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**TENDER NOTICE FOR SUPPLY OF ONE COMPUTER WITH PRINTER IN EACH
BLOCK LEVEL VETERINARY HOSPITAL OF BIHAR**

**GOVERNMENT OF BIHAR
DEPARTMENT OF ANIMAL & FISHERIES RESOURCES
BIHAR LIVESTOCK DEVELOPMENT AGENCY, PATNA**

Near Bihar Veterinary College
Patna -800014
Contact info: blda.pat@gmail.com

TENDER NOTICE

Tenders are invited (for the selection of firms and rate fixation) under **Two-bid** system from reputed Manufacturers or from their Authorized distributors/ Authorized agencies/ Authorized dealer in conformity with details contained in tender documents for "**Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar**" for Bihar Livestock Development Agency, Patna as per the specifications mentioned. Number of supply may increase as per decision by competent Authority and rate decided through tender will be valid for one year.

Notice Inviting Tender Ref. No: 2024/BLDA/ 05

Date-18.12.2024

(Only through E- Tender on website: <https://eproc2.bihar.gov.in>)

Tender Schedule

Particulars	
Tender Reference No.	2024/BLDA/05
Date and time for downloading of bid document	23/12/ 2024 at 10:00 AM (up to last submission date)
Last date and time of submission of online bids.	21/ 01/ 2025 up to 01:00 PM
Last date and time for submission of original EMD and Samples.	21/ 01/ 2025 up to 03:00 PM
Date, Time and Place of opening of Technical Bid.	21/ 01/ 2025 at 04:00 PM (Bihar Livestock Development Agency, Patna)
Date and time of opening of Financial Bids.	To be intimated later on (After finalization of technical bid)
Validity of Tender	180 days
Tender Fee	Rs. 1000/-
Bid Processing Fee	As applicable.


18/12/24
**Project Director
BLDA, Patna**





**GOVERNMENT OF BIHAR
DEPARTMENT OF ANIMAL & FISHERIES RESOURCES
BIHAR LIVESTOCK DEVELOPMENT AGENCY, PATNA**

**TENDER NOTICE FOR SUPPLY ONE PC/DESKTOP, PRINTER AND UPS IN EACH BLOCK
LEVEL VETERINARY HOSPITAL OF BIHAR**

Sealed tenders are invited (for the selection of firms and rate fixation) under **Two-bid system** from reputed Manufacturers or from their Authorized distributors/ Authorized agencies/ Authorized dealer in conformity with details contained in tender documents for **"Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar "** for Bihar Livestock Development Agency, Patna as per the specifications mentioned. Number of supply may increase as per decision by competent Authority and rate decided through tender will be valid for one year.


13/12/24

**Project Director
BLDA, Patna**





1. INSTRUCTION TO BIDDERS

A. E- Tendering process related instructions

Tenders are invited (for the selection of firms and rate fixation) under **Two-bid** system from reputed Manufacturers or from their Authorized distributors/ Authorized agencies/ Authorized dealers in conformity with details contained in tender documents for "**Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar**" for Bihar Livestock Development Agency, Patna as per the specifications mentioned in Annexure-I.

- I. Submission of Proposals through electronic mode only.
- II. The bidder shall submit his bid/tender on e-Procurement platform at www.eproc2.bihar.gov.in.
- III. The bidder must have the Class II/III Digital Signature Certificate (DSC) and e- Tendering User-id of the e- Procurement website before participating in the e- tendering process. For user-id they must get registered themselves on e-procurement website www.eproc2.bihar.gov.in and submit their bids online on the same. **Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.**
- IV. The bidders shall submit their eligibility and qualification details, technical bid, financial bid etc., in the online standard formats given in e- Procurement 2.0 website at the respective stage only. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/ Technical bids and other certificate/documents in the e-Procurement web site. The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by them, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- V. All the required documents should be attached at the proper place as mentioned in the e-forms otherwise the tender of the bidder will be rejected.
- VI. Tender Processing Fee (TPF) to be paid through e-Payment mode (i.e. NEFT / RTGS, Net Banking, Credit / Debit Card/Challan) only.
- VII. Tender Fee should be paid through DD made in favour of Project Director, Bihar Livestock Development Agency, Patna payable at SBI, BVCC, Patna branch (IFSC Code SBIN0009006)
- VIII. The bidder may download the RFP documents from the website www.eproc2.bihar.gov.in.
- IX. **"Earnest Money Deposit (EMD) has to be submitted through Bank Guarantee (BG)/Fixed Deposit Receipt (FDR) (Scanned copy of BG/FDR shall be uploaded online and original copy shall be submitted in the Bihar Livestock Development Agency, Patna) before the stipulated date and time.**



- X. Bank Guarantee should be made in favour of Project Director, Bihar Livestock Development Agency, Patna payable at SBI, BVCC, Patna branch (IFSC code – SBIN0009006).

