

## बिहार सरकार

### राजस्व एवं भूमि सुधार विभाग

मुख्य सचिवालय, बिहार, पटना-800015

निविदा संख्या-05(Accounts)/2025-26

अति अल्पकालीन निविदा आमंत्रण सूचना

राजस्व एवं भूमि सुधार विभाग, बिहार, पटना द्वारा सोनपुर मेला, 2025 के अवसर पर लगाये जाने वाले स्टॉल के अधिष्ठापन एवं अन्य संदर्भित सेवाओं/सामग्रियों की अधिप्राप्ति हेतु सक्षम, अनुभवी इच्छुक निबंधित एजेंसियों से निविदा आमंत्रित किया जाता है। इस निविदा की विवरणी एवं शर्तें निम्नवत हैं—

- i. निविदा प्रकाशन की तिथि —01.11.2025
- ii. कार्यालय में निविदा प्राप्ति की अंतिम तिथि —05.11.2025 (अपराह्न-05:00 बजे तक)
- iii. कार्यालय में तकनीकी निविदा खुलने की तिथि —05.11.2025 (अपराह्न-05:00 बजे)
- iv. कार्यालय में वित्तीय निविदा खुलने की तिथि —07.11.2025 (पूर्वाह्न-10:30 बजे)
- v. निर्धारित अन्तिम तिथि के पश्चात निविदा स्वीकार नहीं की जायेगी ।
- vi. अग्रधन की राशि 50,000/— (पचास हजार रुपये)।
- vii. निविदा शुल्क की राशि 5,000/—(पाँच हजार) रुपये मात्र।
- viii. सेवा/सामग्रियों की आपूर्ति का आदेश राजस्व एवं भूमि सुधार विभाग, बिहार, पटना द्वारा दिया जायेगा ।
- ix. इस संबंध में आवश्यक प्रक्रिया, शर्तों आदि की जानकारी तथा सामग्री/सेवा की सूची, मात्रा/गुणवत्ता का विस्तृत विवरणी राजस्व एवं भूमि सुधार विभाग, बिहार, पटना के वेबसाइट <https://state.bihar.gov.in/lrc> पर देखा जा सकता है।
- x. निविदा को पूर्णत या अंशतः रद्द करने का अधिकार राजस्व एवं भूमि सुधार विभाग, बिहार, पटना के पास सुरक्षित रहेगा।
- xi. चयनित एजेंसी द्वारा मेला आयोजन के संबंध में भारत निर्वाचन आयोग द्वारा निर्धारित शर्तों का अनुपालन सुनिश्चित किया जायेगा।

(अरुण कुमार सिंह),

विशेष सचिव,

राजस्व एवं भूमि सुधार विभाग,  
बिहार, पटना।

**Government of Bihar**  
**Revenue & Land Reforms Department,**  
**Bihar, Patna**

(Old Secretariat, Patna)

(Website - <https://state.bihar.gov.in/lrc> )

**Tender No-05(Accounts)/2025-26**

**Short Notice Inviting Tender**

The Special Secretary, Revenue & Land Reforms Department, Bihar, Patna invites sealed Tender (Two Bid System) from reputed and experienced agency/contractor to determine rate for the Sonepur Mela-2025 period.

Tender shall be submitted by interested agencies in an outer sealed non-transparent envelope super scribed with "NIT for Sonepur Mela-2025, name of the agency and contact no./ email-id of the agency". The outer envelope shall contain the following two sealed non-transparent envelopes:-

A) Envelope- I: Marked as Technical Bid

B) Envelope- II: Marked as Financial Bid

Each envelope (Technical Bid & Financial Bid) should be marked with "NIT for Sonepur Mela-2025, name of the agency and name of Bid (Technical or Financial)". Details regarding Eligibility Criteria, Term & Conditions, and Payments Guidelines etc. can be seen in the "Tender Section" of the website: <https://state.bihar.gov.in/lrc>

Tender Published Date	-	01 November 2025
Bid Receiving in Revenue & Land Reforms Department, Bihar, Patna	-	05 November 2025 Time till 05.00 PM
Bid Opening in VC Hall(Technical)	-	05 November 2025 till 05.00 PM
Bid Opening in VC Hall(Financial)	-	07 November 2025 till 10.30 AM

An EMD (Earnest Money Deposit) of Rs. 50,000/- (Rs. Fifty Thousand Only) in the form of a Demand Draft drawn from a Scheduled Bank/Nationalized Bank of India, in favor of "Under Secretary-CUM-DDO, Revenue & Land Reforms Department, Bihar, Patna" payable at Patna must be enclosed with the Technical Bid.

