

Short Tender Notice

Tender NO ..01..... Date 2025-26

(for disposal of computer hardware and peripherals at Office of the Koshi Basin, Patna, Bihar)

Section-I - Invitation of Bids

Proposal for Tender Enquiry:

This office invites tenders for Used Computer/laptops Peripherals and office used furniture items, from dealers/buyers.

Tender documents are available on the Animal & Fisheries Resource Department Portal (<https://state.bihar.gov.in/ahd/CitizenHome.html>).

Bidders shall not temper/modify the tender form and must provide all requisite information.

Schedule of the proposal:

Particulars	Description
Tender Reference	"Used Computer/laptops Peripherals and office used furniture items.
Tender inviting authority	State Project Implementation Unit (AFRD), Bihar Koshi Basin, Patna, Bihar
Name of Tender	Disposal of used computer hardware peripherals and used office furniture.
Earnest Money Deposit (EMD)	Rs. 10,000/- in form of DD/Banker's in favour of Nodal officer, BKBDP (AFRD), Bihar, Patna.
Date of publication	13 th Sep 2025
Physical inspection of the site	Upto 17 th Sep 2025 between 03:00 PM to 05:00 PM
Last date & time for submission of bids	19 th Sep 2025, 11:00 AM
Date of opening of Technical Bids	20 th Sep 2025, 11:30 AM
Address of communication	State Project Implementation Unit (AFRD), Bihar Koshi Basin, Jagdeopath, Patna , Bihar
E-mail id	ddfstat@gmail.com
Contact Persons	Umesh Kumar Ranjan

Note: No bid shall be accepted after the due date and time given in the above schedule for any reasons whatsoever may be.

Umesh Kumar Ranjan

Umesh Kumar Ranjan

Section II - Eligibility Criteria

- Proof of company registration (Incorporation/Registration certificates).
- GST, PAN registrations.
- Bank details for NEFT/RTGS payment along with copy of cancelled blank cheque in format Annexure -3(enclosed), in case of refund, if any shall be provided along with bid documents.
- Non-disclosure agreement in format Annexure-4. (enclosed)

Note: appropriate & relevant documents, certificates should be submitted as per the eligibility criteria by the bidder.

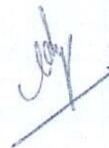
Process of tendering:

Tender shall be submitted in two bid system (technical bid & Financial bid) duly signed by the authorized representative of the bidders.

The Tender form for "Technical Bids" prescribed at Annexure-1 (enclosed) complete in all respects (including EMD) should be submitted in First Cover super scribed- "Technical Bid- "Used Computer/laptops Peripherals and office used furniture items., office items and peripherals" at Office of State Project Implementation Unit (AFRD), Bihar Koshi Basin, Patna, Bihar

The Tender Form for 'Financial Bids' prescribed at Annexure-2(enclosed) complete in all respect should be submitted in second cover super-scribed-"Financial Bid- "Used Computer/laptops Peripherals and office used furniture items., office items and peripherals" at Office of State Project Implementation Unit (AFRD), Bihar Koshi Basin, Patna, Bihar

4/12/20



Section III - Instructions to the Bidders

- Bids must be legible and complete.
- Two-bid system: Technical Bid (Annexure-I) and Financial Bid (Annexure-II).
- Technical Bid includes proof of EMD, registration certificates, declarations, incorporation documents, tax registrations, audited financial statements, etc.
- Financial Bid includes item-wise rate only. Amount must be written in digit and words.

Section IV - Term & Conditions for the Bidders

- Any alteration in bid formats will not be considered.
- Bidder should visit the site and verify the items on "As and where basis".
- The bidder who quoted highest rate will declare successful bidder.
- Successful bidder must Payment via DD/Banker's cheque within two days of acceptance.
- Successful Bidder/ Bidders will be responsible for GST deposition and purchase of good must be entered in his records.
- Successful bidder/ bidders will have to bear labour & transportation charges of the goods from site.
- Removal of items within three days from sale order issuance.
- Delay incurs demurrage at 0.5% of sale value per day, capped at 5%.
- Bidder will be liable for any injury or damage during removal of goods from site.
- Department will reserve the right to cancel the bid at any time, change in terms and conditions. No enquiry will be entertained.
- Legal jurisdiction: Patna, Bihar court.

