

VISAKHAPATNAM PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

E-5706079

(42)

No.C2/Rect/Sr.Dy.TM /Traffic/2026/

Dt. 29.05.2026

To

1. The Chief Secretaries,
All State Governments
All Secretaries
Ministries / Departments of Government of India.

Sub: Filling up of Senior Deputy Traffic Manager (Class-I) (Dy.HoD) in the scale of pay of Rs.80000-220000 in Traffic Department, Visakhapatnam Port Authority on Deputation basis – Inviting applications from eligible candidates – Reg.

Applications are invited for filling up of the post of Senior Deputy Traffic Manager (Class-I) (Dy.HoD) in the scale of pay of Rs.80000-220000 in Traffic Department of Visakhapatnam Port Authority, by deputation from Govt./ Semi-Govt./ Public Sector Undertakings or Autonomous Bodies, as per Recruitment Rule, annexed at Annexure-I. Deputation will be initially for three (03) years, further extendable by a maximum period of two years (total 5 years). The detailed terms & conditions of deputation are attached at Annexure-II.

Applications of suitable and willing officers, satisfying the provisions of the Recruitment Rules for the post of Senior Deputy Traffic Manager (Class-I), by Deputation may please be submitted through "Online Application Portal (OAP)" of the Ministry of Ports, Shipping & Waterways website <http://onlinevacancy.shipmin.nic.in> from 29.05.2026 to 29.06.2026.

3. Thereafter, a printout of the filled in application along with the following documents may be sent under closed cover through proper channel i.e. organizations / Ministries / Departments who can be spared, super-scribing there on "Application for the post of Senior Deputy Traffic Manager (Class – I), to the Secretary, Visakhapatnam Port Authority, Administrative Office Building, Visakhapatnam – 530 035 on or before 14.07.2026.

Certified copies of ACR's/ APARs for the last 5 years (2020-2021 to 2024-2025), duly attested by an officer not below the rank of Dy. HoD on each page.

ii) Attested copies of all certificates towards proof of educational qualifications, present and past work experience in the respective post and pay scale, duly verified by the administrative department / Ministries while forwarding the application to this Port.

iii) No Objection Certificate issued by the Competent Authority from the respective departments / Ministries.

iv) Undertaking of the applicant to the effect that candidature will not be withdrawn, if selected by Services Selection Committee.

v) Certificate of Head of Office by the concerned Administrative Department / Ministry (Annexure-III).

vi) Vigilance comments/ Clearance certificate in the proforma prescribed at Annexure-IV.

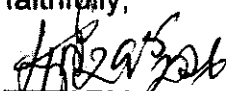
vii) Self attested pass port size photographs (2 Nos).

Contd....02

3. Crucial date for determining the eligibility will be the last date of submission of application i.e. 29.06.2026.
4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with the necessary documents may be sent by the forwarding authority along with application.
5. In terms of Ministry's letters No.A-29018/4/2018-PE-I dated 09.07.2020 and 01.06.2022, the Appointing Authority as well as Disciplinary Authority for all the Dy.HoD level posts will be Central Government i.e. Secretary (Shipping) and accordingly, the recommendations of the Service Selection Committee shall be conveyed to the Ministry for obtaining approval before issuing appointment order.
6. As per the Ministry's instructions Dt.11.08.2021 in case of receipt of advance copy of application for filling up of the Dy.HoD level posts, candidature of such candidates would not be considered by the port, if his / her application is not received through proper channel within 15 days from the last date of receipt of applications i.e. 14.07.2026. Incomplete application or application received after the mentioned date will not be considered.
7. Also, as per the aforesaid Ministry instruction Dt.11.08.2021, candidates who withdraws his/ her candidature for the post after his/ her selection by the Services Selection Committee, will be liable for debarment from future selection to Dy.HoD level posts in all Major Port Authorities for a period of two years.
8. The circular along with annexures are also available on VPA website <https://vpt.shipping.gov.in> in careers section.

Encl: As above.

Yours faithfully,


for SECRETARY

Sr. Personnel Officer (Estt)

VISAKHAPATNAM PORT AUTHORITY

सचिव / SECRETARY

विशाखपट्टणम पोर्ट ट्रस्ट

Visakhapatnam Port Trust

विशाखपट्टणम 530-035

Visakhapatnam 530-035

Copy to:

The Secretary to the Govt. of India,
Ministry of Ports, Shipping & Waterways,
Ports Wing, New Delhi – 110 001.

Attn: Shri Devendra Kumar, Dy. Secretary (PHRD)

– For information and necessary action.

Copy to: MD, IPA, New Delhi – 110003 – for uploading vacancy circular on IPAs website.

Copy to: The Secretaries, All Major Ports (as per list) for information & necessary action.

Copy to: Jt. Director (R&P Div) with a request to upload the Circular in VPA Website.

Copy to: Traffic Manager / FA&CAO - For information.

Copy to : Notice Board.

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VISAKHAPATNAM PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

Annexure-II

Terms & Conditions of Deputation for appointment in the post of Senior Deputy Traffic Manager (Dy. HoD) in the scale of Rs.80,000-2,20,000/- in Traffic Department of Visakhapatnam Port Authority.

1. **PERIOD OF DEPUTATION:** The period of deputation for a period of 3 years from the date of taking over charge of the post which is further extendable to 2 years (total 5 years).
2. **Pay:** While on deputation, the officer may, within one month from the date of his joining in Traffic Department, Visakhapatnam Port Authority, may elect to draw either the pay in the scale of pay of the post in VPA or his basic pay in the scale of pay of his parent organization/ department / Ministry plus deputation thereon.
3. **Deputation Allowance:** If he opts for the scale of pay of his parent organization (which is other than VPA), the deputation allowance will be payable at the rate of 10% of basic pay, subject to a maximum of Rs.9000/- per month, whichever is less.
4. **Dearness Allowance:** The officer shall be entitled to Dearness Allowance as per rates prevailing in VPA or in his parent organization depending on whether the officer opts to draw pay in the pay scale of the post in VPA or the pay in parent organization / department / Ministry.
5. **Cafeteria Allowance:** The Deputationist, if opts for the pay of the borrowing organization would be granted perks and allowances subject to a ceiling of 35% of Basic Pay under the concept of Cafeteria approach. List of allowances and or exclusions shall be governed by the applicable rules of the borrowing organizations (VPA).
6. **House Rent Allowance:** The officer shall be entitled to draw House Rent Allowance (HRA) at the rates prevailing in Major Port Authorities, or in his parent organization / department / Ministry depending on whether he opts to draw pay in the pay scale of the post in Major Port Authorities or pay in his parent organization department / Ministry. The officer shall be entitled to residential accommodation on payment of standard rent according to the rules of Major Port Authorities. The officer will not be entitled to HRA in case he is provided with VPA residential accommodation.
7. **Joining Time Pay and Transfer Travelling Allowance:** The officer shall be entitled to Joining Time Pay and Travelling Allowance, both on joining the post on deputation in Visakhapatnam Port Authority and on reversion there from to his parent organization, as admissible under the rules. The expenditure on this account will be borne by Visakhapatnam Port Authority.
8. **Travelling Allowance for journey on duty during the period of deputation:** The Officer shall be entitled to Travelling Allowance and daily allowance for journeys undertaken after joining on deputation according to the relevant rules of Visakhapatnam Port Authority.

9. Leave (Earned, Half-pay & Casual Leave):

- a) Visakhapatnam Port Authority, will maintain a leave account of the officer concerned, on the basis of extract of the leave account received from his parent organization. Visakhapatnam Port Authority will determine the leave admissible to the officer concerned and sanction it under intimation to the parent organization. That means the copy of the leave sanctioned to the officer during deputation will be sent to parent organization.
- b) Officer shall continue to be governed by the Leave rules of his parent organization. The procedure as laid down in the rules and regulations of parent organization should be followed scrupulously.

10. Leave Salary/Pension/NPS Contributions: The leave due and admissible to the officer from his parent organization during the deputation period shall be as per parent organization's / department / Ministry rules and regulations policy. During the deputation period, the admissible leave to the officer as per rules, the reimbursement of leave admissible to him for that period, will be reimbursed to the parent organization by Visakhapatnam Port Authority as per the parent organization department / Ministry policy.

Leave salary contribution (except for the period of leave availed on deputation) and pension contribution (Employer's share-if pension scheme is available in the parent organization) will be paid by Visakhapatnam Port Authority to the parent organization.

In case the officer is covered under New Pension Scheme (NPS), the borrowing organization, i.e. Visakhapatnam Port Authority will provide matching contribution to the NPS account of the employee during the deputation period and remit it to the parent Ministry/department/organization, provided such facility exists in his parent Ministry / Department / organizations.

No leave salary contribution will be payable during the period of his leave while on deputation. Visakhapatnam Port Authority shall pay pension contribution to his parent organization / department / Ministry, in respect of his foreign service in accordance with the orders issued under FR 116 within 15 days from the end of each financial year or the end of the deputation if the deputation expires before the end of financial year.

11. Employee provident Fund Subscription: During the period of deputation, he will be governed by the rules of parent department/organization /Ministry. Visakhapatnam Port Authority will deduct the subscription by contribution on this account from his pay and allowances and remit it to the parent department/organization / Ministry. The officer shall continue his subscription to the Employee Provident Fund of which he is member in accordance with the prescribed rules. Visakhapatnam Port Authority shall reimburse the E.P.F amount deducted every month from his salary due amount and also Foreign Employer equal contribution amount to parent organization / department / Ministry by Demand Draft. The same will be credited in his E.P.F regular account under his common Universal Account Number (U.A.N).

12. Leave Salary on account of disability leave: Visakhapatnam Port Authority shall be liable to pay leave salary in respect of any disability leave that may be granted on account of disability incurred in or through deputation even if such disability manifests itself after the termination of deputation.

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- 13. Leave Travel Concession:** The officer shall be entitled to the leave travel concession according to the relevant rules of the parent organization on the subject. The expenditure in this respect shall be borne by Visakhapatnam Port Authority. However, the deputationist opting for Port scale, he is not entitled for LTC since LTC is a part of Cafeteria Allowance
- 14. Medical Facilities:** The officer shall be entitled to the Medical facilities in accordance with the Rules/Regulations of Visakhapatnam Port Authority.
- 15. Departmental Inquiry:** If a departmental inquiry is to be initiated against the officer during his deputation, Visakhapatnam Port Authority may revert back the officer to his parent organization.
- 16. Subsistence Allowance:** The subsistence allowance only for the period between suspension and repatriation shall be paid by Visakhapatnam Port Authority.
- 17. Premature reversion of deputationist to parent organization:** As and when a situation arises for premature reversion to the parent organization / department / Ministry of the deputationist, his services could be so returned after giving an advance notice of three months to his parent organization / department / Ministry and the employee concerned. However, Visakhapatnam Port Authority, in exceptional circumstances, may return the services of the deputationist to his parent cadre without such advance notice.
- 18. Residuary Matters:** In all matters relating to conditions of service and benefits/facilities in Visakhapatnam Port Authority, not covered under item No.1 to 17 above, the officer will be governed by the existing rules, regulations and orders of Visakhapatnam Port Authority.
- 19. Relaxation of Conditions:** Any relaxation in the above said terms and conditions will require prior concurrence/approval of Visakhapatnam Port Authority, as the case may be.
- 20.** The deputation will commence on the date on which he hands over the charge of his post in his parent organization and takes over the charge at the borrowing institution. The deputation end on the date on which he assumes charge of the post under his parent organization upon reversion / expiry of the approved tenure.

The above mentioned terms and conditions would be applicable till the Deputationist remains on deputation with Visakhapatnam Port Authority. On reversion from deputation, he will be governed by the relevant rules laid down for the Parent Organization.

24/5/2016
for **SECRETARY**
Sr. Personnel Officer (Estt)
VISAKHAPATNAM PORT AUTHORITY
सचिव / SECRETARY
विशाखपट्टणम पोर्ट थ्रु
Visakhapatnam Port Thru
विशाखपट्टणम-530 035
Visakhapatnam - 530 035

ANNEXURE-I

RECRUITMENT RULE FOR THE POST OF SENIOR DEPUTY TRAFFIC MANAGER (CI.I) TRAFFIC DEPARTMENT, VPA

Sl. No	Name of the post	No. of posts	Classification	Scale of Pay	Whether Selection or non-selection post	Whether the benefit of added years of service is admissible under Rule 30 of CCS (Pension Rules) 1972	Upper age limit for direct recruitment	Educational and other qualifications prescribed for direct recruitment	Whether a) Age b) Educational qualifications c) Experience For Direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by Promotion/absorption/deputation)	In case of promotion/absorption/deputation grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Sr. Dy. Traffic Manager	2 (Cadre Strength)	CI.I	15000-400-20800 (Pre revised Scale) (Revised Scale Rs. 80,000 - 2,20,000)	Selection	--	42	<u>Essential:</u> i) A degree from a recognised University. ii) 12 (Twelve) years' experience in shipping/cargo operations/ railway transportation in executive cadre in an Industrial / Commercial/ Govt. undertaking	a) No b) Yes c) No	NA	By absorption through composite method failing which by deputation from other Govt. organizations and failing both by direct recruitment.	By absorption through composite method. Officers holding analogous posts OR post of Dy Traffic Manager (existing Docks Manager) and equivalent posts in the respective discipline of Traffic Dept., in the scale of pay of Rs. 13,000 - 18250 (revised Scale Rs. 60,000-180,000) with 3 years regular service in the grade in a Major Port Trust OR Dy. Traffic Manager (existing Docks Manager) and equivalent posts in the respective discipline of Traffic Department with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750 - 16750 (revised Scale Rs. 50,000 - 1,60,000) and Rs. 13000 - 18250 (revised scale Rs. 60,000 - 1,80,000) in the respective discipline of Traffic Department in a Major Port will be eligible. <u>For DEPUTATION</u> Officers holding analogous posts or holding post of Dy Traffic Manager (existing Docks Manager) and equivalent posts in the respective discipline of Traffic Dept in the scale of pay Rs-13000-18250 (revised scale Rs. 60,000 - 1,80,000) in Govt. / Semi-Govt./ PSUs or Autonomous bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "very Good"	--

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE

Shri/Smt. _____

Designation: _____

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case are pending or contemplated against the applicant and he / she is clear from Vigilance and Administrative angle.
3. His / Her integrity is certified.
4. It is certified that No Major / Minor penalties have been imposed on the officer during the last 10(ten) years.
5. Attested copies of ACRs/APARs for the last five years (2020-2021 to 2024-2025) along with statement of grading's are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are ensured and certified and the incumbent fulfils the eligibility criteria with reference to and experience as specified in the **Annexure-I** of the circular for deputation method.
7. This department / organization has no objection in relieving the officer concerned in case he / she is selected for the post applied.

Place:

Date : - -2026.

SIGNATURE OF THE FORWARDING AUTHORITY
WITH OFFICIAL SEAL.

Particulars of the Officer for whom Vigilance Comments / Clearance is being sought.
(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into Port service :
6. Service to which the officer belongs :
including batch/year cadre etc.,
wherever applicable
7. Positions held (during the ten preceding years)

Sl. No.	Organization (Name in Full)	Designation and Place of Posting	Administrative / Nodal Ministry / Dept Concerned (in case of officers of PSU etc.)	From	To
8.	Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity". (If yes, details to be given)				
9.	Whether any allegation of misconduct involving Vigilance angle was examined against the officer during the last 10 years and if, so with what results.				
10.	Whether any punishment were awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty				
11.	Is any disciplinary/ criminal proceedings or charge sheet pending against the Officer as on date (If so, details to be Furnished-Including reference no, if any of the Commission)				
12.	Is any action contemplated against the officer as on date (if so, details to be Furnished)				
13.	Whether any complaint with Vigilance angle is pending against the officer (if so , details to be furnished)				
14.	Whether the officer / official has submitted his annual immovable property return for the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed time limit.				

N.B: The applied post being selection post at the level of Dy.HoD, specific mention whether the officer is CLEAR/ NOT CLEAR (whichever is applicable), from Vigilance angle as per guidelines of Ministry of Ports, Shipping and Waterways vide letter No.A-29018/4/2018-PE-I dt.30.05.2022 has to be made.

Date: 2026

(Name & Signature)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

Filling up the post of Senior Deputy Traffic Manager (Class-I) (Dy.HoD) in the scale of pay of Rs.80000-220000 in Traffic Department, Visakhapatnam Port Authority on Deputation basis - inviting applications from eligible candidates

cs-bihar < cs-bihar@nic.in >

Sankar Babu < secretary.vpa@vpt.shipping.gov.in >

Mon, 01 Jun 2026 5:03:07 PM +0530

To "cs"<cs@ap.gov.in>,"cs-arunachal"<cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csofficecg"<csoffice.cg@gov.in>,"cs-goat"<cs-goat@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"officeofcs"<officeofcs@gmail.com>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs"<cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"raoms"<raoms@gov.in>,"cs_miz"<cs_miz@rediffmail.com>,"csmizoram"<csmizoram@gmail.com>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs"<cs@punjabmail.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"cs"<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"csup"<csup@nic.in>,"chiefsecyuk"<chiefsecyuk@gmail.com>,"cs-uttarakhand"<cs-uttarakhand@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"cs-andaman"<cs-andaman@nic.in>,"administrator-dd"<administrator-dd@gov.in>,"lk-admin"<lk-admin@nic.in>,"csdelhi"<csdelhi@nic.in>,"cspon"<cs.pon@nic.in>

Cc "secyship"<secyship@nic.in>,"mdipa"<md.ipa@nic.in>,"Secretary MbPT"<secretary@mumbaiport.gov.in>,"Manisha Jadhav"<cma@jnport.gov.in>,"Chandan Chatterjee"<secretary@kolkataporttrust.gov.in>,"SECRETARY MPTGOA"<secretary@mptgoa.gov.in>,"Secretary ."<secretary@cochinport.gov.in>,"secy"<secy@chennaiport.gov.in>,"Indranil Hazra"<indranilhazra@chptmail.chennaiport.gov.in>,"secretary"<secretary@vocport.gov.in>,"Shri Krishna Bapi Raju"<secyppt@paradiport.gov.in>,"Secretary NMPA"<secretary@nmpt.gov.in>,"Yogeshkumar Singh"<secretary@deendayalport.gov.in>,"secretarykpt"<secretarykpt@gmail.com>,"Jayalakshmi Srinivasan"<jayasrin@kplmail.in>,"G.Ram Sekhar Yajji"<tm.grsyajji@vpt.shipping.gov.in>,"Sri. Ch. Avataramu Naidu Sr ATM"<tm.chanaidu@vpt.shipping.gov.in>,"Sujeet Kumar US PHRD"<usphrd-psw@gov.in>,"dsphrd-psw"<dsphrd-psw@gov.in>

Respected Ma'am / Sir,

Kind reference is invited to the subject matter.