Note: "Bids along with necessary online payments must be submitted through e-Procurement portal www.eproc2.bihar.gov.in before the date and time specified in the NIT. The BLDA /Tendering Authority doesn't take any responsibility for the delay / Non-Submission of Tender / Non-Reconciliation of online Payment caused due to Non-availability of Internet Connection, Network Traffic / Holidays or any other reason."

- XI. The tender opening will be done online only.
- XII. Any corrigendum or date extension notice will be given on the e- Procurement website only.
- XIII. For support related to e-tendering process, bidders may contact at eProc 2.0 Help Desk Address "mjunction services limited RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. - Shastri Nagar, Patna 800 014, Bihar, Toll Free Number 18005726571 E-Mail ID – eproc2support@bihar.gov.in" or may visit the link "Vendor Info" at www.eproc2.bihar.gov.in.

2. **ELIGIBILITY**

A. Bidder's eligibility criteria.

- i. The Bidder should be a Company registered under the Companies Act, 1956/ Partnership firms registered under the Indian Partnership Act, 1932/ Partnership firms registered under Limited Liability Partnerships (registered under LLP Act, 2008). Also, the company should be registered with valid GST no. & having PAN & IT return of last 3 financial years (FY 2021-22, FY 2022-23, FY 2023-24). Certificates of Incorporation/ Partnership Deed Registration Certificates, PAN Copy and other supporting documents must be attached for proof.
- ii. Average Annual Turnover in last three financial years (FY 2021-22, FY 2022-23, FY 2023-24) (as per the last published Balance Sheets). Should be minimum of INR 25 (twenty-five) Crores per year that is generated from IT supplies. Audited Financial Statements must be attached.
- iii. Net worth of the bidder as on 31st March 2024 should be positive. Attach CA Certificate with CS's registration number/seal indicating net worth of the firm.
- iv. Bidder must have completed Three Similar works costing not less than the amount equal to INR 7.5 Cr or Two Similar Completed works costing not less than the amount equal to INR 6.5 Cr or One similar Completed works costing not less than the amount equal to INR 5.5 Cr. Similar work means supply and installation of IT projects. Bidder must have obtained Work Order and supplies IT/ICT/Networking or computer related items to any Government/ Bank/PSU in during the last 3 financial years (FY 2021-22, FY 2022-23, FY 2023-24). Attach Completion Certificates from the client;

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Or Work Order + Self Certificate of Completion (Certified by the Statutory Auditor) Work Order + Phase Completion Certificate form the Client.

- v. Bidder should be ISO 9001, ISO 27001, and ISO 45000 Certified (attach Certificate).
- vi. Bidder are required to quote for only technically qualified product/model. Purchaser will not accept any deviation.
- vii. The Bidder should be an OEM or their Authorized distributors/ Authorized agencies/ Authorized dealers. In case of authorized representative, a letter of authorization and technical compliance for Computers and Printers must be furnished from original manufacturer for PC/Desktop, Printer, UPS etc. and/ or as specified in the bid document technical specification.
- viii. The bidder must ensure that OEMs have their service facilities throughout the State of Bihar (OEM undertaking required).
- ix. The Bidder should not have been blacklisted by any Central/ State Government Organization or in India at the time of submission of the bid (Declaration by the Bidder on letterhead). In case it is detected later on that the participant firm is a blacklisted one, the Tender submitted by such Bidder would be rejected forthwith and Earnest Money and/or security deposit would be forfeited to the Government in addition to such legal action will be taken as deemed fit and proper.
- x. Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period (Undertaking/certificate form OEM of PC/Desktop, Printer and UPS).
- xi. The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt (upload CA Certificate).
- xii. The Bidder should submit Company's PAN/TAN (upload Certificate).
- xiii. This is a turnkey project and bidder must quote for entire scope of work. Bidder submitting partial bid will not be accepted. All required certificates (Bidder's and OEM's) must be uploaded along with their Bid. Bidder must submit all required documents and compliances, failing which their bid will be treated unresponsive.
- xiv. **Paging of uploaded pages With Indexing is mandatory failing which bid will be considered as unresponsive.**

B. OEM's eligibility criteria :

I. OEM's eligibility criteria for Printer

- i. OEM of Printer should have ISO 9001 & ISO 14001 and in IDC top 5 in Asia Pacific.
- ii. OEM of Printer should have their service centers facilities in Bihar in order to provide post sales services. OEM undertaking required.
- iii. OEM of Printer should have been in India in operations for past minimum 10 years.

- iv. OEM of Printer should undertake that no refurbished component will be used in the quoted products.
- v. OEM of Printer should undertake that the quoted products are with OEM warranty as per bid requirement and not of bidder.
- vi. The OEM should not be under liquidation, court receivership or similar proceedings, should not be bankrupt.
- vii. OEM shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. they offered product shall not be declared end-of-life by the OEM before this period. Undertaking on the same to be part of the bid.
- viii. Date Sheet of the products offered in the bid are to be uploaded by the Bidder. Buyers will match and verify the Date Sheet with the product specifications offered by OEM.
- ix. OEM should not be blacklisted/debarred by any Ministry under Government of India or by Government of any State in India or any of the Government PSUs in the Last Five years.

