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A-12011/3/2019-ESTT-CPC.

Government of India

Ministry of Chemicals and Fertilizers

Department of Chemicals and Petrochemicals

Kartavya Bhawan-02, New Delhi.

Dated the 16<sup>th</sup> April 2026

मुख्य सचिव कोषांग, बिहार

16 APR 2026

Vacancy Circular

Subject: Filling up of one more vacant post of Joint Industrial Advisor (General Central Service, Group-A' Gazetted, Non- ministerial) in Level 12 (Rs.78,800-Rs.2,09,200) in the Department Chemicals and Petrochemicals by composite method (including short-term deputation plus promotion)-reg.

In continuation to vacancy circular of even no. dated 18<sup>th</sup> March 2026 published on website of this Department on the above stated subject, it is further proposed to fill up one more vacant post of Joint Industrial Advisor (General Central Service, Group-A' Gazetted, Non- ministerial) in Level 12 (Rs.78,800-Rs.2,09,200) on by composite method (including short-term deputation plus promotion).

2. Eligibility Conditions for the post of Joint Industrial Adviser Officers under the Central Government or State Governments or Union Territory administrations or Public Sector Undertakings or universities or recognised research Institutions or statutory bodies or autonomous bodies or semi-Government organisation:

(a) (i) holding analogous post on regular basis in the parent cadre or department;

or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in Level-11 (Rs.67,700 -2,08,700) in the Pay Matrix or equivalent in the parent cadre or department; However, in terms of provision contained in clause 5 of recruitment rules, the competent authority has conveyed the approval in relaxation in eligibility service by 2 years and 6 months as against the prescribed 5 years eligibility service for the officers holding the post in level-11 in the pay matrix including the departmental candidate

And

(b) Possessing the following educational qualifications and experience:

(i) Master's degree in any branch of Chemistry (but excluding bio-chemistry) from a recognized University or Institution and eight years' experience in chemical or petrochemical in a Central Government or State Governments or Union territory Administrations or public sector undertakings or universities or recognized research institutions or semi-Government or autonomous bodies or statutory organizations dealing with chemicals or petrochemicals; or

Bachelor's degree in chemical engineering or chemical technology from a recognised University or Institute and nine years' of experience in chemical or petrochemical in a Central Government or State Governments or Union territory Administrations or public sector undertakings or universities or recognised research institutions or Semi Government or autonomous bodies or statutory organizations dealing with chemicals or petrochemicals.

मुख्य सचिव कार्यालय  
डायरी सं० 2330  
दिनांक 20.04.2026

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श्री विद्याल  
विभागा  
22.4.2026

1937/211-18  
24.4.26

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Note 1:- The departmental Deputy Industrial Advisers in Level-11 (Rs.67,700 -2,08,700) in the pay matrix with five years regular service rendered after appointment thereto in the grade will also be considered along with outsiders and in event of his selection to the post, the post shall be deemed to have been filled by promotion. The Competent Authority has conveyed the approval in relaxation in eligibility service by 2 years and 6 months as against the prescribed 5 years eligibility service for the officers holding the post in level-11 in the pay matrix including the departmental candidate.

Note 2:- Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.

Note 3:- The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six year as on the closing date of receipt of applications.

### 3. Job Profile:

A) Rendering advice on technical matters relating to growth of Chemicals & Petrochemicals covering examination of Industrial License approvals, 100% Export oriented cases, Proposal for foreign collaborations and FDI cases, trade related issues both at National & International levels, Concessional Rate of Customs Duty under Project Imports, Input-Output norms related to Chemicals and Petrochemicals Sectors, All policy issues on licensing and trade relating to Plastics Waste, Environment, Health and Safety.

B) Examination of issues relating to Preferential Trade Agreements / Free Trade Agreements with different countries. Work related to Good Laboratory Practices (GLP), R&D Recognition applications, and visit to factories to carry out on the spot assessment on various problems, Inter Governmental deliberations with various countries for economic trade, scientific exchange, Joint Working Groups on technical cooperation with other countries and for promotion of foreign investment. Examination of Budget proposals covering Customs Duty aspects etc. for Chemicals & Petrochemicals Sectors, Issues relating to Molasses and Alcohol including Ethanol Blending programme etc. Assist the Department in developing long term Perspective Plan for Chemicals and Petrochemicals. Identify constraints for the growth. Knowledge and understanding of various sub sectors of the Chemicals and Petrochemicals Industry.

C) International Conventions such as Chemical Weapons Convention, Rotterdam Convention, Stockholm Convention, Montreal Protocol, Kyoto Protocol, issues of Responsible Care etc. Issues concerning EU legislation on REACH.

4. Regulation of pay and other terms of deputation: - The pay of the selected candidate will be regulated under the provisions contained in the DoP&T OM No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010 as amended from time to time.

5. Age-limit:- The maximum age-limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

6. Period of deputation: - Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this

appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.

7. Application of eligible candidates whose services can be spared immediately on selection, may be forwarded in duplicate as per the prescribed proforma (Annexure-I), together with the certificate from the Forwarding Authority as per (Annexure-II) along with the following documents:

- (i) Cadre clearance;
- (ii) Integrity certificate
- (iii) List of major/ minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed, a 'Nil' certificate should be enclosed).
- (iv) Vigilance clearance certificate.
- (v) Photocopy of the ACARs for the last five years attested on each page by an officer not below the rank of an Under Secretary to the Government of India).

8. Application along with required documents may be forwarded to Shri Ganesh Singh, Deputy Secretary (Admn.), Department of Chemicals and Petrochemicals, Room No. 23051, Kartavya Bhawan-02, New Delhi-110001 within 30 days of publication of the advertisement in the Employment News/ Rozgar Samachar. Application not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

9. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Encl: As above

(Shibu Das)  
Under Secretary  
Tel. No. 23386013

To :-

- 1. All Ministries/ Departments of Government of India. It is requested that the vacancy may be given wide publicity in their Office and subordinate and attached offices, public sector undertakings, research institutions, statutory bodies, autonomous bodies and semi-Government organizations under their administrative control.
- 2. Chief Secretaries of all State Governments.
- 3. Administrators of all Union Territories.
- 4. Chief Managing Directors / Managing Directors of all Public Sector Undertakings.
- 5. Directors of all IITs/NITs/State Technical Institutions
- 6. Vice-Chancellors of all Universities
- 7. Heads of all Semi Government/ Autonomous and Statutory Organizations/ Recognized Research Institutions.
- 8. PSO to Secretary (C&PC)
- 9. JS & FA , M/o C&F
- 10. JS (Chem.)/JS (Admn)/JS (PC)/ DDG/EA, C&PC
- 11. All Divisions/Section and autonomous organizations / PSUs under the Department of C&PC
- 12. NIC, DCPC – for uploading this vacancy circular on the Department's web site.
- 13. Facilitation Centre.

Application proforma for the post of Joint Industrial Advisor in the Department of  
Chemicals and Petrochemicals, Ministry of Chemicals and Fertilizers.

BIO-DATA/ CURRICULUM VITAE PROFORMA

Self-attested passport size photograph
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1. Name and Address (in Block Letters) with telephone number and e-mail address.	
2. Date of Birth (in Christian era)	
3. Date of entry into service	
4. Date of retirement under central/state Government Rules.	
5. Education qualifications	
6. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.	
7. Eligibility Conditions	
Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
a (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in Level-11 (Rs.67,700 -2,08,700) in the Pay Matrix or equivalent in the parent cadre or department. However, in terms of provision contained in clause 5 of recruitment rules, the competent authority has conveyed the approval in relaxation in eligibility service by 2 years and 6 months as against the prescribed 5 years eligibility service for the officers holding the post in level-11 in the pay matrix including the departmental candidate	
b. Possessing the following educational qualifications and experience: (i) Master's degree in any branch of Chemistry (but excluding bio-chemistry) from a recognized University or Institution and eight years' experience in chemical or petrochemical in a Central Government or State Governments or Union territory Administrations or public sector undertakings or universities or recognized research institutions or semi-Government or autonomous bodies or statutory organizations dealing with chemicals or petrochemicals;	

Or	<p>(ii) Bachelor's degree in chemical engineering or chemical technology from a recognised University or Institute and nine years' of experience in chemical or petrochemical in a Central Government or State Governments or Union territory Administrations or public sector undertakings or universities or recognised research institutions or Semi Government or autonomous bodies or statutory organizations dealing with chemicals or petrochemicals.</p>
8.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and experience of the post.
9.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Organization	Post Held on regular basis	Period of service		*Pay Band and Grade pay/pay scale of the post held on regular basis			Nature of appointment whether regular/adhoc/ deputation	Nature of duties (in detail)
		From	To	Pay in Pay Band	Grade Pay	Basic Pay		
<p>*Important: Pay band and Grade pay granted under MACP/ACP are personal to the officer and therefore, should not be mentioned. Only pay band and Grade pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade pay where such benefits have been drawn by the candidate, may be indicated as under:</p>								
Office/ Organization	Pay, Pay Band and Grade by drawn under ACP/MACP scheme						From	To
10.	Nature of present employment i.e. adhoc or Temporary or Quasi- permanent or permanent							
11.	In case the present employment is held on deputation/contract basis, please state							
The date of initial appointment	Period of appointment on deputation/contract	Name of the parent office/ organization to which the applicant belongs.				Name of the post and pay of the post held in substantive capacity in the parent organization		

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Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with cadre Clearance, Vigilance Clearance and Integrity certificate.

Note: Information under in all columns above must be given in cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization

12.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
13.	Please state whether working under (indicate the name of your employer against the relevant column.) a) Central Government b) State Government c) UT Administrations d) Public Sector Undertakings e) Universities f) Recognised research institutions g) Semi Government Organisations h) Autonomous Organization i) Government Undertaking j) Statutory organisations	
14.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
15.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
16.	Total emoluments per month now drawn.	
Basis pay in the Pay Matrix	Level of pay in the Pay Matrix.	Total Emoluments
17.	In case the applicant belongs to an organization which is not following the central Government Pay-Scales, the latest salary slip issued by the organization showing the following details may be enclosed.	
Basic pay with scale of pay and rate increment	Dearness pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
18.	Additional information, if any, relevant to the post you applied for, in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement	

	(Note: Enclose a separate sheet, if the space is insufficient)	
19.	<p>Achievements: The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special Projects  (ii) Awards / Scholarships / Official Appreciation  (iii) Affiliation with the professional bodies / institutions / societies and;  (iv) patents registered in own name or achieved for the organization  (v) Any research/ innovative measure involving official recognition  (vi) any other information.</p> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
20.	<p>Please state whether you are applying for deputation or short-term contract basis (Officers under Central Government/State Governments/ Union territory Administration are only eligible for "deputation". Candidates of Non-Government Organizations are eligible only for Short Term Contract)</p>	
21.	Whether the applicant belongs to SC/ST/OBC	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualifications/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)  
Address \_\_\_\_\_  
Date \_\_\_\_\_

(Forwarding by the employer)  
Name of officer:  
Designation:  
Date:  
Ph. No.  
Seal

**Certification by the Employer/Cadre Controlling Authority**

The information provided in the above application by the applicant Shri/Smt./Ms. \_\_\_\_\_ are true and correct as per the details available on records. He/she possesses the educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. It is also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_

ii) His/ Her integrity is certified.

iii) His/ Her APAR Dossier in original is enclosed/photocopy of the APARs for the last 5 years duly attested by an officer not below the rank of Under Secretary to the Government of India or above are enclosed.

iv) No major/ Minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)

Place:

Dated:

Name & Designation:

Telephone No:

Fax no.:

Office seal

Filling up of one more vacant post of Joint Industrial Advisor (General Central Service, Group-A Gazetted, Non-Ministerial) in Level 12 (Rs. 78,800-Rs. 2,09,200) in the DCPC by composite method (including short-term deputation plus promotion) cs- < cs- bihar@nic.in >

EstablishmentSection < estt-cpc@gov.in >

Thu, 16 Apr 2026 3:18:16 PM +0530

To "secy-goi"<secy-goi@ismgr.nic.in>,"Secy to the President" <secy.president@rb.nic.in>,"secyvp"<secyvp@nic.in>,"secy-agri"<secy-agri@nic.in>,"dgicar"<dg.icar@nic.in>,"Dr Abhilaksh Likhi"<secy-fisheries@nic.in>,"secyahd"<secyahd@nic.in>,"chairman" <chairman@dae.gov.in>,"secy-ayush"<secy-ayush@nic.in>,"Secretary Department of Pharmaceuticals"<secy-pharma@nic.in>,"fertsec" <fertsec@nic.in>,"secymoca"<secy.moca@nic.in>,"Mr Vikram Dev Dutt" <secy.moc@nic.in>,"secy-ipp"<secy-ipp@nic.in>,"Commerce Office" <csoffice@nic.in>,"secy-dot"<secy-dot@nic.in>,"VANDITA KAUL"<secretary-posts@indiapost.gov.in>,"Nidhi Khare"<secy-ca@nic.in>,"secy-food"<secy-food@nic.in>,"Dr. Ashish Kumar Bhutani"<secy-coop@gov.in>,"secymca" <secy.mca@nic.in>,"VIVEK AGGARWAL"<secy-culture@nic.in>,"sdpns" <sdpns@nic.in>,"secyesw"<secyesw@nic.in>,"defsecy" <defsecy@nic.in>,"CHANCHAL KUMAR"<secydoner@nic.in>,"secretary" <secretary@moes.gov.in>,"Sanjay Kumar"<secy.sel@nic.in>,"Vineet Joshi" <secy.dhe@nic.in>,"Secretary Meity"<secretary@meity.gov.in>,"Mr Tanmay Kumar"<secy-moef@nic.in>,"secyeast"<secyeast@mea.gov.in>,"secyer" <secyer@mea.gov.in>,"secywest"<secywest@mea.gov.in>,"secycpv" <secycpv@mea.gov.in>,"Ms Anuradha Thakur"<secy-dea@nic.in>,"V Vualnam" <secyexp@nic.in>,"Revenue Secretary"<rsecy@nic.in>,"Secretary DFS"<secy-fs@nic.in>,"Shri K. Moses Chalai"<secy-dpe@nic.in>,"secymofpi" <secy.mofpi@nic.in>,"PUNYA SALILA SRIVASTAVA"<secyhfw@nic.in>,"Office of Secretary DHR"<secy-dhr@gov.in>,"Shri Kamran Rizvi" <shioff@nic.in>,"Registrar General and Census Commissioner India" <rgi.rgi@nic.in>,"RAJENDRA KUMAR"<secybm@nic.in>,"Secretary OL"<secy-ol@nic.in>,"secy-iscs"<secy-iscs@nic.in>,"Govind Mohan" <hshso@nic.in>,"secyurban"<secyurban@nic.in>,"Chanchal Kumar" <secy.inb@nic.in>,"Arunish Chawla"<secydivest@nic.in>,"V.L Kantha Rao" <secy-mowr@nic.in>,"Ashok Kumar K Meena"<secydws@nic.in>,"Secretary Labour Employment"<secy-labour@nic.in>,"secy-jus"<secy-jus@gov.in>,"secylaw-dla"<secylaw-dla@nic.in>,"Dr Rajiv Mani"<secyoffice-ld@gov.in>,"secretary-msme"<secretary-msme@nic.in>,"Piyush Goyal"<secy-mines@nic.in>,"Dr. Srivatsa Krishna"<secy-mma@nic.in>,"secy-mnre"<secy-mnre@nic.in>,"secy-mopr"<secy-mopr@nic.in>,"secympa" <secympa@nic.in>,"Office of Secretary Personnel"<secy\_mop@nic.in>,"Ms. Nivedita Shukla Verma"<secy-argp@nic.in>,"secpng" <sec.png@nic.in>,"secyship"<secyship@nic.in>,"Pankaj Agarwal"<secy-power@nic.in>,"Secretary MoRTH"<secy-road@nic.in>,"secyrd" <secyrd@nic.in>,"secy-dolr"<secy-dolr@nic.in>,"tirkeyaj" <tirkeyaj@ias.nic.in>,"dstsec"<dstsec@nic.in>,"Dr Rajesh S Gokhale" <secy@dbt.nic.in>,"dg"<dg@csir.res.in>,"dgcsir" <dgcsir@csir.res.in>,"Debashree Mukherjee"<secy-msde@nic.in>,"Sudhansh Pant"<secywel@nic.in>,"V. VIDYAVATHI"<secretaryda-msje@nic.in>,"secretary-ncsc"<secretary-ncsc@nic.in>,"chairman"<chairman@isro.gov.in>,"Dr IAS" <secretary@mospi.gov.in>,"secy-steel"<secy-steel@nic.in>,"Neelam Rao"<secy-textiles@nic.in>,"Bhuvnesh Kumar"<sectour@nic.in>,"secy-tribal"<secy-

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Sir/Ma'am,

Please find attachment.

