



**कार्यालय : प्रधान मुख्य वन संरक्षक, बिहार, पटना।**  
(जलवायु परिवर्तन संभाग)

तृतीय तल, अरण्य भवन, शहीद पीर अली खॉ मार्ग (राईडिंग रोड), शेखपुरा, पटना-800014  
ई-मेल : ccwlbihar@bihar.gov.in/ccfcc.bih@gmail.com

पत्रांक:- पथा०/पत्त०/परि०- 50/2020- 37

प्रेषक,

एस० चन्द्रशेखर, भा०व०से०  
मुख्य वन संरक्षक-सह-राज्य नोडल पदाधिकारी,  
पर्यावरण एवं जलवायु परिवर्तन,  
बिहार, पटना।

सेवा में,

निदेशक,  
सूचना एवं जनसंपर्क विभाग,  
बिहार, पटना।

पटना-14, दिनांक- 11/04/2025

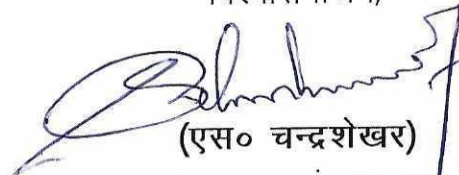
विषय:- बिहार राज्य में अवस्थित 10 आर्द्रभूमियों के एकीकृत प्रबंधन योजना तैयार करने के लिए अल्पावधि निविदाएं आवाहन हेतु दैनिक समाचार पत्रों में सूचना प्रकाशन के संबंध में।

महाशय,

उपर्युक्त विषयक सन्दर्भ में सूचित करना है कि विषयक मामले संबंधी सूचना को यथारूप राष्ट्रीय स्तर के प्रमुख हिन्दी (दैनिक जागरण, हिन्दुस्तान) उर्दू (कौमी तंजीम) एवं अंग्रेजी (Times of India and The Hindu) दैनिक समाचार पत्रों में दिनांक-16.04.2025 तक प्रकाशित कराने की कृपा की जाय। सूचना सामग्री पत्र के साथ संलग्न है।

अनु०-यथोक्त।

विश्वासभाजन,

 09/4/25  
(एस० चन्द्रशेखर)

मुख्य वन संरक्षक-सह-  
राज्य नोडल पदाधिकारी,  
पर्यावरण एवं जलवायु परिवर्तन,  
बिहार, पटना।

ज्ञापांक- 37

पटना-14, दिनांक- 11/04/2025

प्रतिलिपि:- श्री तरुण कुमार रंजन, आई.ई.सी. विशेषज्ञ, बिहार, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनु०-यथोक्त

 09/4/25  
(एस० चन्द्रशेखर)

मुख्य वन संरक्षक-सह-  
राज्य नोडल पदाधिकारी,  
पर्यावरण एवं जलवायु परिवर्तन,  
बिहार, पटना।

ज्ञापांक- 37

पटना-14, दिनांक-11/04/2025

प्रतिलिपि:-आई० टी० मैनेजर, पर्यावरण, वन एवं जलवायु परिवर्तन विभाग, बिहार को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

  
(एस० चन्द्रशेखर)

मुख्य वन संरक्षक-सह-  
राज्य नोडल पदाधिकारी,  
पर्यावरण एवं जलवायु परिवर्तन,  
बिहार, पटना।



## Government of Bihar

### Department of Environment, Forest and Climate Change

Office of Principal Chief Conservator of Forest, Bihar, Patna (Climate Change Wing)

Aranya Bhawan, Peer Ali Khan Marg (Riding Road), Sheikhpura, Patna-800014

E-mail- ccwlbihar@bihar.gov.in/ccfcc.bih@gmail.com

**Call for Expression of Interest cum Request for Empanelment (EOI cum RFE) for preparation of "Integrated management plan of 10 Wetlands located in various Forest Divisions in the State of Bihar.**

