments must be submitted through e-payment Portal <https://eproc2.bihar.gov.in> before the date and time specified in the NIT. The department does not take any responsibility for the delay/non-submission of Tender caused due to non-availability of Internet connection, Network Traffic/ Holidays or any other reason.
9. The bidders shall sign on all the supporting statements, documents, certificates uploaded by him, owning responsibility for their correctness/ authenticity. The bidder shall attach all the required documents for the specific tender before uploading the same during the bid submission as per the tender notice and bid document.
10. **Corrigendum/Addendum**, if any, will be published on the departmental website (<https://state.bihar.gov.in/forest>) and e-procurement portal <https://eproc2.bihar.gov.in>

  
**Divisional Forest Officer,**  
Nalanda Forest Division, Biharsharif

2.