Regards

Estt. Section  
Department of Chemicals and Petrochemicals  
Govt. of India  
Shastri Bhawan, New Delhi  
Ph No.- 01123387208

### 1 Attachment(s)

vacancy circular for the post of...

3.2 MB

188



भारत सरकार  
 Government of India  
 मंत्रालय, पोर्ट, शिपिंग और वाटरवेयर्स  
 Ministry of Ports, Shipping & Waterways  
 मुख्य कार्यालय, नई दिल्ली, भारत  
 Office of the Chief Engineer & Administrator  
 Andaman Lakshadweep Harbour Works  
 श्री विजयापुरम-पंडीचेरी  
 Sri Vijaya Puram - Pondicherry  
 Phone: 232654, 233892, 233753  
 Website: <http://www.mpsw.gov.in>  
 Fax: 08292 - 233243  
 Email: [alhw.and@nic.in](mailto:alhw.and@nic.in)



Acc, Crd

No. ALHW/ADM/1/1/2025-ESTT-HO/647

Date: 11.03.2026

24

VACANCY CIRCULAR

मुख्य सचिव कार्यालय, विहार

10 APR 2026

Sub:- Filling up of one post of Chief Engineer & Administrator in Level-14 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-4 Rs. 37400-67000 + GP Rs. 10000 as per 6<sup>th</sup> CPC) on deputation basis (including short term contract), in Andaman Lakshadweep Harbour Works (ALHW), Ministry of Ports, Shipping & Waterways.

Sir/Madam

S.S (18)

It is proposed to fill up one post of Chief Engineer & Administrator in the Andaman Lakshadweep Harbour Works, Sri Vijaya Puram, Andaman & Nicobar Islands in Level-14 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-4 Rs. 37400-67000 + GP Rs. 10000 as per 6<sup>th</sup> CPC) on deputation basis (including short term contract), (functioning as a Sub-ordinate Organisation under the Ministry of Port Shipping & Waterways). The period of deputation shall be three years and can be extended/ curtailed as per requirement. The place of posting will be at Sri Vijaya Puram in Andaman & Nicobar Islands. The total emoluments at Level-14, at the initial stage of pay, are approximately ₹2,47,556/- (₹1,44,200/- Basic Pay + Dearness Allowance @ 58% amounting to ₹83,636/- + Special Compensatory Allowance/Transport Allowance of ₹5,300/- + Island Special Duty Allowance @ 10% amounting to ₹14,420/-). Apart from the salary, the post also carries the perquisites such as dedicated accommodation, transport, medical reimbursements, LTC etc. as per Govt. of India rules and regulations. The eligibility conditions, qualifications, experience required for the post and other details are given in Annexure - I.

2. The pay and other terms and conditions of deputation (including short term contract) will be regulated in accordance with DoP&T O.M. No. 6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time. The Cadre Controlling Authorities are requested to forward applications (in duplicate) of the eligible and willing candidates including those officers of autonomous and statutory bodies whose services can be spared in the event of their selection through proper channel to the Under Secretary (ALHW), Ministry of Ports, Shipping & Waterways, 3<sup>rd</sup> Floor, PTI Building, Parliament Street, New Delhi- 110001 within 60 days from the date of publication of advertisement in Employment News/Rozgaar Samachar and daily local and national newspaper in and around Andaman & Nicobar Islands (Chennai, Kolkata, Visakhapatnam, Kochi etc). The application form/proforma is mentioned at Annexure - II and the certificate by the employer's Cadre Controlling Authorities/Head of the Department is mentioned at Annexure - III. For details /annexures please visit link [www.mpsw.gov.in/alhw](http://www.mpsw.gov.in/alhw)

List of Documents to be sent along-with applications:

- i. Up to date ACRs/APARs dossier of the applicant or clear photocopies of the ACRs/APARs for the last five (05) years duly attested (on each page) by an officer not below the rank of Under Secretary.
- ii. Vigilance clearance.
- iii. Integrity Certificate

मुख्य सचिव कार्यालय  
दस्तावेज संख्या  
दिनांक

05/2/18

विशेष सचिव, विहार  
 15 APR 2026

S.O-18

18/69/see-18  
22-4-2026

- iv. A statement showing major or minor penalties, if any imposed on the officer during the last ten years.
- v. A certificate by Controlling Authorities/Head of the Department to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
3. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma, are liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently.
4. All the Ministries/Departments are requested to circulate the vacancy in their attached/subordinate offices/educational and other institutions.

Yours faithfully,

Administrative Officer (ALHW)  
Ph. No. 03192 232862

Copy to :

1. All Ministries/Department of Government of India
2. Chief Secretaries of all State Government/Administrator of UTs
3. All Major and Non- Major Port Trust.
4. The Secretary, UPSC, Dholpur House, Shahajahan Road, New Delhi- 110069
5. DG, Directorate General of Shipping, Jahaz Bhawan, Walchand H. Marg, Mumbai- 400001.
6. DG, Directorate General of Light House & Lightships, Noida, UP.

**ANNEXURE-I**

**Qualification, experience and other details required for the post of Chief Engineer & Administrator In the Andaman Lakshadweep Harbour Works**

1	Name of post	Chief Engineer & Administrator
2	Number of post	1 (One)
3	Classification of post	General Central Service Group 'A' Gazetted, Non- Ministerial
4	Scale of Pay	Level- 14(Pre-revised pay band PB-4 Rs. 37400-67000 + GP Rs.10000 of 6 <sup>th</sup> CPC & Pre-revised scale of pay 18400-500-22400 of 5 <sup>th</sup> CPC
5	Place of posting	Sri Vijaya Puram - Andaman & Nicobar Islands
6	Period of deputation	Two years
7	Duties and Responsibilities	<ul style="list-style-type: none"> <li>• The Chief Engineer &amp; Administrator (CE&amp;A) is the Head of Department for Andaman Lakshadweep Harbour Works (ALHW) under the Ministry of Shipping. The department was established to plan, design, execute, and maintain ports, allied facilities, and operate port equipment in Andaman &amp; Nicobar Islands and Lakshadweep Islands.</li> <li>• As Head of Department, the CE&amp;A oversees both administrative and technical matters, exercising powers delegated to Chief Engineers in CPWD. He is responsible for budgeting, expenditure management, and rendering accounts audited by the Chief Controller of Accounts and Director of Audit, West Bengal.</li> <li>• The CE&amp;A manages welfare, legal, and vigilance matters and liaises with the Andaman &amp; Nicobar and Lakshadweep Union Territories for port development and shipping matters.</li> </ul>
8	Experience and Eligibility for the post	<p>Officers under the Central or State Government or Union Territories or Major Port Trusts or Public Sector undertaking or Autonomous organization :</p> <p>a. (i) Holding analogous posts on regular basis in the parent cadre or Department ; (IDA pay scale Rs.120000-280000 post 01.01.2017) or</p> <p>(ii) With two years service in the grade rendered after appointment thereto on regular basis in the Pay Band PB-4 Rs 37400-67000 + GP Rs 8900/-(Pre-revised scale of pay Rs. 16400-20000) or equivalent in the parent cadre or department; or</p> <p>(iii) With three years' service in the grade rendered after appointment thereto on regular basis in the Pay Band PB-4 Rs. 37400-67000 + GP Rs. 8700/- (Pre-revised scale of pay Rs.14300-18300) or equivalent in the parent cadre or department; ( IDA pay scale Rs. 100000- 260000 post 01.01.2017)</p> <p>b. Possessing the following educational qualifications and experience as given below. -</p> <p>i. Degree in Civil or Mechanical engineering from a recognized University or Equivalent.</p> <p>ii. Fifteen years experience in Civil or Mechanical engineering works including at least ten years experience in the field of Harbour Engineering, Planning or Construction of harbours or</p>

	<p>maintenance and operation of different kinds of port machineries.</p> <p>Note :</p> <ol style="list-style-type: none"><li>1) The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</li><li>2) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed five years.</li><li>3) The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</li></ol>
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Application in the proforma mentioned in Annexure – II & Annexure- III along with the required documents as specified in the circular may be forwarded through proper channel to the Under Secretary (ALHW), Ministry of Ports Shipping and Waterways, 3<sup>rd</sup> Floor, PTI Building, 4 – Parliament Street, New Delhi– 110001, so as to reach this office within 60 days from the date of publication of advertisement in the Employment News/Rozgaar Samachar, leading daily local and national Newspapers in and around Andaman & Nicobar Islands (Chennai, Kolkata , Visakhapatnam, Kochi etc).

## Annexure- II

**BIO-DATA/CURRICULUMVITAE PROFORMA**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	(i) Date of entry into service	
	(ii) Date of retirement	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, State the authority for the same.)	
	<b>Qualifications/Experience required as mentioned in the advertisement/ vacancy circular</b>	<b>Qualifications/experience possessed by the officer</b>
	<b>Essential</b>	<b>Essential</b>
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	<b>Desirable</b>	<b>Desirable</b>
	A) Qualification	A) Qualification
	B) Experience	B) Experience
5.1	<b>Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2	In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1	<b>Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b>	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	
	Office/ Institution	Post held on regular basis
	From	To
	*Pay Band	Nature of Duties (in detail)

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				And Grade Pay/ Pay Scale of the post held on regular basis.	highlighting experience required for The post applied for
<p><b>*Important:</b> Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:</p>					
	Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To	
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.				
9.	In case the present employment is held On deputation/contract basis, please state-				
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.	
9.1	<p><b>Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.</p>				
9.2	<p><b>Note:</b> Information under Column 9 (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p>				
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.				
11	<p><b>Additional details about present employment:</b> Please state whether working under (indicate the name of your employer against the relevant column)</p>				

	<ul style="list-style-type: none"> <li>a. Central Government</li> <li>b. State Government</li> <li>c. Autonomous Organization</li> <li>d. Government undertaking</li> <li>e. Universities</li> <li>f. Others</li> </ul>	
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14	Total emoluments per month now drawn	
	Basis Pay in the PB	Grade Pay
		Total emoluments
15	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.	
	Basis pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other Allowances etc.,(with break-up details)
		Total emoluments
16A	<p><b>Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</b>          (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>	
16B	<p><b>Achievements:</b>          The candidates are requested to indicate information with regard to:</p> <ul style="list-style-type: none"> <li>i. Research publications and reports and special projects.</li> <li>ii. Awards/Scholarships/Official Appreciation.</li> <li>iii. Affiliation with the professional bodies/institutions/societies and;</li> <li>iv. Patents registered in own name or achieved official recognition</li> <li>v. Any research/innovative</li> </ul>	

	<p>measure involving official recognition (vi) any other information.</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>	
17.	<p>Please state whether you are applying for deputation(ISTC)/Absorption/Re-employment Basis.</p> <p>#(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for Short Term Contract.)</p> <p># (The option of 'STC'/Absorption/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
18.	<p>Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Date-----

Address -----

**Annexure - III*****Certification by the Employer/ Cadre Controlling Authority***

It is to certify that the information details provided in the above application by Shri/Smt..... are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. It is also certified that;**

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.-----
- ii. His/ Her integrity is certified.
- iii. His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)
- v. Further it is certified that the particulars furnished by the candidate have been verified and found correct as per service records.

**Countersigned**

-----  
**(Employer/Cadre controlling Authority with Seal)**

E-5472849

(16)

भारत सरकार का एक संवैधानिक निकाय, वस्त्र मंत्रालय  
A Statutory Body, Ministry of Textiles, Govt. of India



Aes, GAD

No. 36/02/2026-NJB/A&E /20010

**MOST IMMEDIATE**  
Patsan Bhawan, Kolkata  
13 April 2026

मुख्य सचिव कोषांग, बिहार  
13 APR 2026  
Chief Secretary

- Chief Secretaries  
All State Governments & Union Territories
- The Secretaries  
All Ministries & Departments of the Government of India

**Subject: Filling up the Posts of Director (Finance & Economic Services) and Director (Market Promotion & Scheme Implementation) on the basis of deputation in the National Jute Board, reg.**

Sir/Madam,

The National Jute Board intends to fill up the posts of Director (Finance & Economic Service) and Director (Market Promotion & Scheme Implementation) in Level 13 of the Pay Matrix as per 7<sup>th</sup> CPC on the basis of deputation for a period of 3 (Three) Years.

02. The Officers of the Organized Services or Posts in the Central or State Governments or Statutory or Autonomous Organizations or Public Sector Undertakings working in the same field in a substantive capacity for a period of 5 (Years) in Level 12 of the Pay Matrix as per 7<sup>th</sup> CPC may submit their application within Monday, the 11<sup>th</sup> of May 2026 in accordance with the Vacancy Circular. The applicants may visit the website of the National Jute Board (<https://www.jute.com>) for more details (News & Notifications > Related Government Notifications).

03. The Vacancy Circular is enclosed herewith for circulation among the eligible Officers.

Yours faithfully,

*(Signature)*  
(Shashi Bhushan Singh)  
Secretary

Enc. As Above

Copy to:

- 1. Ministry of Textiles (Smt. Neelam Shami Rao, Secretary), New Delhi
- 2. Ministry of Textiles (Sh. Amresh Kumar, Under Secretary), New Delhi

S.O. 1181  
16 APR 2026  
उपर मुख्य सचिव  
सामान्य प्रशासन विभाग, बिहार

OSD-18  
17 APR 2026  
विशेष सचिव, सामान्य प्रशासन विभाग, बिहार

सामान्य प्रशासन विभाग  
कोषांग  
15/04/2026

S.O. 118  
*(Signature)*  
श्री विशाल  
मिनीटा  
20.4.2026

1857/Sec-18  
21-04-2026

*(Signature)*  
Secretary

1688

एन.जे.बी.  
एंड  
ए.ई.

