



GOVERNMENT OF BIHAR

Rural Development Department

Request for Proposal for empanelment of Service Provider Agencies for providing Aadhaar Enrollment Kit on Lease Basis and UIDAI certified Operators/Supervisors for setting up and operation of Permanent Enrollment Centers (PECs) by Rural Development Department, Government of Bihar.

e-Procurement Mode Only

<https://www.eproc2.bihar.gov.in/>

Tender No: - RDD/001/2025/Aadhaar-01
Date: 25.07.2025

Issued By-
OSD cum State Nodal Officer (Aadhaar)
Rural Development Department
Old Secretariat, Patna 800015

GOVERNMENT OF BIHAR
Rural Development Department
Main Secretariat, Patna 800015

E-TENDER NOTICE

RDD/001/2025/Aadhaar-01, Date: 25.07.2025

The Rural Development Department, Government of Bihar, Patna, invites e-tender for empanelment of Service Providers Agencies for providing Aadhaar Enrollment Kits on lease basis and UIDAI certified operators/supervisors for Setting up and operation of Permanent Enrollment Centers (PECS). Rural Development Department (RDD) has been appointed as Nodal Department by Government of Bihar to carry out Aadhaar Enrollment work in Bihar. Last date of submission of e-tender is 04:00 pm on 14.08.2025. Online publication date of the bid document is 10:00 am on 25.07.2025. Bid Document may be downloaded from websites <https://eproc2.bihar.gov.in> or departmental website <https://state.bihar.gov.in/rdd/CitizenHome.html>

Sd/-
(Nalin Pratap Rana)
OSD cum State Nodal Officer(Aadhaar)
Rural Development Department



GOVERNMENT OF BIHAR
Rural Development Department
NIT Ref: RDD/001/2025/Aadhaar-01 Date: 25.07.2025

E-Procurement Notice

1. The Rural Development Department, Government of Bihar, Patna, invites e-tender for empanelment of Service Providers Agencies for providing Aadhaar Enrollment Kits on lease basis and UIDAI certified operators/supervisors for Setting up and operation of Permanent Enrollment Centers (PECS). Rural Development Department (RDD) has been appointed as Nodal Department by Government of Bihar to carry out Aadhaar Enrollment work in Bihar. The Bidder shall have to submit the technical and financial bid in online mode.

2. For the purpose of this tender, all the 38 districts in the state of Bihar have been divided into 5 Schedules with following combination of districts, namely:

Schedule-1

200 centers at Patna, Nalanda, Bhojpur, Buxar, Kaimur, Rohtas and Aurangabad districts are part of Schedule-1.

Schedule-2

200 centers at Supaul, Araria, Kishanganj, Purnea, Katihar, Madhepura, Saharsa, Khagaria and Begusarai districts are part of Schedule-2.

Schedule-3

200 centers at Bhagalpur, Banka, Munger, Jamui, Lakhisarai, Sheikhpura, Nawada, Gaya, Jehanabad and Arwal districts are part of Schedule-3.

Schedule-4

200 Centers at West Champaran(Bettiah), East Champaran (Motihari), Sheohar, Sitamarhi, Madhubani and Darbhanga districts are part of Schedule-4.

Schedule-5

200 Centers at Muzaffarpur, Samastipur, Gopalganj, Siwan, Saran and Vaishali districts are part of Schedule-5

A Bidder may be allotted more than one schedule if any bidder has bid for multiple schedules and is H1 in each schedules.

3. The contract against this published tender will be executed with Rural Development Department.
4. To participate in the e-tendering process, the bidders/agencies are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc2.bihar.gov.in/BELTRON>, and may contact the helpdesk at the following address, "e-Procurement HELP DESK, 1st Floor, M/22, Bank of India Building, Road No. 25, Shree Krishna Nagar, Patna- 800001, Phone No. 0612 – 2523006, Mob. No 7542028164 (Timings: Every Day from 08:00 AM to 08:00 PM) or may visit the link "Vendor Info" at <https://www.eproc2.bihar.gov.in/EPKV2Web/>.

