

**Government of Bihar
Directorate of Museum
“Pre-Bid Meeting for RFP on Selection of Agency for Supply of Manpower at Buddha Samyak Darshan Museum-Cum-Smriti Stupa, Vaishali
(Held on 9th April, 2026)”**

Sr.No	Page No.	Section No.	Details as per RFP	Clarification sought	Clarification/Amendment
1	19 and 20	14(Notes)	The bidder who are eligible to be exempted from depositing EMD according to Bihar-Purchase-Preference-Policy-2024 should submit documentary proof thereof along with technical bid online.	MSME Vendor- micro-service provider is eligible for EMD exemption or not under as per Bihar Purchase Preference Policy 2024.	The bidders eligible for exemption from depositing EMD under the Bihar Purchase Preference Policy, 2024 shall submit valid documentary proof in support of such exemption along with the online technical bid. However, this exemption shall be applicable only to those MSMEs that are duly registered within the State of Bihar in accordance with the provisions of the said policy.
2	19 and 20	14(point 1)	Legal Valid Entity-Bidder should be either: A company registered under the Indian Companies Act, 2013/1956 OR A partnership firm registered under the Limited Liability Partnerships (LLP) Act, 2008 OR A partnership firm registered under the Indian Partnership Act, 1932 OR Proprietorship Firm Note: Joint Venture/ Consortium is not allowed	Whether a Society registered under the Societies Registration Act, 1860 is considered an eligible "legal business entity" AND We kindly urge the department to issue a corrigendum to include "Society registered under the Societies Registration Act, 1860" in the list of eligible entities under Section 14 Clause 1 of the RFP, ensuring fair competition and wider participation from experienced	Clause remain same as mentioned in RFP
3	23 and 24	18	Financial Proposal	At Page no.-24 under financial proposal, you have not mentioned Bonus. Kindly Clarify.	Any statutory liability arising on account of bonus, if applicable, shall be borne by the bidder, and no additional payment shall be made by the department on this account.
4	22	17	The financially successful bidders, shall be required to give Security Deposit (performance bank guarantee) of an amount equivalent to 10% of the order value within 15 days of issuance of Lol/ work order.	PBG @ 10% is higher side. More over as per GFR-2017, rate for PBG has been reduced from (5 to 10) % to (3 to 5) % to (3 to 5) %. Request is for reducing the PBG percentage.	Clause remain same as mentioned in RFP

5	7	4	Driver (Semi Skilled)	Category has not been defined by Labour Resource Dept. Hence request to clarify the Category. Driver is in skilled Category-defined by LR Dept.	As the requirement under this tender is for drivers to operate e-carts which involves limited technical complexity and basic driving skills, the position shall be considered under the Semi-Skilled Category for the purpose of this tender.
6	11	6	Assistant Librarian	Kindly relook into remuneration as @ per highly Skilled category. Category of Assistant Library has not been defined by Labour Resource Dept	The minimum wages per month (exclusive of all taxes and service charges) for the defined category shall be ₹19,000/-, as specified in the RFP. All bidders are required to strictly adhere to this provision while quoting their financial bids.
7	4	1	Tender Processing Fee (Non- Refundable)	As per the tender documents the tender processing fee (Non-Refundable) is specified as Rs. 590.00 inclusive of Service Tax) to be paid through e-payment mode However on the e-procurement portal, the fee is reflected as Rs. 5,900.00.	The Tender Processing Fee shall be as per the e-Procurement portal norms, and the same may be treated as an amendment to the tender document.
8	Na	Na	Wages shall be paid according to the applicable State Minimum Wages notification based on unskilled, semi-skilled, skilled, or supervisory category, including statutory benefits such as EPF, ESI, and other applicable allowances	As per the tender documents it is not explicitly mentioned whether the minimum wages should be paid at the Bihar Minimum Wage Rate or at the DGR (Chief Labour Commissioner, New Delhi) rates.	Wages shall be paid in accordance with the applicable Minimum Wages Notification issued by the Government of Bihar (Labour Resources Department), based on the category of manpower engaged (Unskilled, Semi-Skilled, Skilled, or Supervisory). The wages shall be inclusive of all statutory obligations, such as EPF, ESI, and any other applicable allowances, as per prevailing norms.
9	20	3	The bidder must have its registered office actively located in Patna, Bihar. The bidder should submit documentary proof for the same	Undertaking has been asked if we don't have the office in Bihar. After award of work we will establish functional Office. In case of Tender for the Manpower Services above clause has been given. Can we apply for the same ? We have already functional office in Patna	Clause remain same as mentioned in RFP. The bidder must have its registered office actively located in Patna, Bihar