II. OEM's eligibility criteria for the PC/Desktop

- i. OEM of PC/Computer should have ISO 9001, ISO 14001 & ISO 27001 and in IDC top 5 in Asia Pacific desktop manufacture.
- ii. OEM of PC/Computer should have their service centers facilities in Bihar in order to provide post sales services. OEM undertaking required.
- iii. OEM of PC/Computer should have been in India in operations for past minimum 10 years.
- iv. OEM of PC/Computer should undertake that no refurbished Component will be used in the quoted products.
- v. OEM of PC/Computer should undertake that the quoted products are with OEM warranty as per bid requirement when complaint is logged on OEM toll free number.
- vi. The OEM should not be under liquidation, court receivership or similar proceedings, should not be bankrupt.
- vii. OEM shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period. Undertaking on the same to be part of the bid.
- viii. Data sheet of the products offered in the bid are to be uploaded by the Bidder. Buyers will match and verify the Data Sheet with the product specifications offered by OEM.
- ix. OEM should not be blacklisted/debarred by any Ministry under Government of India or by Government of any State in India or any of the Government PSUs in the last Five Years.




III. OEM's eligibility criteria for UPS

- i. OEM of UPS should have ISO 9001, ISO 14001 & ISO 27001.
- ii. OEM of UPS should have their service centers facilities in Bihar in order to provide post sales services. OEM undertaking required.
- iii. OEM of UPS should undertake that no refurbished component will be used in the quoted products.
- iv. OEM of UPS should undertake that the quoted products are with OEM warranty as per bid requirement and not of bidder.
- v. The OEM should not be under liquidation, Reviewer ship or similar proceedings, should not be bankrupt.
- vi. Bidder shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period. Undertaking on the same to be part of the bid.
- vii. Data sheet of the products offered in the bid are to be uploaded by the Bidder. Buyers will match and verify the Data Sheet with the product specifications offered by OEM.
- viii. OEM Should not be blacklisted/debarred by any Ministry under Government of India or by Government of any state in India or any of the Government PSUs in the last Five years.

3. Technical Specification:

A. Technical Specification of Printer :-

Description	Values
Print Technology	Laser
Cartridge Technology	Composite
Type	Printer
Duplex Printing	Auto Duplex
Print Speed a4	20 PPM ISO or More
Processor	600 MHZ or More
Connectivity	Hi speed USB 2.0 or USB 3.0, wireless and network
Scan type	Platen
Scan file format	Pdf, jpg, tiff, png, bmp
Memory	128 Mb or More
Input tray	150 sheet input tray or more
Duty Cycle	20000 pages
Starter toner	5000 pages or higher
Warranty	3-year onsite warranty
Power Consumption	20 W or less
Compliance	The OEM must comply to the technical specifications in totality, Compliance certificate to be submitted by OEM along with Bid, failing which the bid will summarily be rejected.
Authorization	The bidder must enclose OEM authorization and OEM

Technical compliance, along with their Bid, failing which the bid will summarily be rejected.

B. Technical Specification of PC/ Desktop

Description	Values
Processor Make	Intel. (Representations to include AMD processor also)
Processor Generation	12 th Generation
Processor Description	Core-i5 or higher processor
Processor Base Frequency	3.. GHz or higher
Processor Turbo Frequency	4.60 GHz or more
Processor Cache	Minimum 18 MB Cache
Chipset	Q670 Chipset or Latest Desktop OEM logo must be embossed on the mother board (Sticker is not acceptable) System must capable for 64-bit operating system.
Memory	8 GB DDR5, 4400 MHz or higher, Desktop must support 64 GB Memory upgradability, 2 Physical DIMM slots.
Hard drive description	1 TB PCIe M.2 NVMe SSD, support 2 TB PCIe M.2 NVMe SSD
Monitor	Minimum 21.5 inch or higher, full HD display TCO 9 and Energy Star 8.0 certified monitor. Monitor Power Supply must be integrated without any external power adaptor.
Graphics	Integrated
PCI Slot	Minimum 1xPCIe 16 1xPCIe slots and 2xM.2 slots
Bays	Minimum 2 Bays
I/o Ports	Minimum 8 USB Ports (Including 1x USB 3.2 Type C Port and 2x USB 3.2 Ports), 1x HDMI Port, 1x Display Port and 1x VGA Port, 1x Ethernet Port and 1x Universal Audio Port with Internal speaker in the CPU
Security and Chassis	TPM 2.0 Security in the motherboard. Integrated Hardware Diagnostics software (Same Desktop OEM make) in the BIOS. Small form factor (SFF) chassis < 10L in Volume.
Keyboard	Standard 104 Keys OEM Keyboard with Rupee Symbol and USB Interface. Keyboard make must be from the same as AIO Desktop OEM and OEM logo stickers will not be considered.
Mouse	OEM Optical USB Scroll Mouse with Mouse pad. Mouse make must be from the same as AIO Desktop OEM and OEM logo must be embossed on the Mouse, OEM logo stickers will not be considered.
Power Supply	Minimum 280W or higher with 90% energy efficient power supply
Operating System	Factory Pre-loaded/Pre-installed Windows 11 Home in approval/Professional Operating System. OEM confirming that Operating System is pre-loaded/pre-installed from OEM factory and is genuine. Such declaration should not be signed by anybody below the rank of Director/Vice president of the OEM. Details of signing authority like Name, designation and email ID to be mentioned in the letter /mail for verification. Microsoft bid specific MAF in favor of OEM regarding authenticity of OS and confirming that Operating System Pre-loaded/Pre/installed from OEM factory.
Office Suite	These shall be as Factory Preloaded Perpetual licenses. The suite