NATIONAL  
JUTE BOARD

भारत सरकार का एक सांविधिक निकाय, वस्त्र मंत्रालय  
A Statutory Body, Ministry of Textiles, Govt. of India

No. 36/02/2026-NJB/A&E

Patsan Bhawan, Kolkata  
6 April 2026

**VACANCY CIRCULAR**

**Subject: Filling up the Posts of Director (Finance & Economic Services) and Director (Market Promotion & Scheme Implementation) on the basis of deputation in the National Jute Board**

The National Jute Board is a Statutory Body under the Ministry of Textiles, Government of India established under the National Jute Board Act, 2008.

2. The National Jute Board intends to fill up the posts of Director (Finance & Economic Service) and Director (Market Promotion & Scheme Implementation) in Level 13 of the Pay Matrix as per 7<sup>th</sup> CPC on the basis of deputation for a period of 3 (Three) Years.

3. The Officers of the Organized Services or Posts in the Central or State Governments or Statutory or Autonomous Organizations or Public Sector Undertakings working in the same field in a substantive capacity for a period of 5 (Years) in Level 12 of the Pay Matrix as per 7<sup>th</sup> CPC and have not attained the age of 56 (Fifty-Six) Years as on the closing date for receipt of application may submit their application in the prescribed pro forma along with copies of the following records –

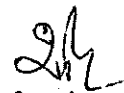
- a. Photocopies of all the Certificates related to the Educations Qualifications and Work Experience duly attested by an Officer not below the rank of Under Secretary
- b. Photocopies of last 5 (Five)-Years' Annual Performance Appraisal Reports/Annual Confidential Reports Dossier duly attested by an Officer not below the rank of Under Secretary
- c. Vigilance Clearance & Integrity Certificate issued by the CVO
- d. Cadre Clearance issued by the Cadre Controlling Authority
- e. No Objection Certificate issued by the Competent Authority

4. The terms and conditions of the deputation shall be governed as per the instructions issued by the Department of Personnel & Training read with the National Jute Board Employees (Recruitment Rules) Regulations, 2017 and National Jute Board Employees (Conditions of Service) Regulations, 2017.

5. The duly filled application along with all the annexures may be forwarded through Proper Channel in a Sealed Cover superscribing "Application for the Post of Director (F&ES) on Deputation" or "Application for the Post of Director (Market Promotion & Scheme Implementation)", as the case may be, so as to reach the Secretary, National Jute Board, 6<sup>th</sup> Floor, Patsan Bhawan, CF 6/1, Street No. 175, Action Area I, New Town, Kolkata 700 156, West Bengal, within Monday, the 11<sup>th</sup> of May, 2026. The application received after the stipulated date or without the requisite annexures or without adhering to the prescribed pro forma shall not be considered. The applicants may visit the website of the National Jute Board (<https://www.jute.com>) for more details (News & Notifications > Related Government Notifications).

6. Any other correspondence on the subject matter may be emailed to [recruitment@njbindia.in](mailto:recruitment@njbindia.in).

By Order



Secretary  
National Jute Board

Enc. Pro forma for Application

**APPLICATION PROFORMA**  
**FOR APPOINTMENT TO THE POSTS ON DEPUTATION BASIS IN THE NATIONAL JUTE BOARD**

PASTE  
 YOUR  
 RECENT  
 PASSPORT  
 SIZE  
 COLOUR  
 PHOTOGRAPH

- I. POST (TICK WHICHEVER IS APPLICABLE)**
- 1. Director (Finance & Economic Services) [     ]
  - 2. Director (Market Promotion & Scheme Implementation) [     ]

**II. PERSONAL PARTICULARS**

- 1. Name in Block Letters \_\_\_\_\_
- 2. Date of Birth \_\_\_\_\_
- 3. Parent Department \_\_\_\_\_
- 4. Date of Entry into Service \_\_\_\_\_
- 5. Date of Superannuation \_\_\_\_\_

**6. Educational Qualifications**

Sl. No.	Degree	Year	Institution	Specialization, if any
1.				
2.				
3.				
4.				
5.				
6.				

- 7. Email ID \_\_\_\_\_
- 8. Telephone No. \_\_\_\_\_
- 9. Present Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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10. Permanent Address

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11. Details of Posts held on Substantive Basis in the Chronological Order

(If necessary, please enclose a Separate Sheet duly authenticated by the Parent Department)

Sl. No.	Department/Office/ Institution/Organization	Post Held	From	To	Pay Level	Nature of Duties
1.						
2.						
3.						
4.						
5.						
6.						

12. Details of Courses & Training Programmes, if any

Sl. No.	Courses & Training Programmes	Institution	From	To
1.				
2.				
3.				
4.				
5.				

13. Languages Known:

Sl. No.	Language	Speak	Read	Write
1.				
2.				
3.				
4.				
5.				

Additional Information, if any, in support of Suitability of the Applicant for the Post such as Scholarship, Award, Publications, etc. (If necessary, please enclose a Separate Sheet duly authenticated by the Parent Department)

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**III. LIST OF ENCLOSURES**

Sl. No.	Particulars	Sl. No.	Particulars
1.		11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	

**IV. DECLARATION**

I have carefully perused the Advertisement and Vacancy Circular. The information and records furnished by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed or withheld.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature of the Applicant)

**V. Recommendation of the Cadre Controlling Authority**

The details furnished by the applicant are true and correct as per the available records. S/he possess the requisite qualification and experience as stated in the Vacancy Circular. The original copies of the Cadre Clearance, Vigilance Clearance and Integrity Certificate and duly-attested photocopies of last 5-Years' Annual Performance Appraisal Reports /Annual Confidential Reports of the applicant are enclosed herewith. If selected, s/he will be relieved immediately.

(Signature of the Cadre Controlling Authority with Official Seal and Date)

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Email IDs of the Chief Secretaries of all the States & Union Territories of India		
Sl. No.	State/Union Territory	Email ID
1.	Andaman & Nicobar	cs-andamannicobar@gov.in
2.	Arunachal Pradesh	cs-arunachal@nic.in
3.	Bihar	cs-bihar@nic.in
4.	Chhattisgarh	sheelv@nic.in, cs.cg@nic.in, csoffice.cg@gov.in
5.	NCT Delhi	csdelhi@nic.in
6.	Gujarat	csguj@gujarat.gov.in, chiefsecretary@gujarat.gov.in
7.	Jharkhand	cs-jharkhand@nic.in
8.	Himachal Pradesh	cs-hp@nic.in
9.	Lakshadweep	lk-admin@nic.in, lk-advisor@gov.in
10.	Maharashtra	cs@maharashtra.gov.in
11.	Meghalaya	cs-meg@nic.in
12.	Nagaland	csngl@nic.in
13.	Puduchery	cs@py.gov.in
14.	Tamil Nadu	cs@tn.gov.in
15.	Tripura	cs-tripura@nic.in, cstripora@gmail.com
16.	Uttarakhand	cs-uttarakhand@nic.in
17.	Andhra Pradesh	cs@ap.gov.in
18.	Assam	cs-assam@nic.in
19.	Chandigarh	cs-chd@chd.gov.in
20.	Dadra & Nagar Haveli & Darn & Diu	administrator-dd-dnh@nic.in
21.	Goa	cs-go@nic.in
22.	Haryana	cs@hry.nic.in
23.	Jammu & Kashmir	cs-jandk@nic.in
24.	Karnataka	cs@karnataka.gov.in
25.	Ladakh	chiefsecretary@ladakh.gov.in
26.	Madhya Pradesh	cs@mp.nic.in
27.	Manipur	cs-manipur@nic.in
28.	Mizoram	cs-mizoram@nic.in
29.	Odisha	csori@nic.in
30.	Punjab	cs@punjab.gov.in, csmizoram@gmail.com, cs_miz@rediffmail.com
31.	Sikkim	cs-skm@hub.nic.in
32.	Telangana	cs@telangana.gov.in
33.	Rajasthan	cs-rajasthan@nic.in
34.	West Bengal	cs-westbengal@nic.in
35.	Uttar Pradesh	csup@nic.in

Email IDs of the Secretaries of all the Ministries & Departments of the Government of India		
Sl. No.	Ministry/Department	Email ID
1.	Ministry of Ayush	secy-ayush@nic.in
2.	Ministry of Agriculture & Farmers Welfare	secy-agri@gov.in
3.	Ministry of Chemicals & Fertilizers	ferisec@nic.in, sec.cpc@nic.in, secretary@pharma-dept.gov.in
4.	Ministry of Civil Aviation	secy.moca@nic.in
5.	Ministry of Coal	secy.moc@nic.in
6.	Ministry of Commerce & Industry	csoffice@nic.in
7.	Ministry of Communications	secretary-posts@indiapost.gov.in, secy-dot@nic.in
8.	Ministry of Consumer Affairs, Food & Public Distribution	secy-food@nic.in
9.	Ministry of Cooperation	secy-coop@gov.in
10.	Ministry of Corporate Affairs	secy.mca@nic.in
11.	Ministry of Culture	secy-culture@nic.in
12.	Ministry of Defence	defsecy@nic.in
13.	Ministry of Development of North Eastern Region	secydoner@nic.in
14.	Ministry of Earth Sciences	secretary@moes.gov.in
15.	Minister of Education	secy.dhe@nic.in
16.	Ministry of Electronics & Information Technology	secretary@meity.gov.in
17.	Ministry of Environment, Forest and Climate Change	secy-moef@nic.in
18.	Ministry of External Affairs	psfs@mea.gov.in
19.	Ministry of Finance	secyexp@nic.in
20.	Ministry of Fisheries, Animal Husbandry & Dairying	secyahd@nic.in
21.	Ministry of Food Processing Industries	secy.mofpi@nic.in
22.	Ministry of Health & Family Welfare	secyhfw@nic.in
23.	Ministry of Heavy Industries	shioff@nic.in
24.	Ministry of Home Affairs	hshso@nic.in
25.	Ministry Housing & Urban Affairs	secyurban@nic.in
26.	Ministry of Information & Broadcasting	secy.inb@nic.in
27.	Ministry of Jal Shakti	secy-mowr@nic.in
28.	Ministry of Labour & Employment	secy-labour[at]nic[dot]in
29.	Ministry of Law & Justice	ecylaw-dla@nic.in
30.	Ministry of Micro, Small & Medium Enterprises	secretary-msme@nic.in
31.	Ministry of Mines	secy-mines@nic.in
32.	Ministry of Minority Affairs	secy-mma@nic.in
33.	Ministry of New & Renewable Energy	secy-mnre@nic.in
34.	Ministry of Panchayati Raj	secy-mopr@nic.in
35.	Ministry of Parliamentary Affairs	secympa@nic.in
36.	Ministry of Personnel, Public Grievances & Pensions	secy-arp@nic.in, secy_mop@nic.in, secy-arp@nic.in
37.	Ministry of Petroleum & Natural Gas	sec.png@nic.in
38.	Ministry of Planning	sudha.t@gov.in
39.	Ministry of Ports, Shipping & Waterways	secyship@nic.in
40.	Ministry of Power	secy-power@nic.in
41.	Ministry of Railways	secyrb@rb.railnet.gov.in
42.	Ministry of Road Transport & Highways	secy-road@nic.in
43.	Ministry of Rural Development	secyrd@nic.in
44.	Ministry of Science & Technology	dstsec@nic.in, secy.dbt@nic.in, secy-dsir@nic.in
45.	Ministry of Skill Development & Entrepreneurship	secy-msde@nic.in
46.	Ministry of Social Justice & Empowerment	secretaryda-msje@nic.in, secywel@nic.in
47.	Ministry of Statistics & Programme Implementation	secretary@mospi.gov.in
48.	Ministry of Steel	secy-steel@nic.in
49.	Ministry of Textiles	secy-textiles@nic.in
50.	Ministry of Tourism	secretary-tourism@gov.in
51.	Ministry of Tribal Affairs	secy-tribal@nic.in
52.	Ministry of Women & Child Development	secy.wcd@gov.in
53.	Ministry of Youth	secy-ya@nic.in

Filling up the Posts of Director (Finance & Economic Services) and Director (Market Promotion & Scheme Implementation) on the basis of deputation in the National Jute Board, reg.

cs- < cs-  
bihar@nic.in  
>

National Jute Board < jute@njbindia.in >

Mon, 13 Apr 2026 2:36:53 PM +0530

To "cs-andamannicobar"<cs-andamannicobar@gov.in>,"cs-arunachal"<cs-arunachal@nic.in>,"cs-bihar"<cs-bihar@nic.in>,"sheelv"<sheelv@nic.in>,"cs.cg"<cs.cg@nic.in>,"csoffice.cg"<csoffice.cg@gov.in>,"csdelhi"<csdelhi@nic.in>,"csguj"<csguj@gujarat.gov.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"cs-jharkhand"<cs-jharkhand@nic.in>,"cs-hp"<cs-hp@nic.in>,"lk-admin"<lk-admin@nic.in>,"lk-advisor"<lk-advisor@gov.in>,"cs"<cs@maharashtra.gov.in>,"cso-meg"<cso-meg@nic.in>,"csngl"<csngl@nic.in>,"cs"<cs@py.gov.in>,"cs"<cs@tn.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"cstripura"<cstripura@gmail.com>,"cs-uttarakhand"<cs-uttarakhand@nic.in>,"cs"<cs@ap.gov.in>,"cs-assam"<cs-assam@nic.in>,"cs-chd"<cs-chd@chd.gov.in>,"administrator-dd-dnh"<administrator-dd-dnh@nic.in>,"cs-goa"<cs-goa@nic.in>,"cs"<cs@hry.nic.in>,"cs-jandk"<cs-jandk@nic.in>,"cs"<cs@karnataka.gov.in>,"chiefsecretary"<chiefsecretary@ladakh.gov.in>,"cs"<cs@mp.nic.in>,"cs-manipur"<cs-manipur@nic.in>,"cs-mizoram"<cs-mizoram@nic.in>,"csori"<csori@nic.in>,"cs"<cs@punjab.gov.in>,"csmizoram"<csmizoram@gmail.com>,"cs\_miz"<cs\_miz@rediffmail.com>,"cs-skm"<cs-skm@hub.nic.in>,"cs"<cs@telangana.gov.in>,"cs-rajasthan"<cs-rajasthan@nic.in>,"cs-westbengal"<cs-westbengal@nic.in>,"csup"<csup@nic.in>

Cc "secy-textiles"<secy-textiles@nic.in>,"Amresh Kumar"<kumar.amr@nic.in>

Sir / Madam,

Please find the attachment.

