

# **Terms of Reference**

For Appointment  
(on contractual basis)  
of

- 1. Engineering / Technical Advisor**
- 2. Science Advisor**

At

**Dr. APJ Abdul Kalam Science City,**  
Patna, Bihar

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**Department of Science, Technology and Technical Education (DSTTE)**  
**Government of Bihar**

## 1. Background:

The Dr. A. P. J. Abdul Kalam Science City, Patna (Science City) is governed by the Dr. A. P. J. Abdul Kalam Science City Society, which is a registered society functioning under the aegis of the Department of Science, Technology and Technical Education, Government of Bihar. The science city is a flagship science outreach and public engagement institution of the Government of Bihar, established to promote scientific temper, innovation, experiential learning and public understanding of science and technology among citizens, students, educators, and researchers.

The Science City is envisaged as a world-class knowledge and learning hub, integrating interactive exhibits and science galleries. Given its scale, public importance and national visibility, the Science City requires professional leadership with demonstrated experience in science administration, institutional management, public engagement and the management of large-scale, infrastructure-based knowledge institutions.

In this context, the Department of Science, Technology and Technical Education (DSTTE), Government of Bihar **proposes to engage Advisor on contractual basis** to assist Director and officers of the DSTTE during the operational and expansion phase of the Science City.

## 2. Objective of the Position(s):

The Advisors will oversee the construction and installation of exhibits and for their maintenance and also assist the Director and other officers for smooth functioning of the Dr. A. P. J. Abdul Kalam Science City, Patna, Bihar

## 3. Eligibility Criteria:

### 3.1 Post-Engineering / Technical Advisor: (अभियंत्रण / तकनीकी सलाहकार): No of Post: 01

Retired Principal from Level -14 Government Engineering College. Candidate who is about to retire from government job before 30<sup>th</sup> June 2026 is also eligible to apply.

### 3.2 Post-Science Advisor: (विज्ञान सलाहकार): No of Post: 01

Retired Science (Physics and Chemistry Subjects) Teacher from Level -14 Government Engineering College. Candidate who is about to retire from government job before 30<sup>th</sup> June 2026 is also eligible to apply.

## 4. Nature of Appointment : Contractual

## 5. Duration of Contract:

The initial term will be for two (2) years, and their service may be extended by one (1) year as needed, up to a maximum of age 70 years, after reviewing their performances.

## 6. Age for applicant (as on 30.06.2026) : Maximum 67 years

## 7. Monthly Honorarium:

### i) For those officers who are receiving pension

- The last salary received before retirement, add the dearness allowance (DA) on that salary, then subtract the pension amount.
- The dearness relief (DR) on the pension will continue to be paid separately, just as it was at the time of retirement.

### ii) For those officers who are not receiving pension

- Last pay drawn before retirement

## 7.1 Increment of Honorarium : Advisor shall be eligible for yearly increment of five percent (5%)

**8. Place of posting : Patna, Bihar**

**9. Selection Process:**

The selection process shall consist of inviting applications through an online application form, and shortlisted eligible candidates shall be interviewed by the Selection Committee.

**10. Job Description / Scope of Work**

The Advisors shall be responsible for the following:

- To oversee the construction and installation of exhibits and their maintenance and smooth functioning of Dr. A.P.J. Abdul Kalam Science City
- Required tasks assigned by the Director and the DSTTE

**11. Reporting Structure:**

The Advisors will report to the Director of the Science City or competent authority as prescribed by the management of the Science City or DSTTE

**12. Performance Evaluation:**

The performance of the Advisors shall be reviewed periodically by the Chairman Executive Committee cum Additional Chief Secretary/Principal Secretary/Secretary, Department of Science, Technology and Technical Education, Government of Bihar

**13. Leave Entitlement**

The Advisors shall be entitled to avail Casual leave of 16 days in a year or as per Human Resource Manual of the Science city.

**14. Admissibility of Travel Expenses:**

The admissible rate of travel expenses shall be the same as that admissible to a regular employee working in an equivalent/similar post under the GoB The authorities competent to approve travel expenses shall be the same as those for regular employees in equivalent posts.

**15. Termination**

- The engagement shall be purely contractual and may be terminated by either party before the expiry of the contract period by giving one (1) months' prior notice or by payment of remuneration equivalent to the notice period in lieu thereof.
- Notwithstanding the above, the Government reserves the right to terminate the contract at any time without notice in cases of unsatisfactory performance, misconduct, breach of contractual terms, violation of Government rules or norms, disciplinary grounds or ill health rendering the appointee unfit for duties, as applicable.
- If the Advisors is found to be absent from duty for a continuous period of fifteen (15) days or more without prior approval or valid justification, such absence shall be treated as unauthorized, and the contract shall be liable to termination by the Government without further notice
- Such termination shall not entail any right to compensation except payment of dues admissible up to the date of termination.