Sr. No.	Name of Forest Divisions	Name of Wetlands	Latitude	Longitude	Area (In ha.)
1	Purnea	Bagharbeel	25.358029	87.671246	7.26
2	Saran	Haldiya Chaur	25.790823	85.113058	37.714
3		Dah Puraina	25.4950	84.3640	65.13
4		Dighi	25.4950	84.3510	5.72
5		Dumri Bujurg Chaur	25.4730	84.4300	31.58
6	Tirhut	MonikaMan	26.089962	85.460849	105
7		Narsen Chaur	26.03822	85.25752	205
8	Motihari	Sarottar Jheel	26.41	84.79	474
9	Bettiah	Lal saraiya	26.720091	84.650966	218
10	Bhagalpur	Jagatpur Jheel	25.203328	87.020519	40

#### Eligibility Criterion:-

Following will be the criteria for pre-qualification:

1. The applicant shall be Research/Educational Institutions/Scientific Institutions/Agencies/Organizations or Registered Societies or Institutions of Central or State Government undertaking/ Non- Governmental Organizations registered under the relevant Act(s) and who have their registered offices in India.
2. The detailed eligibility criteria is mentioned in the EOI CUM RFE document.
3. The institution should not be blacklisted by any Central Govt. / State Govt./ PSU/ Govt. Bodies.

**The Tender schedule/Programme is as follows:-**

Sl. No.	Activity	Date/Time : Duration
1.	Online Download date of EOI cum RFE document	From 15.04.2025 to 7.05.2025 (06:00 P.M.) ( <a href="https://state.bihar.gov.in/forest/SectionInformation.html?editForm&amp;rowId=3249">https://state.bihar.gov.in/forest/SectionInformation.html?editForm&amp;rowId=3249</a> )
2.	Last Date for Submission of EOI cum RFE	Till 9.05.2025, up to 06:00 PM (To submit in the office of the Member Secretary, Bihar State Wetland Authority, Department of Environment, Forest and Climate Change, Aranya Bhawan, Room No.- 408, 4 <sup>th</sup> Floor, Riding Road, Sheikhpura, P.O- Veterinary College, Patna- 800014 via email:ccwlbihar@bihar.gov.in
4.	Expected Date of Selection of Agencies by Committee	15.05.2025
5.	Financial Bid Opening Date and Time	Once the agencies are empanelled, the BSWA will invite Financial BID from the empanelled agencies through due procedure

**Last date for submission of sealed tender is 9.05.2025 upto 06:00 PM**

**Note:** Member Secretary, Bihar State Wetland Authority Department of Environment, Forest and Climate Change (DoEFCC), GoB reserves the right to cancel this request for tender and/or invite afresh with or without amendments, without liability or any obligation for such request for tender and without assigning any reason. Information provided at this stage is indicative and BSWA reserves the right to amend/ add further details in this tender.

  
Member Secretary,  
Bihar State Wetland Authority,  
Department of Environment, Forest & Climate Change,  
Government of Bihar

09/04/25

EOI NO:01/BSWA/2025-26



**Bihar State Wetland Authority**  
**Department of Environment Forest and Climate Change**  
**Government of Bihar**

**Expression of Interest cum Request for Empanelment (RFE)**  
**from**  
**Research/Scientific Institutions/Agencies/Organizations or Registered Societies**  
**or Institutions of Central or State Government undertaking/ Non-**  
**Governmental Organizations**



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## DISCLAIMER

The information contained in this Expression of Interest cum Request for Empanelment document (the “Eol cum RFE”) or subsequently provided to Applicant(s), documentarily in writing or any other form, by or on behalf of the Bihar State Wetland Authority, Climate Change & Wetland wing, Department of Environment, Forest and Climate Change, Bihar or any of its employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this Eol cum RFE and such other terms and conditions subject to which such information is provided.

The Bihar State Wetland Authority, make no warranty and shall have no liability to any person, including any Applicant agencies, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Eol cum RFE or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFE and any assessment, assumption, statement of information contained therein or deemed to form part of this Eol cum RFE or arising in any way with selection of Applicants for participation in the bidding Process.

The Bihar State Wetland Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance by any person upon the statements contained in this Eol cum RFE. The Bihar State Wetland Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Eol cum RFE. The issue of this RFE does not imply that the Bihar State Wetland Authority is bound to select and shortlist applications and it reserves the right to reject all or any of the Applications without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its application including but not limited to preparation, copying, postage, delivery fees, and expenses associated with any demonstrations or presentations which is required by the Bihar State Wetland Authority or any other costs incurred in connection with or relating to its application. All such costs and expenses will remain with the applicant and the Bihar State Wetland Authority shall

not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by an applicant in preparation for submission of the application, regardless of the conduct or outcome of the entire Process.