10	22-C		Format of Performance Bank Guarantee (eBG)	In E Portal- BG Upload Option is Given so Please share the Bidder Details-IFSC Code/Bank Account Number so E BG can be made as EMD Amount is 10 lakh and Funds will be blocked. As per Bihar Government GO-BG is Allowed.	Bank Details for Payment / EBG Submission: Name of the Account Holder: Under Secretary, Art, Culture and Youth Department, Patna, Bihar, Account Number: 38562259599, Bank Name: State Bank of India, Bank Address: Bishweshraia Bhawan, Bailey Road, Patna, IFSC Code: SBIN0006379, MICR Code: 800002006, Type of Account: Saving Account, Branch Code: 6379, GST No. (for EBG making): 10PTNA01670E1DB All payments/EBG submissions shall be made using the above-mentioned bank details.
11	27	22-C	CV format (essentially to be submitted with technical bid for each post as mentioned in clause 6. Manpower profile, section A- Profile and essential details for enlisted professional post, sr.no.-1 to 8)	CV of Prospective Employee for Job Portal will be enclosed and No Assurance they will join at time of Award as Existing Portfolio Workers are align on Different Sites which can't be Transferred. This shall be not part of Technical this shall be Post Tender Award. Please Consider	After issuance of the Letter of Award (LOA) to the selected agency, the agency shall submit at least one Curriculum Vitae (CV) for each of the positions mentioned at Serial No. 1 to 8 under Clause 6 (Manpower Profile) to the Department within one week.
12	23	19	(From Sr.1 to 8 of Manpower profile and Minimum wage rate from Sr.no-9-18)	Manpoer 1-8 Department has fixed the wages so it includes PF(12%+13%) On Capping of 15000 and ESI (3.25%+75%)- on Capping of 21000 Please Specify.	It is Minimum wages per month inclusive of EPF, ESI and other liability only(exclusive of all taxes and service charges)
13	23	19	Service charges (3.85 to 7.00%)	Define Service charges (3.85 to 7.00%)	The lower limit of service charges shall be 3.85% and the upper limit shall be 7.00%. The bidder may quote any percentage within the range of 3.85% to 7.00%.

14	11 and 12	10	<p>Manpower Profile B. Profile and essential for Horticulture and Housekeeping Staff: Grass Cutter Mali (Unskilled) Mali Helper (Semi Skilled) Mali (Skilled) Supervisor Gardener Sweeper (Unskilled) Supervisor Housekeeping Carpenter Data Entry Operator Office Boy (Unskilled) Driver (Semi Skilled)</p>	<p>Manpower (Supervisor Gardener, Supervisor Housekeeping, Carpenter, Data Entry Operator) in which Category of worker will they come-skilled or semi-skilled Nothing is Mentioned</p>	<p>In absence of specific categorization in the RFP, it is clarified that Supervisor (Gardener), Supervisor (Housekeeping), Carpenter, and Data Entry Operator shall be treated as Skilled, while Driver means E-Cart Driver shall be treated as Semi-Skilled for the purpose of wage determination and statutory compliance.</p>
15	19	2	<p>Registration -Bidder should be either: The bidder should be register with the income Tax, Goods and Service Tax and also registered under the labour laws, Employee Provident Fund Organization, Employees State Insurance Corporation under Bihar Jurisdiction In proof of having fully adhered to minimum eligibility criteria -attested Supporting documents: Copy of PAN, GST Registration, EPF Registration, ESIC Registration and valid labour license under Bihar Jurisdiction shall only be acceptable and ITR of last three financial year 2022-23, 2023-24 and 2024-25</p>	<p>We worked in Bihar Multiple Departments- Probation Exice, Nalanda University, Bihar Education Board, Siwan MC, BSRTC But not a Single Departments Having the labour Registration RC so License Can't be applied for Work of Manpower in Comparison of Central Government Sites where we apply for form VI Under 1971 Act. So, it shall be allowed for other State to Quality.</p>	<p>In proof of having fully adhered to the minimum eligibility criteria, only attested copies of PAN, GST Registration, EPF Registration, ESIC Registration, valid Labour License under Bihar jurisdiction and ITRs for the last three financial years (2022–23, 2023–24, and 2024–25) shall be accepted; additionally, submission of a Labour License pertaining to previous work experience is essentially required.</p>
16	24	19	<p>Payment for personnel at Sr. No. 1 to 8 shall be released on the basis of the basic pay defined under Point 4 (Manpower Profile) of this tender, inclusive of all statutory obligations, ESI, EPF, EDLI or in accordance with the notified wage rates for Highly Skilled Manpower, as applicable</p>	<p>Is all manpoero Working and it is Compulsory to Continue the Exiting Staff or Agency can Change the Staff. Please Clarify as Mobilization and Requirement cost is involved.</p>	<p>Clause remain same as mentioned in RFP.</p>

17	29	Annexure	Annual financial turnover of the bidder	(to be submitted on the letterhead of the tenderer or agency	Can be submitted without below information on letterhead of the Agency but must contain audited balance sheet as an attachment with all information listed below: Name of Chartered Accountant / Auditor: _____ Membership No.: _____ Seal / Signature: _____ Date: _____ UDIN: _____
18	Na	NA	Contact person name and mobile number for entry in museum	Engineer in charge Name and Number to do survey and to get the Entry into the Museum.	Shri Vimal Tiwari, Additional Director, 9798254502
19	Na	NA	Wgae Rate	Kindly clarify whether wage calculation shall be based on DGR October 2025 rates or revised DGR rates effective from 01 April 2026	The financial quote shall be based on the revised Bihar Minimum Wage Rate effective from 1st April, 2026.

Note: In case of any further clarification, the rules and regulations notified by the Labour Resource and Migrant Worker Welfare Department shall be applicable.



Director
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Art and Culture Department