Regards,

A&E Division  
National Jute Board

**1 Attachment(s)**

20010.pdf  
1.3 MB

# E-Mail



## MUNICIPAL CORPORATION OF DELHI

Central Establishment Department  
22<sup>nd</sup> Floor, Dr. Shyama Prasad Mukherjee  
Civic Centre, JawaharLal Nehru Marg,  
Minto Road, New Delhi-110002



ACB, GAS

No. SO-IV/CED/MCD/2026/169

Dated: 10/04/2026

### CIRCULAR

मुख्य सचिव को  
10 APR 2026

S.S. (18)

- All Secretaries, Government of India.
- All Chief Secretaries, States/UTs
- Controller General of Defence Accounts, west Block V, RK Puram New Delhi-66
- The Assistant Controller and Auditor General, office of The Controller and Auditor General of India, 10, Bahadur Shah Safar, New Delhi.
- Controller General of Accounts, Min of Fin, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003
- Controller General of Accounts, Post & Telegraph Deptt., Patel Chowk, Delhi
- Director (Local Bodies), 9<sup>th</sup> Level, A wing Delhi Secretariat, IPS Estate, Delhi
- The Secretary (Services), GNCTD, New Sachivalaya, IPS Estate, New Delhi-02
- Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-10
- Chief Executive Officer, Delhi Jal Board, Barunalya, jhandanwala, Delhi.
- The Registrar General, Delhi High Court.
- The Registrar General, All High Courts of all States.
- All District Judges, Delhi.
- Chairman CBDT, Ministry of Finance, North Block, New Delhi-110001.
- Vice Chairman, DDA, Vikas Sadan, INA, New Delhi
- The Director General Works, CPWDm Nirman Bhawan, New Delhi - 110001
- The Secretary, New Delhi Municipal Council, New Delhi.
- The Dy. Secy. (Services), GNCTD, Players Bldg., IP Estate, New Delhi.
- The Secretary, Min of Environment & Forest, Paryavarn Bhawan, CGO Complex Lodhi Road, New Delhi-03
- National Informatics Centre Services Level'3' Bwing, Delhi Sachivalaya, Delhi 54
- Educational Consultants India Ltd, EDCIL House, 18A Sector 16A, Noida-201301.
- Department of Telecommunications, Sanchar Bhawan, Rafi Marg New Delhi 110001
- Dept of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex Lodhi Road New Delhi-110003
- Dept of Information Technology, 9<sup>th</sup> level, B wing Delhi Secretariat, Delhi 110013.
- Centre for Development of Advanced Computing, Ist & 2<sup>nd</sup> Floor, E-25, Hauz Khas, New Delhi - 110016
- Centre of Development of Telematics, C-Dot Campus, Mehrauli, New Delhi 110030
- Secretary (Environment & Forest), Govt. Of India.
- Secretary (Agriculture), Govt. Of India.

13 APR 2026  
मुख्य सचिव को  
विभाग प्रशासन विभाग

S.S.D. 18

मुख्य सचिव को  
17 APR 2026  
विभाग प्रशासन विभाग

Sub: - Sponsoring of Names for appointment to the post of Deputy Director (Press and information) in Municipal Corporation of Delhi on deputation basis.

Ref: No. SO-IV/CED/MCD/2024/4548 Dated 17.02.2026

Sir/Madam,

I am directed to communicate that post of Deputy Director (Press and Information) is required to be filled up urgently in Municipal Corporation of Delhi on deputation basis in Pay Level-11 of Pay Matrix as per 7th CPC (Pre-revised Pay Band-3 Rs.15600-39100+GP Rs.6600/-) The eligibility conditions/qualifications are given below:-

### Officers of the Central/States Governments/UTs/Public Sector Undertaking/Semi Govt. Autonomous or Statutory Organisations:-

(i) Holding analogous posts on regular basis in the parent cadre/department.

OR

(ii) With 05 years service in the grade rendered after appointment thereto on Regular basis in Level-10 Pay Band 3 Rs 15600-39100 + Grade Rs 5400

S.O-18

17 APR 2026  
मुख्य सचिव को  
विभाग प्रशासन विभाग

184/Sec-18  
22.04.2026

(160)  
(Pre-revised) or equivalent.

OR

(iii) With 12 years services in the grade rendered after appointment thereto on regular basis in Level-06; Pay Band 2, Rs. 9300-34800 + Grade Pay Rs. 4200 (Pre-revised) or equivalent in the parent cadre/department.

Possessing the following educational qualification and experience:-

- (i) Degree of a recognised University or equivalent with English and Hindi/Urdu as a subject.
- (ii) Degree/P.G. Diploma in Journalism from a recognised University Institution or equivalent.
- (iii) 05 years experience in supervisory capacity of Journalistic/Publicity works under Govt. Department or in a Newspaper/News Agency or Publicity Organisation.

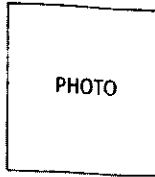
2. Since the MCD follows the Rules/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officers on deputation basis in MCD. Further, the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

3. It is requested that the names of suitable and willing officers fulfilling the above conditions, along with (i) their applications and bio-data with certification that the entries in the applications have been verified from the records and found correct. (ii) ACRs/APARs for the preceding 05 years. (iii) Integrity certificate. (iv) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned. (v) Cadre clearance and (vi) List of major/minor penalties, if any imposed on the officer during the last ten years/No penalty certificate, etc. may please be forwarded to the Director (Personnel), Municipal Corporation of Delhi, 22<sup>nd</sup> Floor, Dr. SP Mukherjee, Civic Centre, J.L. Nehru Marg, New Delhi -110002, within 30 days of issue of this letter/circular to enable us to consider selection for appointment to the above post on deputation basis. Application Proforma is attached. **An advance copy may be e-mailed at [directorpers.sdmc@gmail.com](mailto:directorpers.sdmc@gmail.com).**

4. This may please be given TOP PRIORITY.

*Manish*  
10/04/2016  
Administrative Office (Estt.)

Encl : Application Proforma



**APPLICATION**

**APPLICATION FOR THE POST OF \_\_\_\_\_ IN  
MUNICIPAL CORPORATION OF DELHI ON DEPUTATION BASIS.**

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No.  (ii) Permanent Address Phone No.	
10.	Post held on regular basis (a) Name of the post (b) Date from which held (c) Pay Scale (Pay Level)	

**11. Educational Qualification**

S.No.	Qualification	Subject	Year of passing/Division	Institute

Whether education and other qualification required for the post of are satisfied \_\_\_\_\_

12. Experience & Employment Details (attach extra sheet, duly authenticated by your signature, if space below is insufficient)

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S.No.	Post Held	Organisation / Deptt.	Period	Pay Scale Emoluments	Nature of Duties

13. Nature of present employment i.e. Adhoc or temporary or quasi-permanent or permanent

\_\_\_\_\_

14. In case the present employment is held on deputation/contract basis, please state

- (a) The date of initial appointment
- (b) Period of appointment on deputation
- (c) Name of Parent Office/Organization

\_\_\_\_\_

15. Additional details about present employment. Please state whether working under :

- (a) Central Government
- (b) State Govt.
- (c) Autonomous Organization
- (d) Government Undertaking
- (e) Universities
- (f) Others

\_\_\_\_\_

16. Details of Pay Scale on intial appointment and subsequent promotions.

S. No	1st appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/Adhoc/MACP basis

\*If financial up-gradation on ACP/MACP basis, please give detail of regular promotions also.

17. Additional information, if any, which you would like to mention in support of your suitability for the Post, enclose a separate sheet, if the space is less.

\_\_\_\_\_

18. Remarks if any,

\_\_\_\_\_

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**UNDERTAKING**

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Signature of the candidate  
Phone/Contact No. \_\_\_\_\_

Countersigned  
(Employer)

Dated: \_\_\_\_\_

**List of enclosures**

**CERTIFICATE**

(To be given by Head of Office of the Applicant)

1. It is certified that the particular furnished by the official are correct.
2. It is certified that no disciplinary/Vigilance case in either pending or contemplated against the applicant and he/she is clear from Vigilance perspective.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.
5. It is certified **that cadre controlling authority** has no objection to the consideration of the applicant for the post of the post mentioned in the post mentioned in the advertisement.

**NAME OF THE OFFICER/DESIGNATION  
WITH OFFICIAL SEAL OF HEAD OF OFFICE  
DATE .....**

**NOTE : Application should be forwarded through proper channel with approval of competent authority.**

**Circular regarding sponsoring of names for appointment to the post of Deputy Director (Press and Information) in Municipal Corporation of Delhi on Deputation basis.**

**CS-  
bihar** < cs-  
bihar@nic.in  
>

156

**Director Personnel** < director-ced@mcd.nic.in >

Fri, 10 Apr 2026 3:13:18 PM +0530

To "Sameer Sharma"<cs@ap.gov.in>,"Naresh Kumar"<cs-arunachal@nic.in>,"Jishnu IAS"<cs-assam@nic.in>,"Chief Bihar"<cs-bihar@nic.in>,"Chief Office"<csoffice.cg@gov.in>,"Chief Secretary"<cs-go@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Mr VARDHAN"<cs@hry.nic.in>,"Ram Singh"<cs-hp@nic.in>,"Shri Singh"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"officeofcs"<officeofcs@gmail.com>,"Dr.V.P.Joy IAS"<chiefsecy@kerala.gov.in>,"Iqbal Bains"<cs@mp.nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"MSRao"<raoms@gov.in>,"cs miz"<cs\_miz@rediffmail.com>,"cs-mizoram"<cs-mizoram@nic.in>,"Mr ALAM"<csngl@nic.in>,"csori"<csori@od.gov.in>,"cs"<cs@punjabmail.gov.in>,"csraj"<csraj@rajasthan.gov.in>,"Mr Gupta"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana"<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF GoUP"<csup@nic.in>,"chiefsecyuk"<chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"chief secretary"<cs-uttaranchal@nic.in>,"Shri Dwivedi"<cs-westbengal@nic.in>

Please find attached Circular No. SO-IV/CED/MCD/2026/169 dated 10.04.2026 regarding sponsoring of names for appointment to the post of Deputy Director (Press and Information) in Municipal Corporation of Delhi on Deputation basis along with proforma for application. The names of suitable and willing officers fulfilling the prescribed conditions, along with their application, Bio-data duly attested by Employer, ACRs for the preceding five (5) years, integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may please be forwarded, within a period of 30 days to the office of Director Personnel, Municipal Corporation of Delhi, 22nd Floor, Dr. S.P. Mukherjee Civic Centre, J.N. Nehru Marg, New Delhi-110002.

**Administrative Office  
Central Establishment Department  
Municipal Corporation of Delhi.**

**1 Attachment(s)**

Dy Director PI Circular No 169 ...

1.7 MB

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Acc, GA

मुख्य सचिव कोषाग, 1961  
15 APR 2026

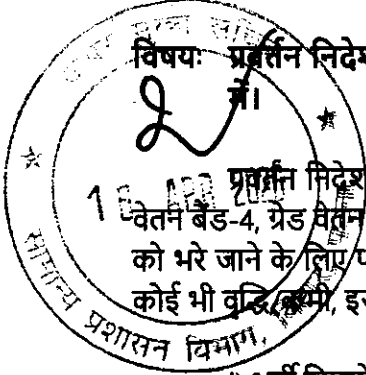
सं. ए-35011/2/2026-एडी.ईडी  
भारत सरकार  
वित्त मंत्रालय  
राजस्व विभाग  
(एडी.ईडी अनुभाग)  
\*\*\*\*\*

कर्तव्य भवन-1, दिल्ली  
दिनांक: 24 मार्च, 2026

55 (18)

कार्यालय-ज्ञापन

विषय: प्रवर्तन निदेशालय में अपर निदेशक, प्रवर्तन के पद को प्रतिनियुक्ति के आधार पर भरने - के संबंध में।



प्रवर्तन निदेशालय में अपर निदेशक, प्रवर्तन के ग्रेड में प्रतिनियुक्ति के आधार पर 37400-67000 रु. के वेतन बैंड-4, ग्रेड वेतन 8700 रु. (पूर्व संशोधित) [वेतन मैट्रिक्स लेवल-13 (123100-215900 रु.)] में दो (2) रिक्तियों को भरे जाने के लिए पात्र उम्मीदवारों से आवेदन आमंत्रित किए जा रहे। इसके अलावा, रिक्तियों में आगे होने वाली कोई भी वृद्धि/कमी, इस परिपत्र में शामिल की जाएगी।

i) भर्ती नियमों के अनुसार, निम्नलिखित श्रेणियों के अधिकारी पात्र हैं:

केंद्र सरकार या राज्य सरकार या संघ राज्य क्षेत्र प्रशासन या सार्वजनिक क्षेत्र के उपक्रम या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान या अर्ध सरकारी या स्वायत्त निकाय या वैधानिक संगठनों के ऐसे अधिकारी जो :-

(क) (i) मूल संवर्ग या विभाग में नियमित आधार पर समनुरूप पद धारण किए हुए हों; या

(ii) मूल संवर्ग या विभाग में ₹15600-39100 के वेतन बैंड -3 में और वेतन मैट्रिक्स के ₹7600 (पूर्व-संशोधित) [वेतन मैट्रिक्स लेवल -12 (78800-209200 रु.)] के ग्रेड वेतन या समकक्ष में पांच वर्ष की नियमित सेवा कर चुके हैं; और

(ख) बारह वर्ष का अनुभव, जिसमें से आठ वर्ष आसूचना या जांच कार्य और राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित न्यायनिर्णयन या अभियोजन कार्य के क्षेत्र में हों और चार वर्ष प्रशासनिक कार्य के क्षेत्र में हों।

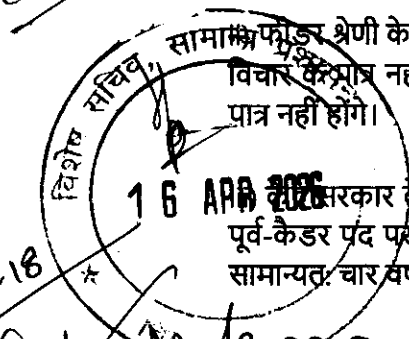
ऊपर सूचीबद्ध श्रेणी के विभागीय अधिकारी जो पदोन्नति की सीधी पंक्ति में हैं, वे प्रतिनियुक्ति पर नियुक्ति के लिए विचार के पात्र नहीं होंगे और इसी प्रकार, प्रतिनियुक्त अधिकारी पदोन्नति द्वारा नियुक्ति हेतु विचार के लिए पात्र नहीं होंगे।

भारत सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य पूर्व-कैडर पद पर प्रतिनियुक्ति की अवधि (अल्पकालिक अनुबंध सहित) सहित इस प्रतिनियुक्ति की अवधि सामान्यतः चार वर्ष से अधिक नहीं होगी।

प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होगी।

मुख्य सचिव कार्यालय  
डायरी सं... 16/2/26  
दिनांक...