## **Expression of Interest for Empanelment of Institution/Organizations for Preparation of Integrated Management Plans for various Wetlands in the State of Bihar**

### **1. INTRODUCTION:**

The Bihar State Wetland Authority (BSWA), Department of Environment, Forest and Climate Change, Government of Bihar is responsible for the management and conservation of wetlands in the state by developing and implementing policies that protect these critical ecosystems. In order to ensure that wetlands continue to provide their ecosystem services and support biodiversity, a well-defined management strategy and actions must be identified for their conservation and wise use. An **Integrated Management Plan (IMP)** for wetlands reflects a common understanding between various stakeholders on the management purpose, significant threats and constraints limiting conservation and wise use, opportunities and specific actions for addressing these threats, and mainstreaming wetlands within the wider developmental planning.

In this context, BSWA is proposing to empanel a Scientific/ Research Institution or Organization/ Registered Society or Institution of Central or State Government undertaking agency/ Non-governmental organization to prepare integrated management plans for various wetlands of the state. **The wetlands for which the IMPs need to be developed will be decided by the BSWA.** The empanelment of agencies will be for **three years, extendable for another two years**, based on performance and mutual consent.

### **2. SCOPE OF WORK:**

The Integrated Management Plan should be prepared following the integrated management plan **guidelines as prescribed by MOEFCC, Govt. of India** as per the template (**Annexure.1**). The Integrated Management Plan is formulated to serve the following purposes:

- Identify the objectives of wetland management
- Identify the factors that affect or may affect the wetland
- Resolve conflicts between various stakeholders having an interest in the wise use of wetland
- Define monitoring requirements and research needs
- Help obtain financial resources from convergence source for managing the wetland
- Enable communication between different wetland managers, organizations and stakeholders and institutional capacity building
- Ensure compliance with extant laws and regulations and
- Demonstrate that management is effective and efficient
- Establish monitoring and evaluation Platform for effective implementation of IMP

The details structure and components to formulate IMP for a wetland can be referred to from **Annexure-1**.

The Bihar State Wetland Authority intends to empanel one or several institutions/organizations. After the empanelment, the actual allocation of work for preparing the Integrated Management Plan (IMP) of any of the wetlands to the empanelled institution/organization shall be made after following the appropriate procedure. Institutions/organizations that have not been empanelled may not be considered for the subsequent allocation of preparing IMPs.

### **3. ELIGIBILITY CRITERIA:**

The following are the eligibility criteria for empanelment:-

- ❖ The applicant institution/organization shall be a **Research/Educational Institution or Organization/Agency or Registered Society or Institution of Central or State Government undertaking/ Non-Governmental Organizations** etc. registered under the relevant Act(s) and who have their registered offices in India.
- ❖ The institution should have a proven record of designing and conducting research studies, preparing management plans for wetlands, watershed management plan, capable of study of hydrology of waterbodies, Stakeholder consultation, Scientific, Socio-economic data collection, data analysis in relevant analytic software(s), analysis in the GIS domain and publications of



Research papers in SCI journals/reports in reputed platforms.

- ❖ The institution/organization should have proven expertise and resources in the field of wetland management, watershed management. Species identification and conservation, natural resource management, community engagement and GIS capabilities.
- ❖ **The institution should have prior experience in preparing integrated management plan as per guidelines as prescribed by MOEFCC, Govt. of India for at least one wetland in India in the last five years.**
- ❖ The institution should have full-time subject matter specialists related to wetlands, ecology, social-scientist and hydrologist/GIS specialist in its payroll.
- ❖ The institution should not be blacklisted by any Central Govt. / State Govt. / PSU/ Govt. Bodies.
- ❖ The institution should be in existence for at least **ten** years.
- ❖ The institution must have GSTN and valid PAN/TAN etc.

#### **4. INSTRUCTIONS TO APPLICANTS:**

Interested institutions/organizations may apply by sending their Expression of Interest in the given format to BSWA demonstrating their ability to carry out the responsibilities specified in the scope of work and demonstrating that they meet the eligibility conditions set out for this assignment.