If the envelopes are not sealed and marked properly, the tendering authority will assume no responsibility for disqualification. Tender document received after the specified time and date or not fulfilling the specified requirement shall not be considered.

Financial Bid of only those bidders, who have qualified the technical eligibility criteria shall be opened on the date and time as specified above.

The undersigned reserves the right to issue addendum/ corrigendum, to accept or reject any or all proposal, or to cancel the whole NIT at any stage without assigning any reason thereof.



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## Eligibility criteria, Term & Conditions, Payments Guidelines etc for Empanelment of Agency for Sonepur Mela-2025

### 1. Bid Validity Period

The Bid Validity Period will be End of Sonepur Mela, 2025.

### 2. Earnest Money Deposit (EMD)

Refundable Earnest Money shall be deposited as indicated in the "Notice Inviting Tender" failing which the Bids submitted the agency shall be out-rightly rejected.

2.1 No interest will be payable on the amount of EMD irrespective of the outcome of tendering process.

2.2 The EMD of unsuccessful bidder will be returned after expiry of Bid validity period or issue of Letter of Award (LOA) and submission of performance guarantee by successful bidder, whichever is earlier.

### 3. Performance Guarantee (Non-Interest bearing)

3.1 The successful bidder has to submit performance guarantee (PG) of Rs. 1,00,000/- (One Lakh only) in the form of a Demand Draft drawn from a Schedule Bank/Nationalized Bank in favour of "Under Secretary-CUM-DDO, Revenue & Land Reforms Department, Bihar, Patna" payable at Patna failing which the EMD shall be forfeited.

3.2 Performance Guarantee can be forfeited and the LOA may be cancelled, if the successful bidder fails to supply the items within the stipulated time/quantity/quality as given in the work order and to the full satisfaction of Revenue & Land Reforms Department, Bihar, Patna. The decision of Secretary, Revenue & Land Reforms Department, Bihar, Patna will be final and conclusive in this regard.

4. Conditional tender shall not be considered.

5. Minimum Eligibility Criteria & required documents with technical bid:-

Sl. No.	Criteria	Document to be submitted (attach self-attested Xerox copy)
1	Company Should be Pvt. Ltd. /Partnership/LLP.	Related Documents
2	Registered with Commercial Tax department	GST Registration No. & update GST Return (3B).
3	Average Annual Turnover over Rs. 2,00,00,000/- (Two Crore) for the last Three financial years 2021-2022, 2022-23 and 2023-24	Audited Balance-sheet and P&L Account or a CA Certificate
4	Registered with Income Tax Department and ITR Three financial Year 2021-2022, 2022-2023 & 2023-2024	PAN Card and ITR

5	Not blacklisted by Central or State Government or any of their departments or by any Public Sector Undertaking (PSUs)	Affidavit has to be submitted issued by notary /magistrate.
6	Prior work experience in successfully completing the works like Bihar Diwas, Sonepur Mela and any other function organized by agencies having minimum 05 years' experience in similar nature (Event Management works) without any time or cost loss.	Experience Certificate/ work order
7	EMD of Rs. 50,000/- (Fifty Thousand only) in favour of "Under Secretary-CUM-DDO, Revenue & Land Reforms Department, Bihar, Patna " payable at Patna.	Demand Draft drawn from a scheduled bank of India.
8	Tender Fee of Rs. 5,000/-(Five Thousand only) in favour of "Under Secretary-CUM-DDO, Revenue & Land Reforms Department, Bihar, Patna" payable at Patna.	Demand Draft drawn from a scheduled bank of India.
9	EPFO & ESIC Registration	Related Documents
10	ISO Certificate	Related Documents
11	Minimum two work order of Rs. 02 Crore in last five year.	Related Documents

**Note:**

- (I) The Financial Bid of only those bidders will be opened, who will fulfill the above "Minimum Eligibility Criteria" under Technical Evaluation.
- (II) The successful agency has to take such corresponding registration as required under New GST Laws.