OSD-18



50-18  
विनीता  
12.4.26

1884/see-20  
22-04-2026

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2. सातवें वेतन आयोग की सिफारिशों के परिणामस्वरूप, वेतन बैंड वाले वेतनमान के स्थान पर वेतन मैट्रिक्स प्रणाली को प्रतिस्थापित कर दिया गया है। इसलिए, समनुरूप पदों से संबंधित व्याख्या के प्रयोजन के लिए, गणना ऐसे पदों के पूर्व-संशोधित वेतनमान के आधार पर की जाएगी।

3. अपर निदेशक, प्रवर्तन से अपेक्षा की जाती है कि वह फेरा, फेमा, पीएमएलए और एफईओए से संबंधित आसूचना और जांच मामलों का समन्वय और निगरानी करने में सक्षम होंगे। हालाँकि, उन्हें प्रवर्तन निदेशक द्वारा समीक्षा, विशेष जांच और तकनीकी कार्य जैसे कोई अन्य कार्य सौंपे जा सकते हैं। इसलिए, अधिकारी से अपेक्षा की जाती है कि उन्हें फेरा, 1973 (निरस्त होने के बाद से), फेमा, 1999, धन-शोधन निवारण अधिनियम, 2002, भगोडे आर्थिक अपराधी अधिनियम, 2018 और अन्य संबद्ध अधिनियमों का गहन ज्ञान हो और इस प्रकार के कार्य के लिए क्षमता रखते हों।

4. वेतन एवं भत्ते तथा अन्य शर्तें कार्मिक एवं प्रशिक्षण विभाग के दिनांक 17 जून 2010 के कार्यालय ज्ञापन सं 6/8/2009-स्था.वेतन-II), समय-समय पर संशोधित के अनुसार विनियमित की जाएगी। प्रवर्तन निदेशालय में कार्यरत अधिकारी मूल वेतन के 20% की दर से विशेष प्रोत्साहन भत्ते के पात्र होते हैं।

5. संवर्ग नियंत्रण प्राधिकारियों से अनुरोध है कि पात्र और इच्छुक अधिकारियों के आवेदन संलग्न प्रोफार्मा में निदेशक, प्रवर्तन निदेशालय, प्रवर्तन भवन, ए.पी.जे. अब्दुल कलाम रोड, नई दिल्ली को अग्रेषित किए जाएं। यह विज्ञापन, राजस्व विभाग की वेबसाइट (<https://dor.gov.in>) और प्रवर्तन निदेशालय की वेबसाइट (<https://enforcementdirectorategov.in>) पर भी उपलब्ध है।

6. आवेदन अग्रेषित करते समय, संवर्ग नियंत्रण प्राधिकारी यह सत्यापित और सुनिश्चित करेंगे कि आवेदकों द्वारा दिए गए विवरण सही हैं और संबंधित अधिकारी के विरुद्ध कोई अनुशासनात्मक मामला न तो लंबित है और न ही विचाराधीन है। आवेदन के साथ निम्नलिखित दस्तावेज भी भेजने होंगे:

i) जीवनवृत्त (बायोडाटा)

ii) पिछले पांच वर्षों के लिए उपलब्ध पूर्ण और अद्यतित वार्षिक कार्य मूल्यांकन रिपोर्ट (एपीएआर) डोजियर और उनकी सत्यापित फोटोकॉपी

iii) सतर्कता प्रमाणपत्र/अनापत्ति प्रमाणपत्र

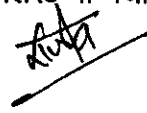
iv) सत्यनिष्ठा प्रमाणपत्र/ अनापत्ति प्रमाणपत्र

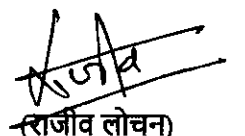
v) संवर्ग अनापत्ति प्रमाणपत्र

vi) पिछले 10 वर्षों के दौरान अधिकारी पर लगाए गए छोटी/बड़ी शास्ति, यदि कोई हो, का विवरण।

7. आवेदकों से अनुरोध है कि वे यह सुनिश्चित करें कि उनके आवेदन पत्र रोजगार समाचार पत्र में इस विज्ञापन के प्रकाशन से 30 दिनों के भीतर, निदेशक, प्रवर्तन निदेशालय तक पहुंच जाएं। हालाँकि, विभाग द्वारा तय की जाने वाली अंतिम तारीख पर या उससे पहले, ऊपर पैरा 6 में उल्लिखित सभी दस्तावेजी औपचारिकताओं के साथ पूर्ण रूप में संवर्ग नियंत्रण प्राधिकारियों से प्राप्त आवेदनों पर ही चयन के लिए विचार किया जाएगा। प्रवर्तन निदेशालय की स्थानांतरण नीति के अनुसार किसी स्थान पर नियुक्त अधिकारी का स्थानांतरण किया जा सकता है। इसके अलावा, आवश्यकता के आधार पर, विभाग इस रिक्ति परिपत्र से प्राप्त आवेदनों में से अधिक या कम संख्या में अधिकारियों का चयन कर सकता है।

8. आवेदन के साथ संलग्न किए जाने वाले दस्तावेजों की एक चेक-लिस्ट भी भेजी जाए (प्रोफार्मा संलग्न)।

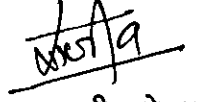




राजीव लोचन  
अवर सचिव, भारत सरकार

## सेवा में

- 1) भारत सरकार के सभी मंत्रालय और विभाग इस अनुरोध के साथ कि वे इस परिपत्र को अपने मंत्रालयों/विभागों और अपने संबद्ध/अधीनस्थ कार्यालयों में भी परिचालित करा दें।
- 2) सभी राज्य सरकारों/संघ राज्य क्षेत्र प्रशासन के पुलिस महानिदेशक, व्यापक परिचालन हेतु।
- 3) कार्मिक एवं प्रशिक्षण विभाग (एआईएस शाखा), कर्तव्य भवन-3, नई दिल्ली, वेबसाइट पर प्रकाशन हेतु।
- 4) सभी मुख्य आयुक्त/महानिदेशक, आयकर, व्यापक परिचालन हेतु।
- 5) सभी मुख्य आयुक्त/महानिदेशक, सीमा शुल्क और केंद्रीय उत्पाद शुल्क, व्यापक परिचालन हेतु।
- 6) संयुक्त सचिव (प्रशासन), सीबीडीटी/संयुक्त सचिव (प्रशासन), सीबीआईसी इस अनुरोध के साथ कि इस रिक्ति परिपत्र को सीबीडीटी/सीबीआईसी की आधिकारिक वेबसाइट पर पोस्ट करने की व्यवस्था की जाए।
- 7) निदेशक, प्रवर्तन निदेशालय, प्रवर्तन भवन, एपीजे, अब्दुल कलाम रोड, नई दिल्ली, रोजगार समाचार में प्रकाशन और प्रवर्तन निदेशालय की वेबसाइट पर प्रकाशन हेतु।
- 8) निदेशक सीबीआई, सीजीओ कॉम्प्लेक्स, नई दिल्ली, व्यापक परिचालन हेतु।
- 9) एनआईसी, राजस्व विभाग की वेबसाइट पर अपलोड करने हेतु।



(राजीव लोचन)

अवर सचिव, भारत सरकार

## भाग- क

## जीवनवृत्त (बायोडाटा) का प्रोफार्मा

1. नाम और पता:  
(स्पष्ट अक्षरों में)
2. जन्म तिथि:
3. सेवानिवृत्ति की तिथि:  
(केंद्र सरकार के नियमों के तहत)
4. सेवा और बैच, जिससे अभ्यर्थी संबंधित है:
5. वर्तमान वेतन बैंड और ग्रेड वेतन:
6. तिथि जिससे वर्तमान वेतन बैंड और ग्रेड वेतन धारण किया गया है:
7. क्या पद के लिए आवश्यक शैक्षणिक एवं अन्य योग्यताएं पूरी होती हैं:  
(यदि कोई योग्यता निर्धारित नियम में विनिर्दिष्ट कि योग्यता के समतुल्य मानी गई है, तो इसके लिए प्राधिकार बताएं)।

अपेक्षित योग्यताएं/अनुभव	अधिकारी द्वारा धारित योग्यताएं/अनुभव
<p>अनिवार्य:</p> <p>(क) (i) मूल संवर्ग या विभाग में नियमित आधार पर अनुरूप पद धारण किया हो;</p> <p>या</p> <p>(ii) मूल संवर्ग या विभाग में ₹15600-39100 के वेतन बैंड -3 में और वेतन मैट्रिक्स के ₹7600 (पूर्व-संशोधित) [वेतन मैट्रिक्स लेवल -12 (78800-209200 रु.)] के ग्रेड वेतन या समकक्ष में पांच वर्ष की नियमित सेवा;</p> <p>और</p> <p>(ख) बारह वर्ष का अनुभव, जिसमें से आठ वर्ष आसूचना या जांच कार्य और राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित न्यायनिर्णयन या अभियोजन कार्य के क्षेत्र में हों और चार वर्ष प्रशासनिक कार्य के क्षेत्र में हों।</p>	

*K. S. / a*

8. कृपया स्पष्ट रूप से बताएं कि क्या आपके द्वारा ऊपर की गई प्रविष्टियों के आलोक में आप पद की आवश्यकताओं को पूरा करते हैं:

9. रोजगार का विवरण, कालानुक्रमिक रूप में  
(यदि नीचे दिया गया स्थान अपर्याप्त है तो अपने हस्ताक्षर द्वारा प्रमाणित एक अलग शीट संलग्न करें)

(क) राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित आसूचना या जांच कार्य और न्यायनिर्णयन/अभियोजन कार्य के क्षेत्र में अनुभव

कार्यालय/संस्था	धारित पद	दिनांक से	दिनांक तक	वेतनमान और मूल वेतन	कार्य की प्रकृति (विस्तार से)
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(ख) प्रशासनिक कार्य में अनुभव

कार्यालय/संस्था	धारित पद	दिनांक से	दिनांक तक	वेतनमान और मूल वेतन	कार्य की प्रकृति (विस्तार से)
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10. वर्तमान रोजगार की प्रकृति:  
(यथा तदर्थ या अस्थायी या अर्ध-स्थायी या स्थायी)
11. यदि वर्तमान रोजगार प्रतिनियुक्ति/अनुबंध के आधार पर है कृपया स्पष्ट करें:
- क) प्रारंभिक नियुक्ति की तिथि:
- ख) प्रतिनियुक्ति/अनुबंध पर नियुक्ति की अवधि:
- ग) मूल कार्यालय/संगठन नाम और पता जिससे आप संबंधित हैं:
12. वर्तमान रोजगार के विषय में अतिरिक्त विवरण:  
कृपया बताएं कि निम्नलिखित में से किसीके अंतर्गत कार्य कर रहे हैं (अपने नियोक्ता का नाम संबंधित कॉलम के सामने लिखें)
- क) केंद्र सरकार:
- ख) राज्य सरकार:
- ग) स्वायत्त संगठन:
- घ) सार्वजनिक क्षेत्र का उपक्रम:
- ड) विश्वविद्यालय:
- च) अन्य:
- 13(क) वर्तमान में क्या मूल संवर्ग में या प्रतिनियुक्ति या अन्य पूर्व-कैडर पद पर कार्यरत हैं?  
यदि, प्रतिनियुक्ति या किसी अन्य बाह्य-कैडर पद पर हैं, तो वह तारीख जिससे प्रतिनियुक्ति पर या किसी अन्य पूर्व-कैडर पद पर हैं:
- 13(ख) कृपया बताएं कि क्या आप प्रवर्तन निदेशालय में हैं या फीडर ग्रेड में या फीडर से फीडर ग्रेड में काम कर रहे हैं:
14. क्या आप संशोधित वेतनमान में हैं?  
यदि हाँ, तो वह तारीख बताएं जब से संशोधन हुआ और पूर्व-संशोधित वेतनमान को भी इंगित करें:

कृपया

- 15. अब प्रति माह आहरित की जाने वाली कुल परिलब्धियाँ:
- 16. कोई अतिरिक्त जानकारी, यदि कोई हो जिसे आप पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहते हैं:

(इसके अलावा निम्नलिखित के संबंध में जानकारी प्रदान करें)

- i) अतिरिक्त शैक्षणिक योग्यताएँ:
- ii) व्यावसायिक प्रशिक्षण और:
- iii) कार्य अनुभव, रिक्ति परिपत्र/विज्ञापन में निर्धारित के अतिरिक्त)

(नोट: यदि स्थान अपर्याप्त है तो एक अलग शीट संलग्न करें)

- 17. टिप्पणियाँ - अभ्यर्थी निम्नलिखित के संबंध में जानकारी उपलब्ध कराएँ

- i) शोध प्रकाशन और रिपोर्ट और विशेष परियोजनाएँ:
- ii) पुरस्कार/छात्रवृत्ति/आधिकारिक प्रशंसा:
- iii) व्यवसायिक निकाय/संस्था/समाज के साथ संबद्धता:
- iv) कोई अन्य जानकारी

(नोट: यदि स्थान अपर्याप्त है तो एक अलग शीट संलग्न करें)

- 18. संवर्ग नियंत्रण प्राधिकारी का नाम एवं पता:

मैंने रिक्ति परिपत्र/विज्ञापन को ध्यान से पढ़ा है और मुझे अच्छी तरह पता है कि चयन समिति द्वारा पद के लिए चयन के समय मेरे द्वारा प्रस्तुत दस्तावेजों द्वारा विधिवत समर्थित जीवनवृत्त का भी मूल्यांकन किया जाएगा।

*[Handwritten Signature]*

उम्मीदवार के हस्ताक्षर  
तारीख: \_\_\_\_\_

पता: \_\_\_\_\_

मोबाइल/टेलीफोन नंबर \_\_\_\_\_

ईमेल: \_\_\_\_\_

**भाग - ख**

**केवल संवर्ग नियंत्रण प्राधिकारी/विभाग के उपयोग के लिए**

1	क्या अधिकारी आवेदन की अंतिम तिथि को पात्रता आवश्यकताओं को पूरा करता है	
2 (क) (i)	क्या अधिकारी के विरुद्ध कोई सतर्कता मामला लंबित है या विचाराधीन है	
2 (क) (ii)	यदि हाँ, तो कृपया विवरण दें	
2 (ख) (i)	क्या पिछले दस वर्षों के दौरान संबंधित अधिकारी पर कोई छोटी/बड़ी शास्ति लगाई गई है	
2 (ख) (ii)	यदि हाँ, तो कृपया विवरण दें	
2 (ख) (iii)	बताएं कि क्या आज की तारीख में उन पर कोई शास्ति लगी हुई है	
2 (ग)	क्या अधिकारी वर्तमान में मूल संवर्ग में या प्रतिनियुक्ति पर या किसी अन्य पूर्व-संवर्ग पद पर कार्यरत हैं, यदि प्रतिनियुक्ति पर है या किसी अन्य पूर्व-संवर्ग पद पर है तो किस तिथि से प्रतिनियुक्ति पर है या किसी अन्य पूर्व-संवर्ग पद पर है और उनके संवर्ग अनापत्ति का शेष कार्यकाल है।  क्या पद के लिए आवश्यकतानुसार सक्षम प्राधिकारी द्वारा अधिकारी के लिए संवर्ग अनापत्ति प्रदान की गई है।	
2 (घ)	क्या वर्ष 2022 को समाप्त होने वाले वर्ष से संबंधित आईपीआर निर्धारित समय के भीतर प्रस्तुत किया गया है।	

प्रमाणित किया जाता है कि अधिकारी द्वारा दी गई जानकारी/प्रविष्टियों को सेवा रिकॉर्ड से सत्यापित कर लिया गया है।



हस्ताक्षर \_\_\_\_\_  
 तारीख: \_\_\_\_\_  
 नाम: \_\_\_\_\_  
 पद का नाम: \_\_\_\_\_  
 (मुहर सहित)

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## संलग्न किए जाने वाले दस्तावेजों की जांच सूची

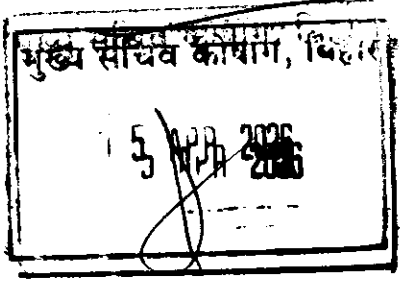
(कृपया सही का निशान लगाएं)

