

समाचार पत्र विज्ञापन

बिहार खेल विश्वविद्यालय, राजगीर

रोजगार सूचना (विज्ञापन सं. BSUR / 01/2024)

बिहार खेल विश्वविद्यालय, राजगीर संविदा के आधार पर कंसलटेंट और प्रशाखा पदाधिकारी के पद को भरने के लिए पात्र भारतीय नागरिकों से दिनांक 25.12.2024, अपराह्न 5 बजे तक ऑफ़लाइन आवेदन आमंत्रित करता है। शैक्षिक योग्यता, सेवा अनुभव और अन्य नियमों और शर्तों का विवरण खेल विभाग, बिहार सरकार के वेबसाइट (<https://state.bihar.gov.in/sport/CitizenHome.html>) के 'नोटिस' शीर्षक के तहत डाउनलोड किया जा सकता है।

कुलसचिव

बिहार खेल विश्वविद्यालय, राजगीर

Newspaper Advertisement

BIHAR SPORTS UNIVERSITY, RAJGIR

Employment Notice (Advt. No: BSUR / 01 / 2024)

Bihar Sports University Rajgir (BSUR) invites offline applications by 25.12.2024, 5 PM from eligible Indian Citizens for filling up the post of Consultant and Section Officer on contractual basis. Details of educational qualification, service experience and other terms and conditions could be downloaded under the 'Notice' head of the website of the Sports Department, Govt. of Bihar (<https://state.bihar.gov.in/sport/CitizenHome.html>).

Registrar

Bihar Sports University, Rajgir

BIHAR SPORTS UNIVERSITY
Rajgir, District Nalanda – 803116 (Bihar)

No: BSUR / 41 /2024

Dated: 11.12.2024

EMPLOYMENT NOTICE

Advt. No. BSUR / 01 / 2024

Bihar Sports University Rajgir (BSUR) has been established under the Bihar Sports University Act, 2021 with an objective to serve as an apex institution in the field of Physical Education and Sports Sciences. The University hereby invites offline application from eligible Indian Citizens for filling up the following posts on contractual basis. Educational qualification, service experience and other terms and conditions of the advertised positions are as under:

Posts; Number of posts; Category; Remuneration / Pay level; Mode of Recruitment		Essential Educational Qualification & Professional Experience	Desirable Qualification & Experience
Consultant (Contractual basis for 12 Months) No. of Post – 02 (Two) UR – 01/EBC – 01	Consolidated Remuneration shall be fixed at initial basic pay of pay level 9	1. MBA (HR) or equivalent from a recognized University / Institution. 2. Minimum 05 years of post-qualification experience as Assistant Registrar or Administrative Officer or equivalent position in a University System or under the Govt. of Bihar or Govt. of India or its autonomous bodies.	1. Candidates having experience in pay level 9 or above may be given preference. 2. Experience of dealing with administration / establishment / legal / purchase / finance, etc. 3. Experience of e – office / ERP. 4. Knowledge of M.S. Office (word / excel / ppt etc.).
Section Officer (Contractual basis for 12 Months) No. of Post – 03 (Three) UR – 01 / EBC – 01 UR (Female) - 01	Consolidated Remuneration shall be fixed at initial basic pay of pay level 6	1. Graduate from a recognized University / Institution. 2. Minimum 05 years of post-qualification experience in pay level 4 and / or 5 in a University System or under the Govt. of Bihar or Govt. of India or its autonomous bodies.	1. Experience of dealing with administrative / establishment / legal / academics / examinations / purchase / stores / finance, etc. 2. Experience of e – office / ERP. 3. Knowledge of M.S. Office (word / excel / ppt etc.).

Abbreviation: UR – Un-reserved; EBC – Extremely Backward Class

The detailed Terms and Conditions along with prescribed format of application is available on the website of the Department of Sports, Govt. of Bihar (<https://state.bihar.gov.in/sport/CitizenHome.html>). The last date of receipt of offline application through Registered / Speed Post at the University premises is **25.12.2024 till 5:00 PM.**

