



GOVERNMENT OF BIHAR
DEPARTMENT OF ANIMAL & FISHERIES RESOURCES
DIRECTORATE OF ANIMAL HUSBANDRY
BIHAR, PATNA

TENDER NOTICE FOR SUPPLY OF NEEDLES & SYRINGES
FOR THE YEAR 2021-22 and 2022-23

Sealed tenders are invited under **Two-bid** system from reputed **Manufacturing** or from their Authorized distributors/Authorized agencies/Authorized representatives in conformity with details contained in tender documents for "**Tender for Supply of Needles and Syringes - 2021-22 and 2022-23**" for Animal Husbandry Directorate, Bihar, Patna as per the specifications mentioned in Annexure-1 and quantity mentioned below :-

Schedule No.	Needles & Syringes Required for Vaccination*	Technical Specification of Needles & Syringes	Quantity Required (approx.)	EMD (in INR)
1	2	3	4	5
1	Disposable single use syringe along with 18 G, 1.50 inch long stainless steel needle	5 ml disposable single use syringe made of non reactive material and suitable for use in vaccination along with 18 G, 1.50 inch long stainless steel needle	39.00 Lakh	Rs 3.21 Lakh
2	Disposable single use 18 G, 1.50 inch long stainless steel needle	18 G, 1.50 inch long stainless steel needle suitable for use in vaccination.	351.00 Lakh	Rs 12.63 Lakh
3	Plastic syringe along with 20 G, 1.00 inch long stainless steel needle	3 ml Plastic syringe made of non reactive material and suitable for use in vaccination along with 20 G, 1.00 inch long stainless steel needle.	10.00 Lakh	Rs 0.75 Lakh
4	Disposable single use 20 G, 1.00 inch long stainless steel needle	20 G, 1.00 inch long stainless steel needle suitable for use in vaccination.	90.00 Lakh	Rs 2.97 Lakh

*The expiry date of Needles and Syringes to be supplied should not be less than 24 (two years) months from the date of supply.

The interested manufacturers or their authorized distributors/authorized agencies/authorized representatives are required to submit the technical and financial bid separately for each item (Needles & Syringes alongwith specified needle) and then these two envelopes are to be put in one common envelope

super-scribed **“TENDER FOR SUPPLY OF NEEDLES AND SYRINGES - 2021-22 AND 2022-23”** (as the case be) and should be submitted in the office of **The Director, Animal Husbandry, Bihar, New Secretariat, Vikas Bhawan, Patna-800015** by dropping in prescribed tender box or by Registered post/Speed post on or before **01.00 PM** on **26.04.2021**. The bid received after due date and time will not be entertained whatsoever may be the reason. The technical bids shall be opened on the same day at **04:45 PM** in the office of The Director, Animal Husbandry, Bihar, New Secretariat, Vikas Bhawan, Patna. In the event of the above mentioned date being declared as a holiday/closed day, the tenders will be received and opened on the next working day at the appointed time. The date of opening of financial bid of technically qualified agencies will be announced later.

The tender document containing technical bid form, financial bid form, technical description/specification and terms & conditions can be downloaded from official website of the Department i.e. <https://state.bihar.gov.in/ahd/CitizenHome.html>

AND The amount of bid security (EMD) as mentioned in corresponding row of column-5 of the above table should be paid by Bank Draft/Bank Guarantee of any commercial bank in favour of **“Director, Animal Husbandry, Bihar”** payable at **Patna** and will be placed in cover-1 with technical bid.

The undersigned reserves the right to reject/cancel any or all the tenders received without assigning any reason thereof.

Any legal dispute is subject of Patna jurisdiction only.

Any future clarification and/or corrigendum(s) shall be communicated through **Director, Animal Husbandry, Bihar, Patna** on the departmental website: <https://state.bihar.gov.in/ahd/CitizenHome.html>

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**Director
Animal Husbandry
Bihar, Patna.**



GOVERNMENT OF BIHAR
DEPARTMENT OF ANIMAL & FISHERIES RESOURCES
DIRECTORATE OF ANIMAL HUSBANDRY
BIHAR, PATNA

TENDER NOTICE FOR SUPPLY OF NEEDLES & SYRINGES
FOR THE YEAR 2021-22 and 2022-23

TENDER FORM & TENDER DOCUMENTS

Last date & time for receipt of tender	26.04.2021 upto 01.00 PM
Date and time of opening of Technical bid	26.04.2021 at 04.45 PM
Date and time of opening of Financial bid	To be intimated later on (after finalization of technical bid)