1	प्रायोजक प्राधिकारी द्वारा निर्धारित प्रारूप में विधिवत अग्रेषित आवेदन	
2	पिछले पांच वर्षों के लिए उपलब्ध पूर्ण और अद्यतन सी.आर. डोजियर और उसकी सत्यापित फोटोकॉपी	
3	यदि किसी वर्ष विशेष या वर्ष के किसी भाग (तीन महीने से अधिक) के लिए एसीआर/एपीएआर नहीं लिखा गया है, तो पिछले वर्ष के एसीआर/एपीएआर के साथ उस अवधि के लिए नो रिपोर्ट सर्टिफिकेट (एनआरसी) संलग्न किया जाए।	
4	सतर्कता अनापत्ति प्रमाण पत्र	
5	सत्यनिष्ठा प्रमाणपत्र	
6	पिछले 10 वर्षों के दौरान छोटी/ बड़ी शास्ति का विवरण	
7	संवर्ग नियंत्रण/ नियुक्ति प्राधिकारी से संवर्ग अनापत्ति (यदि लागू हो)	

कजी

अग्रेषण प्राधिकारी के हस्ताक्षर  
(मुहर सहित)

AC, GAD



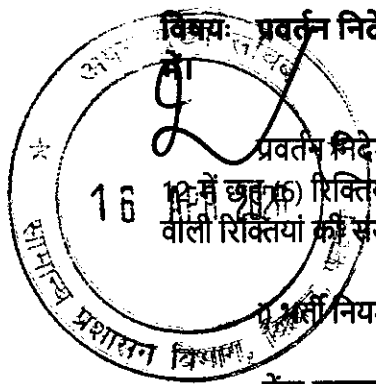
सं. ए-35011/5/2026-एडी.ईडी  
भारत सरकार  
वित्त मंत्रालय  
राजस्व विभाग  
(एडी.ईडी अनुभाग)  
\*\*\*\*\*

कर्तव्य भवन-1, नई दिल्ली  
दिनांक: 24 मार्च, 2026

55 (18)

कार्यालय-ज्ञापन

**विषय:** प्रवर्तन निदेशालय में संयुक्त निदेशक, प्रवर्तन के पद को प्रतिनियुक्ति के आधार पर भरने के संबंध



प्रवर्तन निदेशालय में संयुक्त निदेशक, प्रवर्तन के ग्रेड में प्रतिनियुक्ति के आधार पर वेतन मैट्रिक्स के लेवल - 11 में छह (6) रिक्तियों को भरे जाने लिए पात्र उम्मीदवारों से आवेदन आमंत्रित किए जा रहे हैं। इसके अतिरिक्त, होने वाली रिक्तियों की संख्या में होने वाली किसी भी वृद्धि या कमी को भी इस परिपत्र में शामिल की जाएगी।

प्रवर्तन नियमों के अनुसार, निम्नलिखित श्रेणियों के अधिकारी पात्र हैं:

केंद्र सरकार या राज्य सरकार या संघ राज्य क्षेत्र प्रशासन या सार्वजनिक क्षेत्र के उपक्रम या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान या अर्ध सरकारी या स्वायत्त निकाय या वैधानिक संगठनों के ऐसे अधिकारी जो :-

- (क) (i) मूल संवर्ग या विभाग में नियमित आधार पर समनुरूप पद धारण किए हुए हों; या
- (ii) मूल संवर्ग या विभाग में ₹15600-39100 के वेतन बैंड -3 में और वेतन मैट्रिक्स के ₹6600 (पूर्व-संशोधित/ लेवल -11 के ग्रेड वेतन या समकक्ष में पांच वर्ष की नियमित सेवा कर चुके हैं; और
- (ख) दस वर्ष का अनुभव, जिसमें से छह वर्ष आसूचना या जांच कार्य और राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित न्यायनिर्णयन या अभियोजन कार्य के क्षेत्र में हों और चार वर्ष प्रशासनिक कार्य के क्षेत्र में हों।

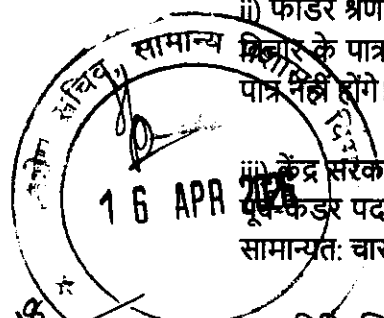
(i) फीडर श्रेणी के विभागीय अधिकारी जो पदोन्नति की सीधी पंक्ति में हैं, वे प्रतिनियुक्ति पर नियुक्ति के लिए विचार के पात्र नहीं होंगे और इसी प्रकार, प्रतिनियुक्त अधिकारी पदोन्नति द्वारा नियुक्ति हेतु विचार के लिए पात्र नहीं होंगे।

(ii) केंद्र सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य फीडर पद पर प्रतिनियुक्ति की अवधि (अल्पकालिक अनुबंध सहित) सहित इस प्रतिनियुक्ति की अवधि सामान्यतः चार साल से अधिक नहीं होगी।

(iv) प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होगी।

मुख्य सचिव कार्यालय  
डायरी सं. 376  
दिनांक 16/04/26

OSD-18



50-18  
श्री विद्या  
विनीता  
17.4.26

1885/Sec-18  
22.04.2026

18/04

145

2. सातवें वेतन आयोग की सिफारिशों के परिणामस्वरूप, वेतन बैंड वाले वेतनमान के स्थान पर वेतन मैट्रिक्स प्रणाली द्वारा प्रतिस्थापित कर दिया गया है। इसलिए, समनुरूप पदों से संबंधित व्याख्या के प्रयोजन के लिए, गणना ऐसे पदों के पूर्व-संशोधित वेतनमान के आधार पर की जाएगी।

3. संयुक्त निदेशक, प्रवर्तन से अपेक्षा की जाती है कि वह फेरा, फेमा, पीएमएलए और एफईओए से संबंधित आसूचना और जांच मामलों का समन्वय और निगरानी करने में सक्षम होंगे। हालाँकि, उन्हें प्रवर्तन निदेशक द्वारा समीक्षा, विशेष जांच और तकनीकी कार्य जैसे कोई अन्य कार्य सौंपे जा सकते हैं। इसलिए, अधिकारी से अपेक्षा की जाती है कि उन्हें फेरा, 1973 (निरस्त होने के बाद से), फेमा, 1999, धन-शोधन निवारण अधिनियम, 2002, भगोडे आर्थिक अपराधी अधिनियम, 2018 और अन्य संबद्ध अधिनियमों का गहन ज्ञान हो और इस प्रकार के कार्य के लिए क्षमता रखते हों।

4. वेतन एवं भत्ते तथा अन्य शर्तें कार्मिक एवं प्रशिक्षण विभाग के दिनांक 17 जून 2010 के कार्यालय ज्ञापन सं 6/8/2009-स्था.(वेतन-II), समय-समय पर संशोधित के अनुसार विनियमित की जाएंगी। प्रवर्तन निदेशालय में कार्यरत अधिकारी मूल वेतन के 20% की दर से विशेष प्रोत्साहन भत्ते के पात्र होते हैं।

5. संवर्ग नियंत्रण प्राधिकारियों से अनुरोध है कि पात्र और इच्छुक अधिकारियों के आवेदन संलग्न प्रोफार्मा में निदेशक, प्रवर्तन निदेशालय, प्रवर्तन भवन, ए.पी.जे. अब्दुल कलाम रोड, नई दिल्ली को अग्रेषित किए जाएं। यह विज्ञापन, राजस्व विभाग की वेबसाइट <https://dor.gov.in> और प्रवर्तन निदेशालय की वेबसाइट <https://enforcementdirector.gov.in> पर भी उपलब्ध है।

6. आवेदन अग्रेषित करते समय, संवर्ग नियंत्रण प्राधिकारी यह सत्यापित और सुनिश्चित करेंगे कि आवेदकों द्वारा दिए गए विवरण सही हैं और संबंधित अधिकारी के विरुद्ध कोई अनुशासनात्मक मामला न तो लंबित है और न ही विचाराधीन है। आवेदन के साथ निम्नलिखित दस्तावेज भी भेजने होंगे:

- i) जीवनवृत्त (बायोडाटा)
- ii) पिछले पांच वर्षों के लिए उपलब्ध पूर्ण और अद्यतित वार्षिक कार्य मूल्यांकन रिपोर्ट (एपीएआर) डोजियर और उनकी सत्यापित फोटोकॉपी
- iii) सतर्कता प्रमाणपत्र/अनापत्ति प्रमाणपत्र
- iv) सत्यनिष्ठा प्रमाणपत्र/ अनापत्ति प्रमाणपत्र
- v) संवर्ग अनापत्ति प्रमाणपत्र
- vi) पिछले 10 वर्षों के दौरान अधिकारी पर लगाए गए छोटी/बड़ी शास्ति, यदि कोई हो, का विवरण।

7. आवेदकों से अनुरोध है कि वे यह सुनिश्चित करें कि उनके आवेदन पत्र रोजगार समाचार पत्र में इस विज्ञापन के प्रकाशन से 30 दिनों के भीतर निदेशक, प्रवर्तन निदेशालय तक पहुंच जाएं। हालाँकि, विभाग द्वारा तय की जाने वाली अंतिम तारीख पर या उससे पहले, ऊपर पैरा 6 में उल्लिखित सभी दस्तावेजी औपचारिकताओं के साथ पूर्ण रूप में संवर्ग नियंत्रण प्राधिकारियों से प्राप्त आवेदनों पर ही चयन के लिए विचार किया जाएगा। प्रवर्तन निदेशालय की स्थानांतरण नीति के अनुसार किसी स्थान पर नियुक्त अधिकारी का स्थानांतरण किया जा सकता है। इसके अलावा, आवश्यकता के आधार पर, विभाग, इस रिक्ति परिपत्र से प्राप्त आवेदनों में से अधिक या कम संख्या में अधिकारियों का चयन कर सकता है।

8. आवेदन के साथ संलग्न किए जाने वाले दस्तावेजों की एक चेक-लिस्ट भी भेजी जाए (प्रोफार्मा संलग्न)।

  
(राजीव लोचन)

अवर सचिव, भारत सरकार

सेवा में

- 1) भारत सरकार के सभी मंत्रालय और विभाग इस अनुरोध के साथ कि वे इस परिपत्र को अपने मंत्रालयों/विभागों और अपने संबद्ध/अधीनस्थ कार्यालयों में भी परिचालित करा दें।
- 2) सभी राज्य सरकारों/संघ राज्य क्षेत्र प्रशासन के पुलिस महानिदेशक, व्यापक परिचालन हेतु।
- 3) कार्मिक एवं प्रशिक्षण विभाग (एआईएस शाखा), कर्तव्य भवन-3, नई दिल्ली, वेबसाइट पर प्रकाशन हेतु।
- 4) सभी मुख्य आयुक्त/महानिदेशक, आयकर, व्यापक परिचालन हेतु।
- 5) सभी मुख्य आयुक्त/महानिदेशक, सीमा शुल्क और केंद्रीय उत्पाद शुल्क, व्यापक परिचालन हेतु।
- 6) संयुक्त सचिव (प्रशासन), सीबीडीटी/संयुक्त सचिव (प्रशासन), सीबीआईसी इस अनुरोध के साथ कि इस रिक्ति परिपत्र को सीबीडीटी/सीबीआईसी की आधिकारिक वेबसाइट पर पोस्ट करने की व्यवस्था की जाए।
- 7) निदेशक, प्रवर्तन निदेशालय, प्रवर्तन भवन, एपीजे, अब्दुल कलाम रोड, नई दिल्ली, रोजगार समाचार में प्रकाशन और प्रवर्तन निदेशालय की वेबसाइट पर प्रकाशन हेतु।
- 8) निदेशक सीबीआई, सीजीओ कॉम्प्लेक्स, नई दिल्ली, व्यापक परिचालन हेतु।
- 9) एनआईसी, राजस्व विभाग की वेबसाइट पर अपलोड करने हेतु।

(राजीव लोचन)

अवर सचिव, भारत सरकार

**भाग- क**  
**जीवनवृत्त (बायोडाटा) का प्रोफार्मा**

1. नाम और पता:  
(स्पष्ट अक्षरों में)
2. जन्म तिथि:
3. सेवानिवृत्ति की तिथि:  
(केंद्र सरकार के नियमों के तहत)
4. सेवा और बैच, जिससे अभ्यर्था संबंधित है:
5. वर्तमान वेतन बैंड और ग्रेड वेतन:
6. तिथि जिससे वर्तमान वेतन बैंड और ग्रेड वेतन धारण किया गया है:
7. क्या पद के लिए आवश्यक शैक्षणिक एवं अन्य योग्यताएं पूरी होती हैं:  
(यदि कोई योग्यता निर्धारित नियम में विनिर्दिष्ट कि योग्यता के समतुल्य मानी गई है, तो इसके लिए प्राधिकार बताएं)।

अपेक्षित योग्यताएं/अनुभव	अधिकारी द्वारा धारित योग्यताएं/अनुभव
<p><b>अनिवार्य:</b></p> <p>(क) (i) मूल संवर्ग या विभाग में नियमित आधार पर अनुरूप पद धारण किया हो;</p> <p><b>या</b></p> <p>(ii) मूल संवर्ग या विभाग में ₹15600-39100 के वेतन बैंड-3 में ₹6600 (पूर्व-संशोधित) [वेतन मैट्रिक्स लेवल -11 (₹67700-208700 रुपये)] के ग्रेड वेतन के साथ या समकक्ष में पांच वर्ष की नियमित सेवा के साथ;</p> <p><b>और</b></p> <p>(ख) दस वर्ष के अनुभव सहित, जिसमें से आठ वर्ष आसूचना या जांच कार्य और राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित निर्णयन या अभियोजन कार्य के क्षेत्र में हो और चार वर्ष प्रशासनिक कार्य क्षेत्र में हों।</p>	

प्रति

- 522
8. कृपया स्पष्ट रूप से बताएं कि क्या आपके द्वारा ऊपर की गई प्रविष्टियों के आलोक में आप पद की आवश्यकताओं को पूरा करते हैं:
9. रोजगार का विवरण, कालानुक्रमिक रूप में  
(यदि नीचे दिया गया स्थान अपर्याप्त है तो अपने हस्ताक्षर द्वारा प्रमाणित एक अलग शीट संलग्न करें)

(क) राजकोषीय या आपराधिक कानूनों या वित्त या खातों या कॉर्पोरेट मामलों से संबंधित आसूचना या जांच कार्य और न्यायनिर्णयन/अभियोजन कार्य के क्षेत्र में अनुभव

कार्यालय/संस्था	धारित पद	दिनांक से	दिनांक तक	वेतनमान और मूल वेतन	कार्य की प्रकृति (विस्तार से)
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(ख) प्रशासनिक कार्य में अनुभव

कार्यालय/संस्था	धारित पद	दिनांक से	दिनांक तक	वेतनमान और मूल वेतन	कार्य की प्रकृति (विस्तार से)
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रिखा

