

Fwd: Responsible use of AI in Workplace by ISTM

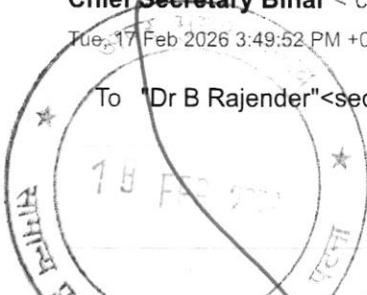
E-MAIL

S.0-18

Chief Secretary Bihar < cs-bihar@nic.in >

Tue, 17 Feb 2026 3:49:52 PM +0530

To "Dr B Rajender"<secy-par-bih@nic.in>



===== Forwarded message =====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <cs@office.cg@gov.in>  
Date: Tue, 17 Feb 2026 15:26:34 +0530  
Subject: Responsible use of AI in Workplace by ISTM  
===== Forwarded message =====



OSD-18



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Responsible use of AI in Workplace

Course Code : RU-AI-W-08

Date : 06 Apr 2026 to 07 Apr 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

S.0-18

Handwritten signature

श्री विशाल  
विनीत  
20.2.2026

बिहार सरकार  
असिस्टेंट डायरेक्टर प्रशिक्षण  
विभाग  
ई-मेल: .....S.3.59  
दिनांक: .....18.2.26

944/2110-18  
20/2/26

Fwd: Seminar on Right to Information by ISTM

S.S (18)

E-MAIL

Chief Secretary Bihar <cs-bihar@nic.in>

Tue, 17 Feb 2026 2:43:33 PM +0530

To "Dr B Rajender" <secy-par-bih@nic.in>



==== Forwarded message =====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <csoffice.cg@gov.in>  
Date: Tue, 17 Feb 2026 12:21:07 +0530  
Subject: Seminar on Right to Information by ISTM  
==== Forwarded message =====



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Seminar on Right to Information

Course Code : S-RTI-25

Date : 23 Mar 2026 to 23 Mar 2026

Mode : Online

For more details, click here for "COURSE CIRCULAR" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Hanuman Prasad Nishad

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

S.O-18  
श्री विशाल  
विनीत  
20.2.2026

बिहार सरकार  
अपत प्रमुख, लोक सेवा विभाग  
सामान्य प्रशासन विभाग  
ई-मेल पत्रिका- 5315  
दिनांक- 18.2.26

943/शा-18  
20.2.26

217

Fwd: Big Data Analytics in Government - Basic by ISTM

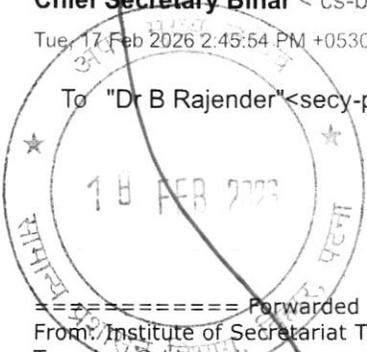
E-MAIL

S.S (18)

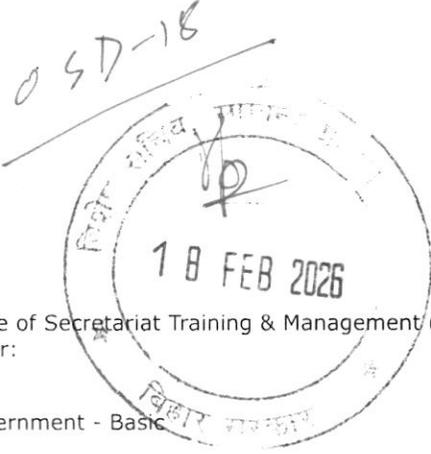
Chief Secretary Bihar < cs-bihar@nic.in >

Tue, 17 Feb 2026 2:45:54 PM +0530

To "Dr B Rajender"<secy-par-bih@nic.in>



==== Forwarded message =====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <jsns@ddpmo.gov.in>  
Date: Tue, 17 Feb 2026 12:09:58 +0530  
Subject: Big Data Analytics in Government - Basic by ISTM  
==== Forwarded message =====



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Big Data Analytics in Government - Basic