Total Pages - 22 (excluding First 2 Pages)

**PLACE OF RECEIPT OF TENDER DOCUMENTS/PLACE OF OPENING OF TENDER /
ADDRESS FOR COMMUNICATION:**

**Office of - The Director, Animal Husbandry, Bihar,
New Secretariat, Vikas Bhawan, Patna-800015**

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GOVERNMENT OF BIHAR
DEPARTMENT OF ANIMAL & FISHERIES RESOURCES
DIRECTORATE OF ANIMAL HUSBANDRY
BIHAR, PATNA

TENDER NOTICE FOR SUPPLY OF NEEDLES & SYRINGES
FOR THE YEAR 2021-22 and 2022-23

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4	Disposable single use 20 G, 1.00 inch long stainless steel needle	20 G, 1.00 inch long stainless steel needle suitable for use in vaccination.	90.00 Lakh	Rs 2.97 Lakh

***The expiry date of Needles and Syringes to be supplied should not be less than 24 (two years) months from the date of supply.**

Tenders submitted by authorized distributors/authorized agencies/authorized representatives must be accompanied with the fresh authorization letters from the concerned manufactures along with valid manufacturing license & drug license of the manufacturer concerned addressed to the Director, Animal Husbandry, Bihar, Patna along with the Tenders in shape of attested photocopy.

AVAILABILITY OF TENDER FORMS

Tender Documents together with terms and conditions and Tender form can be downloaded from the official web-site of the Department i.e. <https://state.bihar.gov.in/ahd/CitizenHome.html>.

IMPORTANT DATES

Last date & time for receipt of tender	26.04.2021 upto 01.00 PM
Date and time of opening of Technical bid	26.04.2021 at 04.45 PM
Date and time of opening of Financial bid	To be intimated later on (after finalization of technical bid)

ELIGIBILITY

(A)- For Participation in the Tender.

1. Either MANUFACTURER or their Authorized distributors/Authorized agencies/ Authorized representatives should participate in the tender. In condition of both participating in the tender at a time the participation of the MANUFACTURER will be considered valid and the tender of Authorized distributor/Authorized agencies/Authorized representatives will be invalid.
 - (i) The MANUFACTURER must have valid registration of the product and appropriate manufacturing license.
 - (ii) Authorized distributors/authorized agencies & authorized representatives of such manufacturers who are interested to participate have to obtain necessary authorization from their manufacturer along with the copy of manufacturing license & product registration from the manufacturer of the Needle and Syringes for Supply.
2. Participant in the tender must be registered under GST rules.
3. The bidder and/or the Needles & Syringes manufacturing firm must have not been blacklisted as well as not facing any enquiry by any Govt. Offices/ Govt. undertakings/ organizations. In case it is detected later on that the participant firm (bidder and/or the Needles & Syringes manufacturing firm) is a blacklisted one or facing any enquiry, the Tender submitted by such bidder would be rejected forthwith and Earnest Money and/or security deposit would be forfeited to Government in addition to such legal action will be taken as deemed fit and proper. The bidder should submit a fresh affidavit in this regard.
4. The bidder has to submit necessary manufacturing license for the Needles & Syringes.
5. The bidder must have experience in supply of Needles & Syringes to Govt./ Semi Govt./Private organizations, bulk purchasers etc. at least for three years.
6. The bidder must have minimum average annual turnover of Rs. 1.00 crore (one crore) for the last three years towards supply of Needles & Syringes.
7. The bidder must have ISO-certification 9001-2000/9001-2008/ISI certification/ GMP certificate for Needles & Syringes.

(B)-For submission of tender

There shall be two bid system - (i) **Technical-bid** and (ii) **Financial-bid**.

1) Technical Bid

The bidder has to give the tender form, details regarding the firm (Annexure-II) along with attested photocopies of relevant documents, details regarding the item to be supplied (Annexure-III) along with attested

photocopies of relevant documents, check-list (Annexure-IV) and EMD (DD/BG) of requisite denomination in original.

II) **Financial Bid**

The bidder should quote the price of Needles & Syringes in a separate sheet as per Annexure-V for each Needles & Syringes applied for. **The total price offered for tender must be mentioned at col. no. 09 which must include basic manufacturing price inclusive of transportation cost and any other charges (Excluding applicable tax). The total price mentioned in column no. 09 will be considered for financial evaluation.**

The technical bids are to be opened by the **Technical Committee** of the department on scheduled date and time. The bidder or their authorized representative may remain present at the time of opening of technical bids. At the second stage, financial bids of only the technically accepted offers will be opened for further evaluation and ranking before awarding contract by the **Purchase Committee** on scheduled date and time which will be communicated to the eligible bidder. The bidder or their authorized representative may remain present at the time of opening of financial bids.