**6. Bid Price and Evaluation of Financial Bid and Letter of Award (LOA)**

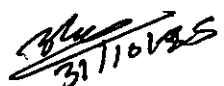
- 6.1 All taxes and other charges like transportation etc. shall be included in the Quoted Rates and shall be written in the blank space specified on APPENDIX-I. However, in the Invoice, Tax (es) has to be shown separately.
- 6.2 No advance payment will be made.
- 6.3 The price should be quoted in both in words and figures and in Indian Rupees only.
- 6.4 Taxes will be deducted at source as applicable.
- 6.5 The bidder shall quote for all of the items as mentioned under Financial Bid. L-1 bidder will be evaluated on the basis of total cost then will be selected.
- 6.6 Revenue & Land Reforms Department, Bihar, Patna will issue Letter of Award (LOA) to the successful bidder.



- 6.7 Work orders will be issued upon requirement only. Selection of bidder under the RFQ or Issuance of LOA will not guarantee issuance of work order/s and Revenue & Land Reforms Department, Bihar, Patna will not assume any liability or cost towards it.
- 6.8 Items will have to be supplied as per the quantity and specification mentioned in the work order. The quality of the items supplied should be as per satisfaction of Revenue & Land Reforms Department, Bihar, Patna. The supplies have to be made at the site of Sonapur Mela.

Failure on the part of successful bidder to do so may result in cancellation of its LOA/Work Order and their Performance Guarantee may be forfeited. In such case, Revenue & Land Reforms Department, Bihar, Patna may, at its liberty, negotiate with other bidders (L-2 and so on) for the supplies to be made at L1 prices or at negotiated rates. Also in case of exigencies and volume of supplies, Revenue & Land Reforms Department, Bihar, Patna may request L2 bidder of respective items and so on to make the supplies at the negotiated rate of L-1 bidder.

- 6.9 The rate quoted shall be valid for Sonapur Mela, 2025 from the date of issuing of LOA.
- 6.10 Payment shall be released on submission of bills with copy of work order issued by Revenue & Land Reforms Department, Bihar, Patna. The satisfactory performance will be the essence under this contract and would need to be executed in the specified time frame and quality as per the work order. If the work of the tenderer is not satisfactory then payment will be made in the light of the recommendations of the committee constituted at the authority level. Revenue & Land Reforms Department, Bihar, Patna may at its discretion be able to reject whole of the supplies, if they were found to be of unsatisfactory quality. In that case, fresh supplies will have to be made at the bidder's own cost. The decision of Secretary, Revenue & Land Reforms Department, Bihar, Patna will be final and conclusive in this regard. Revenue & Land Reforms Department, Bihar, Patna reserves the right to get work done as this risk of cost the approved vendor.
- 6.11 The continuous unsatisfactory performance may lead to confiscation of performance guarantee and cancellation of LOA. The decision of Secretary, Revenue & Land Reforms Department, Bihar, Patna will be final and conclusive in this regard.

  
 (Arun Kumar Singh),  
 Special Secretary,  
 Revenue & Land  
 Reforms Department,  
 Bihar, Patna.

**Government Of Bihar**  
**Revenue & Land Reforms Department,**  
**Bihar, Patna**  
(Old Secretariat, Patna)  
**Tender No—05(Accounts)/2025-26**  
**Financial Bid / Tender**