Course Code : BDAB-12

Date : 23 Mar 2026 to 25 Mar 2026

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Biswajit Banerjee

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

942/218-18  
20.2.26

S.O-18  
[Signature]  
[Signature]  
20.2.2026

बिहार सरकार  
अपराध प्रमाण प्रमाणिक क्लेडांग  
सामान्य प्रशासन विभाग  
ई-मेल प्रमाणिक... 5.2.16  
दिनांक... 18.2.26

216

Fwd: MS-Power Point by ISTM

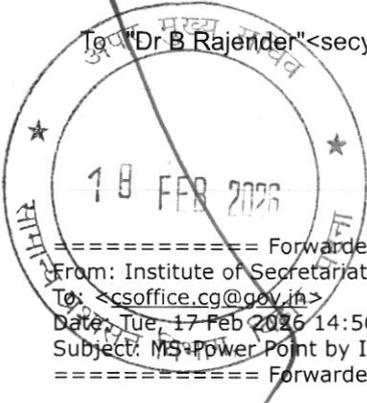
E-MAIL

S.O (18)

Chief Secretary Bihar <cs-bihar@nic.in >

Tue, 17 Feb 2026 3:45:17 PM +0530

To: "Dr B Rajender" <secy-par-bih@nic.in>



==== Forwarded message =====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <csoffice.cg@gov.in>  
Date: Tue, 17 Feb 2026 14:56:35 +0530  
Subject: MS+Power Point by ISTM  
==== Forwarded message =====



057-18



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : MS-Power Point

Course Code : MS-PP-19

Date : 06 Apr 2026 to 07 Apr 2026

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Hanuman Prasad Nishad

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

341/311-18  
20.2.26

S.O-18  
15/2/26  
श्री विशाल  
रवनीत  
20.2.2026

बिहार सरकार  
अपर मुख्य सचिव, लोकांग  
सामान्य प्रशासन विभाग  
ई-गोवर्नर  
दिनांक 18.2.26

Request for Nominations for participation in a Technical Deep Dive on Fundamentals and Innovation in City Finance in Tokyo, Japan from March 9-13, 2026-reg.

E-MAIL

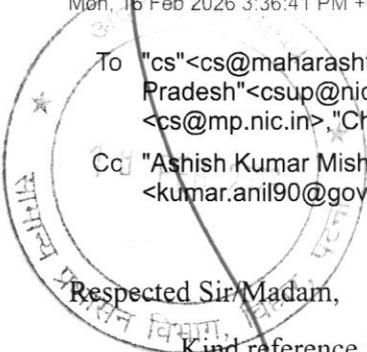
2 ems

S.S (18)

Lawkush Prasad <lawkush.prasad@gov.in >

Mon, 16 Feb 2026 3:36:41 PM +0530

To "cs"<cs@maharashtra.gov.in>,"chiefsecretary"<chiefsecretary@maharashtra.gov.in>,"Chief Secretary Uttar Pradesh"<csup@nic.in>,"cs"<cs@up.gov.in>,"Devendra Kumar Nagendra"<dstocs@mp.gov.in>,"cs"<cs@mp.nic.in>,"Chief Secretary Bihar"<cs-bihar@nic.in>,"Dr B Rajender"<secy-par-bih@nic.in>  
Cc "Ashish Kumar Mishra"<ashish.mishra82@nic.in>,"Ram Meena"<ram.meena88@nic.in>,"Shri Anil Kumar"<kumar.anil90@gov.in>



Respected Sir/Madam,

Kind reference is invited to the trail email below. In this regard, the nominations from the respective States are still awaited. Hence, the State Governments are once again requested to provide nominations kindly, to this Department, at the earliest.

Thanks & Regards,

Lawkush Prasad  
Asst. Section Officer  
World Bank (Infra & Rural) Section,  
FB Division,  
DEA, Ministry of Finance  
Tel : 011-2401-2897



