



Government of Bihar
Cabinet Secretariat Department
(Directorate Aviation)
Patna Airport, Patna – 800014.

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Letter. No: सि०वि०नि०(संधारण) 16-04/2021 - 332

Patna, Dated: - 15/07/2025

Tender Notice

Sealed tender under TWO BID SYSTEM is hereby invited by the Govt. of Bihar from Insurance Companies licensed by IRDAI or Insurance brokerage firm for renewal of Aviation Insurance Policy for King Air C 90 A/B Aircraft for a period of one year as per the following terms and conditions: -

1. Bid submission starts from **16.07.2025**. Tender Schedule has been provided in Sl. No 13 of this Notice.
2. The tender must reach to Director, Directorate of Aviation, State Hanger, Patna Airport, Patna on or before **06.08.2025 at 05:00 PM.** by registered post/speed post/courier or by hand only.
3. Tender can be submitted directly by companies or through Insurance brokerage firm.
4. Bidders shall submit their offer in **two separate sealed envelopes** one as Technical Bid and other as Financial Bid. The type of Bid must be written on each envelope (Technical/ Financial Bid). These two bids shall be kept in another big envelope which should be sealed and subscribed, **"Tender for Insurance of Govt. Aircraft King Air C 90 A/B VT-EBG for 01 year"**.
5. Along with physical submission of bids, bidders must also submit the 'Technical Bid' online through e-mail, with the subject line as **"Technical Bid for Insurance of Govt. Aircraft King Air C 90 A/B VT-EBG for 01 year"**, on the Email-ID: cadbihaar@bihar.gov.in on or before **06.08.2025 at 03:00 PM.** Please number the documents with serial number on each and every page and do mention the total number of pages of bidding document.
6. Aviation Insurance Policy of Government Aircraft **King Air C 90 A/B VT-EBG** is due for renewal from **24th August 2025 for 01 year i.e. Period of Insurance is 24.08.2025 to 23.08.2026 .** Aircraft is mainly used for VIP/VVIP flying. Details of the Aircraft is as follow:-

Particulars of Aircraft (Make & Type)	Year of Manufacture	Registration Marks	Seating Capacity
1. Make - Beechcraft King Air 2. Model - C 90 A 3. Serial No. - LJ-1752	2005	VT-EBG	PAX- 06 Pilot- 02

7. Technical Bid should contain the following:

- A. Copy of certificate of registration/approval by IRDAI to undertake insurance related activities.
- B. Latest copy of Return showing among other things Solvency Ratio, Operating performance, filed with IRDAI for bidding company.



- C. An undertaking in the form of affidavit on 100 Rupees stamp paper that the Company has not been Debarred and / or blacklisted by any Public Sector undertaking/ Government Organization etc.
- D. Self-attested copies of GST registration and PAN details.
- E. Proof of Previous Experience in **Aviation Insurance Policies (List of clients)**.
- F. An EMD of Rs 50,000.00 (Rs. fifty thousand only) in the form of Bank Draft issued by a Scheduled/ Nationalized Bank in India, drawn in favour of Bihar Flying Inst. C.A Department, Cabinet Secretariat Department, Patna.
- G. Copy of certificate stating that (a) the company has not violated any IRDAI regulation and (b) business of the company has not been suspended during last 12 months.

8. Financial Bid should contain the following:

- A. The Bidding Company must mention Schedule Rate as per Following risk cover :-

Sl.No.	Risk & Coverage	Sum Insured (In Rs.)	Net premium (on annual basis)	GST	Total Premium with tax (on annual basis)
1	Hull All Risk	05 Crore			
2	Third Party Liability	01 Crore			
3	Pilot Liability	01 Crore			
4	Co- Pilot Liability	50 Lacs			
5	Passenger Liability (06)	50 Lacs (Each)			

- B. Rate should be quoted in Indian Rupees (₹) only and should be firm and fixed inclusive of all taxes. Total quoted rate should be written in word also.
 - C. Financial bid shall specify the validity of quoted rates for a period of 90 days from the last date fixed for submission of tenders.
 - D. Evaluation of financial bid will be done on the basis of the quoted rate. Financial bid will be opened only of those bidders whose technical bid are found to be responsive and meet all specified requirements.
 - E. The overall lowest bidder ("L1") party shall be decided on the **total yearly premium outgo** to the Government.
9. Security money of Unsuccessful bidders will be refunded immediately after final selection.
10. The Technical bid of the tender will be opened tentatively on **08.08.2025 at 3.30 PM** before the committee headed by Additional Chief Secretary, Cabinet Secretariat Department, Bihar, Patna or by an officer so authorized by him before bidders/ authorized representatives.
11. The date & time of opening of the Financial bid of the tender (only for Technically responsive bids) will be announced later and can be seen on departmental website <http://state.bihar.gov.in/csd>
12. **Correction of Errors:** "Financial Bids" determined to be substantially responsive will be checked by the buyer for any arithmetic errors. Errors will be corrected by the buyer as follows:

- where there is a discrepancy between the rates in figures and in words, the rate in words will govern; and
- where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

The amount stated in the "Financial Bid" will be corrected by the buyer in accordance with the above procedure and the bid amount adjusted with the concurrence of the Bidder in the following manner:

- If the Bid price increases as a result of these corrections, the amount as stated in the bid will be the 'bid price' and the increase will be treated as rebate.
- If the bid price decreases as a result of the corrections, the decreased amount will be treated as the 'bid price.'

Such adjusted bid price shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount the Bid will be rejected, and the Earnest money may be forfeited.

13. Tender Schedule: -

Sl.No	Activity	Date & Time
1	Bid Submission Start Date	From 16.07.2025
2	Technical Bid Submission through E-mail (cadbihar@bihar.gov.in)	Up to 06.08.2025 at 03:00 PM
3	Physical Bid Submission (both Technical & Financial Bid) Last Date	Up to 06.08.2025 at 05:00 PM
4	Technical Bid Opening Date (Tentative)	08.08.2025 at 3.30 PM
5	Financial Bid Opening Date	To be announced later
6	Tender Bid Validity	90 Days

- The successful bidder shall furnish Performance Guarantee after getting Letter of Intent, in the form of Bank Draft or Bank Guarantee issued by Scheduled/ Nationalized Bank in India for a sum equivalent to 5% of the total tender value for a period of 01 year in the favour of Bihar Flying Inst. C.A Department, Cabinet Secretariat Department, Patna.
- Any queries and questions regarding the tender should be addressed to Director, Directorate of Flying Training Patna Airport, Patna (either through letter or through e-mail: - cadbihar@bihar.gov.in or Mobile no.-9905035154) up to 7 days before the last date fixed for submission of tenders.
- In case of any dispute, the place of settlement will be within the Judicature of High Court at Patna.
- The Additional Chief Secretary, Cabinet Secretariat Department, Bihar reserves the right to reject/ cancel any/ all tenders without assigning any reason thereof.
- The tender notice and details of spare parts can be seen on departmental website <http://state.bihar.gov.in/csd>


Director

Directorate of Aviation