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	<p>should support word, spread sheet, power point, pdf and 24 native languages. Broadly, it should have Word Processor, Spreadsheet, Presentation, File Conversion, Graphics, Collaboration Tools and PDF editor components.</p> <p>Features:</p> <p>Word Processor: (1) Word, (2) Themes (3) File Annotation (4) Built in Spell Checker/Grammar & Style (5) Dictionary/Thesaurus, (6) Utilities for editing text, screen capturing 24 Indian languages with phonetics presentation mode.</p> <p>Presentation: (1) Presentation Tool, (2) Slide Transitions, (3) Themes (4) Power View</p> <p>Spreadsheet :(1) Excel (2) Database (3) Open XML File Format (4) XML File Filter Tool (5) Queries (6) Advance data (7) Formula Calculation Function (8) Pivot Table/Tables, Screen Capturing, Presentation mode. PDF Editor & Convertor: (1) Word to PDF (2) PDF to Word (3) Excel to PDF (4) PDF to Excel (5) Scanned Images editing supported (6) PDF Split & Extract facility (7) Search words within PDF file.</p>
Certification	Rohs, FCC, UL, CE, Energy Star 8.0, EPEAT India registered, Desktop must Windows 11 and Ubuntu/Red hat/SUSE Linux certified (Certifications must be available in the public domain against the quoted Desktop model name), TCO Certifications for both quoted Desktop and Monitor model (Minimum TCO 9)
Warranty	Minimum 3 Years onsite comprehensive OEM warranty (Including monitor)

C. Technical Specification of UPS

Description	Values
Voltage input range	140-290 VAC
Input frequency	50 Hz/60Hz (Auto Sensing)
Output Voltage	230 V
Output Voltage Regulation	230V+5%
Transfer Time	4ms-10ms typical
Output Frequency	50Hz/60Hz
Output Wave form	Stepped Sinewave
Battery Voltage	24 VDC
Battery VAH	168 VAH
Warranty	2 Years on UPS
Power Factor	Minimum 0.6

4. **Bidding System:-** There shall be two bid system. (i) Technical-bid and (ii) Financial-bid.

I) **Technical Bid**

- a. The bidder has to give the tender form, attested photocopies of relevant documents, check-list in the e-Procurement web site.

- b. Bidders shall submit (along with their Bids) tender fee in form of DD and EMD in the form of a Bank Guarantee/Fixed Deposit Receipt in favour of "Project Director, Bihar Livestock Development Agency, Patna. payable at SBI, BVCC, Patna branch and should be valid for 6 months. No interest shall be payable on Bid Security under any circumstance. **Scanned copy of DD for Tender fee and BG/FDR shall be uploaded online and original copy shall be submitted in the BLDA before the stipulated date and time.**

II) Financial Bid

The bidder should quote the price(F.O.R.) for supply of **one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar** in a separate sheet as per Annexure-V for each veterinary hospital specialities and general items applied for. **The total price offered for tender must be mentioned include basic manufacturing price inclusive of transportation cost and any other charges (including applicable tax). The total price mentioned in Financial Bid be considered for financial evaluation.**

The technical bids are to be opened by the **Technical Committee** on scheduled date and time. The bidders or their authorized representative may remain present at the time of opening of technical bids. At the second stage, financial bids of only the technically accepted offers will be opened for further evaluation and ranking before awarding contract by the **Purchase Committee** on scheduled date and time which will be communicated to the eligible bidders. The bidders or their authorized representative may remain present at the time of opening of financial bids.

C. EARNEST MONEY DEPOSIT (EMD)

The bidder is required to deposit EMD as required for each veterinary hospital specialities and general items for which the tender is submitted. Bidders shall submit (along with their Bids) EMD in the form of a BG of any Scheduled bank/FDR in favour of "Project Director, BLDA, Patna payable at SBI, BVCC, Patna branch (IFSC code - SBIN0009006) and should be valid for 6 months. No interest shall be payable on Bid Security under any circumstances. **Scanned copy of BG/FDR shall be uploaded online and original copy shall be submitted in the Directorate of Animal Husbandry, Bihar before the stipulated date and time.**

Payment of Earnest Money in any other form (other than as specified above) shall not be accepted in any case. The bidder shall not be entitled to claim any interest on the Earnest Money.