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Section V (i) – List of Electronics Items

Section V (ii) – List of Office Furniture Items

Annexure-1: Technical Bid

Duly self-attested copies with the office seal of each required document(s) are to be uploaded as stated below:

a) Details of the bidder:

- Name of firm: _____
- Name of authorized person: _____
- Designation: _____
- Contact No. (Mobile/Landline): _____
- E-mail ID: _____
- Corresponding Address: _____

Particulars	Yes/No
Copies of Original Registration Certificates:	Yes/No
(i) Incorporation/Registration Documents	Yes/No
(ii) GST Registration Certificate	Yes/No
(iii) PAN Card Number/Income Tax Number	Yes/No
(iv) Incorporation Certificate/Registration of the Company	Yes/No
Audited financial statements for last three financial years (copies of P&L statements along with Balance sheet for the years 2021-22, 2022-23 & 2023-24)	Yes/No
Bank details for NEFT payment along with copy of cancelled bank cheque as per format in Annexure-III	Yes/No
Non-Disclosure agreement as per format in Annexure-IV	Yes/No
Self-attested bid document duly signed and affixing office seal in all pages	Yes/No

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Annexure-2: Financial Bid

This template must not be modified/replaced by the bidder and the same should be submitted after filling. The relevant column, else the bidder is liable to be rejected for the tender. Bidder are allowed to enter the value only.

Sl.no.	Name of the Items	Quantity	Unit rate (in Rs.)	Total Amt (in Rs.)	Total Amt (in words)
1	2	3	4	5	6

Total Value quoted (in figure INR)..... value (In
 Quoted
 Words).....

Signature of authorized person
 Name:
 Designation:.....
 Company Seal:.....
 Date:
 Place:

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Annexure- 3

The successful bidder/ bidders will pay the total amount in form of Demand Draft, in favour of "Nodal Officer, BKBDP (AFRD), Bihar, Patna".

Annexure- 4

Non-Disclosure Agreement

Tender Inviting Authority	Bidder/Contractor
Bihar Koshi Bashin, Patna, Bihar	

Clauses:

1. I/We, the undersigned certify that I/We have gone through the requirement and terms & conditions of the tender enquiry and undertake to comply with the same.
2. The rates quoted are final and binding upon us.
3. I/We give the rights to the competent authority of the office of the Bihar Koshi Bashin, Patna to take appropriate action as deemes fit in case contraventions of any of directions or terms & conditions of the tender enquiry are observed against the firm or its representative(s) at any stage.
4. I/We hereby agree and undertake to maintain such information as confidential and undertake not to use any part or the whole of such information, directly or indirectly learnt at the location for any other purpose other than executing the scope of work for disposal of Computer Hardware Peripherals and used office furniture etc. at the Office of the State Project Implementation Unit (AFRD), Bihar Koshi Basin, Patna, Bihar
- 5.

Signature of authorized person

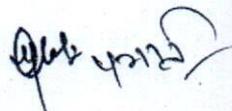
Name:

Designation:.....

Company Seal:.....

Date:

Place:



Section V (i)

List of Electronics Items

Sl. No.	Name of the Asset	Quantity	Date of Purchase	Cost per Piece	Working Status	Remarks
1	Printer HP Laser Jet M1136 MFP	1	15.02.2018	12600.00	Not Working	
2	Printer HP DesJet 2135	1	18.09.20219	4500.00	Not Working	
3	Printer HP Laser Jet M7265 MFP	1	09.11.2019	83000.00	Not Working	
4	HP Laser Printer M126 NW	1	14.11.2024	49400.00	Working	
5	Printer Epson 3150	1	04.12.2020	13999.00	Not Working	
6	Printer Cum Scanner HP Laser Jet MFP136A	6	30.01.2020	13939.33	Working	
7	Computer Set Dell	5	09.11.2019	28300.00	Working	
8	UPS Luminous 600VA	5	16.06.2022	2800.00	Working	
9	UPS Microtek 650VA	4	19.07.2023	2203.25	Working	
10	UPS i Ball 621	15	11.11.2019	1525.42	05 Not Working 10 Working	
11	Hard disk 1 TB External	2	12.9.2019	4500.00	Working	
12	Laptop Dell	58	09.11.2019	1444200.00	Working	
13	Projector Sony	1	09.11.2019	43500.00	Working	
14	Screen (Project)	1	09.11.2019	1963.56	Working	
15	Fridge samsung single door	1	08.11.2019	13940.00	Working	
16	Modem PDP Wirless Device With Router, GI Pope	1	28.05.2018	8001.00	Working	
17	Ceiling Fan Trump Plus	5	19.03.2018	1870.00	Not Working	
18	Ceiling Fan Bravia	4	09.04.2019	1399.00	Working	
19	Ceiling Fan USHA	10	08.11.2019	2301.00	Working	
20	RO Pureit	1	06.06.2024	15000.00	Not Working	
21	Aquaguard RO Purifier	1	27.03.2019	13900.00	Not Working	
22	Biometric	1	27.07.2021	9250.00	Not Working	
23	Microtek Inverter 24 V 2300VA	2	22.07.2021	9600.00	Working	
24	Exide Tubular Battery 200AH	4	22.07.2021	18500.00	Working	
25	Inverter battery trolley	2	22.07.2021	800.00	Working	
26	Air Condition Voltas 1.5 ton 5 pc, Voltas 2 ton 1 Pc	6	28.06.2023	68113.33	Working	
27	CCTV CP Plus Ezycam cp-E28A with SD card 64 GB, Stand	6	9.1.2025	2567.00	Working	