A copy of the VPA's letter dated 28.05.2026 along with the relevant documents pertaining to the subject is submitted herewith for your kind information and perusal please.

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Regards,
Office of Secretary, VPA

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1 Attachment(s)

VPA Notification Dt 29-05-2026...

5.3 MB

E-Mail

E-5878306
(111)

F. No. 1/16/DRAT/Kol/2025/462

Government of India

Ministry of Finance

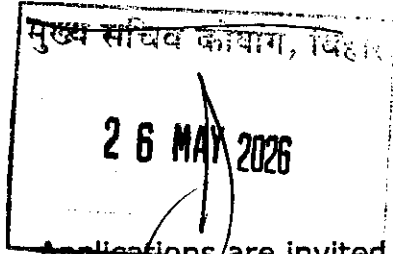
Department of Financial Services

DEBTS RECOVERY APPELLATE TRIBUNAL, KOLKATA

9, Old Post Office Street, 7th Floor,
Kolkata - 700 001.

Aes, GAD

Date: 20.05.2026



VACANCY CIRCULAR

Applications are invited from suitable candidates from Central Government/State Government/Courts/Tribunals for appointment to the following posts on deputation basis in Debts Recovery Appellate Tribunal, Kolkata (DRAT) / Debts Recovery Tribunal (DRTs) under the jurisdiction of DRAT, Kolkata. The maximum age limit of the applicants should not exceed 56 years on the closing date.

Qualification/Experience/Eligibility/Service conditions required for appointment to the following posts are given below:

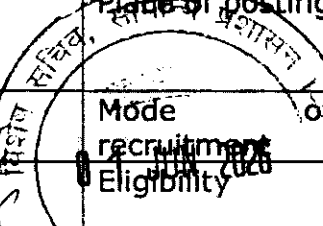
Assistant	Group 'B', Non-Gazetted
Scale of pay	Level -6 in 7 th CPC pay matrix (Rs.35400 - 112400)
No. of posts	26
Place of posting	Any DRTs under the jurisdiction of DRAT, Kolkata (Kolkata, Hyderabad, Visakhapatnam, Cuttack, Guwahati, Siliguri)
Mode of recruitment	By deputation for an initial period of 01 year which can be extended up to maximum 03 years.
Eligibility	Officers under the Central Government or State Government or Courts or Tribunals:- (i) Holding analogous post or level on a regular basis in the parent cadre or department; or (ii) With 10 years' service in the grade of UDC rendered after appointment thereto on a regular basis in Level-4 in the pay matrix (Rs.25500-81100) or equivalent, in the parent cadre or department.
Stenographer Gr-I	Group 'B', Non-Gazetted
Scale of pay	Level -6 in 7 th CPC pay matrix (Rs.35400 - 112400)
No. of posts	17
Place of posting	Any DRTs under the jurisdiction of DRAT, Kolkata (Kolkata, Hyderabad, Visakhapatnam, Cuttack, Guwahati, Siliguri)
Mode of recruitment	By deputation for an initial period of 01 year which can be extended up to maximum 03 years.
Eligibility	Officers under the Central Government or State Government or Courts or Tribunals:-

मुख्य सचिव कार्यालय

उपरी सं. 27.05.2026

दिनांक

OSD-18



2624/216-18
2.6.26

416

	Mode of recruitment	By deputation for an initial period of 01 year which can be extended up to maximum 03 years.
	Eligibility	Officers under the Central Government or State Government or Courts or Tribunals:- (i) Holding analogous post or level on a regular basis in the parent cadre or department; or (ii) With 10 years' service in the grade of Stenographer Grade-II rendered after appointment thereto on a regular basis in Level-4 in the pay matrix (Rs.25500-81100) or equivalent, in the parent cadre or department.
3	UDC	Group 'C', Non-Gazetted
	Scale of pay	Level -4 in 7 th CPC pay matrix (Rs.25500 - 81100)
	No. of posts	11
	Place of posting	Any DRTs under the jurisdiction of DRAT, Kolkata (Kolkata, Hyderabad, Visakhapatnam, Cuttack, Guwahati, Siliguri)
	Mode of recruitment	By deputation for an initial period of 01 year which can be extended up to maximum 03 years.
	Eligibility	Officers under the Central Government or State Government or Courts or Tribunals:- (i) Holding analogous post or level on a regular basis in the parent cadre or department; or (ii) LDC with 08 years' service in the grade rendered after appointment thereto on a regular basis in Level-2 in the pay matrix (Rs.19900-63200) or equivalent, in the parent cadre or department.
4	Account Assistant	Group 'B', Non-Gazetted
	Scale of pay	Level -6 in 7 th CPC pay matrix (Rs.35400 - 112400)
	No. of posts	09
	Place of posting	Any DRTs under the jurisdiction of DRAT, Kolkata (Kolkata, Hyderabad, Visakhapatnam, Cuttack, Guwahati, Siliguri)
	Mode of recruitment	By deputation for an initial period of 01 year which can be extended up to maximum 03 years.
	Eligibility	Officers under the Central Government or State Government or Courts or Tribunals:- (a) (i) Holding analogous post or level on a regular basis in the parent cadre or department; or (ii) With 10 years' service in the grade rendered after appointment thereto on a regular basis in Level-4 in the pay matrix (Rs.25500-81100) or equivalent, in the parent cadre or department. (b) Who have undergone training in Cash and Accounts work in Institute of Secretariat Training and Management or equivalent Institute of Central Government.

* Place of posting and number of vacancies may change.

- (i) The DRAT, Kolkata and DRTs are quasi-judicial bodies set up under the provisions of the Recovery of Debts and Bankruptcy Act, 1993, as amended from time to time.
- (ii) The selected candidates will be appointed on deputation basis for an initial period of 01 year which can be extended up to maximum 03 years. No further extension will be allowed in terms of Recruitment Rules, 2018 dated 08.06.2018 of DRAT, Kolkata and DRTs under its jurisdiction. Terms of deputation shall be regulated in accordance with DoPT OM as amended from time to time
- (iii) The departmental officials in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the DRAT/DRTs under the jurisdiction of DRAT, Kolkata shall not be eligible for consideration for absorption or promotion.
- (iv) The applications of the willing & eligible candidates who could be spared immediately, may be forwarded to this Appellate Tribunal in the prescribed proforma at Annexure-I & II along with attested photocopies of APARs for the last 05 years, so as to reach **"The Registrar, DRAT, Kolkata, 9 Old Post Office Street, 7th Floor, Kolkata – 700 001 through Proper Channel on or before 19.07.2026 by 5.30 PM.**
- (v) The applicant should clearly indicate the service particulars, experience, educational qualification in the prescribed format at Annexure-I & II. No action will be taken on advance copy of mail copy. While forwarding the application, the Parent Department/Office shall issue the certificate to the effect that the official is clear from Vigilance point of view and no disciplinary case is either pending /contemplated against him/her as given in the proforma at Annexure-II, enclosed. The Parent Department of the applicant will be ensured that hard copy will be forwarded along with the certificates, failing which application will be rejected. The Department while forwarding the application may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
- (vi) The vacancy circular is uploaded on E-DRT portal and can be accessed through -> drt.gov.in -> Notices -> public notices-> DRAT, Kolkata.



(Ms. Sangeeta Saha)

Registrar, DRAT, Kolkata

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To

- (i) Under Secretary, DFS, New Delhi with a request to upload this circular in DopT website under vacancies and to all Central Government offices situated at New Delhi.
 - (ii) All DRATs with a request to circulate the vacancy circular within DRTs under their jurisdiction
 - (iii) Registrar, CAT, Kolkata.
 - (iv) Various Central Government/State Government offices in Kolkata.
 - (v) E-drt Portal of DRAT, Kolkata in public notices.
 - (vi) Notice board of DRAT, Kolkata.
-

(407)

Affix Latest
Passport
Size
Photograph and
sign across

APPLICATION FOR THE POST OF " _____ "

Place of post applied for –

1.	Name & Designation and office address (In Block Letters)					
2.	Date of Birth (In Christian Era)					
3.	Date of entry into service					
4.	Date of retirement under central/state Government rules Date of retirement under central					
5.	Educational and other qualifications required for the post (SSLC/Xth onwards)					
	Qualification	Year Of Passing	Percentage of Marks/Grade			
	High School/ Xth					
	Intermediate/XIIth					
	Degree					
	Post Graduate					
	Any Other					
6.	Details of Employment in Chronological Order					
	Office / Institution	Post Held	Period		Revised Pay (7 th CPC)	Nature of duties (attach seperate sheet if required)
			From	To		
7.	Nature of present employment (Adhoc/Temporary/ Permanent)					
8.	Incase of present employment is held on deputation basis please state					
	(a) The date of initial appointment					
	(b) Period of appointment on deputation					
	(c) Name of the present office/Organisation to which you belong					
9.	Please state wheather working under					

	(a) Central Government	
	(b) State Government	
	(c) Tribunals	
10.	Additional information, if any which you would like to mention in support of your suitability for the post, enclosed a separate sheet, if the space is in-sufficient with signature.	
11.	Whether belongs to SC/ST/OBC	
12.	Complete official address of the candidate including telephone number.	

The information/details provided by me above are correct and true to the best of my knowledge and no materials facts having a bearing on my selection has been suppressed/withheld.

Place :

Signature of the Candidate

Date :

Address :

Mobile No :

E-mail ID :

(408)

Annexure-II

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING
AUTHORITY BY PARENT OFFICE/CONTROLLING AUTHORITY

Office of theCertified that the information furnished
by Shri/Smt./Km..... are found to be correct and he/she
possesses the educational qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) The integrity of Shri /Mrs/Ms.....is beyond doubt.
- (iii) No Major/Minor penalties have been imposed on him/her during the last 10 years.
- (iv) This office has no objection that in the event of selection, the official will be relieved immediately.
- (v) Copies of APARs of the last 5 years duly attested by each page.
- (vi) List of major penalties imposed on him/her during the last 10 years is enclosed.

(strike out which is not applicable)

Place

Signature

Date:

Name & Designation of the employer with office seal

**Vacancy Circular on Deputation Basis in DRTs Under The
Jurisdiction of DRAT Kolkata -reg**

**cs-
bihar** <cs-bihar@nic.in >

Asim Pal <dratkolkata-dfs@nic.in >

Tue, 26 May 2026 4:05:05 PM +0530

To "G. Sai Prasad IAS"<cs@ap.gov.in>,"cs-assam"<cs-assam@nic.in>,"cs-bihar"
<cs-bihar@nic.in>,"cheifsecretary"<cheifsecretary@gujarat.gov.in>,"csguj"
<csguj@gujrat.gov.in>,"cs"<cs@hry.nic.in>,"cs-haryana"<cs-
haryana@nic.in>,"cs"<cs@karnataka.gov.in>,"Anurag jain"<cs@mp.nic.in>,"cs"
<cs@maharashtra.gov.in>,"cso-meg"<cso-meg@nic.in>,"csngl"
<csngl@nic.in>,"csori"<csori@nic.in>,"cs"<cs@punjabmail.gov.in>,"cs"
<cs@punjab.gov.in>,"cs-rajasthan"<cs-rajasthan@nic.in>,"cs"
<cs@tn.gov.in>,"CS Telangana"<cs@telangana.gov.in>,"cs-tripura"<cs-
tripura@nic.in>,"csup"<csup@nic.in>,"cs-uttaranchal"<cs-
uttaranchal@nic.in>,"chiefsec"<chiefsec@wb.gov.in>,"Manoj Pant"<cs-
westbengal@nic.in>,"rg"<rg@up.nic.in>,"lko"<lko@up.nic.in>,"reggenaphc"
<reggenaphc@nic.in>,"hcbommah"<hcbom.mah@nic.in>,"hcaurmah"
<hcaur.mah@nic.in>,"reg-highgoa"<reg-high.goa@nic.in>,"cjwb"
<cj.wb@nic.in>,"highcourtcg"<highcourt.cg@nic.in>,"delhigighcourt"
<delhigighcourt@hub.nic.in>,"hicourtg"<hicourtg@rediffmail.com>,"rg-hc-guj"<rg-
hc-guj@nic.in>,"hicourt-hp"<hicourt-hp@nic.in>,"hcjmu-jk"<hcjmu-
jk@jk.nic.in>,"rgjhc-jhr"<rgjhc-jhr@nic.in>,"rgchck"<rgchck@kar.nic.in>,"hckerala"
<hckerala@nic.in>,"mphcjbpb"<mphcjbpb@sancharnet.in>,"regrgenl"
<regrgenl@tn.nic.in>,"hcm_imphal"<hcm_imphal@yahoo.co.in>,"highcourtor"
<highcourt.or@nic.in>,"highcourtmeghalaya"
<highcourtmeghalaya@gmail.com>,"hccpat-bih"<hccpat-
bih@nic.in>,"highcourtchd"<highcourtchd@indianjudiciary.gov.in>,"hc-rj"<hc-
rj@nic.in>,"hcjaipur-rj"<hcjaipur-rj@nic.in>,"hc-sik"<hc-
sik@hub.nic.in>,"highcourtagt"<highcourt.agt@gmail.com>,"highcourt-ua"
<highcourt-ua@nic.in>,"hcprotocol-ua"<hcprotocol-ua@nic.in>

Sir/Madam,

Kindly see the attachment.

Thanks & Regards
DRAT Kolkata

1 Attachment(s)

Vacancy Circular_00003.pdf
2 MB

CHIEF ENGINEER
ENGINEERING DEPARTMENT, UNION TERRITORY, CHANDIGARH
1ST FLOOR, DELUXE BUILDING, SECTOR-9-D,
CHANDIGARH-160009

TELEPHONE NO.0172 2740091, 2740192 FAX 0172 2740276

e-mail id : ce-chd@nic.in

ACS, CHD

मुख्य सचिव का.प्रांग, बिहार

VACANCY CIRCULAR

The Engineering Department, Union Territory, Chandigarh intends to fill up the following vacancy by deputation basis in terms of the eligibility criteria mentioned in the notified recruitment rules dated 27.11.2017 for a period of one year which can be extended for a period of three years from the officers under the Central Govt./State Government/Public Sector Undertakings/Semi-Govt./autonomous or statutory organization:

SR. NO.	NAME OF POST	NUMBER OF POSTS	PAY SCALE	GROUP
1	SUPERINTENDING ENGINEER (CIVIL)	01	Rs.37400-67000 + 8700 GP (Pre-revised scale) (Now Level-13 as per CPC Rs.123100-215900)	Group-A

The detailed eligibility criteria as per notified RRs and list of documents to be attached with the application (Annexure-I) for applying to the post on deputation basis may kindly be seen at the website of the Chandigarh Administration i.e. **Chandigarh.gov.in/Public Notice.**

The application of eligible and willing officers who can be spared immediately be forwarded through proper channel in the prescribed format (Annexure-A) in the aforementioned address so as to reach on or before 45 days (six weeks) from the next date of publishing the advertisement in the Employment News (02.05.2026 to 08.05.2026). The applications should also be accompanied by photocopies of ACRs/APARs for the last five years duly attested by an officer not below the rank of Under Secretary or equivalent. While forwarding the applications, it may please be certified that the particulars furnished by the officer(s) are correct and that no disciplinary or vigilance case is either pending or contemplated against the officer and the integrity of the officer may also be certified by an officer of the rank of Under Secretary or equivalent (Annexure-II). It may also be confirmed that in the event of selection of the officer concerned will be relieved of his duties.

Applications/CV not accompanied by supporting certificates/documents in support of Qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection meaning thereby that incomplete application will not be entertained and rejected forthwith.

Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post in the Employment News i.e. for the vacancy published in Employment News on 02.05.2026 the crucial date will be counted from 03.05.2026 (excluding the first date of publication) and last date of submission of application through proper channel is 16.06.2026.

2548/ST-18

25.5.26

It may be noted that the candidates who apply for the post on deputation basis will not be allowed to withdraw their candidature subsequently.

SD/-
(MOHIT SINGAL)
Executive Engineer (W&E),
O/O Chief Engineer, UT, Chandigarh.
Mobile No.9815666007

ANNEXURE-I

ELIGIBILITY CRITERIA FOR FILLING UP 1 (ONE) VACANT POST OF SUPERINTENDING ENGINEER (CIVIL) IN THE B&R WING OF THE ENGINEERING DEPARTMENT, UNION TERRITORY, CHANDIGARH.

1. NAME OF POST : SUPERINTENDING ENGINEER
(CIVIL)
2. NUMBER OF POSTS : 1 (ONE) (VACANT)
3. **ELIGIBILITY CRITERIA (SUPERINTENDING ENGINEER - CIVIL)**
Deputation (including short term contract)

DEPUTATION

FROM AMONGST THE OFFICERS OF THE CENTRAL GOVERNMENT/ STATE GOVERNMENTS OR UNION TERRITORY ADMINISTRATION OR PUBLIC SECTOR UNDERTAKINGS OR UNIVERSITIES OR AUTONOMOUS BODY OR STATUTORY ORGANIZATIONS.

