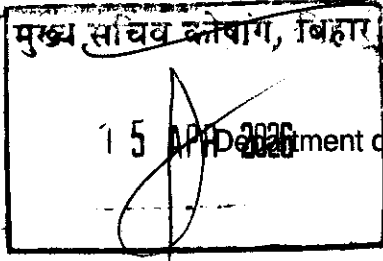


ACQ, GAD



No. A-50013/362/2021-(GW Estt.)
Government of India
Ministry of Jal Shakti,
Department of Water Resources, River & Development and Ganga Rejuvenation
(GWE Section)

Room No.622A,
Shram shakti Bhawan,
Rafi Marg, New Delhi-110001

S.S(1)

Circular

Sub : Filling up of 01 (one) post of Chairman in Level-15 of Pay Matrix by deputation (including short-term contract) in the Central Ground Water Board, a subordinate organisation under the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation - regarding. - regarding.

Application is invited from the eligible candidates for filling up one (01) post of Chairman, Central Ground Water Board (CGWB) in Level-15 of Pay Matrix by deputation (including short term contract) under the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation. The eligible conditions are as under:-

Officers under the Central or State Government or Union Territories or Autonomous organizations or Semi Government Organizations or Public Sector Undertakings:

(a) (i) Holding analogous posts on regular basis in the parent cadre or Department; or

(ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 18400-22400 or equivalent in the parent cadre or department or equivalent; and

(b) possessing the following educational qualifications or experience:

(i) Master's degree in Science or Degree in Engineering from a recognized University or equivalent;

(ii) having twenty years' experience in the fields of Survey, Exploration, Development, Regime Monitoring, Research, Training, Minor Irrigation and Management of Ground Water Resources.

The Department Officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation (including short term contract). Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

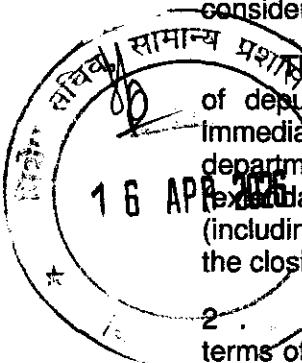
The Period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed two years (extendable for one year). The maximum age limit for appointment on deputation (including short term contract) shall be not exceeding fifty eight (58) years as on the closing date of receipt of applications."

2. The pay of the officer selected for the above post shall be regulated in terms of the provisions contained in the GOI DOPT O.M. No.2/29/91-Estt.(Pay.II)

सचिव कार्यालय
मुख्य सचिव क्षेत्रांग
द्वारा दि. 16/4/26
प्रति

1946/40-01
17.4.2026

U.S-01



dated 05.01.1994, as amended from time to time.

3. Duties and Responsibilities for the post:

Chairman is the head of the department who is responsible for the policy planning & implementation and over all administration of the Board.

4. Applications (in duplicate) in the prescribed proforma, through proper channel may reach the Under Secretary (GWE), Ministry of Water Resources, RD & GR, Room No. 633A, Shram Shakti Bhawan, Rafi Marg, New Delhi-110 001 within 45 days of the date of publication. The soft copies of the applications (scanned in PDF format) may also be forwarded at email address usgw-mowr@nic.in and sogwe-mowr@gov.in followed by the hard copy.

The following documents/certificate(s) from the sponsoring authority must accompany the applications:-

- (i) Certificate that the particulars given by the applicant are correct;
- (ii) No vigilance/ disciplinary case either pending/contemplated against the applicant;
- (iii) In case of selection, officers will be relieved for taking up his new assignment;
- (iv) Attested copy of up-to-date CR dossier of the applicant for the preceding 5 years.
- (v) Integrity certificate in the prescribed proforma; and
- (vi) No penalty statement during the last 10 years

5. It is requested that eligible officers who are willing and can be spared in the event of their selection may be sent along with their Bio-Data (in duplicate) duly signed by them in the attached proforma and with attested copy of their up-to-date – Confidential Reports for the preceding five years, Integrity Certificate in the prescribed proforma, Vigilance Clearance and No Penalty Statement during the last 10 years, so as to reach the '**Under Secretary (GW Estt.), Ministry of Jal Shakti, Department of Water Resources, RD & GR, Room No. 633A, Shram Shakti Bhawan, Rafi Marg, New Delhi 110 001**' within **forty five days** from the date of publication of this circular in the Employment News/Rozgar Samachar Weekly. Incomplete nomination(s) and those received after the stipulated date or not received in the prescribed proforma will not be entertained.

Digitally signed by
ANIL KUMAR SHARMA

Date: 20-03-2026
(Anil Kumar Sharma)

Under Secretary to the Govt. of India
Tel : 011-23716928

To,

- (i) All Ministries/Departments of the Government of India.
- (ii) Secretaries(Services), All state Governments.
- (iii) Chairman, Central Water Commission, New Delhi
- (iv) Heads of all Organisations under the Ministry of Water Resources.