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Section V (ii)

List of Furniture Items

Sl. No.	Name of the Asset	Quantity	Date of Purchase	Cost per piece	Current Condition	Remarks
1	2	3	4	5	6	7
1	Plastic Chair With Handle	25	28.08.2018	550	Ok	
2	Table Conference	8	8.11.2019	18101.25	Ok	
3	Executive Table With side	1	31.10.2018	20762.75	Damaged	
4	Conference Table 22 Seater	1	31.10.2018	87000	Ok	
5	Office Table	1	19.06.2024	9000	Ok	
6	Table	5	31.10.2018	14576	Ok	
7	Visitor Chair	5	31.10.2018	5800	Ok	
8	Visitor Chair	5	08.11.2019	6100.6	Ok	
9	Revolving Chair	8	08.11.2019	7451.75	Ok	
10	Conference Chair 22 Seater	22	08.11.2019	7724.4091	Ok	
11	Visitor Sofa	1	31.10.2018	19300	Ok	
12	Visitor Chair	5	08.11.2019	6100.6	Ok	
13	Almirah	4	31.10.2018	14200	Lock Damaged	
14	Cabin Making Material	1	31.10.2018	390000	Ok	
15	Aluminium Partiton Door Material	1	31.10.2018	9450	Ok	
16	File Cabinet	3	08.11.2019	21004	Ok	
17	White Board 6x4	1	2019	4200	Ok	
18	Side Table	6	18.11.2022	15320.833	Ok	
19	Side Table	3	20.11.2022	15321	Ok	
20	Magzine Display Holder	1	24.02.2021	4050	Ok	
21	Magzine Display Holder Zigzag	1	24.02.2021	2025	Ok	
22	Magzine Display Holder Zigzag	1	24.02.2021	2199	Ok	
23	Magzine Stand Wood	1	23.02.2021	4000	Ok	
24	Steel Almari	1	18-11-2022	49400	Ok	
25	Office Chair Revolving	20	13.11.2019	7729	Ok	
26	Visitor Chair	15	13.11.2019	6313	Ok	
27	File Cabinet	5	13.11.2019	21830	Ok	
28	White Board	5	13.11.2019	1416	Ok	
29	Office Table	20	13.11.2019	19175	05- Damaged Rest Ok	
30	Trunk steel	1	19.06.2024	4500	Ok	
31	Bookself (Glass) opendoor	1	20.09.2021	14875	Ok	

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**State Project Implementation Unit (AFRD),
Bihar Koshi Basin, Patna, Bihar**

Short Tender Notice No. 01/2025-26

Sealed tenders are invited from eligible and reputed contractors/suppliers for the following work/items on a short-term basis:

Tender No.	Description of Work/Items	EMD Amount	Last Date of Submission	Date of Opening
	This office invites tenders for Used Computer/laptops Peripherals and office used furniture items, from dealers/buyers.	Rs. 10,000/- in form of DD/Banker's in favour of Nodal officer, BKBDP (AFRD), Bihar, Patna	19th Sep 2025, 11:00 AM	20th Sep 2025, 11:30 AM

Terms & Conditions:

1. Tender documents are available on the Animal & Fisheries Resource Department Portal (<https://state.bihar.gov.in/ahd/CitizenHome.html>):
2. The tenders must be submitted in sealed envelopes clearly mentioning the Tender No. and Description.
3. The competent authority reserves the right to accept or reject any or all tenders without assigning any reason.
4. Late or incomplete tenders will not be entertained.

For further details, please contact the office email at ddfstat@gmail.com.