(a) (i) HOLDING ANALOGOUS POST ON REGULAR BASIS IN THE PARENT CADRE OR DEPARTMENT; OR

(ii) WITH 5 YEARS OF SERVICE IN THE GRADE RENDERED AFTER APPOINTMENT THERETO ON REGULAR BASIS IN POST OF EXECUTIVE ENGINEER (CIVIL) IN PB-3 OF RS.15600-39100 WITH GRADE PAY OF RS.7600 OR EQUIVALENT IN THE PARENT CADRE OR DEPARTMENT; AND

(b) POSSESSING THE FOLLOWING EDUCATIONAL QUALIFICATIONS AND EXPERIENCE;

ESSENTIAL

(i) BACHELOR OF ENGINEERING IN CIVIL OR DEGREE OF AMIE IN SAME DISCIPLINE.

DESIRABLE:

MASTERS DEGREE IN CIVIL ENGINEERING FROM A RECOGNIZED UNIVERSITY OR INSTITUTE.

EXPERIENCE:

Twelve (12) years experience in the relevant field of Engineering in Government Sector.

Note-1- The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not to exceed 5 years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications).

ANNEXURE-A

BIO-DATA/CURRICULUM VITAE PROFORMA

1 NAME AND ADDRESS (IN BLOCK LETTERS)	
2 DATE OF BIRTH (IN CHRISTIAN ERA)	
3 (I) DATE OF ENTRY INTO SERVICE	
(II) DATE OF RETIREMENT UNDER CENTRAL/ STATE GOVERNMENT RULES	
4 EDUCATIONAL QUALIFICATION	
5 WHETHER EDUCATIONAL AND OTHER QUALIFICATIONS REQUIRED FOR THE POST ARE SATISFIED. (IF ANY QUALIFICATION HAS BEEN TREATED AS EQUIVALENT TO THE ONE PRESCRIBED IN THE RULES, STATE THE AUTHORITY FOR THE SAME)	
QUALIFICATIONS/ EXPERIENCE REQUIRED AS MENTIONED IN THE ADVERTISEMENT/ VACANCY CIRCULAR	QUALIFICATIONS/EXPERIENCE POSSESSED BY THE OFFICER
ESSENTIAL	ESSENTIAL
(A) QUALIFICATION	(A) QUALIFICATION
(B) EXPERIENCE	B) EXPERIENCE
DESIRABLE	DESIRABLE
(A) QUALIFICATION	A) QUALIFICATION
(B) EXPERIENCE	B) EXPERIENCE
5.1 NOTE: THIS COLUMN NEEDS TO BE AMPLIFIED TO INDICATE ESSENTIAL AND DESIRABLE QUALIFICATIONS AS MENTIONED IN THE RRS BY THE ADMINISTRATIVE MINISTRY/ DEPARTMENT/OFFICE AT THE TIME OF ISSUE OF CIRCULAR AND ISSUE OF ADVERTISEMENT IN THE EMPLOYMENT NEWS. 5.2 IN THE CASE OF DEGREE AND POST GRADUATE QUALIFICATIONS ELECTIVE/ MAIN SUBJECTS AND SUBSIDIARY SUBJECTS MAY BE INDICATED BY THE CANDIDATE.	
6 PLEASE STATE CLEARLY WHETHER IN THE LIGHT OF ENTRIES MADE BY YOU ABOVE, YOU MEET THE REQUISITE ESSENTIAL QUALIFICATIONS AND WORK EXPERIENCE OF THE POST.	
6.1 NOTE: BORROWING DEPARTMENTS ARE TO PROVIDE THEIR SPECIFIC COMMENTS/ VIEWS CONFIRMING THE RELEVANT ESSENTIAL QUALIFICATION/ WORK EXPERIENCE POSSESSED BY THE CANDIDATE (AS INDICATED IN THE BIO-DATA) WITH REFERENCE TO THE POST APPLIED.	

7. DETAILS OF EMPLOYMENT, IN CHRONOLOGICAL ORDER. ENCLOSE A SEPARATE SHEET DULY AUTHENTICATED BY YOUR SIGNATURE, IF THE SPACE BELOW IS INSUFFICIENT.

OFFICE/ INSTITUTION	POST HELD ON REGULAR BASIS	FROM	TO	*PAY BAND AND GRADE PAY/PAY SCALE OF THE POST HELD ON REGULAR BASIS	NATURE OF DUTIES (IN DETAIL) HIGHLIGHTING EXPERIENCE REQUIRED FOR THE POST APPLIED FOR

*IMPORTANT: PAY-BAND AND GRADE PAY GRANTED UNDER ACP/MACP ARE PERSONAL TO THE OFFICER AND THEREFORE, SHOULD NOT BE MENTIONED. ONLY PAY BAND AND GRADE PAY/ PAY SCALE OF THE POST HELD ON REGULAR BASIS TO BE MENTIONED. DETAILS OF ACP/MACP WITH PRESENT PAY BAND AND GRADE PAY WHERE SUCH BENEFITS HAVE BEEN DRAWN BY THE CANDIDATE, MAY BE INDICATED AS BELOW:-

OFFICE/ INSTITUTION	PAY, PAY BAND, AND GRADE PAY DRAWN UNDER ACP/MACP SCHEME	FROM	TO
8. NATURE OF PRESENT EMPLOYMENT I.E. ADHOC OR TEMPORARY OR QUASI- PERMANENT OR PERMANENT			
9. IN CASE THE PRESENT EMPLOYMENT IS HELD ON DEPUTATION / CONTRACT BASIS, PLEASE STATE			
(A) THE DATE OF INITIAL APPOINTMENT	(B) PERIOD OF APPOINTMENT ON DEPUTATION/CONTRACT	(C) NAME OF THE PARENT OFFICE/ ORGANIZATION TO WHICH THE APPLICANT BELONGS.	(D) NAME OF THE POST AND PAY OF THE POST HELD IN SUBSTANTIVE CAPACITY IN THE PARENT ORGANISATION
9.1 NOTE: IN CASE OF OFFICERS ALREADY ON DEPUTATION, THE APPLICATIONS OF SUCH OFFICERS SHOULD BE FORWARDED BY THE PARENT CADRE/ DEPARTMENT ALONG WITH CADRE CLEARANCE, VIGILANCE CLEARANCE AND INTEGRITY CERTIFICATE. 9.2 NOTE: INFORMATION UNDER COLUMN 9(C) & (D) ABOVE MUST BE GIVEN IN ALL CASES WHERE A PERSON IS HOLDING A POST ON DEPUTATION OUTSIDE THE CADRE/ ORGANIZATION BUT STILL MAINTAINING A LIEN IN HIS PARENT CADRE/ ORGANISATION			
10. IF ANY POST HELD ON DEPUTATION IN THE PAST BY THE APPLICANT, DATE OF RETURN FROM THE LAST DEPUTATION AND OTHER DETAILS.			
11. ADDITIONAL DETAILS ABOUT PRESENT EMPLOYMENT: (A) CENTRAL GOVERNMENT (B) STATE GOVERNMENT (C) AUTONOMOUS ORGANIZATION (D) GOVERNMENT UNDERTAKING (E) UNIVERSITIES (F) OTHERS			
12. PLEASE STATE WHETHER YOU ARE WORKING IN THE SAME DEPARTMENT AND ARE IN THE FEEDER GRADE OR FEEDER TO FEEDER GRADE.			
13. ARE YOU IN REVISED SCALE OF PAY? IF YES, GIVE THE DATE FROM WHICH THE REVISION TOOK PLACE AND ALSO INDICATE THE PRE-REVISED SCALE.			
14. TOTAL EMOLUMENTS PER MONTH NOW DRAWN			
BASIS PAY IN THE PB	GRADE PAY	TOTAL EMOLUMENTS	
15 IN CASE THE APPLICANT BELONGS TO AN ORGANISATION WHICH IS NOT FOLLOWING THE CENTRAL GOVERNMENT PAY-SCALES, THE LATEST SALARY SLIP ISSUED BY THE ORGANISATION SHOWING THE FOLLOWING DETAILS MAY BE ENCLOSED.			
BASIC PAY WITH SCALE OF PAY AND RATE OF INCREMENT	DEARNESS PAY/INTERIM RELIEF/OTHER ALLOWANCES ETC. (WITH BREAK-UP DETAILS)	TOTAL EMOLUMENTS	

16.A ADDITIONAL INFORMATION, IF ANY, RELEVANT TO THE POST YOU APPLIED FOR IN SUPPORT OF YOUR SUITABILITY FOR THE POST. THIS AMONG OTHER THINGS MAY PROVIDE INFORMATION WITH REGARD TO (I) ADDITIONAL ACADEMIC QUALIFICATIONS (II) PROFESSIONAL TRAINING AND (III) WORK EXPERIENCE OVER AND ABOVE PRESCRIBED IN THE VACANCY CIRCULAR/ ADVERTISEMENT)	
16.B ACHIEVEMENTS: THE CANDIDATES ARE REQUESTED TO INDICATE INFORMATION WITH REGARD TO; (I) RESEARCH PUBLICATIONS AND REPORTS AND SPECIAL PROJECTS (II) AWARDS/SCHOLARSHIPS/ OFFICIAL APPRECIATION (III) AFFILIATION WITH THE PROFESSIONAL BODIES/INSTITUTIONS/SOCIETIES AND; (IV) PATENTS REGISTERED IN OWN NAME OR ACHIEVED FOR THE ORGANIZATION (V) ANY RESEARCH/INNOVATIVE MEASURE INVOLVING OFFICIAL RECOGNITION (VI) ANY OTHER INFORMATION (NOTE: ENCLOSE A SEPARATE SHEET IF THE SPACE IS INSUFFICIENT)	
17. PLEASE STATE WHETHER YOU ARE APPLYING FOR DEPUTATION (STC)/ABSORPTION/RE-EMPLOYMENT BASIS # (OFFICERS UNDER CENTRAL/ STATE GOVERNMENTS ARE ONLY ELIGIBLE FOR "ABSORPTION". CANDIDATES OF NON-GOVERNMENT ORGANISATIONS ARE ELIGIBLE ONLY FOR SHORT TERM CONTRACT)	
# (THE OPTION OF 'STC'/' ABSORPTION' / 'RE-EMPLOYMENT' ARE AVAILABLE ONLY IF THE VACANCY CIRCULAR SPECIALLY MENTIONED RECRUITMENT BY "STC" OR "ABSORPTION" OR "RE-EMPLOYMENT").	
18. WHETHER BELONGS TO SC/ST	

I HAVE CAREFULLY GONE THROUGH THE VACANCY CIRCULAR/ ADVERTISEMENT AND I AM WELL AWARE THAT THE INFORMATION FURNISHED IN THE CURRICULUM VITAE DULY SUPPORTED BY THE DOCUMENTS IN RESPECT OF ESSENTIAL QUALIFICATION/ WORK EXPERIENCE SUBMITTED BY ME WILL ALSO BE ASSESSED BY THE SELECTION COMMITTEE AT THE TIME OF SELECTION FOR THE POST. THE INFORMATION/ DETAILS PROVIDED BY ME ARE CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND NO MATERIAL FACT HAVING A BEARING ON MY SELECTION HAS BEEN SUPPRESSED/ WITHHELD.

DATED: _____.

(SIGNATURE OF THE CANDIDATE)

ADDRESS _____

CERTIFICATION BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

(1) The information/ details provided in the above application by the applicant are true and correct ad per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- (ii) His/her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. Of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

COUNTERSIGNED

(EMPLOYER/CADRE CONTROLLING AUTHORITY WITH SEAL)

Note: Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T OM No.11012/11/2007-Est(A) dated 14.12.2007.

To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/Autonomous Organization not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department.

सामान्य तथ्यावली

E-Mail

No. A-12025/3/2024-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

E-5632872

296

Acc, GAD

Krishi Bhawan, New Delhi

Dated: 19th May, 2026

मुख्य सचिव कोषांग, बिहार

19 MAY 2026

INDICATIVE VACANCY CIRCULAR

Subject: Filling up the posts of Professor (Biochemistry), Deputy Registrar, Junior Scientific Officer (Bio-Chemistry), Junior Scientific Officer (Environmental Engineering), Junior Scientific Officer (Physical Chemistry) and Assistant Professor (Chemical Engineering) at NSI, Kanpur.

Chief Secretary, Bihar

The undersigned is directed to refer to the subject cited above and to invite applications from eligible and suitable officers for filling up one vacancy each of the following posts at National Sugar Institute, Kanpur – a subordinate office of the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution: -

A. One post of Professor (Biochemistry), a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-13 in the pay matrix. As per RRs (Notified vide G.S.R. No. 359, dated 26/11/2019) method of recruitment to fill up this post is through Composite method: promotion/deputation (including short term contract).

B. One post of Deputy Registrar, a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-11 in the pay matrix. As per RRs (Notified vide G.S.R. No. 53 dated 30/04/2025) method of recruitment to fill up this post is through deputation (including short term contract).

C. One post of Junior Scientific Officer (Bio-Chemistry), a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-10 in the pay matrix. As per RRs (Notified vide G.S.R. No. 180, dated 07/11/2025) method of recruitment to fill up this post is through Composite method: Promotion/deputation (including short term contract).

D. One post of Junior Scientific Officer (Environmental Engineering), a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-10 in the pay matrix. As per RRs (Notified vide G.S.R. No. 93 dated 09/07/2025) method of recruitment to fill up this post is through Deputation (including short term contract).

E. One post of Junior Scientific Officer (Physical Chemistry), a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-10 in the pay matrix. As per RRs (Notified vide G.S.R. No. 180 dated 07/11/2025) method of recruitment to fill up this post is through Composite method: promotion / deputation (including short term contract).

F. One post of Assistant Professor (Chemical Engineering), a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-11 in the pay matrix. As per RRs (Notified vide G.S.R. No. 171, dated 01/10/2025) method of recruitment to fill up this post is through Composite method: promotion / deputation (including short term contract).

2. Details of the posts, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

मुख्य सचिव कोषांग, बिहार
आपरा मुख्य सचिव कोषांग, बिहार
20 MAY 2026
मुख्य सचिव कोषांग, बिहार
आपरा मुख्य सचिव कोषांग, बिहार
21 MAY 2026
मुख्य सचिव कोषांग, बिहार
आपरा मुख्य सचिव कोषांग, बिहार

S.O-18

2546/का-18
25.5.26

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by: -

(i) * Bio-data – each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary and certified by the Employer/ Cadre Controlling Authority.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the above posts may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 476, Krishi Bhawan, New Delhi – 110001, within **90 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all PSUs/ Universities/ Recognized Research Institutions/ Autonomous Bodies and Statutory Organizations, under your administrative control.


(Anil Kumar Gupta)

Under Secretary to the Government of India
Tel: 2307 4902

Distribution: -

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information: -

The Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.



Filling up the posts of Professor (Biochemistry), Deputy Registrar,
 Junior Scientific Officer (Bio-Chemistry), Junior Scientific Officer
 (Environmental Engineering), Junior Scientific Officer (Physical
 Chemistry) and Assistant Professor (Chemical Engineering) at NSI, **cs-
 bihar** < cs-bihar@nic.in >
 Kanpur.

14 emails

Satya Prakash < sosa.fpd@nic.in >

Tue, 19 May 2026 12:37:06 PM +0530

To "Director General CSIR"<dg@csir.res.in>,"Director General CSIR"
 <dgcsir@csir.res.in>,"Neerabh Kumar Prasad, IAS"
 <cs@ap.gov.in>,"Dharmendra"<cs-arunachal@nic.in>,"Dr. Ravi Kota"<cs-
 assam@nic.in>,"Chief Secretary, Bihar"<cs-bihar@nic.in>,"Chief Secretary
 Office"<csoffice.cg@gov.in>,"Puneet Kumar Goel IAS Chief Secretary"<cs-
 goa@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Sh. T.V.S.N
 Prasad, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"L.Khiangte,
 IAS"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"DR VENU V IAS"
 <chiefsecy@kerala.gov.in>,"Veera Rana"<cs@mp.nic.in>,"cs"
 <cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-
 meg@nic.in>,"cs miz"<cs_miz@rediffmail.com>,"Csng"<Csng@nic.in>,"Shri
 Manoj Ahuja"<csori@nic.in>,"Chief Secretary, Punjab"
 <cs@punjabmail.gov.in>,"Csraj"<Csraj@rajasthan.gov.in>,"Vijay Bhushan
 Pathak"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana"
 <cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF SECRETARY
 OFFCE GOVT OF UP"<csup@nic.in>,"chiefsecyuk"
 <chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"B P
 Gopalika"<cs-westbengal@nic.in>,"Chief Secretary Andamans"<cs-
 andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the
 Administrator DNH DD"<administrator-dnh@nic.in>,"Shri Naresh Kumar"
 <csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"Advisor to LG"<advisor-lg-
 ladakh@gov.in>,"Advisor to the Administrator UTL"<Lk-advisor@gov.in>,"Praful
 Patel"<lk-admin@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to
 Government, Government of Puducherry"<cs.pon@nic.in>

Cc "ANIL GUPTA"<akgupta76@nic.in>

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

393
1 Attachment(s)

IVC (3) (1).pdf

661.9 KB

Satya Prakash < sosa.fpd@nic.in >

Mon, 18 May 2026 4:54:01 PM +0530

To "Director General CSIR"<dg@csir.res.in>,"Director General CSIR"
<dgcsir@csir.res.in>,"Neerabh Kumar Prasad, IAS"
<cs@ap.gov.in>,"Dharmendra"<cs-arunachal@nic.in>,"Dr. Ravi Kota"<cs-
assam@nic.in>,"Chief Secretary, Bihar"<cs-bihar@nic.in>,"Chief Secretary
Office"<csoffice.cg@gov.in>,"Puneet Kumar Goel IAS Chief Secretary"<cs-
goa@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Sh. T.V.S.N
Prasad, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"L.Khiangte,
IAS"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"DR VENU V IAS"
<chiefsecy@kerala.gov.in>,"Veera Rana"<cs@mp.nic.in>,"cs"
<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-
meg@nic.in>,"cs miz"<cs_miz@rediffmail.com>,"Csng"<Csng@nic.in>,"Shri
Manoj Ahuja"<csori@nic.in>,"Chief Secretary, Punjab"
<cs@punjabmail.gov.in>,"Csraj"<Csraj@rajasthan.gov.in>,"Vijay Bhushan
Pathak"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana"
<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF SECRETARY
OFFCE GOVT OF UP"<csup@nic.in>,"chiefsecyuk"
<chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"B P
Gopalika"<cs-westbengal@nic.in>,"Chief Secretary Andamans"<cs-
andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the
Administrator DNH DD"<administrator-dnh@nic.in>,"Shri Naresh Kumar"
<csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"Advisor to LG"<advisor-lg-
ladakh@gov.in>,"Advisor to the Administrator UTL"<Lk-advisor@gov.in>,"Praful
Patel"<lk-admin@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to
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Cc "ANIL GUPTA"<akgupta76@nic.in>,"Director of Sugar"<cdsugar.fpd@nic.in>

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

E-Mail

E-5632915
(392)

No. A-12025/3/2023-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

Acc, GAD

Krishi Bhawan, New Delhi

Dated : 18.05.2026

मुख्य सचिव कोषाग, बिहार

18 MAY 2026

INDICATIVE VACANCY CIRCULAR

Subject: Filling up the posts of Joint Director (General Cadre) and Deputy Director (General Cadre) in the Directorate of Sugar & Vegetable Oils, by Composite method [Deputation (including short-term contract) plus Promotion].