Registrar
Bihar Sports University Rajgir

IMPORTANT INFORMATION FOR THE ADVERTISED POSITIONS

Date from which offline applications are to be received	:	12.12.2024 from 10:00 AM
Closing date of applications	:	25.12.2024 till 05:00 PM
Website from which Application Form should be downloaded	:	https://state.bihar.gov.in/sport/CitizenHome.html i.e under 'Notice' of the Website of the Department of Sports, Govt. of Bihar, Patna.
Mode of Application Form	:	Offline (Hard Copy) through Registered Post / Speed Post
Envelope containing Application Form should be addressed to	:	Registrar, Bihar Sports University, Rajgir, District: Nalanda – 803116 (Bihar)
Display of shortlisted candidates for Personal Interview under 'Notice' of the Website of the Department of Sports, Govt. of Bihar, Patna.	:	Friday, 27.12.2024 at 6 PM
Date of Personal Interview	:	Monday, 30.12.2024 from 11:30 AM at University Campus, Bihar Sports University, Rajgir, District: Nalanda – 803116 (Bihar)

TERMS & CONDITIONS

1. **Age limit:** Maximum age limit shall be 45 years as on closing date of application.
2. **Claim of Reservation:**
 - (a) Reservation shall be provided only to the candidates who are residents of Bihar, subject to submission of category certificate, issued by the competent authority, in the prescribed format, as per the norms of Govt. of Bihar.
 - (b) The permanent address, as mentioned by the candidate in the prescribed application form, shall be considered for claim of their reservation.
 - (c) The benefit of reservation shall not be given to a candidate who does not indicate his / her social category in the given column of the prescribed format.
 - (d) Married candidates claiming for reservation should have category certificate issued in the name of her father, and not her husband.
 - (e) No request for change of social category shall be admissible during the recruitment process as per General Administrative Department, Govt. of Bihar circular No. 16144 dated 28.11.2012.
3. The University reserves the right to make appointment against all the advertised post or not to fill the advertised vacancies. In case of any eventuality, the University reserves the right not to fill all or part of the advertised vacancies and in such circumstances the advertisement of such vacancy shall be treated as withdrawn.
4. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify / withdraw / cancel any communication made to the candidate.

SELECTION PROCEDURE & APPOINTMENT

1. Selection for the post of Consultant and Section Officer will be on the basis of personal Interview before the University's Selection Committee.
2. List of shortlisted candidates for Personal Interview shall be displayed on 27.12.2024 at 5 PM under 'Notice' of the Website of the Department of Sports, Govt. of Bihar.
3. Personal interview is scheduled to be held on 30.12.2024 at University Campus of the Bihar Sports University, Rajgir, Distt: Nalanda – 803116 (Bihar).
4. **No separate information for personal interview shall be sent to the shortlisted candidates. Therefore, candidates should regularly visit the website of the Department of Sports, Govt. of Bihar.**
5. No TA / DA shall be paid to the candidate for appearing in the personal interview.
6. No interim correspondence shall be entertained.

7. The University may draw a panel of candidates for filling up future vacancies which shall be valid for one year from the date of recommendations. A waitlisted candidate from the aforesaid panel may be offered appointment if the selected candidate does not join the post within a stipulated period.
8. Candidates appointed on contractual basis shall enter into an agreement which shall govern their broad service conditions in a format to be prescribed by the University. The term of contract shall be initially for 12 months which may be extended. The services of a contractual employee may be terminated at any time due to unsatisfactory work by giving one month's notice or payment of one month's salary in lieu thereof.

INSTRUCTION FOR FILLING UP APPLICATION FORM

1. Before filling up of the application form, candidates are advised to carefully read the "Employment Notice" containing terms & conditions and other instructions.
2. Candidates are advised to satisfy themselves before applying that they at least possess the minimum essential qualification laid down in the Employment Notice.
3. The candidate shall apply for the post only in the prescribed format, otherwise the application will be rejected.
4. Prescribed application may be downloaded from the website (<https://state.bihar.gov.in/sport/CitizenHome.html>) or it may be typed as photocopied.
5. No column of application form should be left blank. The column not applicable should be clearly marked as "Not Applicable".
6. All entries in the application form should be filled with due care. Information written on the application form should be legible and meaningful.
7. No request for correction in the entries in application form or for attachment of fresh papers / enclosures / documents shall be entertained by the University.
8. Each page of the Application Form should be signed by the candidate with date.
9. Name of the Post and Advertisement Number must be mentioned on the top of the envelope while sending application for the advertised post.
10. Incomplete application or applications received after due date, i.e. after **5:00 PM on 25.12.2024** will be summarily rejected.
11. The applicants must enclose self-attested copy (s) of the certificates to substantiate the educational qualifications and service experience mentioned in the application form.
12. Separate applications should be submitted for each post, if applying for more than one post.
13. The educational qualification should have been obtained from a recognized University / Board / Institution.