All information as detailed below is to be submitted in **softcopy** via provided Email: [ccwlbihar@bihar.gov.in](mailto:ccwlbihar@bihar.gov.in)

- a) Applicant institution's Expression of Interest as per Format-1 (with signature of Authorized person and seal)
- b) Organizational Details as per Format-2.
- c) Experience in related fields as per Format-3.
- d) List of three subject matter experts/ consultants on payroll as per Format-4.
- e) Financial strength of the organization as per Format-5.
- f) Undertaking that the institution is neither been blacklisted nor put on a debar list by the Government of Bihar or any government department/agency in India for dissatisfactory performance or corrupt or fraudulent practices.

Applications with accompanying material should be submitted by **09/05/2025** to the Member Secretary, Bihar State Wetland Authority (BSWA), Climate Change & Wetland wing, Department of Environment, Forest & Climate Change, Government of Bihar, Aranya Bhawan, Riding Road, Patna-800014 via **email: ccwlbihar@bihar.gov.in**

## **5. SELECTION CRITERIA FOR EMPANELMENT:**

After receiving the Expression of Interest cum Request for Empanelment, a departmental selection committee will review all the requests on the following criteria.

- As mentioned above the committee will select an agency/institution based on the eligibility criteria mentioned in Sections 3 & 4.
- One or more than one institution may be selected for empanelment.
- Short-listing will be done strictly based on the information provided by the applicant agencies and the evaluation criteria detailed in EoI cum RFE Document.
- A pre-BID meeting/presentation meeting might be scheduled by BSWA, in which the applicant agency must participate and present through authorized person only.
- The BSWA may, solely at its own discretion, ask for further clarifications, documents, etc from any or all the Institutions/Agencies to ensure fair evaluation and selection of qualitative agencies. It is solely at the discretion of the management and cannot be termed as mandatory.
- The selected institution has to provide a Bank Guarantee of 2% of contract value if they are awarded work.

## **6. FINANCIAL BIDDING:**

Once the agencies are empanelled, the BSWA will invite Financial BID from the empanelled agencies through due procedure, for developing IMP for wetland/wetlands as clearly mentioning the procedure, terms and condition and timeline for bidding.

- Only empanelled agencies are eligible to submit BID as per the timeline.
- Agencies can BID for preparing IMP for one or multiple wetlands.

- The closed BID will be opened by Departmental committee in the presence of authorized person of the applicant agency on scheduled date. The applicant agencies have to ensure their participation for the same.
- Based on the Lowest Financial Bid, the agency will be selected.
- The successful agency will be communicated through letter and an abiding agreement will be signed by both the parties.
- The empanelled agency/agencies have to provide a Bank Guarantee of 2% of the contract value if awarded with work.

## 7. IMPORTANT DATES:

Eol cum RFE Issue Date	09/04/2025
Last Date for Submission of Eol cum RFE	09/05/2025
Expected Date of Selection of Agencies by Committee	15/05/2025

***Notwithstanding anything contained in this document, BSWA reserves the right to accept or reject any request/proposal or to annul the EOI process or reject all requests/proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.***

## 8. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF EMPANELMENT

**8.1 Effective Date of Empanelment:** The empanelment shall come into effect on the date the Contract is signed by both Parties (BSWA and selected Institution/organization) or such other later date as may be stated in the agreement which will be signed. The date the Contract comes into effect shall

be treated as the Effective Date.

**8.2 Commencement and delivery of Services:**

The empanelled institution/organization will deliver the services as specified in the conditions set out in the timelines specified in the abiding agreement/Work Order / Letter allotted by the BSWA.

**8.3 Expiration of Empanelment:** Unless terminated the Empanelment Contract shall expire at the end of such period after the Effective Date as specified in the agreement/LoA which will be provided/executed upon award.

**8.4 Termination of Empanelment:** The BSWA may terminate the Contract of an empanelled institution/organization/agency in case of the occurrence of any of the events specified in the paragraphs below. In such an occurrence the BSWA shall give, not less than thirty (30) days' written notice of termination, to the institution/organization/agency.

- If the empanelled agency does not remedy a failure in the performance of their obligations, within thirty (30) days after being notified or within any further period as the BSWA, may have subsequently approved in writing.
- If the empanelled agency, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- If the empanelled agency fails to comply with any final decision of BSWA.