Schedule of Events:-

Sl.no.	Event Description	Timeline
4.1	Date of online publication of tender	25.07.2025., 10:00 AM
4.2	Start date & Time for downloading the RFP	From 25.07.2025, from 10:00 AM , on the e-Procurement Portal (https://www.eproc2.bihar.gov.in/).
4.3	Last date & time of downloading the RFP	Till 14.08.2025 up to 04:00 PM , on the e-Procurement Portal (https://www.eproc2.bihar.gov.in/).
4.4	1. EMD 2. Tender Fee 3. Tender Processing Fee	1. Rs 25,00,000/- per schedule 2. Rs 25,000/- (Non refundable) – per schedule 3. Rs 590/- or as reflected on eproc2 portal (Non refundable) – per schedule
4.5	Last date & time for submission (upload) of online bidding document.	Till 14.08.2025 up to 04:00 PM, on the e- Procurement Portal (https://www.eproc2.bihar.gov.in/)
4.6	Last date & time for submission of hardcopy of DD/BG towards EMD	Till 14.08.2025 by 04:00 PM in the office of OSD cum State Nodal Officer(Aadhaar), Rural Development Department, Old Secretariat, Govt. of Bihar, Patna.
4.7	Time, Date of opening of Technical Bid	14.08.2025 at 04:30 PM on the e-Procurement Portal (https://www.eproc2.bihar.gov.in/)
4.8	Pre-bid meeting (Date & Time) and Venue	31.07.2025 at 11:30 Am Conference Hall, Rural Development Department, Old Secretariat, Patna -800015
4.9	Date of uploading of Pre- bid Clarification	04.08.2025 at 04:00 PM
4.10	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal (https://www.eproc2.bihar.gov.in/)

Note – i) Interested tenderers may obtain further information about this Notice Inviting Tender (NIT) from the office of OSD cum State Nodal Officer (Aadhaar), Rural Development Department, Govt. of Bihar.

ii) No tender will be accepted after closing date and time in any circumstances.

5. Tenderer may also download the tender documents (a complete set of document is available on website) from e-Procurement Portal (<https://www.eproc2.bihar.gov.in/>) & our departmental website (<https://state.bihar.gov.in/rdd>) and submit its tender by using the downloaded document.

6. The tender would be accompanied by Earnest Money Deposit (EMD) which needs to be paid online/Demand Draft/Bank Guarantee. No bidder(s) are exempted from submission of the EMD as mentioned in the tender document unless and other wise mentioned. Tenders without EMD shall be summarily rejected.

7. The Tender Inviting Authority (TIA) shall be following Quality cum Cost Based Selection (QCBS), method for selection of agency.

8. The technical and financial bids must be submitted through e-Procurement Portal

(<https://www.eproc02.bihar.gov.in/BELTRON>) on or before the date and time specified in the NIT. The TIA doesn't take any responsibility for the delay/Non-Submission of Tender/Non-Reconciliation of online Payment caused due to non-availability of Internet connection, Network Traffic/Holidays, or any other reason.

9. The bidders shall submit their eligibility and qualification details, Certificates as mentioned in the tender document, in the online standard formats given in e-Procurement Portal (<https://www.eproc02.bihar.gov.in/BELTRON>) at the respective stage(s) only.

10. The bidders shall upload the scanned copies of all the relevant certificates, documents etc. in support of their eligibility criteria/technical bids and other certificate/documents in the e-Procurement Portal (<https://www.eproc2.bihar.gov.in/>).

11. The Bidding documents shall be submitted in the mode as mentioned below:

Technical Bid	Online (Cover-Technical Bid Stage)
Financial Bid	Online (Cover-Financial Bid Stage)

12. The technical bids will be opened (in e-mode/online) on the scheduled date. In the event of any of the above-mentioned day being declared a holiday/closed day for the Rural Development Department, Government of Bihar, the bids will be opened on the next working day at the scheduled time.

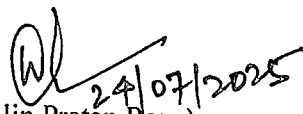
13. The bids must be uploaded (e-mode/online) at the e-Procurement Portal (<https://www.eproc2.bihar.gov.in/>).

14. The TIA reserves the right to accept or reject any or all tender or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time.

15. For further enquiry and information, please contact to Nalin Pratap Rana, OSD cum State Nodal Officer(Aadhaar), Mob. No 9471933023 during office hours 10:00 AM to 6:00 PM.

16. All further notifications/Corrigendum/Addendum, if any shall be posted on e-Procurement Portal (<https://www.eproc02.bihar.gov.in/BELTRON>) which will again form an integral part of this RFP.

Disclaimer: Please note in the "Estimated value box" on the e-Procurement Portal (<https://www.eproc02.bihar.gov.in/BELTRON>), "Zero" has been mentioned, by TIA. The actual value of the project depends on the rate decided by this tender and therefore due to this, it has been mentioned "Zero". However, the bidders will be required to do financial estimations on their own and quote the bids based on the terms and conditions mentioned in the tender document.


(Nalin Pratap Rana)

OSD cum State Nodal Officer (Aadhaar),
Rural Development Department
Government of Bihar