

बिहार सरकार
भवन निर्माण विभाग

प्रेषक,

ई-मेल/फैक्स

सेवा में,

राजेश कुमार सिंह,
सरकार के अपर सचिव ।

सभी कार्यपालक अभियंता,
भवन निर्माण विभाग, बिहार ।

पटना, दिनांक:- 22/7/26

विषय:- पंचायत सरकार भवनों के निर्माण कार्य हेतु वित्तीय वर्ष 2025-26 में आवंटित की गयी राशि का समेकित उपयोगिता प्रमाण पत्र उपलब्ध कराने के संबंध में।

प्रसंग- विभागीय पत्रांक-3297(म), दिनांक-08.04.2026 एवं पत्रांक-5173(म), दिनांक-08.06.2026

महाशय,

उपर्युक्त विषयक प्रासंगिक पत्र के संबंध में कहना है कि भवन निर्माण विभाग द्वारा क्रियान्वित पंचायत सरकार भवनों के निर्माण कार्य हेतु वित्तीय वर्ष 2025-26 में आवंटित की गयी राशि का समेकित उपयोगिता प्रमाण-पत्र पंचायती राज विभाग, बिहार, पटना को उपलब्ध कराया जाना है। उपयोगिता प्रमाण-पत्र उपलब्ध कराने हेतु प्रासंगिक पत्र के माध्यम से अनुरोध किया गया था जो अबतक अप्राप्त है।

अतः निदेश दिया जाता है कि पंचायत सरकार भवनों का निर्माण कार्य हेतु वित्तीय वर्ष 2025-26 में आवंटित की गयी राशि का समेकित उपयोगिता प्रमाण पत्र विहित प्रपत्र (BTC Form-42A) में सभी वांछित अभिलेखों के साथ यथाशीघ्र विभाग को उपलब्ध कराना सुनिश्चित करें।

अनु०- (BTC Form-42A)

विश्वासभाजन,

(राजेश कुमार सिंह)

सरकार के अपर सचिव।

23

BTC- 42A
OFFICE OF THE PANCHAYATI RAJ DEPARTMENT, BIHAR, PATNA
UTILIZATION CERTIFICATE
(See Rule 271)

Major Head	Treasury Code
Sub Major Head	DDO Code
Minor Head	Bank Code
San Head	Bill Code

UTILIZATION CERTIFICATE No/ Bill No., Date OFFICE OF PANCHAYATI RAJ DEPARTMENT, BIHAR

Certified that out of Rs. (in words.....) of Grants-in-aid sanctioned during the year 2023-24 in favour of PANCHAYATI RAJ DEPARTMENT, BIHAR Under this Department Letter No. given in the table below and Rs. Nil On account of unspent balance of the previous year, a sum of Rs. (in words.....) in FY 2023-24 has been utilize for the purpose for which it was sanctioned and that the balance of Rs. Nil Remaining unutilized at the end of the FY 2023-24 has been surrendered to the Govt. vide letter no. Nil dated Nil will be adjusted towards the grants-in-aid payable during the next financial year.

For the Grant to Government Officers for various schemes.

Certified that the remaining undrawn grant amount Rs. Nil(In words) has been surrendered vide letter no Nil dated Nil and the remaining drawn grant amount Rs Nil has been deposited in the treasury vide challan No Nil dated Nil has been sent along with the surrender letter.

2. Kinds of checks exercised. (Audited Accounts, Cash Book, Asset Register, Distribution Register, Stock Register, Purchase Register etc.)

Audited Account Report by C.A.

II. Received UC from PRIs

III. Advice Order Copy

II. Cash Book

IV. Asset Register

VI. Cheque Issue/ Receipt Register

3. Particulars of Grants-in-aid:

Sanction/ Allocation Letter No. and Date	Name of the grantee Institution/ Office	Purpose of the grant/ name of Scheme	Bill No. Date	Amount of grants drawn	T.V No & Date	Amount UC	Balance Amount	Amount Surren- dered (With letter no. & Date) / SNA Refund	Challan No. & Date
	3	4	5	6	7	8	9	10	11
	Additional Secretary, Panchayati Raj Department	Construction of Panchayat sarkar Bhawan		Rs.		Rs.	Nil	Nil	Nil
		Total		Rs.		Rs.	Nil	Nil	Nil

This is certified that -

1. Audited Accounts Report has been obtained from the Grantee Agency/ Institution & the same has been kept in this office.
2. This Grantee Agency/ Institution has been exempted from producing Audited Accounts Reports & in this case, Utilization Certificate is being countersigned on the basis of checking of Audit Report.

Counter Signature & Stamp by
Sanctioning Authority/ officer authorized by him

Signature & Designation
Grantee Agency/ Institution/Office

Signature & Stamp of Drawing & Disbursing
Officer for the Grant-in-Aid