Chief Secretary, Bihar

The undersigned is directed to invite applications from eligible and suitable officers for filling up the following posts in the Directorate of Sugar & Vegetable Oils – an attached office of the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution: -

(i) **Joint Director (General Cadre)** in Level-12 of the pay matrix (Rs.78,800-2,09,200) a General Central Service Group 'A' Gazetted post (Non-Ministerial). As per RRs (Notified vide G.S.R 354 dated 20/10/2019, the method of recruitment to fill up this post is by composite method [promotion/deputation (including short-term contract)].

(ii) **Deputy Director (General Cadre)** in Level-11 of the pay matrix (Rs. 67,700-2,08,700) a General Central Service a Group 'A' Gazetted post (Non -Ministerial). As per RRs [notified vide GSR No. 398 (E) dated 24/04/2018 , the method of recruitment to fill up this post is by "Composite Method [Deputation (including short-term contract) plus Promotion]".

2. The Details of the post, eligibility conditions etc may be accessed from the Department's website: www.dfpd.nic.in

Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

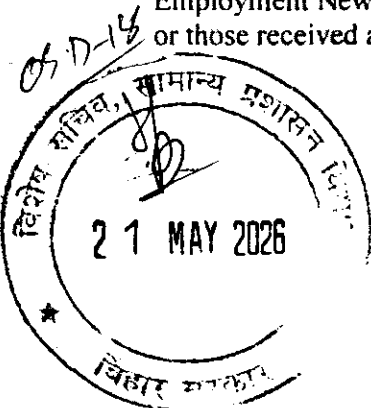
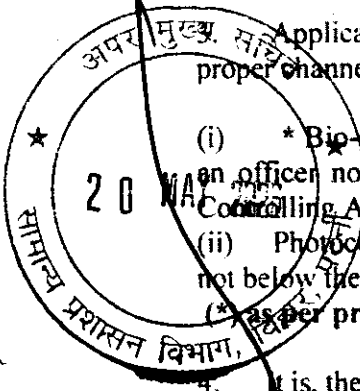
(i) * Bio-data – each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary and certified by the Employer / Cadre Controlling Authority.

(ii) Photocopies of APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(iii) Proper prescribed proforma available on the website.

It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 476, Krishi Bhawan, New Delhi – 110001, within **90 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

मुख्य सचिव कार्यालय
डायरी सं० 3036
20.05.2026
दिनांक



S.O-18

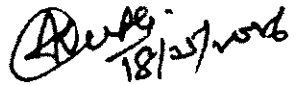
for M
श्री विशाल

2550/का-18

25.5.26

291

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all PSUs/ Universities/ Recognized Research Institutions/ Semi-Government/ Autonomous bodies and Statutory Organizations, under your administrative control.


18/27/2016

(Anil Kumar Gupta)
Under Secretary to the Government of India
Tel No. 23074902

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

Director (Directorate of Sugar & Vegetable Oils).

390

filling up the post of Joint Director (General Cadre) and Deputy
Director (General Cadre) in Directorate of Sugar and Vegetable Oils-

cs-
bihar <cs-bihar@nic.in>

re~

13 emails

Satya Prakash <sosa.fpd@nic.in>

Mon, 18 May 2026 4:54:01 PM +0530

To "Director General CSIR"<dg@csir.res.in>,"Director General CSIR"
<dgcsir@csir.res.in>,"Neerabh Kumar Prasad, IAS"
<cs@ap.gov.in>,"Dharmendra"<cs-arunachal@nic.in>,"Dr. Ravi Kota"<cs-
assam@nic.in>,"Chief Secretary, Bihar"<cs-bihar@nic.in>,"Chief Secretary
Office"<csoffice.cg@gov.in>,"Puneet Kumar Goel IAS Chief Secretary"<cs-
goa@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Sh. T.V.S.N
Prasad, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"L.Khiangte,
IAS"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"DR VENU V IAS"
<chiefsecy@kerala.gov.in>,"Veera Rana"<cs@mp.nic.in>,"cs"
<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-
meg@nic.in>,"cs miz"<cs_miz@rediffmail.com>,"Csng"<Csng@nic.in>,"Shri
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<cs@punjabmail.gov.in>,"Csraj"<Csraj@rajasthan.gov.in>,"Vijay Bhushan
Pathak"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana"
<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF SECRETARY
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<chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"B P
Gopalika"<cs-westbengal@nic.in>,"Chief Secretary Andamans"<cs-
andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the
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Patel"<lk-admin@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to
Government, Government of Puducherry"<cs.pon@nic.in>

Cc "ANIL GUPTA"<akgupta76@nic.in>,"Director of Sugar"<cdsugar.fpd@nic.in>

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

Satya Prakash < sosa.fpd@nic.in >

Wed, 15 Apr 2026 10:50:51 AM +0530

To "Director General CSIR"<dg@csir.res.in>,"Director General CSIR"
<dgcsir@csir.res.in>,"Neerabh Kumar Prasad, IAS"
<cs@ap.gov.in>,"Dharmendra"<cs-arunachal@nic.in>,"Dr. Ravi Kota"<cs-
assam@nic.in>,"Chief Secretary, Bihar"<cs-bihar@nic.in>,"Chief Secretary
Office"<csoffice.cg@gov.in>,"Puneet Kumar Goel IAS Chief Secretary"<cs-
goa@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Sh. T.V.S.N
Prasad, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"L.Khiangte,
IAS"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"DR VENU V IAS"
<chiefsecy@kerala.gov.in>,"Veera Rana"<cs@mp.nic.in>,"cs"
<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-
meg@nic.in>,"cs miz"<cs_miz@rediffmail.com>,"Csng"<Csng@nic.in>,"Shri
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Pathak"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana"
<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF SECRETARY
OFFCE GOVT OF UP"<csup@nic.in>,"chiefsecyuk"
<chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"B P
Gopalika"<cs-westbengal@nic.in>,"Chief Secretary Andamans"<cs-
andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the
Administrator DNH DD"<administrator-dnh@nic.in>,"Shri Naresh Kumar"
<csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"Advisor to LG"<advisor-lg-
ladakh@gov.in>,"Advisor to the Administrator UTL"<Lk-advisor@gov.in>,"Praful
Patel"<lk-admin@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to
Government, Government of Puducherry"<cs.pon@nic.in>

Cc "ANIL GUPTA"<akgupta76@nic.in>

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

Image_107 (1).pdf

351.3 KB

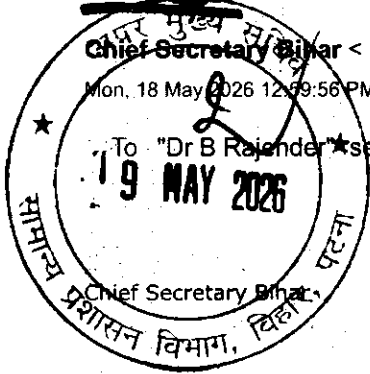
388

E-MAIL

Fwd: MoC Office Memorandum dated 07.05.2026 reg Selection of officers for appointment on Deputation basis to the posts in CCO - Extension of time line for submission

secy-
par-
bih < secy-par-bih@nic.in >

55 (18)



Chief Secretary Bihar < cs-bihar@nic.in >

Mon, 18 May 2026 12:59:56 PM +0530

To "Dr B Rajender" < secy-par-bih@nic.in >, "Secretary Mines And Geology Department" < secymine-bih@nic.in >

Chief Secretary Bihar

===== Forwarded message =====

From: SO Establishment < soest-moc@gov.in >

To: "cs-westbengal" < cs-westbengal@nic.in >, "cs-uttarakhand" < cs-uttarakhand@nic.in >, "CHIEF UP" < csup@nic.in >, "cs-tripura" < cs-tripura@nic.in >, "CS Telangana" < cs@telangana.gov.in >, "Vijay Pathak" < cs-skm@hub.nic.in >, "csraj" < csraj@rajasthan.gov.in >, "Chief Secretary" < cs@punjabmail.gov.in >, "Dr Chauhan" < cs.pon@nic.in >, "Shri Ahuja" < csori@nic.in >, "Jan Alam" < csngl@nic.in >, "cs miz" < cs_miz@rediffmail.com >, "cso-meg" < cso-meg@nic.in >, "cs-manipur" < cs-manipur@nic.in >, "cs" < cs@maharashtra.gov.in >, "Veera Rana" < cs@mp.nic.in >, "Puneet Secretary" < cs-go@nic.in >, "Shri Kumar" < csdelhi@nic.in >, "Chief Chhattisgarh" < cs@office.cg.gov.in >, "Chief Secretary" < cs-bihar@nic.in >, "Ravi Kota" < cs-assam@nic.in >, "Dharmendra" < cs-arunachal@nic.in >, "Neerabh Prasad" < cs@ap.gov.in >, "Chief Andamans" < cs-andaman@nic.in >

Cc: "SANTOSH RAY" < santosh.ray@nic.in >, "SANJEEV Ranjan" < sanjeev.r93@nic.in >

Date: Mon, 18 May 2026 09:23:05 +0530

Subject: MoC Office Memorandum dated 07.05.2026 reg Selection of officers for appointment on Deputation basis to the posts in CCO - Extension of time line for submission

===== Forwarded message =====

19 MAY 2026

Sir,

PFA OM No No.CCO-Gen/2/2024-ESTABLISHMENT dated 07.05.2026 reg Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)- Extension of time for submission of applications for your information and further necessary.

Regards

Santosh Ray,
Section Officer (Establishment),
Ministry of Coal,
GPOA-3, New Delhi
Tel: 011-23386867

बिहार सरकार
अपर मुख्य सचिव कोषांग
सामान्य प्रशासन विभाग
ई-मेल संख्या-...1.31.69
दिनांक...19.5.26

2488/कां०/18
22-5-26

From: SO Establishment < soest-moc@gov.in >

To: "cs-westbengal" < cs-westbengal@nic.in >, "cs-uttarakhand" < cs-uttarakhand@nic.in >, "CHIEF UP" < csup@nic.in >, "cs-tripura" < cs-tripura@nic.in >, "CS Telangana" < cs@telangana.gov.in >, "Vijay Pathak" < cs-skm@hub.nic.in >, "csraj" < csraj@rajasthan.gov.in >, "Chief Secretary" < cs@punjabmail.gov.in >, "Dr Chauhan" < cs.pon@nic.in >, "Shri Ahuja" < csori@nic.in >, "Jan Alam" < csngl@nic.in >, "cs miz" < cs_miz@rediffmail.com >, "cso-meg" < cso-meg@nic.in >, "cs-manipur" < cs-manipur@nic.in >, "cs" < cs@maharashtra.gov.in >, "Veera Rana" < cs@mp.nic.in >, "Puneet Secretary" < cs-go@nic.in >, "Shri Kumar" < csdelhi@nic.in >, "Chief Chhattisgarh" < cs@office.cg.gov.in >, "Chief Secretary" < cs-bihar@nic.in >, "Ravi Kota" < cs-assam@nic.in >, "Dharmendra" < cs-arunachal@nic.in >, "Neerabh Prasad" < cs@ap.gov.in >, "Chief Andamans" < cs-andaman@nic.in >

Cc: "SANTOSH RAY" < santosh.ray@nic.in >, "SANJEEV Ranjan" < sanjeev.r93@nic.in >

Date: Wed, 01 Apr 2026 13:49:09 +0530

Subject: MoC Office Memorandum dated 01.04.2026 reg Selection of officers for appointment on Deputation basis to the posts in CCO - Extension of time line for submission

287

Sir,

PFA OM No No.CCO-Gen/2/2024-ESTABLISHMENT dated 01st April, 2026 reg Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)-Extension of time for submission of applications for your information and further necessary.

Regards

Santosh Ray,
Section Officer (Establishment),
Ministry of Coal,
Shastri Bhawan, New Delhi
Tel: 011-23386867

From: SO Establishment <soest-moc@gov.in>
To: "cs-westbengal" <cs-westbengal@nic.in>, "cs-uttarakhand" <cs-uttarakhand@nic.in>, "CHIEF UP" <csup@nic.in>, "cs-tripura" <cs-tripura@nic.in>, "CS Telangana" <cs@telangana.gov.in>, "Vijay Pathak" <cs-skm@hub.nic.in>, "csraj" <csraj@rajasthan.gov.in>, "Chief Secretary" <cs@punjabmail.gov.in>, "Dr Chauhan" <cs.pon@nic.in>, "Shri Ahuja" <csori@nic.in>, "Jan Alam" <csngl@nic.in>, "cs miz" <cs_miz@rediffmail.com>, "cso-meg" <cs-meg@nic.in>, "cs-manipur" <cs-manipur@nic.in>, "cs" <cs@maharashtra.gov.in>, "Veera Rana" <cs@mp.nic.in>, "Puneet Secretary" <cs-go@nic.in>, "Shri Kumar" <csdelhi@nic.in>, "Chief Chhattisgarh" <csoffice.cg@gov.in>, "Chief Secretary" <cs-bihar@nic.in>, "Ravi Kota" <cs-assam@nic.in>, "Dharmendra" <cs-arunachal@nic.in>, "Neerabh Prasad" <cs@ap.gov.in>, "Chief Andamans" <cs-andaman@nic.in>
Cc: "SANTOSH RAY" <santosh.ray@nic.in>, "SANJEEV Ranjan" <sanjeev.r93@nic.in>
Date: Mon, 09 Feb 2026 12:13:59 +0530
Subject: MoC Office Memorandum dated 06.02.2026 reg selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation(a subordinate office of Ministry of Coal).

Sir,

PFA OM No CCO-Gen/2/2024-ESTABLISHMENT dated 06.02.2026 reg Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal) for your information and further necessary.

Regards

Santosh Ray,
Section Officer (Establishment),
Ministry of Coal,
Shastri Bhawan, New Delhi
Tel: 011-23386867

4 Attachment(s)

OM for 8 post in CCO for depu...
8.5 MB

employment news paper.pdf
7.7 MB

OM dated 01.04.2026 reg Sele...
1.1 MB

MoC_CCO_2nd extension.pdf
1.1 MB

No.CCO-Gen/2/2024-ESTABLISHMENT
Government of India
(Ministry of Coal)

Shastri Bhawan, New Delhi
Dated the: 01st April, 2026

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal) - Extension of time for submission of applications -reg.

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

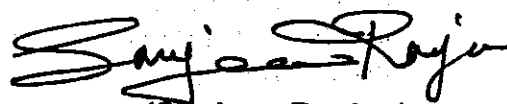
Sl. No.	Name of the Post & Pay Level	No of Posts proposed to fill up	Initial Place of Posting	Proposed Method of Recruitment
1.	Coal Superintendent (Group-A) (L-12)	05	Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	Deputation (including short - term contract)/ absorption
2.	Secretary to Coal Controller (Group-A) (L-11)	01	CCO Delhi-01	Deputation
3.	Asstt. Coal Superintendent (Grade-I) (Group-A) (L-11)	07	Delhi:- 04 Dhanbad-01 Kolkata-01 Kothegudem-01	Deputation (including short-term contract)
4.	Senior Geologist (Group-A), L-11 in Pay Matrix (Rs.67700-208700)	01	CCO Delhi-01	Deputation (including short - term contract)/ absorption
5.	IT Officer (Group-A) Level-10 in Pay Matrix (56100- 177500)	01	CCO, Delhi:- 01	-do-
6.	Legal Officer (Group-A) Level-10 in Pay Matrix (56100-177500)	01	CCO Delhi-01	-do-
7.	Survey Officer (Group-B), L-8 in Pay Matrix (Rs.47600-151100)	02	CCO Delhi-01 CCO Dhanbad-01	Deputation (including short - term contract) basis
8.	Senior Mines Surveyor (Group-B) Level-7 in Pay Matrix (44900-142400)	06	CCO, Delhi:- 01 CCO Kolkata-01 CCO, Nagpur-01 CCO, Bilaspur-01 CCO, Kothagudem-01 CCO , Sambalpur-01	-do-

2. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer latest by 26.04.2026.

3. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) **by 26.04.2026**. The same was issued in employment news on 21.02.2026 and the stipulated last date is now extended upto 26.04.2026. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

4. The Detailed Document can be downloaded from the website of Ministry of Coal with the following path -> coal.nic.in -> public information -> advertisement.

Encl: as above


(Sanjeev Ranjan)

Under Secretary to the Government of India

To

1. All Ministries/Departments of the Governments of India.
2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

1. The Chairman Coal India Ltd
2. The CMDs of subsidiary coal companies of CIL.
3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
2. Shri. Akash Shivhare, Dy. Asstt. Coal Controller, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

No.CCO-Gen/2/2024-ESTABLISHMENT
Government of India
(Ministry of Coal)

6420, Zone -4, Sixth floor
GPOA -3, New Delhi
Dated: 07.05.2026

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)
- Extension of time for submission of applications -reg.

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl. No.	Name of the Post & Pay Level	No of Posts proposed to fill up	Initial Place of Posting	Proposed Method of Recruitment
1.	Coal Superintendent (Group-A) (L-12)	05	Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	Deputation (including short - term contract)/ absorption
2.	Secretary to Coal Controller (Group-A) (L-11)	01	CCO Delhi-01	Deputation
3.	Asstt. Coal Superintendent (Grade-I) (Group-A) (L-11)	07	Delhi:- 04 Dhanbad-01 Kolkata-01 Kothegudem-01	Deputation (including short-term contract)
4.	Senior Geologist (Group-A), L-11 in Pay Matrix (Rs.67700-208700)	01	CCO Delhi-01	Deputation (including short - term contract)/ absorption
5.	IT Officer (Group-A) Level-10 in Pay Matrix (56100- 177500)	01	CCO, Delhi:- 01	-do-
6.	Legal Officer (Group-A) Level-10 in Pay Matrix (56100-177500)	01	CCO Delhi-01	-do-
7.	Survey Officer (Group-B), L-8 in Pay Matrix (Rs.47600-151100)	02	CCO Delhi-01 CCO Dhanbad-01	Deputation (including short - term contract) basis
8.	Senior Mines Surveyor (Group-B) Level-7 in Pay Matrix (44900-142400)	06	CCO, Delhi:- 01 CCO Kolkata-01 CCO, Nagpur-01 CCO, Bilaspur-01 CCO, Kothagudem-01 CCO , Sambalpur-01	-do-

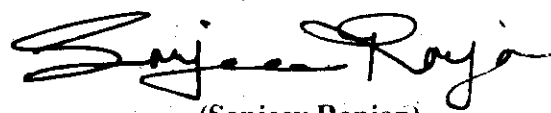
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2. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the **Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092** along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer **latest by 30.05.2026**.

3. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) **by 30.05.2026**. The same was issued in employment news on **21.02.2026** and the stipulated last date is now extended upto 30.05.2026. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

4. The Detailed Document can be downloaded from the website of Ministry of Coal with the following path -> coal.nic.in -> public information -> advertisement.

Encl: as above



(Sanjeev Ranjan)

Under Secretary to the Government of India

To

1. All Ministries/Departments of the Governments of India.
2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

1. The Chairman Coal India Ltd
2. The CMDs of subsidiary coal companies of CIL.
3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
2. Shri. Akash Shivhare, Dy. Asstt. Coal Controller, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

No.CCO-Gen/2/2024-ESTABLISHMENT

Government of India

(Ministry of Coal)

Shastri Bhawan, New Delhi

Dated the: 06 February 2026

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl. No.	Name of the Post & Pay Level	No of Posts proposed to fill up	Initial Place of Posting	Proposed Method of Recruitment
1.	Coal Superintendent (Group-A) (L-12)	05	Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	Deputation (including short - term contract)/ absorption
2.	Secretary to Coal Controller (Group-A) (L-11)	01	CCO Delhi-01	Deputation
3.	Asstt. Coal Superintendent (Grade-I) (Group-A) (L-11)	07	Delhi:- 04 Dhanbad-01 Kolkata-01 Kothagudem-01	Deputation (including short-term contract)
4.	Senior Geologist (Group-A), L-11 in Pay Matrix (Rs.67700-208700)	01	CCO Delhi-01	Deputation (including short - term contract)/ absorption
5.	IT Officer (Group-A) Level-10 in Pay Matrix (56100- 177500)	01	CCO, Delhi:- 01	-do-
6.	Legal Officer (Group-A) Level-10 in Pay Matrix (56100-177500)	01	CCO Delhi-01	-do-
7.	Survey Officer (Group-B), L-8 in Pay Matrix (Rs.47600-151100)	02	CCO Delhi-01 CCO Dhanbad-01	Deputation (including short - term contract) basis
8.	Senior Mines Surveyor (Group-B) Level-7 in Pay Matrix (44900-142400)	06	CCO, Delhi:- 01 CCO Kolkata-01 CCO,Nagpur-01 CCO, Bilaspur-01 CCO,Kothagudem-	-do-

281

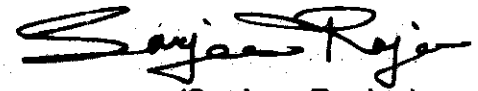
		01	
		CCO , Sambalpur-01	

2. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the **Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092** along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer within 30 days from the next date of publication of advertisement in the Employment News.

3. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) **within 30 Days** from the next date of advertisement of the vacancy in the Employment News. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

4. The Detailed Document can be downloaded from the website of Ministry of Coal with the following path -> coal.nic.in -> public information -> advertisement.

Encl: as above


(Sanjeev Ranjan)

Under Secretary to the Government of India

To

1. All Ministries/Departments of the Governments of India.
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Copy to for similar action:-

1. The Chairman Coal India Ltd
2. The CMDs of subsidiary coal companies of CIL.
3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
2. Shri. Akash Shivhare, Dy. Asstt. Coal Controller, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

1..Filling up the 05 posts of Coal Superintendent (Group-A) in Level-12 of Pay Matrix (78800-2092200) in the C.C.O, Delhi by deputation (including short - term contract)/ absorption basis for the period of maximum four (04) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Coal Superintendent	
02.	Pay Level in Pay Matrix	L-12	
03.	Number of Posts	Five (05)	
04.	Method of recruitment	For deputation (including short - term contract)/ absorption: Officers of the Central Government or State Government or Union territory administrations or statutory organisations or autonomous body or public sector undertakings or semi-Government organisation or recognised University or recognised research institute: (a) (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment to the post on a regular basis in level - 11 in the pay matrix (Rs. 67700 - 208700) or equivalent in the parent cadre or department; and (b) possessing the following educational qualifications and experience: (i) Bachelors' Degree in Mining Engineering or equivalent from any recognised University or institute; (ii) first class Colliery Managers Certificate of Competency under the Mines Act, 1952 (35 of 1952); and (iii) five years' experience out of which minimum three years after obtaining first class certificate in Coal Industry.	
05.	Period of Deputation	The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. The period of deputation (including short - term contract) including period of deputation (including short - term contract) in another <i>ex-cadre</i> post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not ordinarily exceed four years. The maximum age-limit for appointment on deputation (including short - term contract) shall not be exceeding fifty-six years as on the closing date of receipt of the applications.	
06.	Place of Posting and No. of Vacancy	Coal Controller Organisation at Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	



The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed "**Applications for the post of Coal Superintendent**", addressed to Dr. S.C. Agrawal, Director & HOD, O/o the Coal Controller, Scope Minar, Core-I, 5th Floor, Laxmi Nagar, Delhi-110 092 under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Coal Controller Organisation positively **within 30 Days from the next date of advertisement of the vacancy in the Employment News**. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

ANNEXURE 'A'

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of Joining in service	
4	Date of retirement under Central/State Govt. Rules	
5	Educational Qualifications	
6	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required as per Recruitment Rule	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	
	(ii)	
	(iii)	

7	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.	
8	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Instt/Orgn	Post held	From	To	Scale of pay	Nature of duties.

Contd.....2/-

9	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent	
10	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
11	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
12	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
13	Total emoluments per month now drawn	
14	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
15	Whether belong to SC/ST	
16	Remarks	

Signature of the Candidate

Address:
Mob. No.
Email id:-

Date:

Countersigned-----
(Employer)

E-Mail

E- 5618327

376

Request for wide publication of vacancy circular for filling up the post of Deputy Controller, Inspection in Government of India Stationery Office, Kolkata on deputation basis.

cs-bihar <cs-bihar@nic.in>

Bishamber Dhar <dca.giso@nic.in>

Thu, 14 May 2026 5:12:23 PM +0530

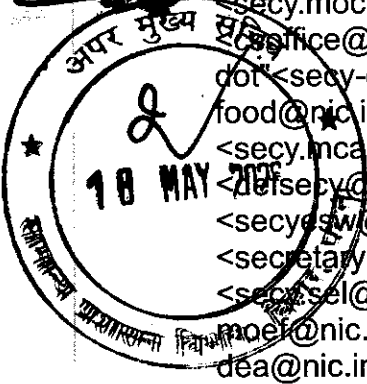
ACB, GAD

मुख्य सचिव कोषाग, बिहार

14 MAY 2026

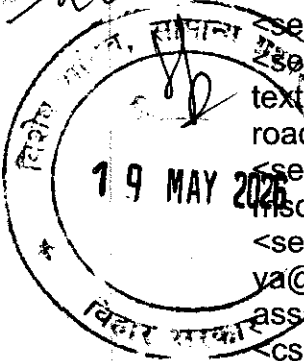
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<csoffice.cg@gov.in>,"cs-goat"<cs-goat@nic.in>,"chiefsecretary"
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tripura"<cs-tripura@nic.in>,"csup"<csup@nic.in>,"cs-uttaranchal"<cs-

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मुख्य सचिव कार्यालय
डाकरी सं० १९५१
दिनांक १८.०५.२०२६

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22-5-26



S.O-18

श्री निशान

(325) uttaranchal@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"cs-andamannicobar"<cs-andamannicobar@gov.in>,"cs-chd"<cs-chd@chd.gov.in>,"devcom-dd"<devcom-dd@nic.in>,"advisor-dnhdd"<advisor-dnhdd@daman.nic.in>,"csdelhi"<csdelhi@nic.in>,"lk-advisor"<lk-advisor@gov.in>,"cs-pondicherry"<cs-pondicherry@nic.in>,"cspon"<cs.pon@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"chiefsecretary"<chiefsecretary@ladakh.gov.in>

Cc "mayanksh169"<mayank.sh169@gov.in>,"dixitagupta"<dixita.gupta@gov.in>,"BAL KISHOR PRASAD"<psp-mohua@gov.in>,"Pradeep Yadav"<pradeepyadav.86@gov.in>,"CHIRANJIT ROY"<roy.chiranjit@gov.in>

Respected Sir/Madam,

I am directed to state that this office proposes to fill up the post of Deputy Controller, Inspection in the Pay Level 11 of the Pay Matrix on deputation basis from amongst eligible officers of Central Government/State Government/Autonomous Bodies/Public Sector Undertakings.

In this regard, it is requested that the vacancy circular along with the prescribed eligibility conditions and application format may kindly be given for wide publicity amongst all concerned offices/organizations under your administrative control so that suitable and willing officers may apply for the aforesaid post within the stipulated period.

It is also requested that the applications of eligible candidates, duly recommended by the Competent Authority along with requisite documents, viz. APAR dossiers, Vigilance Clearance, Integrity Certificate and statement of major/minor penalties imposed during the last 10 years, may kindly be forwarded to this office within the prescribed time limit.

This issues with the approval of the Competent Authority.

Regards,
Yours,

Copy to

IT - Cell MoHUA to upload the same to Ministry Website and e-office.

बिशम्बर धर/Bishamber Dhar

उप नियंत्रक (प्रशासन) / Deputy Controller (Admn)

भारत सरकार स्टेशनरी कार्यालय कोलकाता / GISO Kolkata

मोबाइल : 8920889505 / Mobile : 8920889505

DCI circular with CV (1).pdf

1.6 MB

324



No.A 22012/1/2022-Estt
Government of India Stationery Office,
Ministry of Housing and Urban Affairs
No. 3, Church Lane, Kolkata-700001

Dated: 16 March 2026

To

1. The Secretaries of all the Ministries and Departments of Govt. of India.
2. The Chief Secretaries/Administrations of all the State Govt./Union territories.

Subject: Filling up the post of Deputy Controller (Inspection) in Govt. of India Stationery Office, Kolkata under Ministry of Housing & Urban Affairs on deputation basis-regarding.

Sir/Madam,

I am directed to say that one post of Deputy Controller (Inspection) in Govt. of India Stationery Office, Kolkata under Ministry of Housing & Urban Affairs is lying vacant. It is proposed to fill up the post on deputation basis. The post of Deputy Controller, Inspection is a Central Service, Group 'A' Gazetted(Ministerial) post in Level 11(Rs.67700-208500) in the Pay Matrix as per the 7th CPC(pre revised Pay Band-3 Rs.15600-39100 + Grade Pay Rs.6600/-).

2. Duties and responsibilities of the Deputy Controller (Inspection):

- i. Over all supervision and control over the inspection and testing of stationery items and allied stores.
- ii. Looking after and coordinating the multifarious functions of the Inspection Wing and the work of staff like Examiner, Asstt. Controller (Inspection/Testing) under him and the work ranges from inspection/and testing of samples and bulk supplies, all stationery stores procured by this office. Thus he acts as the Quality Control Authority in respect of various stationery items procured and supplied by this Department including paper items (Photocopier, Computer paper etc.) and he is to control the quality of stationery stores, to draw and review the stationery specifications, to liaison with the Bureau of Indian Standard related to ISI specifications for stationery items including paper items.

- 322
- iii. In addition, he is to perform other miscellaneous office work. He is a member of the Tender Committee for finalization of tenders for stationery procurement under the Chairmanship of Controller of Stationery. The re-organizing and updating the testing arrangements for stationery items on regular basis are undertaken by the Dy. Controller, Inspection. Moreover, as and when required, the Dy. Controller, Inspection is to function as Head of the Office in the absence of regular Deputy Controller of Stationery (Admn)". The Headquarter is at 3, Church Lane, Kolkata-700001 with Regional Stationery Depots at New Delhi, Mumbai & Chennai.

3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or department of the Central Government shall ordinarily not to exceed three years. Further extension upto 2 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of application.

4. Upper age limit: The maximum age limit for appointment by deputation shall not be exceeding 56 years on the closing date of receipt of applications.

5. Eligibility: Officers under Central/State Governments/Union Territories/Public Sector Undertakings/Autonomous and Semi Autonomous Organisations:-

(a) (i) holding analogous post on regular basis in the parent cadre or Department;

or

(ii) with five year's service in the grade rendered after appointment thereto on a regular basis in Pay Band:3 (Rs 15600-39100) with Grade Pay of Rs. 5400 or equivalent in the parent cadre /department;

or

(iii) with six years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 (Rs 9300-34800)with Grade Pay of Rs 4800 or equivalent in the parent cadre / department;

or

(iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2(Rs:9300-34800)with Grade Pay of Rs:4600 or equivalent in the parent cadre / department;

(b) possessing the following educational qualifications and experience:

(i) B.Sc.(Honors) in Chemistry or B.Sc with 60% Marks in Chemistry from a recognized University;

(ii) Possessing five years' experience in testing of stationery and allied stores in a chemical laboratory under the State/Central Government organization or under recognized university or research institution or in a public sector undertaking, including experience in the field of inspection of stores as per Bureau of Indian Standard specifications.

NOTE 1: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

NOTE 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other immediately preceding this appointment in the same or some other organization or Department of the Central Government, shall ordinarily not to exceed four years.

NOTE 3: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt application.

NOTE 4: For the purpose of appointment on deputation basis, the services rendered on regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure been extended, shall be deemed to be service rendered in the one pre-revised scale of pay into one grade with a common grade pay/pay scale and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

6. The pay of the selected candidates will be regulated in accordance with the Government of India Rules on the subject as amended from time to time.

7. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates eligible for selection. Based on bio-data, the Selection Committee will short-list candidates who may be called for Interview. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of selection.

8. Applications of willing eligible officers with their bio-data in the enclosed Proforma may please be forwarded to this Ministry (through proper channel), in triplicate within 60 days from the date of publishing of vacancy notice in the Employment News/Rozgar Samachar along with following documents:-

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i) Up-to-date APAR for the last five years in original or photocopies attested by an officer not below the rank of Under Secretary to the Government of India.

ii) Integrity Certificate signed by an officer not below the rank of Deputy Secretary to the Government of India.

iii) Vigilance Clearance Certificate.

iv) Statement of Major/Minor penalties imposed on the applicant during the last ten years.

Yours faithfully



(Ajay Kumar Sinha)

Controller of Stationery

Government of India Stationery Office Kolkata.

अजय कुमार सिन्हा / AJAY KUMAR SINHA
स्टेशनरी ऑफिस / Controller of Stationery
भारत सरकार स्टेशनरी कार्यालय
Govt. of India Stationery Office, HQ
3, चर्च लान, कोलकाता-700001
3, Church Lane, Kolkata-700001

Copy to:

- All Attached/Subordinate Offices under the Ministry of Housing and Urban Affairs.
- All Deputy Secretaries/Under Secretaries in the Ministry of Housing and Urban Affairs.
- The Section Officer, IT Cell, MoHUA with the request to upload the vacancy circular on the website of this Ministry as well as in e-Office at the earliest.
- The Dy. Controller, Stationery (Admn), Govt. of India Stationery Office, Kolkata with the request to upload the vacancy circular on the website of their office.