**6.5 Termination by the empanelled agency:** The empanelled agency may terminate the Award of Empanelment by not less than sixty (60) days' written notice to the Bihar State Wetland Authority.

## 9. FORMATS FOR SUBMISSION:

### FORMAT - 1 APPLICANT'S LETTER

To,

**S. Chandrasekar, IFS**  
Member Secretary  
Bihar State Wetland Authority (BSWA)  
Department of Environment, Forest and Climate Change,  
Aranya Bhawan, Room No.408, 4<sup>th</sup> Floor,  
Riding Road, Sheikhpura,  
P.O- Veterinary College, Patna- 800014

**Subject: Submission of Expression of Interest cum Request for Empanelment (Eol cum RFE) to undertake the preparation of Integrated Management Plans for wetlands in the State of Bihar.**

Dear Sir,

In response to the Invitation for submission of Expression of Interest cum Request for Empanelment to undertake the preparation of Integrated Management Plans for wetlands in the State of Bihar, we hereby submit the Eol cum RFE to carry out the above-proposed task.

As instructed, we attach the following documents via email:

1. Expression of Interest cum Request for Empanelment letter (Format-1)
2. Organizational Details (Format-2)
3. Experience in related fields (Format-3)
4. List of at least three experts/consultants on payroll (Format-4)
5. Financial strength of the organization (Format-5)
6. Undertaking that the institution is neither have been blacklisted or put on a debar list

We hereby declare that all the information and statements made are true.

Yours sincerely,

Authorized Signatory [In full and initials]:

Name and Title of Signatory:

Name of Organization:

Postal Address for communications  
Telephone No., Cell phone Number

Encl.: As above.

Note: This is to be furnished on the letterhead of the organization.



## FORMAT - 2

Sl. No	Organizational Details	
1.	Name of Organization	
2.	Main areas of work	
3.	Type of Organization: Research/Scientific Institution or Organization/Agency or Registered Society or Institution of Central or State Government undertaking/ Non-Governmental Organizations registered under the relevant Act(s).	
4.	Address of registered office with telephone no. & faxno.	
5.	Contact Person with telephone no. & e-mail ID	

Encl.:-

1. Copy of Certificate or other relevant documents, if any for Sl. No. 1, 2 and 3 above.

Signature of the applicant  
Full name of the applicant  
Stamp & Date

### FORMAT - 3

<b>Experience in Related field of work</b>				
Overview of the experience of the Organization in all aspects related to wetland management and management plan of wetlands				
Sl No	Items	Number of Assignment s	Order Valueof each assignment (Rs.)	Mention the name of Client / Organization (Enclose copy of each work order and completion certificates thereof)
1	Experience of preparing integrated management plan of wetland in last 5 years		1. 2. 3. .. ..	1. 2. 3. .. ..
2	Experience in carrying out similar assignments during the last 5 years		1. 2. 3. .. ..	1. 2. 3. .. ..
<p>The decision of the Chief Conservator of Forest-cum- State Nodal Officer (Environment &amp; Climate Change), in ascertaining “ similar nature ” and “similar assignment” will be final.</p> <div style="text-align: right; margin-top: 100px;"> <p>Signature of the applicant</p> <p>Full name of the applicant</p> <p>Stamp &amp; Date</p> </div>				

## FORMAT - 4

List of experts/consultants on payroll				
Sl. No	Name	Designation	Qualification	Relevant Experience
1.				
2.				
3.				
4.				
5.				
6.				

Signature of the applicant

Full name of the applicant

Stamp & Date

**FORMAT - 5**

<b>Financial Strength of the Organization</b>					
<b>Sl. No.</b>	<b>Financial Year</b>	<b>Whether profitable Yes/ No</b>	<b>Annual net profit (Rs.)</b>	<b>Overall annual turnover (Rs.)</b>	<b>Annual turnover from only Consultancy services rendered in India (Rs.)</b>
1	2022-23				
2	2023-24				
3	2024-25				
Note: Please enclose the auditor's certificate in support of your claim.					

Signature of the applicant

Full name of the applicant

Stamp & Date

Encl.:-

1. Copy of Income Tax Return for the three financial years mentioned above.
2. PAN /TAN