

S.O., dated In exercise of the powers conferred by section 25 of the Private Security Agencies (Regulation) Act, 2005 (Central Act 29 of 2005) and in supersession of the Bihar Private Security Agency Rules, 2011 (As amended in 2017), the Bihar Government hereby makes the following rules:-

1. Short title and commencement.—

- (1) These rules may be called the Bihar Private Security Agency Rules, 2025.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions. - In these rules, unless the context otherwise requires, -

- (a) "Act" means the Private Security Agencies (Regulation) Act, 2005 (Central Act 29 of 2005);
- (b) "Agency" means the Private Security Agency;
- (c) "Controlling Authority" means the controlling authority so declared under the act;
- (d) "Form" means, a Form appended to these rules;
- (e) "**Licence**" means a licence granted under the Private Security Agencies (Regulation) Act, 2005;
- (f) words and expressions not defined in these rules but defined in the Act, shall have the same meaning respectively assigned to them in the Private Security Agencies (Regulation) Act 2005.

3. Controlling Authority- An officer not below the rank of special Secretary of the Home Department, Bihar shall be notified as the controlling Authority to exercise the power given under the Section 3 of the Private Security Agencies (Regulation) Act 2005.

4. Appellate Authority- The appeal against the order of the Controlling Authority shall be made to the Additional Chief Secretary/Principal Secretary, Home Department in the light of section 14 of the Private Security Agencies Act 2005. The time limit for making appeal shall be in accordance with the provisions of the Act itself.

5. Application for grant of licence. - (1) Every agency desirous of carrying on the business of private security in the State shall apply in Form 1 through online mode.

- (2) Every agency while applying in Form 1 through online medium for grant of licence shall also enclose Form 2 for verification of its antecedents.
- (3) In case the applicant is a company, a firm or an association of persons, the application shall be accompanied by Form 2 relating to antecedent verification for each of the proprietor or majority shareholder, partner or director of the company, as the case may be. In addition, every proprietor or majority shareholder, partner or director of the company shall also enclose an affidavit in Form 3 incorporating the details in respect of the provisions contained in sub-section (2) of section 7 of the Act.
- (4) On receipt of Form 1, Form 2, Form 3 through online medium, the Controlling Authority may make such inquiries, as it considers necessary to verify the contents of the application and the particulars of the applicant.
- (5) The applicant shall enclose with the application an antecedent/character verification certificate obtained through electronic databases of crime and criminals like the Crime and Criminal Tracking Networks and Systems (CCTNS), Interoperable Criminal Justice System (ICJS) or the character verification portal of the State Government, not more than 1 (one) month ago, in respect of each proprietor, majority shareholder, partner or director of the company/agency. Applicants residing in other states will be able to attach antecedents/character verification certificate issued by the concerned police authority of maximum 1 (one) month ago.
- (6) Wherever any applicant's antecedents have been verified in any other State earlier and licence is granted, it shall not be necessary for the Controlling Authority to verify the antecedents afresh provided that the licence for which antecedents are verified is under period of validity.

139

- (7) The applicant shall enclose with the application the evidence related to the payment of licence fee as prescribed under sub-section (3) of section 7 of the Act provided through electronic means.
- (8) On receipt of the application referred to in sub-rule (1), the Controlling Authority shall after noting thereon the date of receipt by him of the application, grant an electronic or digital acknowledgement to the applicant.
- (9) The Controlling Authority shall verify the office premises of the proposed private security agency at the address given by the agency either himself or through his officer or by any other means.
- (10) The Controlling Authority, after receiving the application in Form 1 through online medium, after making such inquiry as it may consider necessary and after complying with the provisions of the Act, shall grant licence to the private security agency in Form 4.
- (11) The licensed agency can start business on the basis of the licence obtained through online medium. The private security agency will be obliged to display the licence obtained in its office.
- (12) In case of rejection of the application for grant of licence, no order of refusal shall be made unless,-
 - (a) the applicant has been given a reasonable opportunity of being heard; and
 - (b) the grounds on which licence is refused is mentioned in the order.
- (13) The Controlling Authority shall pass an order within sixty days from the date of receipt of the application, complete in all respects.
- (14) All the above mentioned processes shall be carried out in online mode only.