10. वर्तमान रोजगार की प्रकृति:  
(यथा तदर्थ या अस्थायी या अर्ध-स्थायी या स्थायी)
11. यदि वर्तमान रोजगार प्रतिनियुक्ति/अनुबंध के आधार पर है कृपया स्पष्ट करें:
- क) प्रारंभिक नियुक्ति की तिथि:
- ख) प्रतिनियुक्ति/अनुबंध पर नियुक्ति की अवधि:
- ग) मूल कार्यालय/संगठन नाम और पता जिससे आप संबंधित हैं:
12. वर्तमान रोजगार के विषय में अतिरिक्त विवरण:  
कृपया बताएं कि निम्नलिखित में से किसके अंतर्गत कार्य कर रहे हैं (अपने नियोक्ता का नाम संबंधित कॉलम के सामने लिखें)
- क) केंद्र सरकार:
- ख) राज्य सरकार:
- ग) स्वायत्त संगठन:
- घ) सार्वजनिक क्षेत्र का उपक्रम:
- ङ) विश्वविद्यालय:
- च) अन्य:
- 13(क) वर्तमान में मूल संवर्ग में या प्रतिनियुक्ति या अन्य पूर्व-कैडर पद पर कार्यरत हैं?  
यदि, प्रतिनियुक्ति या किसी अन्य बाह्य-कैडर पद पर हैं, तो वह तारीख जिससे प्रतिनियुक्ति पर या किसी अन्य पूर्व-कैडर पद पर हैं:
- 13(ख) कृपया बताएं कि क्या आप प्रवर्तन निदेशालय में हैं या फीडर ग्रेड में या फीडर से फीडर ग्रेड में काम कर रहे हैं:
14. क्या आप संशोधित वेतनमान में हैं?  
यदि हाँ, तो वह तारीख बताएं जब से संशोधन हुआ और पूर्व-संशोधित वेतनमान को भी इंगित करें:

*Ata*

15. अब प्रति माह अतिरिक्त की जाने वाली कुल परिलब्धियाँ:

16. कोई अतिरिक्त जानकारी, यदि कोई हो, जिसे आप पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहते हैं:

(इसके अलावा निम्नलिखित के संबंध में जानकारी प्रदान करें)

- i) अतिरिक्त शैक्षणिक योग्यताएँ:
- ii) व्यावसायिक प्रशिक्षण और:
- iii) कार्य अनुभव, रिक्ति परिपत्र/विज्ञापन में निर्धारित के अतिरिक्त)

(नोट: यदि स्थान अपर्याप्त है तो एक अलग शीट संलग्न करें)

17. टिप्पणियाँ - अभ्यर्थी निम्नलिखित के संबंध में जानकारी उपलब्ध कराएं

- i) शोध प्रकाशन और रिपोर्ट और विशेष परियोजनाएँ:
- ii) पुरस्कार/छात्रवृत्ति/आधिकारिक प्रशंसा:
- iii) व्यवसायिक निकाय/संस्था/समाज के साथ संबद्धता:
- iv) कोई अन्य जानकारी

(नोट: यदि स्थान अपर्याप्त है तो एक अलग शीट संलग्न करें)

18. संवर्ग नियंत्रण प्राधिकारी का नाम एवं पता:

मैंने रिक्ति परिपत्र/विज्ञापन को ध्यान से पढ़ा है और मुझे अच्छी तरह पता है कि चयन समिति द्वारा पद के लिए चयन के समय मेरे द्वारा प्रस्तुत दस्तावेजों द्वारा विधिवत समर्थित जीवनवृत्त का भी मूल्यांकन किया जाएगा।

रिक्ति

उम्मीदवार के हस्ताक्षर

तारीख: \_\_\_\_\_

पता: \_\_\_\_\_

मोबाइल/टेलीफोन नंबर: \_\_\_\_\_

ईमेल: \_\_\_\_\_

## भाग - ख

## केवल संवर्ग नियंत्रण प्राधिकारी/विभाग के उपयोग के लिए

1	क्या अधिकारी आवेदन की अंतिम तिथि को पात्रता आवश्यकताओं को पूरा करता है	
2 (क) (i)	क्या अधिकारी के विरुद्ध कोई सतर्कता मामला लंबित है या विचाराधीन है	
2 (क) (ii)	यदि हाँ, तो कृपया विवरण दें	
2 (ख) (i)	क्या पिछले दस वर्षों के दौरान संबंधित अधिकारी पर कोई छोटी/बड़ी शास्ति लगाई गई है	
2 (ख) (ii)	यदि हाँ, तो कृपया विवरण दें	
2 (ख) (iii)	बताएं कि क्या आज की तारीख में उन पर कोई शास्ति लगी हुई है	
2 (ग)	क्या अधिकारी वर्तमान में मूल संवर्ग में या प्रतिनियुक्ति पर या किसी अन्य पूर्व-संवर्ग पद पर कार्यरत हैं, यदि प्रतिनियुक्ति पर है या किसी अन्य पूर्व-संवर्ग पद पर है तो किस तिथि से प्रतिनियुक्ति पर है या किसी अन्य पूर्व-संवर्ग पद पर है और उनके संवर्ग अनापत्ति का शेष कार्यकाल है। क्या पद के लिए आवश्यकतानुसार सक्षम प्राधिकारी द्वारा अधिकारी के लिए संवर्ग अनापत्ति प्रदान की गई है।	
2 (घ)	क्या वर्ष 2022 को समाप्त होने वाले वर्ष से संबंधित आईपीआर निर्धारित समय के भीतर प्रस्तुत किया गया है।	

प्रमाणित किया जाता है कि अधिकारी द्वारा दी गई जानकारी/प्रविष्टियों को सेवा रिकॉर्ड से सत्यापित कर लिया गया है।

अमित

हस्ताक्षर \_\_\_\_\_

तारीख: \_\_\_\_\_

नाम: \_\_\_\_\_

पद का नाम: \_\_\_\_\_

(मुहर सहित)

संलग्न किए जाने वाले दस्तावेजों की जांच सूची

(कृपया सही का निशान लगाएं)

1	प्रायोजक प्राधिकारी द्वारा निर्धारित प्रारूप में विधिवत अग्रेषित आवेदन	
2	पिछले पांच वर्षों के लिए उपलब्ध पूर्ण और अद्यतन सी.आर. डोजियर और उसकी सत्यापित फोटोकॉपी	
3	यदि किसी वर्ष विशेष या वर्ष के किसी भाग (तीन महीने से अधिक) के लिए एसीआर/एपीएआर नहीं लिखा गया है, तो पिछले वर्ष के एसीआर/एपीएआर के साथ उस अवधि के लिए नो रिपोर्ट सर्टिफिकेट (एनआरसी) संलग्न किया जाए।	
4	सतर्कता अनापत्ति प्रमाण पत्र	
5	सत्यनिष्ठा प्रमाणपत्र	
6	पिछले 10 वर्षों के दौरान छोटी/ बड़ी शास्ति का विवरण	
7	संवर्ग नियंत्रण/ नियुक्ति प्राधिकारी से संवर्ग अनापत्ति (यदि लागू हो)	



अग्रेषण प्राधिकारी के हस्ताक्षर  
(मुहर के साथ)

E-Mail

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ACS, GAD

मुख्य सचिव कोषांग, बिहार  
5 APR 2026

No. A-12023/4/2026-PE-I  
GOVERNMENT OF INDIA  
MINISTRY OF PORTS, SHIPPING AND WATERWAYS  
(PHRD DIVISION)

Transport Bhawan  
1, Parliament Street, New Delhi-110001  
Dated 15<sup>th</sup> April, 2026

Chief Secretary, Bihar

S.S. (18)

VACANCY CIRCULAR

Subject: Filling up the post of Deputy Chairperson, Mumbai Port Authority, Mumbai- Call for Applications- -reg.

अपर सचिव  
16  
सामान्य प्रशासन

The Ministry of Ports, Shipping and Waterways invites applications from officers of the All India Services/ Central Services/ Union Territory Administration/ Major Ports for the post of Deputy Chairperson in Mumbai Port Authority, Mumbai. Any person, who on the date of his appointment to the office of the Deputy Chairperson of the Board of a Major Port Authority is in the service of the Central or a State Government or a Union territory Administration or a Major Port shall, during the period he holds such office, continue to receive his salary, allowances and other benefits in accordance with the rules applicable to him under that service. The Port Authorities are Autonomous Bodies governed under the Major Port Authorities Act, 2021. Appointment to the post of Deputy Chairperson is made by the Central Government under section 3(1) (b) of the Major Port Authorities Act, 2021.

2. The Deputy Chairperson of the Port is one of the members of the Board. The Deputy Chairperson is the Deputy Chief Executive of the Organization and assists the Chairperson in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are as following: -

- i. Wide administrative experience and General Managerial ability;
- ii. Experience and talent in man-management in highly unionized environment;
- iii. Experience and ability in Financial Management;
- iv. Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- v. Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
- vi. Experience and ability in personnel management and understanding of establishment matters.

3. Name of willing and eligible officers of the All India Services/ Central Services/ Union Territory Administration, as under, may be recommended:

a. The officers belonging to All India Services/Central Services/ Union Territory Administration who have put in not less than 13 years of regular service in Group 'A' are eligible to be considered for the post. The terms and conditions of appointment of the officers selected shall be as per the rules and instructions of Central Government.

मुख्य सचिव कार्यालय  
डाकरी सं. 2281  
दिनांक 16.04.2026

OSD-18

मुख्य सचिव सामान्य प्रशासन  
17  
विनीता  
17.4.26

1888/Sec-18  
22.04.2026

- 136
- b. The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years.
  - c. The applicants need to forward their applications (as per Annexure I) through proper channel (cadre clearance) alongwith the following documents:
    - i. Attested copies of APARs for the last 5 years i.e. from 2020-21 to 2024-25 (If the APAR of a particular year/period between 2020-21 and 2024-25 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
    - ii. A statement showing year wise APARs grading;
    - iii. Integrity certificate;
    - iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II).

**4. Name of willing and eligible Port Officer, as under, may be recommended:**

**a. Officer having an experience of a minimum:**

- i. 2 years as Deputy Chairperson in Category-II Port; **OR**
- ii. 6 years combined service as Head of Department or above level post in any Major Port Authority (provided that the officer has rendered at least 1 year's regular service as Deputy Chairperson in Category II Port); **OR**
- iii. 9 years as Head of Department of any Major Port Authority.

The employees of Kamarajar Port Limited holding equivalent posts with corresponding pay scale and length of service will be eligible for consideration.

**b. The applicants need to forward their applications (as per Annexure I) through proper channel alongwith the following documents:**

- i. Attested copies of APARs for the last 5 years i.e. from 2019-20 to 2023-24 (If the APAR of a particular year/period between 2019-20 and 2023-24 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
- ii. A statement showing year wise APARs grading;
- iii. Integrity certificate;
- iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II)

5. The post of Deputy Chairperson is a Selection Post for which the benchmark in overall grading of Annual Performance Appraisal Reports for last five years should not be below "Very Good".

6. Applicants with left over service of two years or more (as on the date of arising of vacancy or closing date of submission of applications, whichever is later) shall only be considered for appointment.

7. The crucial date for determining the eligibility will be **17.09.2026**.

8. All the applicants must register themselves in the Online Applications Portal (OAP) <http://onlinevacancy.shipmin.nic.in>. A copy/ printout of the OAP application needs to be forwarded to the Ministry.

9. The application of the eligible candidates along with all requisite documents may be forwarded so as to reach this Ministry on or before 28.05.2026. Any applications received after the due date of submission will not be taken into consideration. However, advanced copies of applications (i.e. application forwarded directly by the candidate to the Ministry through email/dak) received before the due date of submission, which are forwarded by the Cadre Controlling Authorities through proper channel after the due date of submission of applications, will also be taken into consideration. Only those applications which are received through proper channel will be considered for selection to the post. The applications may be sent to the undersigned at the following address and e-mail given below:

Under Secretary (PHRD), Ministry of Shipping,  
Room No. 438, Transport Bhawan  
1, Parliament Street, New Delhi-110001.  
e-mail- [usphrd-psw@gov.in](mailto:usphrd-psw@gov.in)

*Ashish Bhattacharya*  
15/4/2026

(Ashish Bhattacharya)  
Under Secretary to Govt. of India  
Tel: 011-23719422

**To**

1. Chief Secretaries of all States/UT Governments;
2. Secretary, Department of Personnel & Training;
3. Secretary, Ministry of Home Affairs;
4. Secretary, Ministry of Environment and Forest;
5. Secretaries of All Ministries and Departments under Govt. of India
6. Chairpersons, All Major Port Authorities

**Copy to:**

1. Establishment Officer & Additional Secretary, Department of Personnel and training, Room No. 115, North Block, New Delhi-110001 for information.
2. Senior Technical Director, NIC, M/o Shipping for uploading a copy of the circular in website of the Ministry of Shipping.
3. Persinfotech Division/ Technical support, DoP&T through email at [persinfotech@nic.in](mailto:persinfotech@nic.in), [helpdesk-dopt@nic.in](mailto:helpdesk-dopt@nic.in) with a copy to [diracc@nic.in](mailto:diracc@nic.in), [nishant.gupta@nic.in](mailto:nishant.gupta@nic.in) with request to upload the circular in the website of DoP&T.
4. Nodal Officer, Ministry of Port, Shipping and Waterways.
5. Guard File

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PERSONAL DATA

PHOTOGRAPH

Application for the Post of Deputy Chairman in Major Port Trusts

1.	Applying for the post of
2.	Name and Designation of the candidate
3.	Service & Batch  Cadre (only for AIS)
4.	Domicile
5.	Contact Details a. Office 1. E-mail Id: 2. Telephone 3. Mobile Number: 4. Address:
6.	Contact Details b. Residence 1. E-mail Id: 2. Telephone 3. Mobile Number: 4. Address:
7.	Exam Year
8.	Allotment Year
9.	Date of Joining
10.	Gender
11.	Date of Birth
12.	Date of Superannuation
13.	Category
14.	Present Pay level/ scale details
15.	Whether the officer has requisite length of service as required under the advertisement
16.	Whether the officer fulfils the eligibility criteria for the post as per the advertisement.

17. EDUCATIONAL QUALIFICATIONS  
(Please mention only Graduation and above).

Sl No.	Qualification	Subject(s)	Year of qualification	Institution/University, Place, Country
1.				

**18. EXPERIENCE DETAILS**

(Please provide up to date experience details)

Sl. No.	Type of Posting (Cadre/Deputation)	i. Level/Pay Scale ii. Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure From & Tenure To
1.					

**19. Total experience in Port and Shipping Sector, if any:**

**20. Two separate write-ups (not exceeding 300 words each) may be attached as follows:**

- i. Write-up on the professional experience and core-competence of the officer in handling the assignment applied for.
- ii. Write-up on how the applicant can fulfil and advance the mission and objectives of the organisation that he seeks to join

**21. Date of filling of IPR:**

**Signature of the Candidate  
Name & Designation:**

**Date:  
Place:**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

[ To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs including batch/year cadre-etc. wherever applicable :
7. Positions held (during the ten preceding years) :

S.No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					

8.	Whether the officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (if yes details to be given)
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result
10.	Whether any punishment was awarded to the officer during the last 10 years and if so the date of imposition and details of the penalty
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished- including reference no. if any of the Commission)
12.	Is any action contemplated against the officer as on date (if so, details to be furnished)
13.	Whether any complaint with vigilance angle is pending against the officer (if so, details to be furnished)
14.	Whether the immovable property return for the previous year has been submitted within the prescribed time limit.