BIO-DATA / CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian Era)					
3.	(i)	Date of entry into service				
	(ii)	Date of retirement under Central / State Government Rules				
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications / Experience required as mentioned in the advertisement / vacancy circular			Qualifications / experience possessed by the Officer		
	Essential			Essential		
	(A)	Qualification	(A)	Qualification		
	(B)	Experience	(B)	Experience		
	Desirable			Desirable		
	(A)	Qualification	(A)	Qualification		
	(B)	Experience	(B)	Experience		
5.1	Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry / Department / Office at the time of issue of Circular and issue of Advertisement in the Employment News.					
5.2	In the case of Degree and Post Graduate Qualifications Effective / Main subjects and subsidiary subjects may be indicated by the candidate.					
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post					
6.1	Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7.	Details of Employment, in chronological order. Enclosed a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post Hold on regular basis	From	To	*Level in the Pay Matrix or pre-revised Pay Band and Grade Pay / Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

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7.	*Important: Pay-band and Grade pay granted under ACP / MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;			
	Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme.	From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation / contract basis, please state -			
	a) The date of initial appointment	b) Period of appointment on deputation / contract	c) Name of the parent office / organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre / Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in his parent cadre / organisation			
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			

12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basic Pay in the Pay Matrix	Level in the Pay Matrix	Total Emoluments
15.	In case, the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay / interim relief / other allowance etc. (with break-up details)	Total Emoluments
16 A.	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
16 B.	Achievements: The candidates are requested to indicate information with regards to; (i) Research publications and reports and special projects (ii) Awards / Scholarships / Official Appreciation (iii) Affiliation with the professional bodies/institutions / societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research / innovative measure involving official recognition (vi) Any other information. (Note: Enclose a separate sheet if the space is insufficient)		

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17.	Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis. # (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
	# (The option of 'STC' / Absorption / Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18.	Whether belongs to SC / ST	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate

Address:

Contact No.:

Date_____

**CERTIFICATION BY THE EMPLOYER / CADRE CONTROLLING
AUTHORITY**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

2. Also certified that;

- i. There is no vigilance or disciplinary case pending/contemplated against Shri / Smt. _____.
- ii. His / her integrity is duly certified by an officer not below the rank of Deputy Secretary to the Government of India.
- iii. His / her CR Dossier in original enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- iv. No major / minor penalty has been imposed on him / her during the last 10 years Or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed. (as the case may be)

Countersigned
(Employer / Cadre Controlling Authority with Seal)

Date: _____

E-Mail

(364)

No. A-12025/1/2010-Sty./Vol.-II
Government of India
Ministry of Housing and Urban Affairs
(PSP-II Division)

Acs, GAD

Pri. Secy, UDA.D.

मुख्य सचिव कार्यालय, बिहार

14 MAY 2026

Room No. 405-C, G.I.P Building,
DDU Marg, New Delhi
Dated: 14th May 2026

1. The Secretaries of all the Ministries and Departments of Government of India (through email)
2. The Chief Secretaries of all State Governments / UT Administrations (through email)

Chief Secretary, Bihar

Subject:- Filling up the post of Controller of Stationery in the Government of India
Stationery Office, Kolkata on deputation (including short-term contract) basis-
reg.

Sir,

I am directed to state that the post of Controller of Stationery in the Government of India Stationery Office, Kolkata under this Ministry has been lying vacant since 01/04/2018. It is proposed to fill up the post on deputation basis (Including Short Term Contract) (ISTC). The post of Controller of Stationery is a Group 'A' post in Level 12 in the Pay Matrix as per the 7th CPC [pre revised Pay Band-3 Rs.15600-39100/- (+) Grade Pay Rs.7600/-].

2. The Controller of Stationery functions as a Head of the Department under the control of this Ministry and is vested with all statutory powers in that post on the matters related to finance, legal, disciplinary and administration. Besides this, he is also responsible for planning, procurement, storing and supplying the stationery stores to the indenting Ministries/Departments. The Headquarters is at 3 Church Lane, Kolkata-700001 with Regional Stationery Depots at New Delhi, Mumbai and Chennai.

3. Officers under Central / State Governments / Union Territories / Universities / Recognized Research Institutions / Public Sector Undertakings / Semi-Government or Autonomous and Statutory Organizations:-

(a) Holding analogous posts on regular basis in the parent Cadre or Department;
OR

(ii) With five years of regular service in the grade rendered after appointment thereto on a regular basis in Level 11 in the Pay Matrix as per the 7th CPC [pre-revised Pay-Band 3 of Rs.15600-39100/- (+) Grade pay Rs.6600/-] or equivalent in the parent Cadre / Department; and

(b) Possessing the following educational qualifications and experience:

- (i) Having Graduate Degree from recognized University or Equivalent; and
- (ii) Possessing ten years experience in the field of Stationery and Stores.

S.O-18

श्री विशाल

252/सा 0-18
27.5.26

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NOTE: The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

4. The Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or other Organization/ Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

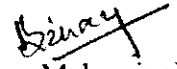
5. The pay of the selected candidates will be regulated in accordance with the Government of India Rules on the subject as amended from time to time. Applications of willing and eligible officers with their bio-data in the enclosed Proforma may either be forwarded to this ministry (through proper channel) in triplicate through postal services or through email <binayk.malangia@nic.in> and psp-mohua@gov.in with two months from the date of publishing of Vacancy Notice in the Employment News / Rojgar Samachar along with following documents:

- (i) Up-to date CR/APAR for the last five years in original or Photocopies attested by an officer not below the rank of Under Secretary to the Government of India.
- (ii) Integrity Certificate signed by an officer not below the rank of Deputy Secretary to the Government of India.
- (iii) Vigilance Clearance Certificate.
- (iv) Statement of major/minor penalties imposed on the applicant during the last ten years.
- (v) Documents (self-attested) in support of requisite educational qualification including mark-sheet.
- (vi) Documents (self-attested) in support of requisite experience for the post.

6. The vacancy circular may also be accessed on the website of Ministry of Housing and Urban Affairs i.e. <https://mohua.gov.in/publication.php?sa=circulars.php> and website of Government of India Stationery Office i.e. <https://giso.gov.in/notices/>.

Yours faithfully,

Encl: As above.


(Binay Kumar Malangiya)
Under Secretary to the Government of India

Copy to:-

- All Attached / Subordinate Offices under the Ministry of Housing & Urban Affairs.
- All Deputy Secretaries / Under Secretaries in the Ministry of Housing & Urban Affairs.
- The Section Officer, IT Cell – for uploading in e-office.

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BIO-DATA / CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian Era)					
3.	(i)	Date of entry into service.				
	(ii)	Date of retirement under Central / State Government Rules.				
4.	Educational Qualifications.					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications / Experience required as mentioned in the advertisement / vacancy circular.			Qualifications / experience possessed by the Officer.		
	<u>Essential</u>			<u>Essential</u>		
	(A)	Qualification		(A)	Qualification	
	(B)	Experience		(B)	Experience	
	<u>Desirable</u>			<u>Desirable</u>		
	(A)	Qualification		(A)	Qualification	
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6.1	Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office / Institution	Post Held on regular basis	From	To	*Level in the Pay Matrix or pre-revised Pay Band and Grade Pay / Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

(536)

*Important: Pay-band and Grade Pay granted under ACP / MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;						
Office / Institution		Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme		From		To
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9.	In case the present employment is held on deputation / contract basis, please state :-					
	a) The date of initial appointment	b) Period of appointment on deputation / contract	c) Name of the parent office / organization to which the applicant belongs.		d) Name of the post and Pay of the post held in substantive capacity in the parent organisation	
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12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.					

13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
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17.	Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis. # (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)		

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	# (The option of 'STC' / Absorption / Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18.	Whether belongs to SC / ST	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate
Address:

Contact No.:

Date _____

CERTIFICATION BY THE EMPLOYER / CADRE CONTROLLING AUTHORITY

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

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- i. There is no vigilance or disciplinary case pending / contemplated against Shri / Smt. _____.
- ii. His / Her integrity is duly certified by an officer not below the rank of Deputy Secretary to the Government of India.
- iii. His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- iv. No major / minor penalty has been imposed on him / her during the last 10 years Or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with Seal)

Date: _____

संख्या ए-12025/1/2010-एसटीवाई/वॉल्यूम-II

भारत सरकार
आवासन और शहरी कार्य मंत्रालय
(पीएसपी-II प्रभाग)

कमरा संख्या: 405-सी, जी.आई.पी भवन,
डीडीयू मार्ग, नई दिल्ली
दिनांक: 14.05.2026

सेवा में,

1. भारत सरकार के सभी मंत्रालयों और विभागों के सचिव (ईमेल के माध्यम से)
2. सभी राज्य सरकारों/संघ राज्य क्षेत्र प्रशासनों के मुख्य सचिव (ईमेल के माध्यम से)

विषय:- भारत सरकार स्टेशनरी कार्यालय, कोलकाता में स्टेशनरी नियंत्रक के पद को प्रतिनियुक्ति (अल्पकालिक अनुबंध सहित) के आधार पर भरने के संबंध में।
महोदय,

मुझे यह कहने का निर्देश हुआ है कि इस मंत्रालय के अधीन भारत सरकार स्टेशनरी कार्यालय, कोलकाता में नियंत्रक का पद 01.04.2018 से रिक्त पड़ा हुआ है। इस पद को प्रतिनियुक्ति (अल्पकालिक अनुबंध सहित) (आईएसटीसी) के आधार पर भरने का प्रस्ताव है। स्टेशनरी नियंत्रक का पद समूह 'क' का पद है, जो 7वें सीपीसी के अनुसार वेतन मैट्रिक्स के लेवल 12 में है [पूर्व संशोधित वेतन बैंड-3 15600-39100/- रुपये (+) ग्रेड वेतन 7600/- रुपये]।

2. स्टेशनरी नियंत्रक इस मंत्रालय के नियंत्रणाधीन विभागाध्यक्ष के रूप में कार्य करता है और उसे वित्त, विधिक, अनुशासनात्मक तथा प्रशासन से संबंधित विषयों पर उस पद में निहित सभी सांविधिक शक्तियां प्राप्त होती हैं। इसके अतिरिक्त, वह मांग प्रस्तुत करने वाले मंत्रालयों/विभागों को स्टेशनरी भंडार के योजना निर्माण, क्रय, भंडारण तथा आपूर्ति के लिए भी उत्तरदायी है। मुख्यालय 3 चर्च लेन, कोलकाता-700001 में स्थित है तथा क्षेत्रीय स्टेशनरी भंडार नई दिल्ली, मुंबई और चेन्नई में स्थित हैं।
3. केंद्र/राज्य सरकारों/संघ राज्य क्षेत्रों/विश्वविद्यालयों/मान्यता प्राप्त अनुसंधान संस्थानों/सार्वजनिक क्षेत्र के उपक्रमों/अर्ध-सरकारी या स्वायत्त एवं सांविधिक संगठनों के अधीन अधिकारी:-

(क) (i) मूल कैडर या विभाग में नियमित आधार पर समतुल्य पद धारण करने वाले;

अथवा

(ii) 7वें सीपीसी के अनुसार वेतन मैट्रिक्स के लेवल 11 में नियमित आधार पर नियुक्ति के पश्चात उस ग्रेड में पांच वर्ष की नियमित सेवा वाले अधिकारी [पूर्व संशोधित वेतन बैंड-3 15600-39100/- रुपये (+) ग्रेड वेतन 6600/- रुपये] या मूल कैडर / विभाग में समतुल्य पद धारित अधिकारी और

(ख) निम्नलिखित शैक्षिक अर्हता और अनुभव रखने वाले:

(i) मान्यता प्राप्त विश्वविद्यालय से स्नातक डिग्री या समकक्ष और;

(ii) स्टेशनरी तथा भंडारण के क्षेत्र में दस वर्ष का अनुभव रखने वाले

नोट: फीडर श्रेणी में प्रत्यक्ष पदोन्नति की श्रेणी में आने वाले विभागीय अधिकारी प्रतिनियुक्ति के आधार पर नियुक्ति के लिए विचार किए जाने के लिए पात्र नहीं होंगे। इसी प्रकार, प्रतिनियुक्ति पर कार्यरत अधिकारी पदोन्नति द्वारा नियुक्ति के लिए पात्र नहीं होंगे।

4. इस नियुक्ति से ठीक पूर्व उसी या भारत सरकार के किसी अन्य संगठन/ विभाग में धारण किए गए किसी अन्य संवर्ग बाह्य पद पर प्रतिनियुक्ति (अल्पकालिक अनुबंध सहित) की अवधि सामान्यतः चार वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति (अल्पकालिक अनुबंध सहित) द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

5. चयनित अभ्यर्थियों का वेतन समय-समय पर संशोधित भारत सरकार के नियमों के अनुसार विनियमित होगा। इच्छुक एवं पात्र अधिकारियों के आवेदन, संलग्न प्रपत्र में उनके बायोडाटा सहित, इस मंत्रालय को (उचित माध्यम से) तीन प्रतियों में डाक सेवाओं के माध्यम से या ईमेल binayk.malangia@nic.in तथा psp-mohua@gov.in के माध्यम से, रोजगार समाचार में रिक्ति सूचना के प्रकाशन की तिथि से दो माह के भीतर, निम्नलिखित दस्तावेजों के साथ अग्रेषित किए जा सकते हैं:

(i) पिछले पांच वर्षों के अद्यतन सीआर / एपीएआर मूल रूप में या भारत सरकार के अवर सचिव या उससे ऊपर के अधिकारी द्वारा सत्यापित प्रतिलिपियां।

(ii) भारत सरकार के उप सचिव या उससे ऊपर के अधिकारी द्वारा हस्ताक्षरित सत्यनिष्ठा प्रमाण पत्र।

(iii) सतर्कता मंजूरी प्रमाण पत्र।

(iv) पिछले दस वर्षों के दौरान आवेदक पर लगाई गई छोटी/बड़ी शास्तियों का विवरण।

(v) अपेक्षित शैक्षणिक योग्यता संबंधी दस्तावेज (स्व-प्रमाणित), जिसमें अंक तालिका भी शामिल हो।

(vi) पद के लिए अपेक्षित अनुभव संबंधी दस्तावेज (स्व-प्रमाणित)।

6. रिक्ति परिपत्र को आवासन और शहरी कार्य मंत्रालय की वेबसाइट अर्थात् <https://mohua.gov.in/publication.php?sa=circulars.php> तथा स्टेशनरी कार्यालय, भारत सरकार की वेबसाइट अर्थात् <https://giso.gov.in/notices/> पर भी देखा जा सकता है।

संलग्न: यथोपरि।

भवदीय,
बिनय
(बिनय कुमार मलांगिया)
अवर सचिव, भारत सरकार
ई-मेल: binayk.malangia@nic.in

प्रतिलिपि:-

- आवासन और शहरी कार्य मंत्रालय के अधीन सभी संबद्ध/अधीनस्थ कार्यालय।
- आवासन और शहरी कार्य मंत्रालय के सभी उप सचिव / अवर सचिव।
- अनुभाग अधिकारी, आईटी प्रकोष्ठ - ई-ऑफिस में अपलोड करने हेतु।

बायोडाटा / जीवन-वृत्त प्रपत्र

1.	नाम और पता (बड़े अक्षरों में)	
2.	जन्म तिथि (ईसवी सन् के अनुसार)	
3.	(i) सेवा में प्रवेश की तिथि	
	(ii) केंद्रीय / राज्य सरकार के नियमों के अंतर्गत सेवानिवृत्ति की तिथि।	
4.	शैक्षणिक अर्हता	
5.	क्या पद के लिए अपेक्षित शैक्षणिक तथा अन्य अर्हताएं पूर्ण की गई हैं। (यदि किसी अर्हता को नियमों में निर्धारित अर्हता के समकक्ष माना गया है, तो उसके लिए प्राधिकारी का उल्लेख करें)	
	विज्ञापन/रिक्ति परिपत्र में उल्लिखित आवश्यक अर्हताएं/अनुभव	अधिकारी द्वारा धारित अर्हताएं/अनुभव
	अनिवार्य	अनिवार्य
	(क) अर्हता	(क) अर्हता
	(ख) अनुभव	(ख) अनुभव
	वांछनीय	वांछनीय
	(क) अर्हता	(क) अर्हता
	(ख) अनुभव	(ख) अनुभव
5.1	नोट: इस कॉलम में विस्तृत विवरण दिया जाना आवश्यक है ताकि प्रशासनिक मंत्रालय / विभाग / कार्यालय द्वारा परिपत्र जारी करने तथा रोजगार समाचार में विज्ञापन जारी करने के समय आरआर में उल्लिखित आवश्यक एवं वांछनीय अर्हता को दर्शाया जा सके।	
5.2	स्नातक तथा स्नातकोत्तर अर्हताओं के मामले में वैकल्पिक / मुख्य विषय तथा सहायक विषय अभ्यर्थी द्वारा दर्शाए जा सकते हैं।	
6.	कृपया स्पष्ट रूप से बताएं कि आपके द्वारा की गई उपर्युक्त प्रविष्टियों के आलोक में, क्या आप पद के लिए अपेक्षित आवश्यक अर्हता तथा कार्य अनुभव संबंधी शर्त को पूरा करते हैं।	
6.1	नोट: सेवा लेने वाले विभागों को अभ्यर्थी द्वारा धारित संबंधित आवश्यक अर्हताओं / कार्य अनुभव (जैसा कि बायोडाटा में दर्शाया गया है) की पुष्टि करते हुए, आवेदन किए गए पद के संदर्भ में अपने विशिष्ट अभिमत/ टिप्पणियां प्रदान करने होंगे।	