6. Conditions for grant of licence.-(1) The licensee shall successfully undergo a training relating to the private security as prescribed by the Controlling Authority within the time frame fixed by it;

Provided that if the private security agency for which the licence has been obtained has already obtained a licence from the controlling authority of any other State, then the requirement of training to the licensee shall not be necessary.

- (2) The Controlling Authority shall frame the detailed training syllabus required for training the licensee.
- (3) The training shall be for a minimum period of six working days. The training shall broadly include the following subjects, namely:-
 - (i) Present security scenario:
 - (a) VIP Security
 - (b) Internal Security
 - (c) Institutional Security;
 - (ii) Role and Functioning of Private Security Agencies:
 - (a) Fire Fighting
 - (b) Disaster/ Emergency Management protocol
 - (c) Security Duties
 - (d) Checking of various documents
 - (e) Information security
 - (f) Access Control
 - (g) Explosives, IEDs
 - (h) Anti Sabotage Checks (ASC)
 - (i) Security related equipments
 - (j) Communication Equipments
 - (k) Patrolling
 - (l) Post duties

- (iii) Legal provisions:
 - (a) The Private Security Agencies (Regulation) Act, 2005 (29 of 2005) and Bihar Private Security Agency Rules, 2025.
 - (b) Relevant Labour Laws
 - (iv) Management of Security Agencies:
 - (a) Uniform
 - (b) Training of personnel of private security agencies
 - (c) Documentation and records to be maintained by the licensee
 - (d) Data Sharing Protocol
 - (v) Interface with public, Police and other departments:
 - (a) Interface with Public
 - (b) Liaison with police and other concerned Government Departments
 - (vi) Private Security Personnel – DO's and DON'Ts (Conduct Rules)
 - (vii) Any other subject that the Home Department may Specify.
- (4) The licensee shall intimate the name, parentage, date of birth, permanent address, address for correspondence and the principal profession of each person forming the Agency within fifteen days of receipt of the licence to the Controlling Authority.
 - (5) The licensee shall inform the Controlling Authority regarding any change in the address of persons forming the Agency or change of management within thirty days of such change.
 - (6) The licensee shall immediately intimate to the Controlling Authority about any criminal charge framed against the persons forming the Agency or against a private security guard or supervisor engaged or employed by the Agency, in the course of performance of duties as private security agency. A copy of such communication shall also be sent to the officer in charge of the police station where the person charged against resides.
 - (7) Every licensee shall abide by the requirements of physical standards for the private security guards and their training as prescribed in these rules as the condition on which the licence is granted.
 - (8) Save as provided in these rules, the fees paid for the grant of licence shall be non-refundable.
 - (9) The licensee shall commence its activities within six months of obtaining the licence.
 - (10) Commencement of activities shall include establishment of office premises and engagement of supervisors as provided under sub-section (3) of section 9 of the Act and in accordance with rule 13.
 - (11) Every licensee shall ensure to verify the validity of the arms licence held by him from the issuing authority before employing armed private security guards.
- 7. Renewal of licence.**— (1) Every Agency shall apply to the Controlling Authority for renewal of the licence in Form I along with Form 2 and Form 3 not less than forty-five days before the date of expiry of the period of validity thereof and after complying other conditions of section 8 of the Act.
- (2) If the applicant is a company, a firm or an association of persons, the application shall be accompanied by Form 2 for verification of antecedents in respect of each of the proprietor or majority shareholder, partner or director of the company, as the case may be, and shall also enclose an affidavit in Form 3 incorporating the details in respect of the provisions contained in sub-section (2) of section 7 of the Act.
 - (3) The Controlling Authority shall verify the antecedents of the applicant in the same manner as mentioned in sub-rule (4) of rule 5.
 - (4) The Controlling Authority, after receiving an application in Form I shall grant a renewal of licence in Form 4 after making such enquiry as it considers necessary and after compliance with the provisions of the Act.