14. Certificate in support of experience should be in proper format i.e it should be on the organization's letter head, bear the date of issue, specific period of work (in DD / MM / YYYY format), pay scale & nature of employment (contractual or permanent), and name, designation & signature of the issuing authority along with his / her seal. In case of consolidated remuneration in a particular post, candidate should submit related document, indicating pay scale of the post, failing which such experience shall not be considered.
15. Applicants who are in Government employment / PSUs / Govt. Autonomous Bodies are advised to enclose 'No Objection Certificate' issued by the competent authority of his / her employer or produce the same at the time of interview, failing which they will not be interviewed.
16. Only those candidates who are willing to devote full time to the development of the University need to apply. Further, selected candidate is required to reside at Rajgir or nearby areas.
17. Only offline application (i.e. hard copy) shall be accepted by the University. No other method of submission of application shall be entertained.
18. Eligible candidate should submit duly filled in application form along with self-attested copies of educational qualification, service experience to the office of the **Registrar, Bihar Sports University, Rajgir, District: Nalanda – 803116 (Bihar)** only by registered post or speed post which should reach to Administrative Building of the University at Rajgir by **5:00 PM on or before 25.12.2024.** The University will not be responsible for the postal delay.
19. All corrigendum / addendum to this Employment Notice shall be published only on the Website (<https://state.bihar.gov.in/sport/CitizenHome.html>). Therefore, candidates should visit the aforesaid website regularly for updates, if any.

Enclosure – Terms & Conditions, Selection Procedure, Instructions for Filling up Application Form etc.

Registrar
Bihar Sports University Rajgir

APPLICATION FORM
(Advt. No. BSUR / 01 /2024)

1. Name of the Post Applied for :
2. Name of the Candidate :
(Full Name in Capital Letter)
3. Father's Name :
4. Date of Birth of the applicant : DD ____ MM ____ YYYY ____
5. Age as on Last Date of Application : Years ____ Month ____ Days ____
6. Full Residential Address with PIN :
7. Full Permanent Address with PIN :
8. Mobile Number of the Candidate :
9. WhatsApp No. of the Candidate :
10. Email ID of the Candidate :
11. Social Category (UR/EBC/UR-F) :
12. Gender : Male / Female / Transgender
13. Marital Status : Single / Married / Divorced
14. Aadhar Number, if available :

**Affix Passport
Size Photo and
Signed**

Note: Please submit the undertaking if the candidate does not possess Aadhar Number.

15. Educational Qualification (Please enclose a separate sheet, if the space below is insufficient):

Sl. No.	Name of Degree	University / Institution	Year of Passing	% of Marks obtained	Subject
1	10 or Equivalent				
2	12 or Equivalent				
3	Undergraduate				
4	Postgraduate				
5	Other, if any _____				

16. **Details of Service Experience, starting from present / last organization & back.**

Sl. No.	Office/ Institute/ Organization	Post Held	Place of posting	Nature of appointment whether regular/ adhoc, temporary, contract etc.	Period of service		Pay scale / emoluments	Job profile
					From	To		
1								
2								
3								
4								
5								
6								

17. Nature of present employment if any, i.e. ad-hoc or temporary or permanent:

.....

18. Total emoluments per month drawn (Present, if working or last emoluments):
Rs. (Please attach pay slip/LPC)

19. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient:

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20. Remarks, if any

21. Whether any minor or major penalty was imposed by the current or previous employer or prosecuted in a criminal case or any departmental proceeding is being contemplated against the candidate: **Yes / No**

If yes, given full details:

22. Undertaking by the Candidate:

- (a) I certify that I am eligible for the post applied for vis-à-vis the age or qualifications or experience prescribed for the said post.
- (b) I hereby declare that all statements made and information provided hereinabove are true, complete and correct and in case any information is found incorrect, I shall be disqualified for the present engagement.

Date:

Place:

(Signature and Full Name of the applicant)

List of Attachment / self-attested copies of certificates/testimonials:

1. 02 (Two) recent Passport Size Photograph
2. Copy of Aadhar Card
4. Certificate and Marks-sheet of 10th or equivalent
5. Certificate and Marks-sheet of 12th or equivalent
6. Certificate and Marks-sheet of Under Graduation or equivalent
7. Certificate and Marks-sheet of Post Graduation or equivalent
8. Proof of Service Experience
9. Separate sheet, if any
10. Total number of pages attached along with the application form: _____

(Signature and Full Name of the applicant)