The Earnest Money deposited by unsuccessful bidders will be refunded as early as possible after the tenders are finalized. Earnest Money deposited by the successful bidder will be returned after the deposit of amount towards Security Deposit.

The EMD/PSD will be forfeited if the bidder withdraws the tender or does not accept the supply the items within the stipulated time as per the terms & conditions.

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5. RIGHT OF ACCEPTANCE/REJECTION OF TENDER

The right of acceptance of tender and award of contract rests with the **Purchase Committee**, which does not bind itself to accept the lowest tender and also reserves the right to reject any or all the tender(s) received without assigning any reason whatsoever.

Any dispute arising in the future will be finalized by the Additional Chief Secretary/Principal Secretary/Secretary, Department of Animal and Fisheries Resources, Bihar. The legal dispute is subject to the jurisdiction of Hon'ble Patna High Court only.

6. NUMBER OF SUPPLY

One PC/ Desktop along with UPS have to supply in each block Level Veterinary Hospital of Bihar ie in all 534 block level Veterinary Hospital. A list of concerned Veterinary Doctor along with Contact Number will be given with purchase order. Number of Supply item (F.O.R. Destination) may increase as per decision by competent authority.

7. VALIDITY OF L₁ RATE:

L₁ rate will be F.O.R. Destination covering whole Bihar including all applicable taxes and will be valid for one year from date of contract.

8. TIME OF SUPPLY AFTER RELEASE OF PURCHASE ORDER

Successful bidder has to supply and install the Pc/ Destop along with UPS and Printer at given place within 46 day from release of purchase order.

9. Payment:-

Supplier (successful Bidder) will present receipt with successful installation certificate of PC/ Desktop along with UPS and printer and Bill/invoice indicating GST. Payment will be made only after completion of full supply.

10. PENALTY ON LATE SUPPLY and INSTALLATION:

A penalty of 0.01% per week will be levied on each delayed supply and installation.

11. SECURITY DEPOSIT

1. The successful bidder(s) shall have to furnish the performance security deposit (PSD) @ 5% of the value of estimated annual requirement (as inscribed in tender document) BG of any Scheduled bank/FDR in favour of **Project Director, BLDA, Patna** & payable at **SBI, BVCC, Patna branch (IFSC code - SBIN0009006)** only.
2. The performance security deposit shall be forfeited if successful bidder fails to supply the goods in stipulated time or fails to comply with any of the terms & conditions of the tender/supply order/agreement or fails to sign the agreement.
3. In the event of failure of payment of Security Deposit, the order is to be treated as cancelled and steps will be taken to place the indent to next approved firm of the tender after due

negotiation and after approval from the Govt. The successful bidder shall not be entitled to claim any interest money on the amount of Security Deposit.

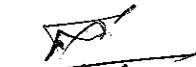
- 4. The Security Deposit will be released & returned back to the bidder after successful supply of the ordered goods. The Security Deposit shall be forfeited in case the item of supply is found to be of sub-standard quality by the competent authority.

12. BIDDER'S UNDERSTANDING OF THE TENDER DOCUMENT

The bidder shall carefully go through the tender documents and fully inform himself to all the terms and conditions contained therein before submission of the tender. If the bidder finds discrepancies or omission or be in doubt as to their meaning relating to tender documents, he should at once inform the Project Director within 10 days of publication and obtain clarification in writing prior to submission of this tender. Verbal clarification or information given shall not be binding.

13. NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER

No Bidder shall be entitled to claim any cost, charges, expenses etc. incurred by him or incidental therein connection with submission of this tender even though the BLDA may elect to withdraw the invitation of Tender, without notice and without assigning any reason whatsoever.


19/12/24

**Project Director, ,
BLDA, Patna.**







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TERMS AND CONDITIONS

FOR SUBMISSION OF TENDER FOR SUPPLY OF ONE PC/DESKTOP, PRINTER AND UPS IN EACH BLOCK LEVEL VETERINARY HOSPITAL OF BIHAR

The bidder should carefully read all the terms & conditions before preparing the tender documents for participation in the tender.

A. Instructions to bidders while downloading the tender document.

Each set of Tender documents shall be serially page marked. The Bidder should check the documents immediately after downloading of the same. If there are any lapses, the Bidder should immediately report the fact to the Director Animal Husbandry, Bihar for its rectification, if any.

B. Instructions to bidders while submitting the Tender Papers.

1. All the tender documents along with the enclosures should be signed at the bottom by the bidder in each page (Serially page marked with indexing) with date.
2. Capital letters should be used in filling up of the tender form and should be neatly typed/computerized.
3. All corrections, additions, alterations in the tender documents shall be authenticated by initial/ signature of the bidder.
4. Rates should be quoted on the prescribed tender form (Annexure III). The rates offered should be written both in figures and in words and no erasing, cutting or overwriting shall be entertained.
5. All information in these tender documents shall be in English only.
6. The rate to be quoted by the bidder should be **F.O.R. destination at Block level Veterinary Hospitals under the department inclusive of transportation charges and any other charges (including applicable tax).** The rate should be quoted in **Indian currency only.**
7. Submission of more than one Tender by a particular Bidder under different names is strictly prohibited. In case it is found later on that this condition has been violated, all the tenders submitted by such Bidder would be rejected or cancelled and Earnest Money and/or Security Deposit forfeited to Government in addition to such legal action will be taken as deemed fit and proper.
8. Each page (Serially page marked with indexing) of tender documents besides the places specified should be signed by the bidder or their authorized representative. All signatures should be dated.
9. Submission of Tender by any other means will not be accepted.
10. The Bidders shall quote rates which shall remain valid for one year from date of

contract.