(137)

- (5) In case of non-receipt of the application for renewal of licence within the period mentioned in sub-rule (1), the agency shall be treated as un-licensed agency after the expiry of licence.
- (6) After expiry of period of applying for renewal of licence, the Agency may apply for fresh licence as per section 7 of the Act.
- (7) The fees chargeable for renewal of the licence shall be the same as for the grant of licence as mentioned in sub-rule (7) of rule 5.
- (8) Applications received after the period stipulated in sub-rule (1) and before the expiry of licence shall not be processed for renewal of licence.
- (9) The Controlling Authority shall pass an order on application for renewal of licence in Form 1 within thirty days from the date of receipt of application complete in all respects.
- (10) The validity of renewed licence shall be counted from the date of expiry of the previous licence and shall be upto a period of five years irrespective of its date of renewal. In case the application is decided by the controlling authority after expiry of the existing licence, the intervening period shall deem to be under valid licence.
- (11) The Controlling Authority and the Private Security Agencies shall not be liable for delays occurring by reason of circumstances beyond human control, including but not limited to acts of civil or military authority, national emergencies, riot, acts of God.
- (12) All the above mentioned processes shall be carried out in online mode only.

8. Conditions for renewal of licence.— The renewal of the licence shall be granted subject to the following conditions, namely:-

- (i) The applicant continues to maintain his principal place of business in the jurisdiction of the Controlling Authority;
 - (ii) The applicant continues to ensure the availability of the training for its private security guards and supervisors required under sub-rule (2) of rule 11 of these rules;
 - (iii) The applicant continues to adhere to the licence conditions;
 - (iv) The applicant should not have a criminal antecedent, for the verification of which the applicant shall attach an antecedent/character verification certificate obtained through electronic databases of crime and criminals like the Crime and Criminal Tracking Networks and Systems (CCTNS), Interoperable Criminal Justice System (ICJS) or the character verification portal of the state government, maximum 1 (one) month ago, in respect of each proprietor or majority shareholder, partner or director of the company/agency. Applicants residing in other states will be able to attach antecedents/character verification certificate issued by the concerned police authority, maximum 1 (one) month ago.
9. The Controlling Authority shall be responsible for creating a web-Portal through which the licensed agency will submit the information and compliance reports prescribed under the Private Security Regulation Act, 2005 and its rules. It Shall be a single window portal.

10. Verification of character and antecedents of the private security guard and supervisor. - (1)
Before any person is employed or engaged as a security guard or supervisor, the Agency shall satisfy itself about the character and antecedents of such person in any one or more of the following manners, namely:-

- (a) by relying upon the character and antecedents' verification certificate produced by the person:

Provided that the character and antecedent certificate shall be valid and the Agency does not have any adverse report regarding the person's character and antecedents from any other source;

- (b) Character and antecedent verification certificate obtained through electronic databases of crime and criminals like the Crime and Criminal Tracking Networks and Systems (CCTNS), Interoperable Criminal Justice System (ICJS) or the character verification portal of the State Government.
- (2) The person desirous of getting employed or engaged as security guard or supervisor shall submit Form 5 to the Agency. In addition, he shall submit an Affidavit in Form 6 incorporating the details in relation to the provisions contained in sub-section (2) of section 10 of the Act.
- (3) On the basis of character and antecedents' verification, the Agency shall issue in Form 7, a character and antecedents' certificate and this certificate shall not be taken back by such Agency even if the person ceases to be the employee of that Agency.
- 11. Security Training-** (1) The Controlling Authority shall frame the detailed training syllabus required for training the security guards in accordance with National Skill Qualification Framework. For entry level, this training shall be for a minimum period of hundred hours of classroom instruction and sixty hours of field training, spread over at least twenty working days. The ex-servicemen and former police personnel shall however be required to attend a condensed course only, of minimum forty hours of classroom instructions and sixteen hours of field training spread over at least seven working days.
- (2) The training shall include the following subjects, namely:-
- (a) conduct in Public and correct wearing of uniform;
 - (b) physical fitness training;
 - (c) physical security, security of the assets, security of the building/ apartment, personnel security, household security;
 - (d) fire fighting;
 - (e) crowd control;
 - (f) examining identification papers including identity cards, passports and smart cards;
 - (g) should be able to read and understand English alphabets and Arabic numerals as normally encountered in the identification documents, arms licence, travel documents and security inspection sheet;
 - (h) identification of improvised explosive devices;
 - (i) first-Aid;
 - (j) crisis response and disasters management;
 - (k) defensive driving (compulsory for the driver of Armoured vehicle and optional for others);
 - (l) Handling and operation of non-prohibited weapons and firearms (optional);
 - (m) Rudimentary knowledge of Indian Penal Code, right to private defense, procedure for lodging first information report in the police station, Arms Act (only operative sections); Explosives Act (operative sections);
 - (n) Badges of rank in police and military forces;
 - (o) Identification of different types of arms in use in Public and Police;
 - (p) Use of security equipments and devices (for example; security alarms and screening equipments); and
 - (q) Leadership and management (for supervisors only).
 - (r) Any other subject that the Home Department may Specify.
- (3) (i) All the Private Security Agencies will select appropriate training institution themselves as per the training prescribe for the licensee in rule 6(2) and for security guards and supervisors in rule 11(2) and will mention its name and address in Para-7 of form 1.
- (ii) The training Certificates issued to the Guards/supervisors from Training Institutes situated either in Bihar or other States shall be acceptable.
- (iii) All licensed training institutes situated in Bihar shall have to ensure the compliance of the standards prescribed in the order no. 7080 dated 08.06.2023 of the Home Department (Special Branch), Bihar, Patna and necessary instructions issued time to time in this regard.
- (4) The security guard shall have to successfully undergo the training prescribed by the Controlling Authority.