Sl. No	List of required Items	Quantity	Rates Per Unit in Rs. (Including all taxes)	Unit
1	(i) Stall partition with plywood cloth etc.	25x107 sq.ft (approx.)		per sq.ft
2	Wooden Flooring covered with new carpet inside the Stall	25x107 sq.ft (approx.)		per sq.ft
3	Protection Barrier in front of some Places	50 ft		per ft
4 (A)	<ul style="list-style-type: none"> <li>VIP Room with wooden flooring, carpet with following items-                             <ul style="list-style-type: none"> <li>(a)Central table – 1Pc</li> <li>(b) Executive sofa set- 1Pc (1+2)</li> <li>(c)Executive chairs- 10 Pc</li> <li>(d)Room fresheners – 1 Pc (Self Dispenser)</li> <li>(e)Tissue paper- 10 Packet</li> <li>(f)Dust bin- 2Pc (20L)</li> <li>(g)Seasonal flower pots- 2Pc</li> </ul> </li> <li>(i) Mineral Water bottle (½ ltr)– on demand                             <ul style="list-style-type: none"> <li>Attached Washroom. Size 6' x 8'=48sq.ft . with tiles flooring, piped water supply, a commode, Tap+ wash basin.                                     <ul style="list-style-type: none"> <li>(a)Hand wash- 5Pc (Liquid)</li> <li>(b) Towel- 1Pc washed towel for everyday</li> <li>(c) Fresheners- 4Pc</li> <li>(d) Bucket &amp; Mug- 1Pc each</li> <li>(e) Dustbin – 1 pc (10L)</li> </ul> </li> </ul> </li> </ul>	01 Room		(For one Month)
5	Curtain / Parda (VIP Room)	04 Piece		Per Unit/ Piece
6	Flex work with iron frame	4000 sq.ft		per sq.ft
7	Flex without frame	200 sq.ft		per sq.ft
8	Flower decoration near gate (fresh seasonal flowers)	2 days		per day
9	Balloon for decoration (each bunch of 5 balloons)	20 bunch		each bunch
10	Flower Pots (गमला मौसमी फूलों के साथ)	20 Piece		Per Unit/ Piece

11	Bouquet of 10 Roses (inclusive necessary inaugural items such and ribbon, scissor, etc.)	10 Piece		Per Unit/ Piece
12	Tables with table cloth	10 Piece		Per Unit/ Piece
13	VIP Chair	10 Piece		Per Unit/ Piece
14	Fiber chair /comfortable chair	20 Piece		Per Unit/ Piece
15	Wooden folding cots with Toshak, Bed Sheet, Pillow with cover, Blanket	02 Piece		Per Unit/ Piece
16	Government Electricity Connection	1 Piece		For 30 Day's
17	L.E.D / Lighting/ tube light	30 Piece		Per Unit/ Piece
18	Metal Light (on Front)	05 Piece		Per Unit/ Piece
19	Ceiling Fan	15 Piece		Per Unit/ Piece
20	Stand Fan (Height for child safety)	5 Piece		Per Unit/ Piece
21	Power Plug	20 Piece		Per Unit/ Piece
22	Extension board for power supply (15 Amp)	10 Piece		Per Unit/ Piece
23	Fire Extinguisher (Medium) & Fire balls	As and when required		Per Unit/ Piece
24	Stabilizer	2 Piece		Per Unit/ Piece
25	Dustbins -50 Liter with cover	3 Piece		Per Unit/ Piece
26	Dustbins -20 Liter with cover	6 Piece		Per Unit/ Piece
27	Sweeper and waste disposer worker (On per day basis )	2 worker		Per worker Per day
28	Thematic Front Fascia (Plywood) above	107x3=321 sq.ft		per sq.ft
29	Bamboo Tree / Show plant	10 Piece		Per Unit/ Piece
30	Day/Night Guard (On per day basis )	Guard for three shift		Per Guard Per day
31	LED TV (55") as and when required.	As required		Per Piece Per day
32	LED TV (65") as and when required.	As required		Per Piece Per day
33	Trunk box for storage with lock and keys	3 Piece		Per Piece one month's/ Each
34	Land Leveling, White sand filling & Cleaning	107x25=2675 sq.ft		per sq.ft

35	Preparation and installation of indoor LED wall of 10'x 8' for 30 days	1Piece		Composite cost
36	Mineral water 20ltr jar with dispenser	(On demand)		Per day
37	CCTV with Foot – Fall counting	06 Piece and above as required		For 30 Day's
38	Wi-Fi in Stall (minimum 100 Mbps)	1 Piece		For 30 Day's
39	Bamboo Partition in front of Stall	As per requirement		For 30 Day's
40	Silent Generator Set 30 KVA Diesel With Operator 24hrs	1 Piece		For 30 Day's

- Note:** 1. The quantity of the above mentioned items may vary as per the requirement on the spot.  
 2. The total floor area may also vary as per the availability of the space.  
 3. The payment will be made on the basis of verification of actual work done by a team constituted by Revenue & Land Reforms Department, Bihar, Patna.  
 4. It's Include disinfection, fogging for Mosquito & repellents.  
 5. An above mentioned items will be measured for the period of Sonepur mela.

*(Signature)*  
 31/10/25  
 (Arun Kumar Singh),  
 Special Secretary,  
 Revenue & Land  
 Reforms Department,  
 Bihar, Patna.