EARNEST MONEY DEPOSIT (EMD)

The bidder is required to deposit an amount of (i) **Rs. 3.21 lakh** (Three lakh Twenty One thousand) only for 5ml Disposable single use syringe along with 18 G, 1.50 inch long stainless steel needle, (ii) **Rs. 12.63 lakh** (Twelve lakh Sixty Three thousand) only for Disposable single use 18 G, 1.50 inch long stainless steel needle, (iii) **Rs 0.75 Lakh** (Seventy Five thousand) only for 3ml Plastic syringe along with 20 G, 1.00 inch long stainless steel needle and (iv) **Rs. 2.97 lakh** (Two lakh Ninety Seven thousand) only for Disposable single use 20 G, 1.00 inch long stainless steel needle **as EMD.**

The above mentioned amount of EMD should be submitted in the form of Bank Draft/ Bank Guarantee of any commercial bank in favour of "**Director, Animal Husbandry, Bihar**" payable at **Patna** and will be placed in cover-1 with technical bid.

The bidder who are registered with the Central Purchase Organization/State Purchase Organization, National Small Industries Corporation (NSIC) shall not be liable to deposit earnest money (EMD) in respect of the items covered in their certificate subject to production of attested photocopy of registration certificate.

The small scale units located in Bihar shall not be liable to deposit earnest money (EMD) in respect of the items covered in their certificate subject to production of attested photocopy of registration certificate. But regarding performance security deposit they will have to deposit 20 percent of the general security amount after receiving the purchase order. However, after receiving the purchase order, if they fail to supply the goods, without any appropriate reason, they will be blacklisted as per the procedure laid down.

Payment of Earnest Money in any other form (other than as specified above) shall not be accepted in any case. The bidder shall not be entitled to claim any interest on the Earnest Money.

The Earnest Money deposited by unsuccessful bidder will be refunded as early as possible after the tenders are finalized. Earnest Money deposited by the successful bidder will be returned after deposit of amount towards Security Deposit or may be adjusted towards Security Deposit, if the bidder wants so. Earnest Money deposited with Director, Animal Husbandry, Bihar, Patna in connection with any other tender even if for same/similar material by the bidder will not be considered against this tender.

The EMD will be forfeited if the bidder withdraws the tender or does not accept the approved list or does not supply the items within the stipulated time as per the terms & conditions of tender or the product supplied is proved to be of substandard quality.

RIGHT OF ACCEPTANCE/REJECTION OF TENDER

The following documents must be submitted by the bidder alongwith tender papers.

1. EMD (Earnest Money Deposit) or necessary document from concerned authority towards exemption of EMD.
2. Attested Photocopy of the up-to-date manufacturing license of the manufacturer. In case of quoted items from overseas manufacturer/MNC, an undertaking for submission of the manufacturing license before award of purchase order.
3. Attested photo copy of the valid Drug license and product registration for the items from competent authority.
4. Attested Photo copy of PAN card.
5. Income Tax return for the last three Assessment Years.
6. Attested photocopy of GST Registration Certificate.
7. Detail Name, Address, telephone No., Fax, E-mail, of the firm & of the Director/Managing Partner/Proprietor/Authorized person of the firm must be mentioned in the tender form.
8. Attested Photocopy of (i) Original Authorization Certificate and (ii) Manufacturing license.
9. Attested photocopy of Average Annual Turn Over (Minimum Rs. 1.00 crore) disclosed in VAT Returns/GST Returns of last three years or Certificate issued by Chartered Accountant to this effect for last three years.
10. Affidavit regarding not blacklisted as well as not facing any enquiry by any Govt. Offices/Govt. undertakings/ organizations (for the bidder and/or the Needle and Syringe manufacturing firm).
11. Supply orders in support of experience of supplying the items of Needles and Syringes for not less than 3 years to Government/semi government/ Private Organizations, bulk purchasers etc.
12. Annexure "II", "III", "IV" and "V" duly filled in.

All Documents should be attested by the bidder or their authorized representative.

No tender shall be considered if the same is not supported with the above documents mentioned at Sl.No.1 to 12.