- (5) On completion of the training each successful trainee shall be awarded a certificate in Form 8 by the training institute.
- (6) Training certificate issued to the guard/supervisor from any other state recognized training institute will be acceptable if the certificate was issued by the guard/supervisor before joining the present agency.
- (7) The Controlling Authority shall inspect the functioning of training facility from time to time either by itself or through its own officers. Normally such inspection shall be conducted at least two times every year.
- (8) All the training agencies shall submit a list of successful trainees to the Controlling Authority in the manner prescribed by it.
- (9) Based on training completed and requirement of the job, private security agency may have their own designations provided that no agency shall adopt any of the ranks of the armed forces, paramilitary forces or State Police Forces.
- (10) The Controlling Authority either by itself or through its officers may verify the training and skills imparted to the private security guards and supervisors of any private training agency.
- (11) The Controlling Authority may review the continuation or otherwise of licence of such security agencies which may not have adhered to the conditions of trained personnel on its rolls.

12. Standard of physical fitness for security guards- (1) A person shall be eligible for being engaged or employed as security guard if he fulfils the standards of physical fitness as specified below:-

- (i) Height, 160 cms (Female 150 cms), weight according to standard table of height and weight, chest 80 cms with an expansion of 4 cms (for females no minimum requirement for chest measurement).
- (ii) Eye sight: Far sight vision 6/6, near vision 0.6/0.6 with or without correction, free from color blindness, should be able to identify and distinguish color display in security equipments and read and understand display in English alphabets and Arabic numerals.
- (iii) Free from knock knee and flat foot and should be able to run one kilometer in six minutes.
- (iv) Hearing: Free from defect; should be able to hear and respond to the spoken voice and the alarms generated by security equipments.
- (v) The candidate should have dexterity and strength to perform searches, handle objects and use force for restraining the individuals in case of need.
- (2) A candidate should be free from evidence of any contagious or infectious disease. He should not be suffering from any disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public.
- (3) Agency shall ensure that every private security guard working for it undergoes a medical examination after every twelve months from his last such examination so as to ensure his continued maintenance of physical standard as prescribed for the entry level.

13. Provision for Supervisors – (1) There shall be one supervisor to supervise the work of not more than fifteen private security guards.

- (2) In case the private security guards are on security duty in different premises and it is not practical to supervise their work by one supervisor, the agency shall depute more number of supervisors so that at least for every six private security guards there is one supervisor available for assistance, advice and supervision.

14. Appeals and procedure – Every appeal under sub-section (1) of section 14 of the Act shall be preferred in Form 9 signed by the aggrieved person or his authorized advocate and presented to the appellate authority in person or in electronic or digital form or sent to him by registered post.

15. Register to be maintained by the Agency - The register required to be maintained under the Act by the Agency shall be maintained electronically in Form 10.