DATE:

(NAME AND SIGNATURE)

(\* If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

(13)

**No. A-12023/4/2026-PE-I**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF PORTS, SHIPPING AND WATERWAYS**  
**(PHRD DIVISION)**

Transport Bhawan  
1, Parliament Street, New Delhi-110001  
Dated 15<sup>th</sup> April, 2026

**VACANCY CIRCULAR**

**Subject: Filling up the post of Deputy Chairperson, Kolkata Dock System, Syama Prasad Mookerjee Port Authority, Kolkata- Call for Applications- -reg.**

The Ministry of Ports, Shipping and Waterways invites applications from officers of the All India Services/ Central Services/ Union Territory Administration/ Major Ports for the post of Deputy Chairperson in Kolkata Dock System, Syama Prasad Mookerjee Port Authority, Kolkata. Any person, who on the date of his appointment to the office of the Deputy Chairperson of the Board of a Major Port Authority is in the service of the Central or a State Government or a Union territory Administration or a Major Port shall, during the period he holds such office, continue to receive his salary, allowances and other benefits in accordance with the rules applicable to him under that service. The Port Authorities are Autonomous Bodies governed under the Major Port Authorities Act, 2021. Appointment to the post of Deputy Chairperson is made by the Central Government under section 3(1) (b) of the Major Port Authorities Act, 2021.

2. The Deputy Chairperson of the Port is one of the members of the Board. The Deputy Chairperson is the Deputy Chief Executive of the Organization and assists the Chairperson in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are as following: -

- i. Wide administrative experience and General Managerial ability;
- ii. Experience and talent in man-management in highly unionized environment;
- iii. Experience and ability in Financial Management;
- iv. Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- v. Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
- vi. Experience and ability in personnel management and understanding of establishment matters.

**3. Name of willing and eligible officers of the All India Services/ Central Services/ Union Territory Administration, as under, may be recommended:**

- a. The officers belonging to All India Services/Central Services/ Union Territory Administration who have put in not less than 13 years of regular service in Group 'A' are eligible to be considered for the post. The terms and conditions of appointment of the officers selected shall be as per the rules and instructions of Central Government.

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- b. The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years.
- c. The applicants need to forward their applications (as per Annexure I) through proper channel (cadre clearance) alongwith the following documents:
  - i. Attested copies of APARs for the last 5 years i.e. from 2020-21 to 2024-25 (If the APAR of a particular year/period between 2020-21 and 2024-25 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
  - ii. A statement showing year wise APARs grading;
  - iii. Integrity certificate;
  - iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II).

**4. Name of willing and eligible Port Officer, as under, may be recommended:**

**a. Officer having an experience of a minimum:**

- i. 2 years as Deputy Chairperson in Category-II Port; OR
- ii. 6 years combined service as Head of Department or above level post in any Major Port Authority (provided that the officer has rendered at least 1 year's regular service as Deputy Chairperson in Category II Port); OR
- iii. 9 years as Head of Department of any Major Port Authority.

The employees of Kamarajar Port Limited holding equivalent posts with corresponding pay scale and length of service will be eligible for consideration.

**b. The applicants need to forward their applications (as per Annexure I) through proper channel alongwith the following documents:**

- i. Attested copies of APARs for the last 5 years i.e. from 2020-21 to 2024-25 (If the APAR of a particular year/period between 2020-21 and 2024-25 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
- ii. A statement showing year wise APARs grading;
- iii. Integrity certificate;
- iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II)

5. The post of Deputy Chairperson is a Selection Post for which the benchmark in overall grading of Annual Performance Appraisal Reports for last five years should not be below "Very Good".

6. Applicants with left over service of two years or more (as on the date of arising of vacancy or closing date of submission of applications, whichever is later) shall only be considered for appointment.

7. The crucial date for determining the eligibility will be **01.10.2026**.

8. All the applicants must register themselves in the Online Applications Portal (OAP) <http://onlinevacancy.shipmin.nic.in>. A copy/ printout of the OAP application needs to be forwarded to the Ministry.

9. The application of the eligible candidates along with all requisite documents may be forwarded so as to reach this Ministry on or before 28.05.2026. Any applications received after the due date of submission will not be taken into consideration. However, advanced copies of applications (i.e. application forwarded directly by the candidate to the Ministry through email/dak) received before the due date of submission, which are forwarded by the Cadre Controlling Authorities through proper channel after the due date of submission of applications, will also be taken into consideration. Only those applications which are received through proper channel will be considered for selection to the post. The applications may be sent to the undersigned at the following address and e-mail given below:

Under Secretary (PHRD), Ministry of Shipping,  
Room No. 438, Transport Bhawan  
1, Parliament Street, New Delhi-110001.  
e-mail- [usphrd-psw@gov.in](mailto:usphrd-psw@gov.in)

*Ashish Bhattacharya*  
15/4/2026

(Ashish Bhattacharya)  
Under Secretary to Govt. of India  
Tel: 011-23719422

To

1. Chief Secretaries of all States/UT Governments;
2. Secretary, Department of Personnel & Training;
3. Secretary, Ministry of Home Affairs;
4. Secretary, Ministry of Environment and Forest;
5. Secretaries of All Ministries and Departments under Govt. of India
6. Chairpersons, All Major Port Authorities

Copy to:

1. Establishment Officer & Additional Secretary, Department of Personnel and training, Room No. 115, North Block, New Delhi-110001 for information.
2. Senior Technical Director, NIC, M/o Shipping for uploading a copy of the circular in website of the Ministry of Shipping.
3. Persinfotech Division/ Technical support, DoP&T through email at [persinfotech@nic.in](mailto:persinfotech@nic.in), [helpdesk-dopt@nic.in](mailto:helpdesk-dopt@nic.in) with a copy to [diracc@nic.in](mailto:diracc@nic.in), [nishant.gupta@nic.in](mailto:nishant.gupta@nic.in) with request to upload the circular in the website of DoP&T.
4. Nodal Officer, Ministry of Port, Shipping and Waterways.
5. Guard File

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PERSONAL DATA

PHOTOGRAPH

Application for the Post of Deputy Chairman in Major Port Trusts

1.	Applying for the post of
2.	Name and Designation of the candidate
3.	Service & Batch  Cadre (only for AIS)
4.	Domicile
5.	Contact Details a. Office 1. E-mail Id: 2. Telephone 3. Mobile Number: 4. Address:
6.	Contact Details b. Residence 1. E-mail Id: 2. Telephone 3. Mobile Number: 4. Address:
7.	Exam Year
8.	Allotment Year
9.	Date of Joining
10.	Gender
11.	Date of Birth
12.	Date of Superannuation
13.	Category
14.	Present Pay level/ scale details
15.	Whether the officer has requisite length of service as required under the advertisement
16.	Whether the officer fulfils the eligibility criteria for the post as per the advertisement.

17. EDUCATIONAL QUALIFICATIONS  
(Please mention only Graduation and above).

Sl No.	Qualification	Subject(s)	Year of qualification	Institution/University, Place, Country
1.				

**18. EXPERIENCE DETAILS**

**(Please provide up to date experience details)**

Sl. No.	Type of Posting (Cadre/Deputation)	i. Level/Pay Scale ii. Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure From & Tenure To
1.					

**19. Total experience in Port and Shipping Sector, if any:**

**20. Two separate write-ups (not exceeding 300 words each) may be attached as follows:**

- i. Write-up on the professional experience and core-competence of the officer in handling the assignment applied for.
- ii. Write-up on how the applicant can fulfil and advance the mission and objectives of the organisation that he seeks to join

**21. Date of filling of IPR:**

**Signature of the Candidate  
Name & Designation:**

**Date:  
Place:**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

[ To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
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6. Service to which the officer belongs including batch/year cadre-etc. wherever applicable :
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S.No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.)	From	To
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DATE:

(NAME AND SIGNATURE)

(\* If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

Advertisement for the posts of Dy. Chairperson, Mumbai Port Authority  
& Syama Prasad Mookerjee Port Authority-reg.

cs-  
bihar < cs-  
bihar@nic.in  
>

Amit Kumar < sope1@nic.in >

Wed, 15 Apr 2026 11:58:38 AM +0530

To "K. Vijayanand, IAS"<cs@ap.gov.in>,"Manish Kumar Gupta"<cs-  
arunachal@nic.in>,"Dr. Ravi Kota"<cs-assam@nic.in>,"Chief Secretary, Bihar"  
<cs-bihar@nic.in>,"Chief Secretary Office Chhattisgarh"  
<csoffice.cg@gov.in>,"vivekdhand"<vivekdhand@nic.in>,"chiefsecretary"  
<chiefsecretary@gujarat.gov.in>,"Dr. V Candavelou IAS"<cs-goa@nic.in>,"Sh.  
Anurag Rastogi, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"cs-  
jandk"<cs-jandk@nic.in>,"Alka Tiwari"<cs-jharkhand@nic.in>,"cs"  
<cs@karnataka.gov.in>,"Smt. SARADA MURALEEDHARAN IAS"  
<chiefsecy@kerala.gov.in>,"Anurag jain"<cs@mp.nic.in>,"cs-madhyapradesh"  
<cs-madhyapradesh@nic.in>,"cs"<cs@maharashtra.gov.in>,"cs-manipur"<cs-  
manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs miz"  
<cs\_miz@rediffmail.com>,"Sentiyaner Imchen"<csngl@nic.in>,"Shri Manoj  
Ahuja"<csori@nic.in>,"Chief Secretary, Punjab"<cs@punjabmail.gov.in>,"Chief  
Secretary, Rajasthan"<cs-rajasthan@nic.in>,"Shri Ravindra Telang, IAS"<cs-  
skm@hub.nic.in>,"chief secretary"<cs-uttaranchal@nic.in>,"chiefsecyuk"  
<chiefsecyuk@gmail.com>,"cs"<cs@tn.gov.in>,"CS Telangana"  
<cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"Chief Secretary Uttar  
Pradesh"<csup@nic.in>,"chiefsec"<chiefsec@wb.gov.in>,"Shri Dharmendra"  
<csdelhi@nic.in>,"Praful Patel"<lk-admin@nic.in>,"Praful Patel"<administrator-  
dd@gov.in>,"Dr. Chandra Bhushan Kumar IAS"<cs-andaman@nic.in>,"Dr  
Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of  
Puducherry"<cs.pon@nic.in>

Sir/Madam,

Please find attached the advertisement for the posts of Dy. chairperson in Mumbai Port Authority  
& Syama Prasad Mookerjee Port Authority for uploading of the Ministry's website. The **last date** of  
submission of applications is **28.05.2026**.

With regards,

Amit Kumar,  
Section Officer(PE.1)

**2 Attachment(s)**

Vacancy Circular, MbPA001.pdf  
2.4 MB

Vacancy Circular, KDS, SMPA...  
2.1 MB

125

E-Mail

ACC, GA

मुख्य सचिव कोषांग, बिहार  
15 APR 2026

No. A-12025/3/2024-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution  
Department of Food & Public Distribution

Krishi Bhawan, New Delhi

Dated: 15<sup>th</sup> April, 2026

S.S (18)

**INDICATIVE VACANCY CIRCULAR**

Subject: Filling up of one post of Junior Scientific Officer (Organic Chemistry) at NSI, Kanpur.

16  
15 APR 2026  
विशेष प्रशासन

The undersigned is directed to invite applications from eligible and suitable officers for filling up the **One post of Junior Scientific Officer (Organic Chemistry)**, a General Central Service, Group 'A', Gazetted, Non-Ministerial, Level-10 in the pay matrix at National Sugar Institute, Kanpur – a subordinate office of the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution. As per RRs (Notified vide G.S.R. No. 180 dated 07/11/2025) method of recruitment to fill up this post is through By deputation (including short term contract)/Promotion.

2. Details of the posts, eligibility conditions etc. may be accessed from the Department's website: [www.dfpd.nic.in](http://www.dfpd.nic.in)

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) \* Bio-data – each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary and certified by the Employer/ Cadre Controlling Authority.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(\* as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the posts may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 476, Krishi Bhawan, New Delhi – 110001, within **90 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all PSUs/ Universities/ Recognized Research Institutions/ Autonomous Bodies and Statutory Organizations, under your administrative control.

मुख्य साचिव कार्यालय  
द्वारा सं. 1282  
दिनांक 16.04.2026

OSD-18

विशेष सचिव, सामान्य प्रशासन  
16 APR 2026  
Distribution

*Anil Kumar Gupta*  
15/04/2026

(Anil Kumar Gupta)

Under Secretary to the Government of India

Tel: 2307 4902

- All Ministries/ Departments of the Government of India.
- The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information: -

The Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

50-18  
श्री विशाल  
विनीत  
17.4.2026

1895/ See-18  
22-04-2026

Filling up the post of JSO (Organic Chemistry) at NSI, Kanpur-reg.

CS- < cs-bihar@nic.in  
bihar >

12 emails

Satya Prakash < sosa.fpd@nic.in >

Wed, 15 Apr 2026 10:50:51 AM +0530

To "Director General CSIR"<dg@csir.res.in>,"Director General CSIR" <dgcsir@csir.res.in>,"Neerabh Kumar Prasad, IAS" <cs@ap.gov.in>,"Dharmendra"<cs-arunachal@nic.in>,"Dr. Ravi Kota"<cs-assam@nic.in>,"Chief Secretary, Bihar"<cs-bihar@nic.in>,"Chief Secretary Office"<csoffice.cg@gov.in>,"Puneet Kumar Goel IAS Chief Secretary"<cs-goa@nic.in>,"chiefsecretary"<chiefsecretary@gujarat.gov.in>,"Sh. T.V.S.N Prasad, IAS"<cs@hry.nic.in>,"Prabodh Saxena"<cs-hp@nic.in>,"L.Khiangte, IAS"<cs-jharkhand@nic.in>,"cs"<cs@karnataka.gov.in>,"DR VENU V IAS" <chiefsecy@kerala.gov.in>,"Veera Rana"<cs@mp.nic.in>,"cs" <cs@maharashtra.gov.in>,"cs-manipur"<cs-manipur@nic.in>,"cso-meg"<cso-meg@nic.in>,"cs miz"<cs\_miz@rediffmail.com>,"Csng"<Csng@nic.in>,"Shri Manoj Ahuja"<csori@nic.in>,"Chief Secretary, Punjab" <cs@punjabmail.gov.in>,"Csraj"<Csraj@rajasthan.gov.in>,"Vijay Bhushan Pathak"<cs-skm@hub.nic.in>,"cs"<cs@tn.gov.in>,"CS Telangana" <cs@telangana.gov.in>,"cs-tripura"<cs-tripura@nic.in>,"CHIEF SECRETARY OFFCE GOVT OF UP"<csup@nic.in>,"chiefsecyuk" <chiefsecyuk@gmail.com>,"chief secretary"<cs-uttarakhand@nic.in>,"B P Gopaliika"<cs-westbengal@nic.in>,"Chief Secretary Andamans"<cs-andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the Administrator DNH DD"<administrator-dnh@nic.in>,"Shri Naresh Kumar" <csdelhi@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"Advisor to LG"<advisor-ig-ladakh@gov.in>,"Advisor to the Administrator UTL"<Lk-advisor@gov.in>,"Praful Patel"<lk-admin@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry"<cs.pon@nic.in>

Cc "ANIL GUPTA"<akgupta76@nic.in>

Sir/ Madam,  
PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)  
Sugar Administration  
Department of Food and Public Distribution  
Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

Image\_107 (1).pdf  
351.3 KB