==== Forwarded message =====  
From: Lawkush Prasad <lawkush.prasad@gov.in>  
To: "cs"<cs@maharashtra.gov.in>,"chiefsecretary"<chiefsecretary@maharashtra.gov.in>,"csup"<csup@nic.in>,"cs"<cs@up.gov.in>,"dstocs"<dstocs@mp.gov.in>,"cs"<cs@mp.nic.in>,"cs-bihar"<cs-bihar@nic.in>,"secy-par-bih"<secy-par-bih@nic.in>  
Cc: "Simrandeep Singh"<simrandeep.iasjk@gov.in>,"ashishmishra82"<ashish.mishra82@nic.in>,"rammeena88"<ram.meena88@nic.in>,"kumaranil90"<kumar.anil90@gov.in>  
Date: Mon, 09 Feb 2026 14:51:16 +0530  
Subject: Request for Nominations for participation in a Technical Deep Dive on Fundamentals and Innovation in City Finance in Tokyo, Japan from March 9-13, 2026-reg.  
==== Forwarded message =====

S.O-18

Respected Sir/Madam,

Handwritten signature and date 15/2/2026

I am directed to forward herewith this Department's letter dated 09.02.2026 on the subject cited above for your kind information and necessary action .

2. This issues with the approval of the competent authority.

Thanks & Regards,

Lawkush Prasad  
Asst. Section Officer

Handwritten signature and date 20.2.2026

Handwritten notes: 5.2.29, 18.2.26

Handwritten number: 945/210-18

Handwritten date: 20.2.26

World Bank (Infra & Rural) Section,  
FB Division,  
DEA, Ministry of Finance  
Tel : 011-2401-2897

214

## 2 Attachment(s)

Letter dated 09.02.2026 to Go...  
4.5 MB

Letter to DEA-nominations for ...  
134.4 KB

**Lawkush Prasad** <lawkush.prasad@gov.in >

Mon, 09 Feb 2026 2:51:25 PM +0530

To "cs"<cs@maharashtra.gov.in>,"chiefsecretary"<chiefsecretary@maharashtra.gov.in>,"csup"<csup@nic.in>,"cs"<cs@up.gov.in>,"dstocs"<dstocs@mp.gov.in>,"cs"<cs@mp.nic.in>,"cs-bihar"<cs-bihar@nic.in>,"secy-par-bih"<secy-par-bih@nic.in>

Cc "Simrandeep Singh"<simrandeep.iasjk@gov.in>,"ashishmishra82"<ashish.mishra82@nic.in>,"rammeena88"<ram.meena88@nic.in>,"kumarani90"<kumar.anil90@gov.in>

Respected Sir/Madam,

I am directed to forward herewith this Department's letter dated 09.02.2026 on the subject cited above for your kind information and necessary action .

2. This issues with the approval of the competent authority.

Thanks & Regards,

Lawkush Prasad  
Asst. Section Officer  
World Bank (Infra & Rural) Section,  
FB Division,  
DEA, Ministry of Finance  
Tel : 011-2401-2897

## 2 Attachment(s)

Letter dated 09.02.2026 to Go...  
4.5 MB

Letter to DEA-nominations for ...  
134.4 KB

F. No. 22/01/2018/FB-VIII(Infra)-Part (1)  
Govt. of India  
Ministry of Finance  
Department of Economic Affairs  
FB Division

\*\*\*\*\*

Kartavya Bhawan-1, New Delhi

Dated: 09.02.2026

To,

- i. The Chief Secretary,  
Govt. of Maharashtra
- ii. The Chief Secretary,  
Govt. of Uttar Pradesh
- iii. The Chief Secretary,  
Govt. of Madhya Pradesh
- iv. The Chief Secretary,  
Govt. of Bihar

**Subject: Request for Nominations for participation in a Technical Deep Dive on Fundamentals and Innovation in City Finance in Tokyo, Japan (March 9 to 13, 2026)-reg.**

Sir/Madam,

I am directed to enclose World Bank's letter dated February 3, 2026 (copy enclosed) seeking nominations of participants for **participation in a Technical Deep Dive on Fundamentals and Innovation in City Finance in Tokyo, Japan (March 9 to 13, 2026)**.

2. In view of above, it is requested to nominate one senior official each from the respective state for the said visit as mentioned in enclosed letter. The nomination details may please be sent to this Department by 12.02.2026 (Thursday). Further, nominations should have approval of competent authority competent to approve study tour.