16. Photo identity card—

- (1) Every photo identity card issued by the Agency under sub-section (2) of section 17 of the Act shall be in Form 11.
 - (2) The photo identity card shall convey a full-face image in colour, full name of the private security guard, name of the Agency and the employee number of the individual to whom the photo identity card is issued.
 - (3) The photo identity card shall clearly indicate the individual's position in the Agency and the date up to which the photo-identity card is valid. The identity card shall carry a QR code which shall link to the website of the company where the employee can be verified.
 - (4) The photo identity card shall be maintained up to date and any change in the particulars shall be entered therein.
 - (5) The photo identity card issued to the private security guard shall be returned to the Agency issuing it, once the private security guard is no longer engaged or employed by it.
 - (6) Any loss or theft of photo identity card shall be immediately brought to the notice of the Agency that issued it.
- 17. Other conditions—**(1) Notwithstanding whether the Agency mandates its private security guards to put on uniform while on duty or not, every private security agency shall issue and make it obligatory for its security guards to put on:
- (a) an arm badge distinguishing the Agency;
 - (b) shoulder or chest badge to indicate his position in the organization;
 - (c) whistle attached to the whistle cord and to be kept in the left pocket;
 - (d) shoes with eyelet and laces;
 - (e) a headgear which may also carry the distinguishing mark of the Agency.
- (2) The clothes wear by the private security guard while on active duty shall be such that they do not hamper in his efficient performance. In particular they shall neither be too tight nor too loose as to obstruct movement or bending of limbs.
 - (3) Every private security guard shall carry a notebook and a writing instrument with him.
 - (4) Every private security guard while on active security duty shall wear and display photo-identity card issued under section 17 of the Act, on the outer most garment above waist level on his person in conspicuous manner.

18. Repeals and Savings - (1) The Bihar Private Security Agencies Rules, 2011 made under the Private Security Agencies (Regulation) Act, 2005 and published in the extraordinary issue of the Bihar Gazette vide notification No. Patna 668 dated November 17, 2011 (As amended in 2017), are hereby repealed.

- (2) Notwithstanding such repeal, any action taken under the rules repealed under sub-rule (1) shall be deemed to have been validly taken under the relevant provisions of these rules.

By the order of
The Governor of Bihar,

Ky 24/3/25

(K. Suhita Anupam)
Special Secretary

133

FORM 1
(See rule 5(1) & 7(1))

**APPLICATION FOR NEW LICENCE/ RENEWAL OF LICENCE TO
ENGAGE IN THE BUSINESS OF PRIVATE SECURITY AGENCY**

Name of the Proposed Private Security Agency	
Proposed Address of the Private Security Agency	
License To Be Issued in the name of	
Son/Daughter of	
Associated Email Id	
Associated Phone Number	
Residential Address	
Previous Licence Number *	
Previous Licence Expiry Date *	

1. Name and address of Proprietor, Partner, Majority Shareholder, Director and Chairman of the Agency

Management Name	Management Address	Management Type	Other Details	Document Attach

2. Qualification of staff engaged for imparting instructions

Name	Gender	Age	Designation	Qualification

3. Details of Arm(s) which will be used for Security services

Arm Code	License No.	Issue Date	Expiry Date	Issue State	Issued District

4. Equipment(s) which will be used for Security services

Equipment Name	Equipment Count

5. Detail including colour in case the applicant intends to use any uniform for the private security Guards and Supervisors of the Agency:

Designation	Uniform Colour	Document Attach

6. Does the applicant intend to operate in more than one district/entire state? If so, name the Districts/State:

7. Does the applicant possess training facility on its own or will get it on outsourcing basis:

A. Is Training Institute Recognised:

B. Training facility:

C. Attach Document:

Training Facility Name	Training Facility Address

8. Whether Agency has FDI?

9. Agency Additional Details

CIN No:	
ESI No:	
EPF No:	
Labour Licence No:	
Labour Registration No:	
GST No:	
Name and extent of facilities available:	

(131)

10.Undertaking

1. Convicted of an offence in connection with promotion, formation or management of a company (any fraud or misfeasance committed by him in relation to the company), including, an undischarged insolvent?	
2. Does convicted by competent court for an offence, the prescribed punishment for which is imprisonment of not less than 2 years?	
3. Does applicant has any link with organisation or association which is banned under any law on account of their activities which pose threat to national security or public order or there is formation of such a person indulging in activities which are prejudicial to national security or public order?	
4. Does applicant dismissed or removed from government service on ground of misconduct or moral turpitude?	
Attach Document	

11.Comments

Comments	Comment By	Comment Date

12. Payment Details

S.No.	Transaction Details

FORM 2
(See rule 5(2) & 7(2))

