

Government of Bihar
Department of Environment, Forest & Climate change.
Office of Divisional Forest Officer, Munger Forest Division, Munger
SHORT TERM TENDER NOTICE INVITING TENDER

Tender Notice No: 05/2025-26

1. Offline tenders are invited from registered suppliers / registered firms / institutions for the supply of various materials at different locations under **Munger Forest Division, Munger**, starting from date of publication
2. Name of Material: Supply of **Granular Sub Base (road construction material)** of required dimension and proportion (*Note: Detailed specifications are mentioned in the tender document.*)
3. Details related to the tender are as follows:

Sl No.	Scope of work			Cost of tender document (In Rupees)	Earnest Money Deposit (In Rupees) Offline	Time of Completion
1	2			3	4	5
01.	Supply of Granular Sub Base (road construction material) in Munger Forest Division, Munger			Rs. 2,000.00	Rs. 1,00,000.00	FY- 2025-26
	S.no	Size of aggregate	Proportion			
	1	40mm-60mm	40%			
	2	20mm	20%			
	3	10mm	10%			
	4	Stone Dust	30%			

Tender Schedule/Programme:

Sl No.	Activity	Date/Time - Duration
1.	Offline Sale date of Tender documents	From date of publication to 27.01.2026 (Upto 10:30 A.M.)
2.	Bid-clarification date and time	24.01.2026 - 11:00 A.M. (In the Office of Divisional Forest Officer, Munger Forest Division).
3.	Date/Time for Submission	Till 27.01.2026 up to 11.00 A.M.
4.	Submission of EMD In Hard copy/Original.	Before the time of opening of Technical Bid. (In the Office of Divisional Forest Officer, Munger Forest Division).
5.	Date & time for Opening of Technical Bid.	27.01.2026 at 12:45 P.M
6.	Contact person/Nodal Officer for queries	Office of Divisional Forest Officer, Munger Forest Division, Email : dfowildlifemunger@gmail.com , Mobile No:- 9453221802.
7.	Financial Bid Opening Date and Time	27.01.2026 at 01:15 P.M.

For Further details please visit: www.state.bihar.gov.in/prdbihar

<https://state.bihar.gov.in/forest>


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Munger Forest Division.

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Rules and conditions

1. Offline tenders are invited from registered suppliers / registered firms / institutions for the supply of various materials at different locations under **Munger Forest Division, Munger**, starting from date of publication
2. Name of Material: Supply of **Granular Sub Base** (road construction material) of required dimension and proportion (*Note: Detailed specifications are mentioned in the tender document.*)
3. Details related to the tender are as follows:

Tender Schedule/Programme:

S.No.	Activity	Date/Time/Duration
1.	Online Sale/Download date of Tender documents	From date of publication to 27.01.2026 (Upto 10:30 A.M.)
2.	Bid-clarification date and time	24.01.2026 - 11:00 A.M. (In the Office of Divisional Forest Officer, Munger Forest Division).
3.	Date/Time for Submission/ Uploading of offer/Bid	Till 27.01.2026 up to 11.00 A.M.
4.	Submission of EMD in Hard copy/Original.	Before the time of opening of Technical Bid. (In the Office of Divisional Forest Officer, Munger Forest Division).
5.	Date & time for Opening of Technical Bid.	27.01.2026 at 12:45 P.M
6.	Contact person/Nodal Officer for queries	Office of Divisional Forest Officer, Munger Forest Division, Email :dfowildlifemunger@gmail.com, Mobile No:- 9453221802,
7.	Financial Bid Opening Date and Time	27.01.2026 at 01:15 P.M.

1. Eligibility Criteria & Terms:

4. The Granular Sub Base (road construction material) to be supplied should have following dimension and proportion of aggregate:-

S.no	Size of aggregate	Proportion
1	40mm-60mm	40%
2	20mm	20%
3	10mm	10%
4	Stone Dust	30%

5. If any of the technical parameters of Bidder does not meet the technical tender specifications, offer will not be considered and shall be rejected.
6. The quantum of supply may increase/decrease as per the decision of Divisional Forest Officer, Munger Division, Munger, Bihar.