11. **THE DEPARTMENT PURCHASE COMMITTEE/BIDDER AUTHORITY/UNDERSIGNED RESERVE THE RIGHT:**

- a. To reject any/or all the Tenders at any stage without assigning any reason there of and not to accept the lowest Tender.
- b. To invite fresh offers from the open market or negotiate with other bidders quoting higher rate to come down to the lowest rate of the item offered by the competitors in the tenders.
- c. To withdraw the item from the tender at any stage. In such contingency the selection of such item already made in favour of any bidder shall be treated as cancelled.
- d. Not to give price preference to Bidders in compliance with the existing orders issued by this State Government at the discretion of the Purchase Committee.
- e. To procure the item of the tender directly from State/Central Govt. Undertaking firms even if a tender of other parties for the same item has been offered/accepted/approved.
- f. To process the tender groups separately.

12. The successful bidder(s) has to execute an **Agreement** on Indian non judicial stamp paper of appropriate denomination (as stipulated by the State Govt. of Bihar). He/They is/are also required to furnish the performance security deposit (PSD) @ 5% of the value of estimated annual requirement (as inscribed in tender document) of a particular drug in the form of BG of any scheduled bank/FDR in favour of **Project Director, BLDA, Patna & payable at SBI, BVCC, Patna branch (IFSC code - SBIN0009006)** only.

13. The specification and quantity of the item needed as mentioned in the tender notice is tentative and is subject to increase/decrease as per requirement and availability of fund. The payment would be made only after full supply and installation and no claim in this regard should be entertained otherwise.

14. The **Supply Order** to the successful bidder will be given by the Project Director, BLDA after approval of competent authority. In case the successful bidder (L1) is unable to supply the item(s) in requisite quantity **within 15 days** of the supply order or within stipulated time as mentioned in the supply order, for smooth and uninterrupted supply, the supply order may be distributed to more than one party on approved rate.

15. Payment against all the accepted supplies will be made by the Director, IAHP, Patna/ Project Director, BLDA, Patna. No payment will be made before completion of supply.

16. The period of firmness of the approved rates is for one year from date of contract.

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However, if at any time during the period of contract, the price of any tendered item is reduced or brought down by any law or act of the Central or State Government or the bidder, the bidder shall be morally and statutorily bound to inform the Project Director, BLDA, Patna immediately about such reduction in the contract price. The Project Director, BLDA, Patna is empowered to unilaterally effect such reduction as is necessary in rate, in case the bidder fails to notify or fails to agree for such reduction of rate.

17. If the performance of the approved firm is found to be not satisfactory for irregular supply of approved items against indents placed during the validity period of the tender, the Earnest/Security Money deposited by the approved firm will not be released and the Security Money shall be decided by the competent authority to be forfeited. The tender of the firm will not be entertained in future.
18. The Earnest Money Deposit furnished by the Bidder will liable to be forfeited, if the Bidder withdraws his tender as a whole or for any particular item at any stage after the submission of the tender or fails/refuses to enter into written agreement for any/or all other items of his accepted tender within the time specified when requested to do so or refuses to deposit Security Deposit. The Security Deposit/Earnest Money Deposit furnished by a bidder and even the tender is liable for forfeiture and cancellation without prejudice to any other action in the event of failure/refusal to supply order and or according to contract specification quality and/or quantity.
19. Abnormally low price of an item quoted by the bidder in the Tender with some *malafide* intention will not be accepted, if detected and his offer will be rejected.
20. Bidders shall not be permitted to alter or modify their bids after expiry of the dateline for receipt of bids.
21. In exceptional cases where the price negotiation is necessary due to some unavoidable circumstances, the same may be resorted to only with the lowest evaluated responsive bidder.
22. If any situation arises, where the lowest evaluated responsive bidder is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered on the next higher responsive bidder(s) at the rate offered by the lowest evaluated responsive bidder, on the specific recommendation of the Purchase Committee. Further, in case of emergency need when inconvenience to the public service is caused for delay in the process of procurement, Director, Animal Husbandry Department may go for purchase strictly as per provision of Bihar Financial Rules.
23. **TENDERS ARE TO BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS-**