Form for verification of Antecedents of Applicant

(CAUTION: Please furnish correct information. Furnishing of incorrect information or suppression of any factual information in the form will render the candidate unsuitable for grant of licence)

Agency Name	
Agency State	
Agency Code	

1.	Name of the Applicant *	
2.	If you have ever changed your name, please indicate the previous name(s) in full	
3.	Sex *	
4.	Date of Birth *	
5.	DIN No.	
6.	ID Proof *	
7.	Place of Birth *	
8.	Are you a citizen of India by Birth/Descent/Registration/ Naturalisation:	
9.	Father's Full Name/ Legal Guardian's Full Name *	
10.	Mother's Full Name *	
11.	If married, Full Name of Spouse	
12.	Mobile Number *	
13.	Educational Qualification *	
14.	Visible Distinguishing Mark * :	

128

15. Present Residential Address Detail

Present Residential Address *	
Date Since residing at the above mentioned address *	
As you have not resided at the present address continuously for the last five years, please furnish the other address (addresses) with duration(s) resided.	

Past Residential Address -1 Duration of Residing*	
Past Residential Address – 2 Duration of Residing *	

16. Permanent Address *:

17. Last 3 Years IT Return :--

Assesment Year	Copy of ITR

18. Have you of stay abroad more than one year after attaining the age of 21 years :
Please furnish particulars of all places where you have resided for more than one year after attaining the age of 21 years

19. Have you hold ever any position:

20. Reason of leaving last employment:

21. Did you earlier operated any Private Security Agency or were its partner, majority shareholder or Director:

22. Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment):

23. Is/Are any criminal proceeding(s) pending against you before a court in India:

24. Document attached

25. Self-Declaration :

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

Date.....

Place.....

(Signature of Applicant)

127

FORM 3
(See rule 5(3)/ rule 7(2))

Affidavit

I.....S/o / D/o / W/o Mr./Ms.resident of
.....is a Proprietor/ Partner/ Director of
M/s..... (Name of firm/agency/company) at
..... (Address of firm/agency/company). I do hereby solemnly
affirm and declare as under:

1. That the deponent is a citizen of India.
2. That the deponent has attained the age of 18 years.
3. That the details of the Proprietor/ Partners/ Directors (Please indicate the details of all the Partners/ Directors) are as under:

S.No.	Name of the Proprietor/ Partners/ Directors	Designations in the firm/agency/company (Proprietor/ Partner/ Director)	Residential Address

4. That the deponent or any of the Proprietor/ Partner/ Director has not been convicted of any offence in connection with promotion, formation or management of a company (any fraud or misfeasance committed by him in relation to the firm/agency/company), including an undischarged insolvent.
5. That the deponent or any of the Proprietor/ Partner/ Director has not been convicted by a competent court for an offence, the prescribed punishment for which is imprisonment of not less than two years.
6. That the deponent or any of the Proprietor/ Partner/ Director has not been - (a) keeping links with any organisation or association which is banned under any law on

- account of their activities which pose threat to national security or public order; or
- (b) indulging in activities which are prejudicial to national security or public order.
7. That the deponent or any of the Proprietor/ Partner/ Director has not been dismissed or removed from Government service on grounds of misconduct or moral turpitude.
8. That the firm/agency/company is registered in India and does not have a proprietor or a majority shareholder, partner or director, who is not a citizen of India.
9. That the deponent and all the Partner/ Director of the firm/agency/company shall comply with the provisions of sub-section (2) of section 9 of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005) by ensuring availability/imparting of such training and skills to its private security guards and supervisors as prescribed.
10. That the deponent and all the Partner/ Director of the firm/agency/company shall fulfill the following conditions of licence as stipulated under section 11 of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005).
- (i) prescribed training which the licensee is to undergo;
 - (ii) details of the person or persons forming the agency;
 - (iii) obligation as to the information to be provided from time to time to the Controlling Authority regarding any change in their address, change of management;
 - (iv) obligation as to the information to be provided from time to time to the Controlling Authority about any criminal charge made against them in the course of their performance of duties of the private security agency or as the case may be, a private security guard employed or engaged by them.
 - (v) Competent authority in the State Government/UT administration may verify about imparting of required training by the private security agency under sub-section (2) of section 9 of the Act and may review continuation or otherwise of licence of the private security agency if the agency have not adhered to the condition of ensuring the required training.
11. That there are no cases registered with police or pending in court of law against the deponent.