The right of acceptance of tender and award of contract rests with the **Purchase Committee** which does not bind itself to accept the lowest tender and also reserves the right to reject any or all the tender(s) received without assigning any reason whatsoever. Any dispute arising in future will be finalized by the Principal Secretary/Secretary, Department of Animal and Fisheries Resources, Bihar. The legal dispute is subject to the competent court of justice at Patna only.

PERFORMANCE SECURITY DEPOSIT (GENERAL SECURITY AMOUNT)

1. The successful bidder(s) shall have to furnish the performance security deposit @ 5% of contract value in the form of DD/BG of any commercial bank in favour of **Director, Animal Husbandry, Bihar** & payable at **Patna** only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as

demanded above. If the successful bidder fails to furnish the full security deposit within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by Director, Animal Husbandry, Bihar, Patna.

2. The performance security deposit shall be forfeited if successful bidder fails to supply the goods in stipulated time or fails to comply with any of the terms & conditions of the tender/supply order/agreement or fails to sign the agreement.
3. The small scale units located in Bihar will have to deposit only 20 percent of the general security amount. However, after receiving the purchase order, if they fail to supply the goods, without any appropriate reason, they will be blacklisted as per the procedure laid down.
4. In the event of failure of payment of Security Deposit, the order is to be treated as cancelled and steps will be taken to place the indent to next approved firm of the tender after due negotiation and after approval from the Govt. The successful bidder shall not be entitled to claim any interest money on the amount of Security Deposit.
5. The Security Deposit will be released & returned back to the bidder after successful supply of the ordered goods. The Security Deposit shall be forfeited in case the item of supply is found to be of sub-standard quality by the competent authority.

VALIDITY OF TENDERS

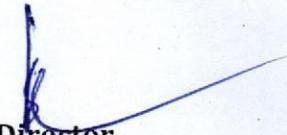
- 1- All the tenders shall remain valid for acceptance for the financial year 2021-22 and 2022-23 or till finalization of the next tender whichever is earlier. If adoption of next approved list is delayed beyond the financial year 2022-23, the terms, conditions and the approved price of the items in the approved list may be extended for a period as desired by the Director, Animal Husbandry, Bihar on recommendation of the Purchase Committee.
- 2- No extension of time shall be allowed for submission of tender under any circumstances unless otherwise specifically extended by the Director, Animal Husbandry, Bihar.

BIDDER'S UNDERSTANDING OF THE TENDER DOCUMENT

The bidder shall carefully go through the tender documents and fully inform himself to all the terms and conditions contained therein before submission of the tender. If the bidder finds discrepancies or omission or should be in doubt as to their meaning relating to tender documents, he should at once inform the Director and obtain clarification in writing prior to submission of this tender. Verbal clarification or information given by the Director, Animal Husbandry, Bihar or the employees working under him or his representatives shall not be binding on the Director.

NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER

No bidder shall be entitled to claim any cost, charges, expenses etc. incurred by him or incidental therein connection with submission of this tender even though the Department may elect to withdraw the invitation of Tender, without notice and without assigning any reason whatsoever.


Director,
Animal Husbandry,
Bihar, Patna.

TERMS AND CONDITIONS
FOR SUBMISSION OF TENDER
FOR SUPPLY OF NEEDLES AND SYRINGES
FOR THE YEAR 2021-22 and 2022-23

The bidder should carefully read all the terms & conditions before preparing the tender documents for participation in the tender.

A. Instructions to bidder while downloading the tender document.

Each set of Tender documents shall be serially page marked. The bidder should check the documents immediately after downloading of the same. If there are any lapses, the bidder should immediately report the fact to the Director for its rectification, if any.