7.	रोजगार का विवरण, कालानुक्रमिक क्रम में। यदि नीचे दिया गया स्थान पर्याप्त न हो, तो अपने हस्ताक्षर द्वारा विधिवत प्रमाणित एक पृथक शीट संलग्न करें।				
	कार्यालय/संस्था	नियमित आधार पर धारण किया गया पद	से	तक	*नियमित आधार पर धारण किए गए पद का वेतन मैट्रिक्स में लेवल या पूर्व संशोधित वेतन बैंड तथा ग्रेड वेतन / वेतनमान कर्तव्यों का स्वरूप (विस्तार से), जिसमें आवेदन किए गए पद के लिए आवश्यक अनुभव को प्रमुखता से दर्शाया जाए
*महत्वपूर्ण: एसीपी / एमएसीपी के अंतर्गत प्रदान किया गया वेतन बैंड और ग्रेड वेतन अधिकारी के लिए व्यक्तिगत होता है और इसलिए इसका उल्लेख नहीं किया जाना चाहिए। केवल नियमित आधार पर धारण किए गए पद का वेतन बैंड और ग्रेड वेतन / वेतनमान ही उल्लेखित किया जाए। ऐसे मामलों में जहां अभ्यर्थी द्वारा एसीपी / एमएसीपी के लाभ प्राप्त किए गए हैं, वहां वर्तमान वेतन बैंड और ग्रेड वेतन सहित एसीपी / एमएसीपी का विवरण निम्नानुसार दर्शाया जा सकता है;					
	कार्यालय/संस्था	एसीपी / एमएसीपी योजना के अंतर्गत प्राप्त वेतन, वेतन बैंड तथा ग्रेड वेतन	से	तक	
8.	वर्तमान रोजगार का स्वरूप अर्थात् तदर्थ या अस्थायी या अर्ध-स्थायी या स्थायी				
9.	यदि वर्तमान रोजगार प्रतिनियुक्ति / अनुबंध के आधार पर धारित है, तो कृपया बताएं :-				
	क) प्रारंभिक नियुक्ति की तिथि	ख) प्रतिनियुक्ति / अनुबंध पर नियुक्ति की अवधि	ग) मूल कार्यालय / संगठन का नाम, जिससे आवेदक संबंधित है।	घ) मूल संगठन में धारित मूल पद का नाम तथा उस पद का वेतन	
9.1	नोट: ऐसे अधिकारियों के मामले में जो पहले से ही प्रतिनियुक्ति पर हैं, उनके आवेदन मूल कैडर				

32 / विभाग द्वारा कैडर मंजूरी, सतर्कता मंजूरी तथा सत्यनिष्ठा प्रमाण पत्र के साथ अग्रेषित किए जाने चाहिए।

9.2 नोट: उपर्युक्त कॉलम 9(ग) एवं (घ) के अंतर्गत जानकारी उन सभी मामलों में दी जानी आवश्यक है, जहां कोई व्यक्ति कैडर / संगठन से बाहर प्रतिनियुक्ति पर पद धारित हो, किन्तु अपने मूल कैडर / संगठन में अभी भी लियन पर हो।

10. यदि आवेदक द्वारा पूर्व में प्रतिनियुक्ति पर कोई पद धारण किया गया हो, तो अंतिम प्रतिनियुक्ति से वापसी की तिथि तथा अन्य विवरण।

11. वर्तमान रोजगार के संबंध में अतिरिक्त विवरण:
कृपया बताएं कि आप निम्नलिखित के अधीन कार्यरत हैं (संबंधित कॉलम के समक्ष अपने नियोक्ता का नाम दर्शाएं)
क) केंद्रीय सरकार
ख) राज्य सरकार
ग) स्वायत्त संगठन
घ) सरकारी उपक्रम
ड.) विश्वविद्यालय
च) अन्य

12. कृपया बताएं कि क्या आप उसी विभाग में कार्यरत हैं और फीडर ग्रेड या फीडर-टू-फीडर ग्रेड में हैं।

13. क्या आप संशोधित वेतनमान में हैं? यदि हां, तो वह तारीख बताएं जिस दिन से संशोधन हुआ था और पूर्व-संशोधित वेतनमान भी बताएं

14. प्रति माह प्राप्त होने वाला वर्तमान कुल पारिश्रमिक

पे मैट्रिक्स में मूल वेतन

वेतन मैट्रिक्स में स्तर

कुल पारिश्रमिक

15. यदि आवेदक किसी ऐसे संगठन से संबंधित है जो केंद्र सरकार के वेतनमानों के अनुरूप वेतनमान नहीं दे रहा है, तो संगठन द्वारा जारी नवीनतम वेतन पर्ची संलग्न की जा सकती है जिसमें

निम्नलिखित विवरण दर्शाए गए हों।			
वेतनमान सहित मूल वेतन और वेतन वृद्धि की दर	महंगाई राहत/अन्य भत्ते आदि (पृथक-पृथक विवरण के साथ)	वेतन/अंतरिम	कुल पारिश्रमिक
16 क	अतिरिक्त जानकारी, यदि कोई हो, जो जिस पद के लिए आपने आवेदन किया है उसके लिए आपकी उपयुक्तता के संबंध में प्रासंगिक हो। (इसमें अन्य बातों के अलावा, (i) अतिरिक्त शैक्षणिक योग्यता (ii) व्यावसायिक प्रशिक्षण और (iii) रिक्रि परित्त/विज्ञापन में निर्धारित कार्य अनुभव के अलावा किए गए कार्य संबंधी जानकारी प्रदान की जा सकती है) (नोट: यदि स्थान पर्याप्त नहीं है तो अलग शीट संलग्न करें)		
16 ख	उपलब्धियां: अभ्यर्थियों से अनुरोध है कि वे निम्न के संबंध में जानकारी प्रदान करें; (i) अनुसंधान प्रकाशन और रिपोर्ट तथा विशेष परियोजनाएं (ii) पुरस्कार/छात्रवृत्ति/आधिकारिक सराहना (iii) व्यावसायिक निकायों/संस्थाओं/सोसाइटियों के साथ संबद्धता और; (iv) अपने नाम पर पंजीकृत या संगठन के लिए प्राप्त पेटेंट (v) सरकारी मान्यता से संबंधित कोई अनुसंधान/अभिनव उपाय vi) कोई अन्य जानकारी। (नोट: यदि स्थान पर्याप्त नहीं है तो अलग शीट संलग्न करें)		
17.	कृपया बताएं कि क्या आप प्रतिनियुक्ति (आईएसटीसी) / एब्जॉप्शन / पुनः रोजगार के आधार पर आवेदन कर रहे हैं। # (केंद्र/राज्य सरकारों के अधीन अधिकारी केवल "एब्जॉप्शन" के लिए पात्र हैं। गैर-सरकारी संगठनों के अभ्यर्थी केवल		

350

	अल्पकालिक अनुबंध के लिए पात्र हैं)	
	# ('एसटीसी' / एब्जॉप्शन / पुनः रोजगार का विकल्प केवल तभी उपलब्ध होता है जब रिक्ति परिपत्र में विशेष रूप से "एसटीसी" या "एब्जॉप्शन" या "पुनः रोजगार" द्वारा भर्ती का उल्लेख किया गया हो)।	
18.	अनुसूचित जाति/अनुसूचित जनजाति से संबंधित है या नहीं	

मैंने रिक्ति परिपत्र / विज्ञापन को ध्यानपूर्वक पढ़ लिया है और मुझे भली-भांति ज्ञात है कि मेरे द्वारा प्रस्तुत 'जीवन वृत्त' (Curriculum Vitae) में दी गई जानकारी—जो कि आवश्यक योग्यता / कार्य अनुभव से संबंधित दस्तावेजों द्वारा विधिवत समर्थित है—का मूल्यांकन भी पद के लिए चयन के समय चयन समिति द्वारा किया जाएगा। मेरे द्वारा दी गई जानकारी / विवरण मेरी सर्वोत्तम जानकारी के अनुसार सही और सत्य हैं, और मेरे चयन पर प्रभाव डालने वाला कोई भी महत्वपूर्ण तथ्य छिपाया / रोका नहीं गया है।

अभ्यर्थी के हस्ताक्षर

पता:

संपर्क नंबर:

दिनांक _____

नियोक्ता/संवर्ग नियंत्रण प्राधिकारी द्वारा प्रमाणन

आवेदक द्वारा उपरोक्त आवेदन में प्रदान की गई जानकारी/विवरण रिकॉर्ड पर उपलब्ध तथ्यों के अनुसार सत्य और सही हैं। वह /रिक्ति परिपत्र में उल्लिखित शैक्षिक अर्हता और अनुभव रखता /रखती है। उसका चयन किए जाने की स्थिति में उसे तुरंत कार्यभार मुक्त कर दिया जाएगा।

2. यह भी प्रमाणित किया जाता है कि:

- i. श्री / श्रीमती _____ के विरुद्ध कोई सतर्कता या अनुशासनात्मक मामला लंबित / विचाराधीन नहीं है।
- ii. उनकी सत्यनिष्ठा भारत सरकार के उप सचिव या उनसे उच्च पदाधिकारी द्वारा विधिवत प्रमाणित है।
- iii. उनका मूल सीआर डोजियर संलग्न है / पिछले 5 वर्षों की एसीआर की प्रतिलिपि, जो भारत सरकार के अवर सचिव या उनसे उच्च पदाधिकारी द्वारा विधिवत सत्यापित हैं, संलग्न हैं।
- iv. पिछले 10 वर्षों के दौरान उन पर कोई बड़ी / छोटी शास्ति (penalty) नहीं लगाई गई है; अथवा पिछले 10 वर्षों के दौरान उन पर लगाई गई बड़ी / छोटी शास्तियों की सूची संलग्न है। (जैसा भी मामला हो)

प्रतिहस्ताक्षरित

(नियोक्ता / संवर्ग नियंत्रक प्राधिकारी, मुहर सहित)

दिनांक: _____

(348)

**Vacancy Circular for filling up the post of Controller of Stationery in
Government of India Stationery Office, Ministry of Housing and
Urban Affairs.**

**cs-
bihar** < cs-bihar@nic.in >

BAL KISHOR PRASAD < psp-mohua@gov.in >

Thu, 14 May 2026 2:43:29 PM +0530

To "secy-ayush"<secy-ayush@nic.in>,"dgicar"<dg.icar@nic.in>,"secy-agri"<secy-agri@gov.in>,"seccpc"<sec.cpc@nic.in>,"fertsec"<fertsec@nic.in>,"secretary"<secretary@pharma-dept.gov.in>,"secymoca"<secy.moca@nic.in>,"secymoc"<secy.moc@nic.in>,"secy-ipp"<secy-ipp@nic.in>,"csoffice"<csoffice@nic.in>,"secretary-posts"<secretary-posts@indiapost.gov.in>,"secy-dot"<secy-dot@nic.in>,"Secy-ca"<Secy-ca@nic.in>,"secy-food"<secy-food@nic.in>,"secy-coop"<secy-coop@gov.in>,"secymca"<secy.mca@nic.in>,"secy-culture"<secy-culture@nic.in>,"defsecy"<defsecy@nic.in>,"sdps"<sdps@nic.in>,"secyesw"<secyesw@nic.in>,"secydoner"<secydoner@nic.in>,"secretary"<secretary@moes.gov.in>,"secydhe"<secy.dhe@nic.in>,"secysel"<secy.sel@nic.in>,"secretary"<secretary@meity.gov.in>,"secy-moef"<secy-moef@nic.in>,"psfs"<psfs@mea.gov.in>,"secy-dea"<secy-dea@nic.in>,"secyexp"<secyexp@nic.in>,"secy-fs"<secy-fs@nic.in>,"secydivest"<secydivest@nic.in>,"secy-dpe"<secy-dpe@nic.in>,"rsecy"<rsecy@nic.in>,"secyahd"<secyahd@nic.in>,"secy-fisheries"<secy-fisheries@gov.in>,"secymofpi"<secy.mofpi@nic.in>,"secy-dhr"<secy-dhr@gov.in>,"secyhfw"<secyhfw@nic.in>,"shioff"<shioff@nic.in>,"secybm"<secybm@nic.in>,"hshso"<hshso@nic.in>,"secy-ol"<secy-ol@nic.in>,"Srinivas Katikithala"<secyurban@nic.in>,"secyinb"<secy.inb@nic.in>,"secydws"<secydws@nic.in>,"secy-mowr"<secy-mowr@nic.in>,"secy-labour"<secy-labour@nic.in>,"secy-jus"<secy-jus@gov.in>,"secylaw-dla"<secylaw-dla@nic.in>,"secyoffice-ld"<secyoffice-ld@gov.in>,"secretary-msme"<secretary-msme@nic.in>,"secy-mines"<secy-mines@nic.in>,"secy-mma"<secy-mma@nic.in>,"secy-mnre"<secy-mnre@nic.in>,"secy-mopr"<secy-mopr@nic.in>,"secympa"<secympa@nic.in>,"secy-arp"<secy-arp@nic.in>,"secy_mop"<secy_mop@nic.in>,"secpng"<sec.png@nic.in>,"secyship"<secyship@nic.in>,"secy-power"<secy-power@nic.in>,"secretaryda-msje"<secretaryda-msje@nic.in>,"secywel"<secywel@nic.in>,"secretary"<secretary@mospi.gov.in>,"secy-steel"<secy-steel@nic.in>,"secy-textiles"<secy-textiles@nic.in>,"sectour"<sectour@nic.in>,"secy-road"<secy-road@nic.in>,"secy-dolr"<secy-dolr@nic.in>,"secyrd"<secyrd@nic.in>,"secy"<secy@dbt.nic.in>,"dstsec"<dstsec@nic.in>,"dgcsir"<dgcsir@csir.res.in>,"secy-msde"<secy-msde@nic.in>,"secy-tribal"<secy-tribal@nic.in>,"secywcd"<secy.wcd@nic.in>,"secy-sports"<secy-sports@nic.in>,"secy-ya"<secy-ya@nic.in>,"cs"<cs@ap.gov.in>,"cs-arunachal"<cs-arunachal@nic.in>,"cs-assam"<cs-assam@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"csofficecg"<csoffice.cg@gov.in>,"cs-goat"<cs-goat@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs"<cs@hry.nic.in>,"cs-hp"<cs-hp@nic.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"chiefsecy"<chiefsecy@kerala.gov.in>,"cs"<cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csngl"<csngl@nic.in>,"csori"<csori@nic.in>,"cs"<cs@punjab.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"cs-skm"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"cs"<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"csup"<csup@nic.in>,"cs-uttaranchal"<cs-

67171154 9 2018

(346) uttaranchal@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"cs-andamannicobar"<cs-andamannicobar@gov.in>,"cs-chd"<cs-chd@chd.gov.in>,"devcom-dd"<devcom-dd@nic.in>,"advisor-dnhdd"<advisor-dnhdd@daman.nic.in>,"csdelhi"<csdelhi@nic.in>,"lk-advisor"<lk-advisor@gov.in>,"cs-pondicherry"<cs-pondicherry@nic.in>,"cspon"<cs.pon@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"chiefsecretary"<chiefsecretary@ladakh.gov.in>

Cc "Binay Malangia"<binayk.malangia@nic.in>,"Joint Secretary NUDM"<jsnudm-mohua@gov.in>

Sir/Madam,

Please find enclosed herewith the Vacancy Circular (both in Hindi and English) regarding filling up of the post of Controller of Stationery in Government of India Stationery Office, a subordinate office under the Ministry of Housing and Urban Affairs. In this regard, it is requested that the vacancy circular may kindly be circulated among attached/subordinate/PSUs/Semi-Government/Autonomous Bodies/ Research Institutes/Universities/Statutory Organizations under your administrative control for wider publicity.

Regards,

PSP Division,

Ministry of Housing and Urban Affairs.

2 Attachment(s)

CoS Vacancy Circular English....
1.9 MB

CoS Vacancy Circular Hindi.pdf
2.1 MB

E-Mail

Government of India



Ministry of Finance, Department of Financial Services

Debts Recovery Appellate Tribunal - Mumbai

1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai

- 400005.

☎ 2082 0916 and ☎ 2282 1301, Mail ID: dratmumbai-dfs@nic.in

No.: DRAT/MUM/vacancy/Deputation/2026-27/

Date: 14.05.2026

Aes: GAD

VACANCY CIRCULAR

मुख्य सचिव कोषांग, बिहार

Applications are invited from suitable and eligible officers/officials of Central Government/State Government/Courts/Tribunals for appointment to the following posts on 1st basis in the Debts Recovery Appellate Tribunal (DRAT) Mumbai and Debts Recovery Tribunals under its jurisdiction.

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of applications.

The details of posts, eligibility and other conditions are as under:

1. SECTION OFFICER (Group 'B')

Particulars	Details
No. of Post	03
Place of Vacancy	DRATs at Mumbai - 3 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)
Eligibility	(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years service in the grade rendered after appointment thereto on a regular basis in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department. (iii) Desirable: Experience in legal or judicial work.

2. PRIVATE SECRETARY (Group 'B')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai - 3 post/s DRTs at Ahmedabad - 2 post/s DRT Nagpur - 1 post/s DRT Aurangabad - 1 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)

मुख्य सचिव कोषांग
डायरी सं. 18, 05.2026,
विशेष

19 MAY 2026
विभाग सचिव, सुपान्थ

S.O-18

श्री विशाल

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Particulars	Details
Eligibility	(iv) holding analogous post on regular basis in the parent cadre or department; or (v) with five years service in the grade rendered after appointment thereto on a regular basis in Stenographer Grade I in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department. (vi) Desirable: Experience in legal or judicial work.

3. ASSISTANT (Group 'B')

Particulars	Details
No. of Post	30
Place of Vacancy	DRAT Mumbai - 1 post/s DRTs at Mumbai - 10 post/s DRTs at Ahmedabad - 7 post/s DRT Nagpur - 4 post/s DRT Pune - 4 post/s DRT Aurangabad - 4 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	(i) holding analogous post on a regular basis in the parent cadre or department; or (ii) with ten years service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

4. ACCOUNTS ASSISTANT (Group 'B')

Particulars	Details
No. of Post	6
Place of Vacancy	DRTs at Mumbai - 2 post/s DRTs at Ahmedabad - 1 post/s DRT Nagpur - 1 post/s DRT Pune - 1 post/s DRT Aurangabad - 1 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	Officers under the Central Government - (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500- 81100) or equivalent, in the parent cadre or department; and (b) who have undergone training in cash and accounts work in Institute of Secretariat Training and Management or equivalent Institute of Central Government.