(v) Chairman, Central Ground Water Board , NH-IV, Faridabad with a request for uploading in CGWB's website for wider circulation.

(vi) All Wing Heads, MoJS, RD & GR.

(vii) NIC, DOWR, RD &GR with a request to upload on Department's website.

BIO-DATA / CURRICULUM VITAE PROFORMA

1.	Name and Address (In block letters)	:	
2.	Date of Birth (In Christian era)	:	
3.	(i) Date of entry into service (ii) Date of retirement under Central / State Government rules	:	
4.	Educational Qualifications	:	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)		
	Qualifications / Experience required as mentioned in the advertisement / vacancy circular		Qualifications / Experience possessed by the officer
	Essential		Essential
	A) Qualification		A) Qualification
	B) Experience		B) Experience
	Desirable		Desirable
	A) Qualification		A) Qualification

	B) Experience	B) Experience
5.1	Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of circular and issued of advertisement in the Employment News.	
5.2	In the case of Degree and post-graduate qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	:
6.1	Note- Borrowing Departments are to provide their specific comments / views confirming the relevant essential qualification / work experience possessed by the candidate (as indicated in the bio-data) with reference to the post applied.	
7.	Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office / Institution	Posts held on regular basis	From	To	* Pay band and grade pay / pay scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*** Important: Pay band and Grade pay granted under ACP / MACP are personal to the officer and therefore, should not be mentioned. Only pay band and grade pay / pay scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present pay band and grade pay , where such benefits have been drawn by the candidate , may be indicated as below:**

Office / Institution	Pay , pay band and grade pay drawn under ACP / MACP scheme	From	to

8.	Nature of present employment i.e Ad hoc or temporary or Quasi-Permanent or Permanent	:	
9.	In case the present employment is held on deputation / contract basis, please state-	:	
	A)The Date of initial appointment	B) Period of appointment on deputation contract	C) Name of the present office / organization , to which the applicant belongs
			D) Name of the post and pay of the post held in substantive capacity in the parent organisation
9.1	Note- In case of the officers already on deputation, the applications of such officers should be forwarded by the present cadre / department along with cadre clearance, vigilance clearance and integrity certificate.		
9.2	Information under column 9 (c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in his parent cadre / organization.		
10.	If any post held on deputation in the past by the applicant, date of		

	return from the last deputation and other details		
11.	<p>Additional details about present employment:</p> <p>Please state whether working under (Indicate the name of your employer against the relevant column)-</p> <p>1) Central Government 2) State Government 3) Autonomous organization 4) Government undertaking 5) University 6) Other</p>		
12.	Please mention whether you are working in the same department and are in a feeder grade or feeder to feeder grade.		
13.	Are you in revised scale of pay? If yes , give the date from which the revision took place and also indicate the pre-revised scale.	:	
14.	Total emoluments per month now drawn		
	Pay in Pay Band	Grade pay	Total Emoluments
15.	In case the applicant belongs to an organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
	Basic pay with scale of pay and rate of increment	Dearness Pay / Interim Relief / Other Allowance etc. (With break-up	Total Emoluments

		details)	
16. A	<p>Additional information, if any, that relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to</p> <ul style="list-style-type: none"> (i) Additional Academic qualifications (ii) Professional training and (iii) Work experience over and above prescribed in the vacancy circular/ Advertisement) <p>(Note- Enclose a separate sheet, if the space is insufficient.)</p>	:	
16. B	<p>Achievements:</p> <p>The Candidates are requested to indicate information with regard to -</p> <ul style="list-style-type: none"> i. Research publications and reports and special projects. ii. Award / Scholarship / Official Appreciation. iii. Affiliation with professional bodies / Institutions / societies and iv. Patents registered in own name or achieved for the organization. v. Any research / Innovative measure involving official recognition vi. Any other information <p>(Note: Enclose a separate sheet, if the space is insufficient).</p>		
17.	Please state whether you are applying for deputation (ISTC) / Absorption / re-		

	employment basis. (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non-governmental organizations are eligible for short-term contracts.		
	# (The option of STC / Absorption / re-employment are available only if the vacancy circular specifically mentions recruitment by STC / absorption / re-employment)		
18.	Whether belonging to SC / ST	:	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date_____

(Signature of the Candidate)

Address_____

Certification by the employer / cadre controlling authority

The information / details provided in the above application are true as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the advt . If selected, He/she will be relieved immediately.

2. Also certified that-

- i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.
- ii) His/Her integrity is certified.
- iii) His / her CR dossier in original is enclosed / photocopies of the ACRs for the last five years duly attested by an officer of rank of the Under Secretary to the Government of India or above enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major / minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned
(Employer / Cadre controlling authority with Seal)