3. This issue with the approval of competent authority.

Encl.: As above

Yours Sincerely,



(Ashish Kumar Mishra)

Under Secretary to the Govt. of India

Hall No. 10047, KB-I

Tel: 011-24012831

e-mail: ashish.mishra82@nic.in

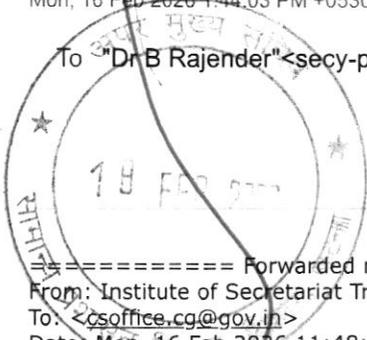
55 (18)

E-MAIL

Chief Secretary Bihar <cs-bihar@nic.in>

Mon, 16 Feb 2026 1:44:03 PM +0530

To "Dr B Rajender" <secy-par-bih@nic.in>



==== Forwarded message =====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <cs@office.cg@gov.in>  
Date: Mon, 16 Feb 2026 11:48:20 +0530  
Subject: Right to Information - Public Information Officers by ISTM  
==== Forwarded message =====



OSD-18



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Right to Information - Public Information Officers

Course Code : RTI-PIO-44

Date : 02 Mar 2026 to 03 Mar 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

S.O-18

Handwritten signature

श्री विशाल  
रवनीत  
20.2.2026

बिहार सरकार  
अपराध प्रतिकार कोषांग  
सामान्य प्रशासन विभाग  
ई-मेल संख्या- 5335  
दिनांक- 18.2.26

946/211-18  
20.2.26

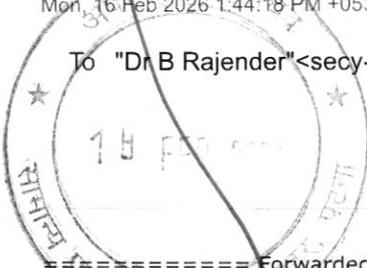
S.O. 18

E-MAIL

Chief Secretary Bihar <cs-bihar@nic.in>

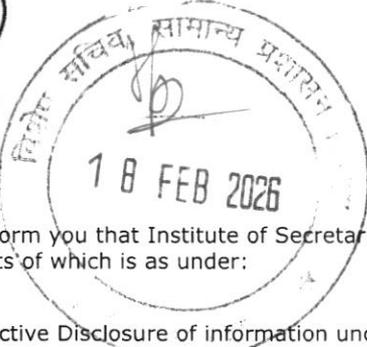
Mon, 16 Feb 2026 1:44:18 PM +0530

To "Dr B Rajender" <secy-par-bih@nic.in>



=====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <jsns@ddpmod.gov.in>  
Date: Mon, 16 Feb 2026 11:44:34 +0530  
Subject: Proactive Disclosure of information under RTI-Act & Third Party Audit by ISTM  
=====

OSD-18



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Proactive Disclosure of information under RTI-Act & Third Party Audit

Course Code : PDI-RTI-07

Date : 23 Feb 2026 to 23 Feb 2026

Mode : Online

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Sudhir Pratap Singh Parihar

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

947 / 3110-18  
20.1.26

S.O-18

Handwritten signature of the Deputy Director.

विचार सरकार  
अपने...  
सा...  
ई-मेल... 5.3.36  
दिनांक... 1.8.2.26

श्री विशांत  
रवनील  
20.01.2026

209

Fwd: Workshop for Liaison Officers (SC/ST) by ISTM

E-MAIL

Chief Secretary Bihar <cs-bihar@nic.in >

Mon, 16 Feb 2026 1:47:13 PM +0530

To "Dr B Rajender"<secy-par-bih@nic.in>

=====  
From: Institute of Secretariat Training and Management (ISTM) <istm@nic.in>  
To: <jsns@ddpmod.gov.in>  
Date: Mon, 16 Feb 2026 11:36:35 +0530  
Subject: Workshop for Liaison Officers (SC/ST) by ISTM  
=====



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop for Liaison Officers (SC/ST)

Course Code : WLO-SC/ST-34

Date : 24 Feb 2026 to 25 Feb 2026

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at [www.istm.gov.in](http://www.istm.gov.in).

Regards

Anit Shishir Kerketta

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

बिहार सरकार  
अपर सचिव, प्रशिक्षण विभाग  
सामान्य प्रशासन विभाग  
ई-मेल राख्या-.....  
दिनांक.....