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5. STENOGRAPHER GRADE-I (Group 'B')

Particulars	Details
No. of Post	17
Place of Vacancy	DRAT Mumbai - 1 post/s DRTs at Mumbai - 6 post/s DRTs at Ahmedabad - 4 post/s DRT Nagpur - 2 post/s DRT Pune - 2 post/s DRT Aurangabad - 2 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years' service in the grade rendered after appointment thereto on a regular basis in level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

6. UPPER DIVISION CLERK (Group 'C')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai - 2 post/s DRTs at Ahmedabad - 1 post/s DRT Nagpur - 1 post/s DRT Pune - 2 post/s DRT Aurangabad - 1 post/s
Scale of Pay	Level-4 (Rs. 500-81,100)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) Lower Division Clerk with eight years service in the grade rendered after appointment thereto on a regular basis in level 2 in the pay matrix (Rs. 19900-63200) or equivalent, in the parent cadre or department.

Note: Place of posting and number of vacancies may change.

The other terms and conditions for filling up the vacant posts on deputation basis are as under:

1. The Debt Recovery Appellate Tribunal, Mumbai/Debts Recovery Tribunal are quasi-judicial bodies set up under the provisions of the Recovery of Debts and Bankruptcy Act, 1993, as amended from time to time.
2. The selected candidates will be appointed on deputation basis for an initial period of 01(one) year which can be extended upto maximum of 03 years. No further extension will be allowed in terms of Recruitment Rules, 2018 dated 08.06.2018 of DRAT, Mumbai and DRTs under its jurisdiction. Terms of deputation shall be regulated in accordance with DoPT OM as amended from time to time.

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3. The departmental officials in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the DRAT/DRTs under the jurisdiction of DRAT, Mumbai shall not be eligible for consideration for absorption or promotion.
 4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.
 5. The applications of the willing & eligible candidates who could be spared immediately, may be forwarded to this Appellate Tribunal in the prescribed proforma at Annexure-I & II along with attested photocopies of APARs for the last 05 years i.e. upto 31.03.2026 and , so as to reach "The Registrar, Debts Recovery Appellate Tribunal, 1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai-400005 through proper Channel on or before 15.06.2026 by 5.00 PM."
 6. The applicant should clearly indicate the service particulars, experience, educational qualification and place of posting for which applied for in the prescribed format at Annexure-I & II. No action will be taken on advance copy of mail copy. While forwarding the application, the Parent Department/Office shall issue the certificate to the effect that the official is clear from Vigilance point of view and no disciplinary case is either pending /contemplated against him/her as given in the proforma at Annexure-II, enclosed. The Parent Department of the applicant will be ensured that hard copy will be forwarded along with the certificates, failing which application will be rejected. The Department while forwarding the application may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
 7. The vacancy circular is uploaded on E-DRT portal and can be accessed through -> drt.gov.in -> Notices->public notices-> DRAT, Mumbai.

[Signature]
14/05/2026

(Prabhupada Panda)
Registrar
DRAT, Mumbai

CIRCULATION

1. Registrars of all High Courts
2. Chief Secretaries of all States/UTs
3. Registrars of CAT/NCLT/AFT/ITAT/NGT etc.
4. Registrars of all DRATs (for circulation)
5. Registrars of all DRTs under DRAT Mumbai
6. Under Secretary (DRT), DFS – for website upload
7. Notice Board
8. Employment News

(All are requested to circulate widely and forward applications of eligible candidates)

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14/5/26

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Government of India
Ministry of Finance, Department of Financial Services
Debts Recovery Appellate Tribunal - Mumbai
1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai
- 400005.

☎ 2082 0916 and ☎ 2282 1301, Mail ID: dratmumbai-dfs@nic.in

No.: DRAT/MUM/vacancy/Deputation/2026-27/

Date: 14.05.2026

VACANCY CIRCULAR

Applications are invited from suitable and eligible officers/officials of Central Government/State Government/Courts/Tribunals for appointment to the following posts on deputation basis in the Debts Recovery Appellate Tribunal (DRAT), Mumbai and Debts Recovery Tribunals under its jurisdiction.

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of applications.

The details of posts, eligibility and other conditions are as under:

1. SECTION OFFICER (Group 'B')

Particulars	Details
No. of Post	03
Place of Vacancy	DRTs at Mumbai -3 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)
Eligibility	(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department. (iii) Desirable: Experience in legal or judicial work.

2. PRIVATE SECRETARY (Group 'B')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai -3 post/s DRTs at Ahmedabad - 2 post/s DRT Nagpur -1 post/s DRT Aurangabad -1 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)

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Particulars	Details
Eligibility	(iv) holding analogous post on regular basis in the parent cadre or department; or (v) with five years service in the grade rendered after appointment thereto on a regular basis in Stenographer Grade I in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department. (vi) Desirable: Experience in legal or judicial work.

3. ASSISTANT (Group 'B')

Particulars	Details
No. of Post	30
Place of Vacancy	DRAT Mumbai - 1 post/s DRTs at Mumbai -10 post/s DRTs at Ahmedabad - 7 post/s DRT Nagpur -4 post/s DRT Pune -4 post/s DRT Aurangabad -4 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	(i) holding analogous post on a regular basis in the parent cadre or department; or (ii) with ten years service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

4. ACCOUNTS ASSISTANT (Group 'B')

Particulars	Details
No. of Post	6
Place of Vacancy	DRTs at Mumbai -2 post/s DRTs at Ahmedabad - 1 post/s DRT Nagpur -1 post/s DRT Pune -1 post/s DRT Aurangabad -1 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	Officers under the Central Government - (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500- 81100) or equivalent, in the parent cadre or department; and (b) who have undergone training in cash and accounts work in Institute of Secretariat Training and Management or equivalent Institute of Central Government.

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5. STENOGRAPHER GRADE-I (Group 'B')

Particulars	Details
No. of Post	17
Place of Vacancy	DRAT Mumbai – 1 post/s DRTs at Mumbai -6 post/s DRTs at Ahmedabad – 4 post/s DRT Nagpur -2 post/s DRT Pune -2 post/s DRT Aurangabad -2 post/s
Scale of Pay	Level-6 (₹35,400–1,12,400)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years' service in the grade rendered after appointment thereto on a regular basis in level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

6. UPPER DIVISION CLERK (Group 'C')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai -2 post/s DRTs at Ahmedabad – 1 post/s DRT Nagpur -1 post/s DRT Pune -2 post/s DRT Aurangabad -1 post/s
Scale of Pay	Level-4 (₹23,500–81,400)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) Lower Division Clerk with eight years service in the grade rendered after appointment thereto on a regular basis in level 2 in the pay matrix (Rs. 19900-63200) or equivalent, in the parent cadre or department.

Note: Place of posting and number of vacancies may change.

The other terms and conditions for filing up the vacant posts on deputation basis are as under:

1. The Debt Recovery Appellate Tribunal, Mumbai/Debts Recovery Tribunal are quasi-judicial bodies set up under the provisions of the Recovery of Debts and Bankruptcy Act, 1993, as amended from time to time.
2. The selected candidates will be appointed on deputation basis for an initial period of 01(one) year which can be extended upto maximum of 03 years. No further extension will be allowed in terms of Recruitment Rules, 2018 dated 08.06.2018 of DRAT, Mumbai and DRTs under its jurisdiction. Terms of deputation shall be regulated in accordance with DoPT OM as amended from time to time.

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- 338
3. The departmental officials in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the DRAT/DRTs under the jurisdiction of DRAT, Mumbai shall not be eligible for consideration for absorption or promotion.
 4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.
 5. The applications of the willing & eligible candidates who could be spared immediately, may be forwarded to this Appellate Tribunal in the prescribed proforma at Annexure-I & II along with attested photocopies of APARs for the last 05 years i.e. upto 31.03.2026 and , so as to reach "The Registrar, Debts Recovery Appellate Tribunal, 1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai-400005 through Proper Channel on or before 15.06.2026 by 5.00 PM."
 6. The applicant should clearly indicate the service particulars, experience, educational qualification and place of posting for which applied for in the prescribed format at Annexure-I & II. No action will be taken on advance copy of mail copy. While forwarding the application, the Parent Department/Office shall issue the certificate to the effect that the official is clear from Vigilance point of view and no disciplinary case is either pending /contemplated against him/her as given in the proforma at Annexure-II, enclosed. The Parent Department of the applicant will be ensured that hard copy will be forwarded along with the certificates, failing which application will be rejected. The Department while forwarding the application may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
 7. The vacancy circular is uploaded on E-DRT portal and can be accessed through -> drt.gov.in -> Notices->public notices-> DRAT, Mumbai.

Prabhu
14/05/2026

(Prabhupada Panda)
Registrar
DRAT, Mumbai

CIRCULATION

1. Registrars of all High Courts
2. Chief Secretaries of all States/UTs
3. Registrars of CAT/NCLT/AFT/ITAT/NGT etc.
4. Registrars of all DRATs (for circulation)
5. Registrars of all DRTs under DRAT Mumbai
6. Under Secretary (DRT), DFS – for website upload
7. Notice Board
8. Employment News

(All are requested to circulate widely and forward applications of eligible candidates)

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14/5/26

Prabhu
14/5/26

Prabhu
14/5/26

Annexure-IPROFORMA

Affix latest
Passport size
Photograph

APPLICATION FOR THE POST OF: _____

PLACE OF POST APPLIED FOR: _____

1.	Name & Designation and Office Address (In Block Letters)				
2.	Date of Birth				
3.	Date of entry into Govt. Service				
4.	Date of Retirement:				
5.	Educational and other qualifications:				
	Qualification	Year of Passing		Percentage Marks/ Grade	of
	S.S.C/Xth				
	H.S.C/XIIth				
	Degree				
	Postgraduate				
	Any other				
6.	Details of Employment in chronological order:				
	Office/Institution	Post held	Period		Revised Pay (7th CPC)
			From	To	Nature of duties (attach separate sheet if required)

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13.5.26

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	Nature of present employment (Adhoc/ Temporary/Permanent).	:	
8	Incase of present employment is held on deputation basis, please state		
	(a) The date of initial appointment	:	
	(b) Period of appointment on deputation	:	
	(c) Name of the present office/Organisation to which you belong	:	
9.	Please state whether working under	:	
	(a) Central Government	:	
	(b) State Government	:	
	(c) Tribunals/ Courts	:	
10.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient with signature.	:	
11.	Whether belongs to SC/ST/OBC	:	
12.	Complete official address of the candidate including telephone number.	:	

The information/details provided by me above are correct and true to the best of my knowledge and no materials facts having a bearing on my selection has been suppressed/withheld.

Place:

Date:

Signature of the Candidate

Address:

Mobile No.:

Email-ID:

Mukul
13.5.26

[Signature]

[Signature]
13/5/26

Annexure-IICERTIFICATE TO BE FURNISHED BY THE EMPLOYER/ HEAD OF OFFICE/ FORWARDING AUTHORITY BY PARENT OFFICE/ CONTROLLING AUTHORITY

Office of the _____

Certified that the information furnished by Shri/ Smt/ Km are found to be correct and he/she possesses the educational qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/ contemplated against him/her.
- (ii) The integrity of Shri/ Mrs./Ms. _____ is beyond doubt.
- (iii) No Major/Minor penalties have been imposed on him/her during the last 10 years.
- (iv) This office has no objection that in the event of selection, the official will be relieved immediately.
- (v) Copies of APARs for the last 5 years i.e. upto 31.03.2024 duly attested on each page.

Place:

Date:

Signature

Name & Designation of the employer
(with office seal)

Handwritten signature
13.5.20

Handwritten signature

Handwritten signature
13/5/20

Vacancy Circular

2 emails

cs-bihar < cs-bihar@nic.in >

Binay Kumar Gupta < dratmumbai-dfs@nic.in >

Fri, 15 May 2026 12:22:07 PM +0530

To "Registrar General"<rg-bhc@nic.in>,"Registrar Principal Secretary To Chief Justice"<rgpstocj-bhc@nic.in>,"hcnag-mah"<hcnag-mah@nic.in>,"High Court Bench at Aurangabad"<hcaur.mah@nic.in>,"Registrar Administration"<reg-high.goa@nic.in>,"registrar-nclt"<registrar-nclt@nclt.gov.in>,"Anuj Gandhi"<registrar-mum@nclt.gov.in>,"Raj Vaibhav"<registrar-ahm@nclt.gov.in>,"Deputy Registrar NCLT Bengaluru"<registrar-blr@nclt.gov.in>,"PK Tiwari"<registrar-chd@nclt.gov.in>,"R Jegan"<registrar-chn@nclt.gov.in>,"Linga Gouda"<registrar-cut@nclt.gov.in>,"Ananya Deori"<registrar-gau@nclt.gov.in>,"GORTH VASUDEVA RAO"<registrar-hyd@nclt.gov.in>,"Virendra Singh Shekhawat"<registrar.jpr@nclt.gov.in>,"UPENDRANATH J"<registrar-kochi@nclt.gov.in>,"NCLT KOLKATA BENCH"<registrar-kol@nclt.gov.in>,"T N SIVAKUMAR"<registrar-amr@nclt.gov.in>,"G. Sai Prasad IAS"<cs@ap.gov.in>,"Chief Secretary Bihar"<cs-bihar@nic.in>,"Shri Raj Kumar"<cs@guj@gujarat.gov.in>,"cs"<cs@karnataka.gov.in>,"cs"<cs@maharashtra.gov.in>,"cs"<cs@tn.gov.in>,"chiefsec"<chiefsec@wb.gov.in>,"Shri Rajeev Verma"<csdelhi@nic.in>,"Chief Secretary"<cs-jandk@nic.in>

From: Binay Kumar Gupta < dratmumbai-dfs@nic.in >

To: "rg-bhc"<rg-bhc@nic.in>,"rgpstocj-bhc"<rgpstocj-bhc@nic.in>,"hcnag-mah"<hcnag-mah@nic.in>,"hcaurmah"<hcaur.mah@nic.in>,"Registrar Administration"<reg-high.goa@nic.in>,"registrar-nclt"<registrar-nclt@nclt.gov.in>,"registrar-mum"<registrar-mum@nclt.gov.in>,"registrar-ahm"<registrar-ahm@nclt.gov.in>,"registrar-blr"<registrar-blr@nclt.gov.in>,"registrar-chd"<registrar-chd@nclt.gov.in>,"registrar-chn"<registrar-chn@nclt.gov.in>,"registrar-cut"<registrar-cut@nclt.gov.in>,"registrar-gau"<registrar-gau@nclt.gov.in>,"registrar-hyd"<registrar-hyd@nclt.gov.in>,"registrarjpr"<registrar.jpr@nclt.gov.in>,"registrar-kochi"<registrar-kochi@nclt.gov.in>,"registrar-kol"<registrar-kol@nclt.gov.in>,"registrar-amr"<registrar-amr@nclt.gov.in>,"cs"<cs@ap.gov.in>,"cs-bihar"<cs-bihar@nic.in>,"cs@guj"<cs@guj@gujarat.gov.in>,"cs"<cs@karnataka.gov.in>,"cs"<cs@maharashtra.gov.in>,"cs"<cs@tn.gov.in>,"chiefsec"<chiefsec@wb.gov.in>,"csdelhi"<csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>

Date: Thu, 14 May 2026 16:30:04 +0530

Subject: Vacancy Circular

Sir/Madam,

Please find attach herewith....

Section Officer
DRAT-Mumbai

Sir/Madam,



Please find attach herewith Vacancy Circular alongwith Annexures.

Section Officer
DRAT-Mumbai

2 Attachment(s)

Image_007.pdf
1.5 MB

Image_010.pdf
2.1 MB

Binay Kumar Gupta <dratmumbai-dfs@nic.in >

Thu, 14 May 2026 4:30:16 PM +0530

To "rg-bhc"<rg-bhc@nic.in>,"rgpstocj-bhc"<rgpstocj-bhc@nic.in>,"hcnag-mah"<hcnag-mah@nic.in>,"hcaurmah"<hcaur.mah@nic.in>,"Registrar Administration"<reg-high.goa@nic.in>,"registrar-nclt"<registrar-nclt@nclt.gov.in>,"registrar-mum"<registrar-mum@nclt.gov.in>,"registrar-ahm"<registrar-ahm@nclt.gov.in>,"registrar-blr"<registrar-blr@nclt.gov.in>,"registrar-chd"<registrar-chd@nclt.gov.in>,"registrar-chn"<registrar-chn@nclt.gov.in>,"registrar-cut"<registrar-cut@nclt.gov.in>,"registrar-gau"<registrar-gau@nclt.gov.in>,"registrar-hyd"<registrar-hyd@nclt.gov.in>,"registrarjpr"<registrar.jpr@nclt.gov.in>,"registrar-kochi"<registrar-kochi@nclt.gov.in>,"registrar-kol"<registrar-kol@nclt.gov.in>,"registrar-amr"<registrar-amr@nclt.gov.in>,"cs"<cs@ap.gov.in>,"cs-bihar"<cs-bihar@nic.in>,"csguj"<csguj@gujarat.gov.in>,"cs"<cs@karnataka.gov.in>,"cs"<cs@maharashtra.gov.in>,"cs"<cs@tn.gov.in>,"chiefsec"<chiefsec@wb.gov.in>,"csdelhi"<csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>

Sir/Madam,

Please find attach herewith....

Section Officer
DRAT-Mumbai

1 Attachment(s)

Image_007.pdf
1.5 MB