1] Documents to be submitted with TECHNICAL BID -

- a) Covering letter in the letter head pad of the Bidder.
- b) Complete tender document with signature and date of the bidder along with seal in each page and in the enclosing documents.
- c) E.M.D.
- d) Tender fee.
- e) Attested photocopy of GST Registration Certificate as per GST rules.
- f) Attested photocopy of documentary evidences in support of minimum annual turnover of Rs. 1.00 crore for preceding 3 years in supply of items of veterinary medicines.
- g) Affidavit regarding not blacklisted by any Govt. Offices/Govt. undertakings /organizations.
- h) Power of attorney in Non judicial stamp paper in Original as per requirement at para 15 of the Tender towards authorization if any.
- i) Detail Name, Address, Telephone No., Fax No./Mobile no./E-mail of the firm & of the Proprietor/Managing Partner/Director must be mentioned in tender form at the place mentioned.
 - i. The partnership firm should produce attested photocopy of partnership deed.
 - ii. The companies should produce attested photocopy of incorporation certificate.
- j) Attested Photo copy of PAN card (for the bidder and/or the Veterinary Hospital Specialities And General Items manufacturing firm).
- k) Attested photo copy of Income Tax Return for the last three assessment years.
- l) Audited balance sheet for last three years.
- m) Tender form duly filled.
- n) Annexures duly filled.
- o) Annexure-II check list to be filled mentioning details of document submitted with proper page marking of documents submitted.
- p) All other document demanded in tender.
- q) **Paging of each uploaded document with Sign and seal with a index is mandatory.**
- r)




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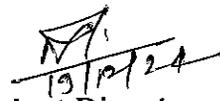
II] Documents for FINANCIAL BID -

Annexure-III duly filled.

It is the duty of bidder to check the detail submission of the documents as required, to make signature with date at each page of documents, complete filling of tender forms & Annexure. A final check is also required before submission of the tender.

The bidder may remain present on the date & time of opening of technical bid/financial bid and they have to submit proof of identity such as Voter ID Card, PAN Card, Driving License or any other satisfactory proof of identification before entry into evaluation destination. The bidder can send their authorized agents on their behalf with due authorization and proof of identification as mentioned above. No other persons are allowed.

24. The terms and conditions mutually agreed upon shall be subject to **Force Majeure** clause. Neither the supplier nor the purchaser shall be considered in default in performance of its obligations hereunder, if such performance is prevented or delayed by war, hostilities, revolution, civil commotion, strike, epidemic, accident, fire, wind, flood, earth quake or because of any law proclamation, regulation or ordinance of any Government or of any act of God or of any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his/their obligations by a state of **Force Majeure** lasting continuously for a period of six months, the two parties shall consult each other regarding the future execution of the purchase orders.
25. If any dispute or differences arise at any time between the two parties in respect of or concerning anything herein contained or arising out of the agreement or as to the rights, liabilities or duties of supplier and the Project Director, BLDA, Patna, the same shall be referred to the sole Arbitrator, the Additional Chief Secretary/Principal Secretary/Secretary, Department of Animal & Fisheries Resources, Bihar, Patna. The decision of the Arbitrator shall be final and binding on all the parties. The venue of the arbitration shall be at Patna, (Bihar, India). The arbitrator will give reasoned decision.
26. Any legal dispute is subject to judicature of Hon'ble Patna High Court only.


13/12/24
Project Director
BLDA, Patna.



TENDER FORM

From,

M/s

.....

.....

To,

The Project Director,
BLDA, Patna-800014.

Sub : Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar. (Tender Reference No. Dated))

Dear Sir,

"Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar ", I/ We, a Company / an Authorised dealer / an Authorised distributor carrying on business at hereby participating in tender to supply the one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar as per specification at the firm rates quoted in the schedule attached.

2. I/We hereby agree to abide by and fulfill the terms & conditions set out in the INVITATION TO TENDER, INSTRUCTIONS TO BIDDERS, CONDITIONS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this tender & I/We return herewith all these documents attested on each page in token of my / our acceptance thereof.
3. I/We hereby further agree to notify the Project Director, BLDA, Patna at any time whether before or after acceptance of my/our tender any change in the address and or constitution of my/our firm/association/syndicate either by death or retirement of any partner or by the admission of a new partner of member or otherwise (this clause shall apply where bidder is a firm/association or syndicate).
4. I/We do hereby certify that I am/we are real manufacturers/authorized distributor/authorized dealer/authorized agents of the overseas suppliers and my/our financial position is quite sound to fulfill the contract.