7. Divisional Forest Officer, Munger Division, Munger, Bihar reserves the right to accept or reject any bid.
8. The rate of material should be quoted including all types of taxes.
9. The quoted rates for the supply items shall be valid for a period of 1 year.
10. The bidder must supply the items within 10 days after receipt of Purchase Order. In case of non-delivery of the ordered goods in required quantity or non-delivery of the material on time, the EMD of the firm will be forfeited and the firm will be blacklisted.
11. It is mandatory for the bidder to quote rates for all mentioned items.
12. The bidder must attach the valid GST registration certificate, PAN, Trade License along with the technical bid.
13. The bidder should also submit audited PL Balance Sheets for the financial years 2023-24 and 2024-25. The bidder has to attach ITR of these financial years along with audited financial statements.
14. **Payment Terms:** Payment only after supply of material.
15. If a bidder or their authorized representative is not present at the time of opening of tender, the tender will still be considered valid.
16. Tender documents can be received from DFO office, Munger upon payment of ₹2000/- in cash. The tender document fee is non-refundable.
17. The tenderer shall deposit a security amount of Rs. 1,00,000/- (One Lakh) along with the technical bid of his Tender in the form of Bank Draft/Demand Draft in any Nationalized Bank in the name of Forest Divisional Officer, Munger Forest Division and payable at Munger. The tenderer shall submit the original bank Draft/Demand draft within the working period (before the opening of the technical bids) to the office of the Divisional Forest Officer, Munger Forest Division, Munger.
18. All pages of the technical and financial bids must be compulsarily signed. Without this, the submitted bids will be declared invalid. Along with the technical bid, the signed copy of tender notice and terms & conditions must also be attached. Failure to attach the signed copy of tender notice and tender form and terms & conditions with the bid will result in the tender being declared technically unsuccessful.
19. The rate quoted as accordance with the government-prescribed rates must include all types of taxes payable by tenderer such as income tax, GST, etc., for the materials supplied.
20. The rate quoted by the tenderer will include additional charges applicable in compliance with government guidelines issued from time to time, such as royalty, proprietary fees, labour cess, and other guidelines.
21. The tenderer must comply with government guidelines issued from time to time.
22. The tenderer must provide the high-quality materials at the desired location in the quantity as per the requirement of Range Officer of Forests.
23. The supply of materials will be procured only under the direction of the competent officer, and payment will be processed after the supplier's supply.

24. The bidder must be registered with the Income Tax Department. Also self-attested copies of the registration certificate must be attached.
25. The bidder must be registered under GST. Self-attested photocopies of the registration certificate and the latest returns for the last two quarters must be attached.
26. Preference will be given to suppliers owning crusher unit.
27. The bidder's annual turnover must be at least ₹ 75,00,000 (seventy five lakhs). The bidder must attach verified records of annual turnover for the past two years, i.e., 2023-24 and 2024-25 along with the technical bid form.
28. The bidder must attach a declaration letter stating that they have not been blacklisted or in the black list of any government office/department.
29. If the bidder fails to attach an Income Tax Registration Certificate, Tax Annual Return, GST Registration Certificate, two quarterly latest GST returns, annual turnover, character certificate, or a declaration letter stating that they have not been blacklisted by any government office/department, the tender will be declared technically unsuccessful. The original copies of the documents submitted in the tender will be presented mandatorily before the Tender Committee upon request.
30. The financial bids of the bidders will be evaluated based on the lowest of the rates offered for each item. The rates offered for the items must include the transportation costs to various locations in Munger Forest Division, Munger and all taxes and other fee.
31. The tenderer shall quote the rates for all materials in separate, clear and legible terms in their tender, both in figures and words. In case of any discrepancy between the amount written in figures and words, the amount written in words shall be considered final.
32. The tenderer must mention the make of the material to be supplied in the financial bid for which the tenderer has quoted the rate.
33. The successful tenderer shall execute an agreement by submitting a non-judicial stamp paper of Rs. 1000/- (One Thousand Rupees only) to the office within 3 days from the date of issuance of the order and shall deposit 10 percent of the value of the estimated quantity at the lowest rate obtained in the tender as security deposit in the form of a Demand Draft/Fixed Deposit Receipt/Bank Guarantee from a nationalized bank, payable to the Divisional Forest Officer, Munger Forest Division, Munger.
34. The earnest money of unsuccessful tenderers will be refunded after two weeks on the final decision of the tender.
35. If materials of the same quality are available in the market at a lower rate than the received/accepted tender rate, the tenderer will be free to purchase the materials at the market rate.
36. If the supplier violates any clause of the tender conditions or fails to supply the ordered materials within the stipulated time and quantity, the Divisional Forest Officer, Munger Forest Division, Munger reserves the right to cancel their tender and forfeit the deposited security amount and blacklist them.
37. The rejected materials of inferior quality supplied by the supplier shall be immediately removed from the place of supply by the supplier. If the supplier fails to remove them, the Divisional Forest Officer, Munger Forest Division, Munger or their authorized officer will get them removed, and the expenses incurred in removing them will be recovered from the

supplier's security deposit. The department will not be responsible for any damage caused to the supplier during the execution of this work.

38. Any dispute regarding the quality and quantity of the supplied materials will be decided by a committee whose members will be the Range officer of Forests. If the supplier does not accept the decision of the committee, the final decision will be made by the Divisional Forest Officer, Munger Forest Division, Munger.
39. The supply of materials will be made only by the tenderer.
40. In the tender form, the tenderer will certify that they have read and understood all the terms and conditions of the tender and accepted all the terms and conditions.
41. The Divisional Forest Officer, Munger Forest Division, Munger, reserves the right to cancel the tender without assigning any reason.
42. The jurisdiction for any dispute will be Munger.


