

**Government of Bihar
Department of Art and Culture**

"Pre-Bid Meeting for RFP on Selection of Agency for Supply of Security Services to the Department and its Institutions"

(Held on 16th April, 2026)"

Sl. No.	Reference (Page / Clause / Annexure)	Content of NIT requiring Clarification(s)	Confusion/Questions	Points of clarification(s) / Requests	Response
1	Page 14 – Eligibility Criteria, Point 7, Clause 4	Copies of Income Returns for the last three financial years, GST/Service Tax returns, and Satisfactory Performance Certificate issued by the concerned organizations where similar services have been rendered shall be enclosed.	It is unclear whether bidders are required to upload GST returns for all three financial years or if submission of the latest GST return is sufficient.	It is requested that submission of the latest GST return may be considered sufficient proof of compliance, instead of requiring GST returns for all three financial years. Uploading multiple GST return documents is bulky and difficult on the portal. Additionally, the upload space (in MB) on the portal is limited, which may create practical difficulties in uploading GST returns for three years	Copies of latest GST returns shall be acceptable. For preference, as per Bihar Purchase Preference Policy, 2024 last one year GST return is required.

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2	Page 17 – Annexure II (Assurance Letter for Establishment of Office in Bihar)	Annexure-1: Acceptance of Tender Conditions (Security Services Tender)	It is unclear whether bidders who already have a registered office in Bihar are required to submit Annexure II (Assurance Letter for Establishment of Office in Bihar), as this annexure appears applicable only to those bidders who do not have an existing office in Bihar	It is requested that bidders having an existing registered office in Bihar may be allowed to submit only documentary proof of the office because Annexure II is not applicable to bidders who already have a office in Bihar.	Annexure II is only applicable to the bidders who doesn't have an office in Bihar.
3	Page 24 – Annexure VIII Financial Bid	Financial Bid, Column 5 “Per Month Rate (INR)”	(i) Should the rate be quoted for 26 working days per month as per minimum wage calculation norms, or for a full calendar month? (ii) Is it required to quote only the minimum wages in this column?	It is requested that it may be clarified whether the rate should be quoted based on 26 working days per month as per minimum wage norms or for a full calendar month. Further, it may also be clarified whether only the minimum wages are to be quoted in the said column	The clause will remain same as per RFP. Kindly refer to the Notification number 167, dated 24.09.2025 of Labour Resource and Migrant Workers Welfare Department, GoB.
4	Page-9, Point No-03	Eligibility Criteria	Copy of PAN, GST Registration, EPF Registration, ESIC Registration and valid labour license under Bihar jurisdiction shall only be acceptable	Please clarify this point because we are Jharkhand establish agency but we are work in Bihar Jurisdiction	Submission of a Labour License pertaining to previous work experience is essentially required.

5	Page 14, Pont no-07	Instructions for Technical Bids	8.Valid EMD exemption documents	MSME bidders Exempted from EMD	<p>The bidders eligible for exemption from depositing EMD under the Bihar Purchase Preference Policy, 2024 shall submit valid documentary proof in support of such exemption along with the online technical bid. However, this exemption shall be applicable only to those MSMEs that are duly registered within the State of Bihar in accordance with the provisions of the said policy.</p> <p>Bidders registered with National Small Industries Corporation (NSIC) will not be consider.</p>
6	Page 4 – Point- 2(05)	Schedule to Tender - EMD & Tender Fee	NA	Kindly confirm the details in whose favor the Demand Drafts for EMD and Tender Fee are to be drawn. Also, please confirm the address where the	<p>Bank Details for Payment / EBG Submission:</p> <p>Name of the Account Holder: Under Secretary, Art, Culture and Youth Department, Patna,</p>

				Demand Drafts need to be submitted.	Bihar, Account Number: 38562259599, Bank Name: State Bank of India, Bank Address: Bishweshraia Bhawan, Bailey Road, Patna, IFSC Code: SBIN0006379, MICR Code: 800002006, Type of Account: Saving Account, Branch Code: 6379, GST No. (for EBG making): 10PTNA01670E1DB
7	Page-05, point-03	Scope of Security Services and General Obligations	NA	Kindly confirm whether the relievers are included in the total headcount or we need to consider it separately in the cost breakup	As per the guideline of Labour Resource and Migrant Workers Welfare Department, GoB.
8	Page-13, Point-6 (r)	Tender Document	NA	Request you to kindly confirm the payment terms	Bills shall be submitted in the first week of the succeeding month for actual services rendered, after due verification of attendance. Payments shall be made on a pro-rata basis, after deductions for absenteeism or penalties, provided the bills are complete and correct in all respects.



9	Page -24	Annexure- VIII - Financial Bid	NA	Please confirm if we need to quote the monthly charges only as per the financial bid format or we have to submit the cost break-up as well	Submission of a cost break-up, if any, shall be optional and only for transparency, and shall not be considered for evaluation nor binding on the tendering authority.
10	Page -24	Annexure VIII - Financial Bid	EPF, ESI contributions and other applicable statutory taxes need not to be quoted in this Financial Bid, as the same shall be paid / reimbursed separately on submission of original deposit receipts and supporting documents, as per tender conditions.	Request you to kindly clarify whether the quote is required for Minimum Wages/Gross Salary on a per month basis, or the total cost per guard including/excluding relieving charges.	It is minimum wages per month only
11	NA	NA	The existing process of selection of the service provider	Advised the different criteria of selection process	The selection process shall be followed as per BFR and Finance Department guidelines

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14/4/24

**Internal Finance Advisor
Art and Culture Department**

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16/4/24

**Joint Secretary
Art and Culture
Department**

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16/4/24

**Director
Directorate of Museum
Art and Culture Department**