Or

That there are cases registered with police or pending in court of law against the deponent. (Details shall be enclosed)

125

12. That the deponent and all the Partner/ Director of the firm/agency/company will comply, conditions of licence and in letter and spirit, with the provisions of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005) and the relevant rules notified by the State Government/UT administration under the Act and also comply with the instructions issued from time to time by the Controlling Authority appointed under the Act, while managing private security agency with the name and title

M/s.....

Deponent

Verification:- I,..... hereby solemnly affirm on(date) that the contents of above this affidavit are true and correct to the best of my knowledge and belief nothing has been concealed therein.

Deponent

FORM 4

(See rule 5(10))

GOVERNMENT OF BIHAR**Licence to engage in the business of Private Security Agency**

Serial No-----

Date-----

Name of the Private Security Agency:-----

Shri.------(name of the Applicant)

S/o -----r/o-----

------(Full Address)-----

-----is granted the licence by the Controlling Officer for the State of

----- to run the business of Private Security Agency in the

district(s) of/ State of (strike of the inapplicable words) -----

----- -with office at

.....(address of the office)

Place of Issue -----

Date of issue -----

This licence is valid up to -----

Signature

Name of granting authority

Designation

Official Address

RENEWAL

(See rule 5(4))

Sl.No.

Date of Renewal

Date of expiry

- 1.
- 2.
- 3.
- 4.

Signature

Name of renewing authority

Designation

Official Address

123

FORM 5

(See rule 10(2))

Form for verification of Character and antecedents of Security Guard and Supervisor

Signature of the Applicant -----

For official use only		
Form number	Character & antecedents verification issued by :	Date

Fee Amount Rs. -----Cash /D.D -----Name of Bank ----- D.D No. -----

Date of Issue -----

Please fill in **BLOCK LETTERS**: (CAUTION: Please furnish correct information.
Furnishing of incorrect information or suppression of any factual information in the
form will render the candidate unsuitable for employment /engagement in the Private
Security Agency.)

1. Name of applicant as should appear in the photo-identity card (Initials not allowed)

Last name _____ First name _____

2. If you have ever changed your name, please indicate the previous name(s) in full

3. Sex (male/female). _____

4. Date of Birth (DD/MM/YYYY): _____

5. Aadhaar No. _____

6. Place of Birth: Village / Town _____

District _____ State and Country _____

7. Father's Full Name/ Legal Guardian's Full Name (including surname, if any): (Initials not
allowed) -----

8. Mother's Full Name (including surname, if any): (Initials not allowed)

9. If married, Full Name of Spouse (including surname, if any). (Initials not allowed)

10. Present Residential Address, including Street No. /police station, village and District (with PIN code)

Telephone No./Mobile No.-----

11. Please give the date since residing at the above mentioned address: DD/MM/YYYY

12. Permanent Address including Street No./police station, village and District (with PIN code)---

13. If you have not resided at the address given at COLUMN (10) continuously for the last five years, please furnish the other address (addresses) with duration(s) resided.

FromTo.....

Address

14. In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years.

.....

15. Other Details:

(a) Educational Qualifications:

(b) Previous posts held along with name and address of employer:.....

.....

(c) Reason for leaving last employment:.....

(d) Visible Distinguishing Mark on body:

(e) Height (cms):.....

(f) Affidavit incorporating the provisions of Section 10 (1) & (2) of the Act enclosed: Yes/ No

16. Are you working in Central Government/ State Govt/ PSU/ Statutory Bodies: Yes/ No

(121)

17. Are you a citizen of India by: Birth/Descent/Registration/Naturalisation: If you have ever possessed any

other citizenship, please indicate previous citizenship.....

18. Have you at any time been convicted by a court in India for any criminal offence & sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment)

.....

19. Is/Are any criminal proceeding(s) pending against you before a court in India? If so, give name of court, case number and offence

.....

20. Has any court issued a warrant or summons for appearance or warrant for arrest or an order prohibiting

your departure from India? If so, give name of court, case number and offence

21. Self Declaration:

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

22. Finger Prints:

(Signature of applicant)

Date

Place

Enclosures:

.....

.....