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5. I/We hereby declare that this Tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

Signature of bidder with seal

Name:

Designation:

Full Address:

Mobile No.:

Tel. No.:

FAX No.:

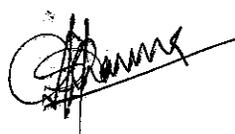
E Mail ID:



ANNEXURE - I

("Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar ",)

Sl. No.	Particulars	Details
1	Status of the Firm (Proprietorship/Partnership/ Private Limited/Limited Company).	
2	Name of the Bidder	
3	Whether a Limited firm or Public or Private undertaking	
4	The name and address of proprietor /partners / Managing Director / Manager / Principal Officer	
5	Financial condition of the firm whether solvent or not with details there of	
6	Whether manufacturer/ authorized distributor/ authorized representative / authorized agents (in the case of mixed business, the items for each should be indicated)	
7	Varieties of articles dealt with and names of the items. a) Is it a Registered firm under the Partnership Act? If so, Regd. No. & date & office of Registration should be given. (Please furnish and attested true copy of certificate of registration). b) If it is a company incorporated under the Companies Act, please furnish an attested true copy of certificate of incorporation.	
8	Are you a Regd. GST Dealer & if so, please quote GST Reg. no. or reasons for not having there of.	
9	Name of the authorized person who can hold discussion on your behalf at the time of necessity along with Mobile No.	
10	The names of the proprietors / partners or Managing Directors / Principal officer with address or Addresses as the case may be who is authorized to receive money in case of endorsed bill on behalf of the firm from the DIRECTOR/Indenting Officer and their specimen signatures in duplicate for each.	




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11	Are you an income Tax assessee? Please furnish the current income tax return/non-assessment certificate.	
12	Indicate in detail about the previous experience of supply of similar item (attach additional sheets)	

CERTIFICATE :

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the Tender documents is or are found to be incorrect at any time, I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us / me as and when such changes occur.

Seal & date

Signature of the

Prop./Partner/Managing Director / Manager/ Principal Officer / Authorized signatory

(Strike out which ever not applicable)

[Handwritten signatures]

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ANNEXURE - II

List of enclosures attached to the Tender Documents by the Firms:

Check List

Sl. No.	Name of the Document submitted	Page No.	Yes	No.
1	2	3	4	5
1	Covering letter in the letter head pad of the Bidder.			
2	Complete tender document with initial / signature of the bidder in each page (Serially page marked with indexing) and in the enclosing documents.			
3	E.M.D. as prescribed or supporting documents towards exemption of EMD.			
4	Attested photocopy of the up to date manufacturing license of the manufacturer.			
5	Attested photocopy of GST Registration Certificate.			
6	Attested photocopy of authorization certificate from the manufacturer for supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar in case of authorized representative/ distributor /agency.			
7	Attested photocopy of annual turnover disclosed in GST Returns of last three years or certificate of the chartered accountant of last three years.			
8	Attested photocopy of documentary evidences in support of minimum average annual turnover of Rs. 25.00 crore for preceding 3 years.			
9	Bidder must have completed Three Similar works costing not less than the amount equal to INR 7.5 Cr or Two Similar Completed works costing not less than the amount equal to INR 6.5 Cr or One similar Completed works costing not less than the amount equal to INR 5.5 Cr. Similar work means supply and installation of IT projects. Bidder must have obtained Work Order and supplies IT/ICT/Networking or computer related items to any Government/ Bank/PSU in during the last 3 financial years (FY 2021-22, FY 2022-23, FY 2023-24). Attach Completion Certificates from the client; Or Work Order + Self Certificate of Completion (Certified by the Statutory Auditor) Work Order + Phase Completion Certificate			

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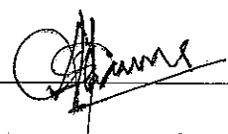
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	form the Client.			
10	Affidavit regarding not blacklisted by any Govt. Offices/ Govt. Undertakings / organizations.			
12	Power of attorney in Non judicial stamp paper in Original as per requirement of "Terms and conditions".			
13	Detail Name, Address, Telephone No., Fax No./Mobile no./E-mail of the firm & of the Proprietor/Managing Partner/Director must be mentioned in tender form at the place mentioned.			
14	i. The partnership firm should produce attested photocopy of partnership deed.			
15	ii. The companies should produce attested photocopy of incorporation certificate.			
16	Attested Photo copy of PAN card.			
17	Attested photo copy of Income Tax Return for the last three assessment years.			
18	Audited balance sheet for last three years			
19	Tender form duly filled.			
20	Annexures duly filled.			
21	Other Documents mentioned in tender :-			
i				
ii				
iii				
iv				
v				
vi				
vii				
viii				
ix				

X				

The bidders can add further sheet of paper if they have to submit any other documents required for the tender in the above format. (PLEASE CHECK REGARDING PUTTING OF SIGNATURE, SEAL ETC AND DATE IN EACH PAGE OF TENDER DOCUMENT AND DOCUMENTS SUBMITTED WITH THE TENDER

**Signature of the
Bidder
in full with seal &
date**



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C

ANNEXURE - III

Format for Financial Bid of Tender for Supply of one PC/Desktop, Printer and UPS in each Block Level Veterinary Hospital of Bihar)

Name of Bidder :-

Sl.No.	Item	Unit Price (F.O.R. destination) including all applicable taxes in Rs.	
		In digit	In Word
1	PC/Desktop (Brand Name and make with manufacturing Company name)		
2	Printer (Brand name and make manufacturing Company name)		
3	UPS (Brand Name and make manufacturing Company name)		
Total			

Note: - L₁ will be decided on total price basis. Write Brand Name and Make for offered price in column of Item.

**Signature of the Bidder
in full with seal**