Divisional Forest Officer,
Munger Forest Division.



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Department of Environment, Forest & Climate change.

Office of Divisional Forest Officer, Munger Forest Division, Munger

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TECHNICAL BID

Sl. No.	Technical Information	Submission by Tenderer
1	Proof of Bank draft/Demand draft of Earnest Money Deposit in favour of Divisional Forest Officer, Munger Forest Division, Munger	
2	Photocopy of PAN No. and Income Tax return of last two years (2022-23 and 2023-24) (Assessment year 2023-24 & 2024-25) duly self-attested by the Tenderer.	
3	Photocopy of GST registration and quarterly return of last two quarters duly self-attested by the Tenderer.	
4	Photo Copy of Annual Turn-Over For Last Two Years 2023-24 & 2024-25 (Minimum 1.5 crore Per Year) with UDIN	
5	Proof of Work experiance in any Govt./Semi Govt./ Undertaking institution if any.	
6	Original copy of Character certificate issued by authorised Officer.	
7	Photocopy of Address proof & Identity proof duly self-attested by the Tenderer.	
9	Affidavit issued by Notary regarding black-list.	
10	Affidavit issued by Notary regarding submission of true documents.	

Note: (1) All documents duly self-attested should be uploaded in E-tender.

Signature of Tenderer

DECLARATION

I

S/o

Post P.S.

Distt.do hereby declare that I am/was a
supplier of Granular Sub Base (road construction material) to the
Department/Office and no Govt. Deptt.
/ Office has blacklisted me/my firm name for any work.

Signature of tenderer

Full address:



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FINANCIAL BID

TENDER FORM FOR SUPPLY OF DIFFERENT MATERIAL

Sl. No.	Description	RATE/NO.	AMOUNT		
			In Rs.		
1	Supply of Granular Sub Base (road construction material) in Munger Forest Division, Munger				
	S.no			Size of aggregate	Proportion
	1			40mm-60mm	40%
	2			20mm	20%
	3			10mm	10%
	4			Stone Dust	30%

1. The rates quoted by me are for Munger Forest Division, Munger for one year and I agree to pay all Government taxes like Income Tax, G.S.T etc.
2. आपूर्तिकर्ता को GST/I-Tax एवं रॉयलटी काटकर भुगतान किया जायेगा।

Yours' Faithfully

Name- _____

Address- _____

Mobile.No- _____



बिहार सरकार

पर्यावरण, वन एवं जलवायु परिवर्तन विभाग,
कार्यालय, वन प्रमंडल पदाधिकारी, मुंगेर वन प्रमंडल, मुंगेर।

पत्रांक—

पेशक,

अम्बरीष कुमार मल्ल, भा.व.से.
वन प्रमंडल पदाधिकारी,
मुंगेर वन प्रमंडल, मुंगेर।

सेवा में,

निदेशक,
सूचना एवं जन सम्पर्क विभाग,
बिहार, पटना।

मुंगेर, दिनांक—

विषय: मुंगेर वन प्रमंडल, मुंगेर के अन्तर्गत Granular Sub Base (road construction material) of required dimension and proportion का अल्पकालीन निविदा की सूचना का प्रकाशन के सम्बन्ध में।

महाशय,

उपरोक्त विषय के संबंध में कहना है कि मुंगेर वन प्रमंडल, मुंगेर के अन्तर्गत Granular Sub Base (road construction material) of required dimension and proportion का अल्पकालीन निविदा दिनांक—27.01.2026 के अपराह्न 12.45 बजे से कार्यालय, वन प्रमंडल पदाधिकारी, मुंगेर में खोला जाना है। निविदा सूचना सॉफ्ट कॉपी में इस पत्र के साथ संलग्न कर आवश्यक कार्रवाई हेतु भेजी जा रही है।

अतः अनुरोध है कि उक्त निविदा की सूचना देश एवं बिहार के सभी प्रमुख समाचार पत्रों में प्रकाशन करने की कृपा की जाय।

अनुलग्नक : यथोक्त।

विश्वासभाजन,

ह0/-

वन प्रमंडल पदाधिकारी,
मुंगेर वन प्रमंडल, मुंगेर।

ज्ञापक—170 दिनांक—14/01/26

प्रतिलिपि :— आई0 टी0 मैनेजर, पर्यावरण, वन एवं जलवायु परिवर्तन विभाग, बिहार सरकार, पटना को अनुलग्नक प्रति के साथ सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित। अनुरोध है कि उक्त निविदा को विभागीय वेबसाइट पर उपलोड करने की कृपा की जाय।

वन प्रमंडल पदाधिकारी,
मुंगेर वन प्रमंडल, मुंगेर।