(Signature of applicant)

FORM 6
(See rule 10(2))

Affidavit

I.....S/o / D/o / W/o Mr./Ms.resident of
..... (Residential Address) offer myself for employment as a private
security guard/supervisor in the private security agency M/s.....
(Name of firm/agency/company) at(Address of firm/agency/company).
I do hereby solemnly affirm and declare as under:

1. That I am a citizen of India.
2. That I have attained the age of 18 years but have not attained the age of 65 years. My date of birth is.....
3. That I have not been convicted by a competent court.
4. That I have not been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union, State Police Organisations, Central or State Governments or in any private security agency.

Deponent

Verification:- I,..... hereby solemnly affirm on(date) that the contents of above this affidavit are true and correct to the best of my knowledge and belief nothing has been concealed therein.

Deponent

Note: The provisions of section 10(2) of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005) may be printed at the back of affidavit for awareness of deponent as follows:

“Section 10. Eligibility to be a private security guard.

- (2) No person who has been convicted by a competent court or who has been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union, State Police Organisations, Central or State Governments or in any private security agency shall be employed or engaged as a private security guard or a supervisor.”

C 119

FORM 7
(See rule 10(3))

CHARACTER AND ANTECEDENT CERTIFICATE

(This certificate is issued under the provisions incorporated in the rules of the Bihar Private Security Agency Rules, 2025.

This is to certify that Mr. /Ms., Son/Daughter of -----

whose particulars are given below has good moral character and reputation and that the applicant has been

staying at the following address(es) continuously for the last one year
.....

Date of Birth

Place of Birth

Educational Qualification:

Profession:

Present Address

Permanent Address

This certificate is issued on the basis of (Source of certificate)

.Issuing Authority

Signature

Name

Designation

Address/Tel.No.

Date of Issue

FORM 8
(See rule 11(5))
Training Certificate

Serial number

Name of the Training Agency

Address of the Training agency

Training Agency Recognition No.....

[The recognition of this agency is valid upto.....(date)]

Certified that _____ son/daughter of _____ resident of _____ has completed the prescribed training for the engagement or employment as a Private Security Guard/Supervisor confirming to National Skill Qualification Framework (NSQF) standards from ____ till ____.

His signature is attested below.

Signature of the Certificate Holder

Signature of issuing authority

Designation

Place of issue

Date of issue

17

FORM 9

(See rule 14)

Form for Appeal

An Appeal under section 14 of the Act

Appellant _____

S/o _____ r/o _____

Versus

Controlling authority/ _____

The _____ above named appeal to the _____ (State Home Secretary) _____
from the order of (Controlling Authority) dated ____ day of _____ and against refusal of
licence to run Private Security Agency _____ and sets forth the following grounds of
objection to the order appeal

from namely _____

1. _____

2. _____

3. _____

4. _____

Enclosed list of documents

Signature

Name and Designation of the Appellant

Date

Place

FORM 10

(See rule 15)

Register of Particulars**(Register A: Management details)**

S.No.	Name of person(s) managing the Agency	Parent's/ Father's name	Present address & phone no.	Permanent Address	Nationality	Date of joining/leaving the agency
1.						

(Register B: Private Security Guards and Supervisor)

Sl. N	Name of Guard/ Supervisor	Father's name	Present address & phone no.	Date of Joining/ leaving the Agency	Permanent Address	Photograph	Finger Prints	Employee No.	Salary with date, ESI, EPF numbers and Bank/Branch through which paid.
1.									
2.									

(Register C: Customers)

Sl.No.	Name of the Customer & phone no.	Address of the place where Security is provided	Number and ranks of Security Guards provided	Date of commencement of services	Date of discontinuation of services

(Register D: Duty Roster)

S.No.	Name of the Private Security Guard /Supervisor	Address of the place of duty	Whether provided with any arms/ammunition	Date and time of commencement of duty	Date and time of ending of duty

115

FORM 11

(See rule 16(1))

Photo Identity card for Private Security Guard/Supervisor

(Name of the Private Security Agency)

Identity Card No.....

Name -----

Official Designation-----

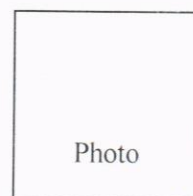
Employee no. -----

Blood Group_____

Date of issue -----

Valid up to -----

Signature of the cardholder-----



Signature of the issuing authority

Official seal