B. Instructions to bidders while submitting the Tender Papers.

1. All the tender documents along with the enclosures should be signed at the bottom by the bidder in each page (Serially page marked with indexing) with date.
2. Capital letters should be used in filling up of the tender form and should be neatly typed/computerized.
3. All corrections, additions, alterations in the tender documents shall be authenticated by initial/ signature of the bidder.
4. Rates should be quoted on the prescribed tender form (Annexure V). The rates offered should be written both in figures and in words and no erasing, cutting or overwriting shall be entertained.
5. All information in these tender documents shall be in English only.
6. Bidder, if desires may cite the Brand name in addition but not as a replacement of generic name.
7. Tendering firm should not quote any item which they have no endorsement in their MANUFACTURING LICENSE. In case of quoted items from overseas manufacturers/MNCs, it is required to submit an undertaking to furnish the manufacturing license before awarding of purchase order, if selected.
8. The rate to be quoted by the bidder should be **F.O.R. destination at the offices of District Animal Husbandry Officers under the department inclusive of transportation charges and any other charges (Excluding applicable tax)**. The rate should be quoted in **Indian currency** only. It is necessary that specific brand, make etc. should be clearly mentioned on the tender paper furnished to compare the composition and the rate against multiple offers.
9. The bidder must quote the rate of the items for which they have been specifically asked for as per tender schedule. Bidder quoting the rates different from those mentioned in the tender schedule may be liable to be rejected. Tender containing clerical error/typographical error/arithmetical mistake (s) may be liable to be rejected.
10. Bidders who are manufacturers of the needles and syringes to be supplied by them must furnish attested copy of the certificate from the appropriate licensing authority along with the tender documents confirming that they are actually manufacturing these needles and syringes.
11. The bidders shall quote the tender price at Col.-09 of Annexure-V, which shall be inclusive of transportation charges and any other charges (Excluding applicable Tax). The GST should be charged as per the Government guidelines.

12. The bidder is required to submit detail brochures & leaflets in respect of the items of needles and syringes offered in the Tender alongwith the Technical bid and produce atleast two pieces of the sample for scrutiny by the Purchase Committee, failing which the items so offered will not be considered. The samples of the successful bidders received shall be kept as "Master Sample" for verification against the supplied items.
13. The price preference for S.S.I. units located inside the state of Bihar will be given in accordance with the Government industrial Policy/Resolution in vogue. The bidder who are S.S.I. units should submit relevant documents from the competent authority alongwith the tender documents stating the Permanent Registration number and Date and the names of the items for which registered. The words **S.S.I. unit located inside the state of Bihar** should be marked in **Red Ink on the right hand top corner of the Tender documents**.
14. The Tender filled by the proprietorship concerns should be signed by -
the sole proprietor
or
by the managing partner in case of Partnership firm
or
by Managing Director or Board of Directors along with the authorization by means of Board of resolution in case of company.
or
by a person having valid power of attorney on behalf of competent authority in respect to file tenders and to execute all requisite deeds.
In case of Partnership firm, the copy of partnership deed to be submitted duly attested by Gazetted Officer.
Copy of the Certificate of incorporation should be furnished in support of the firm being registered under the companies Act.
15. Submission of more than one Tender by a particular bidder under different names is strictly prohibited. In case it is found later on that this condition has been violated, all the tenders submitted by such bidder would be rejected or cancelled and Earnest Money and/or Security Deposit forfeited to Government in addition to such legal action will be taken as deemed fit and proper.
16. Bidder s directly received from the manufacturers will be given preference subject to they have branches/sales depot in the State of Bihar. Tenders of any firm newly constituted, inexperienced and without credibility will be rejected. The Manufacturers/Authorized distributors/Authorized agencies/Authorized representatives having valid registration should have minimum three years experience in supplying Needles and Syringes to Govt./Semi government/Private organizations, bulk purchasers etc. Besides, they should have to submit certificate of annual turnover of minimum Rs. 1.00 Crore in supply of Needles and Syringes for preceding 3 years in support of establishing the soundness of the firm and its business credibility towards competition in the tender.
Also, the bidder shall furnish a brief write-up supported with adequate data and documentary evidence explaining and establishing his credentials, manufacturing capacity, quality control systems, financial background, past performance, available capacity both technical and financial to perform the supply contract (if awarded) within stipulated time period.
17. Each page (Serially page marked with indexing) of tender documents besides the places specified should be signed by the bidder or their authorized representative. All signatures should be dated.

18. MANNER OF SUBMISSION OF TENDER: -

All offers shall be addressed to the **THE DIRECTOR, ANIMAL HUSBANDRY, BIHAR, NEW SECRETARIAT, VIKAS BHAWAN, PATNA-800015.**

- i) The Technical Bid along with all documents required to be submitted in a sealed envelope, the top of the cover must be super-scribed with, **"TECHNICAL BID FOR SUPPLY OF NEEDLES AND SYRINGES - 2021-22 AND 2022-23"** (as the case be) and name and address of the bidder on left side of the envelope.
- ii) The financial bid comprising Annexure-V only is to be submitted in another sealed envelope, the top of the cover must be super-scribed with **"FINANCIAL BID FOR SUPPLY OF NEEDLES AND SYRINGES - 2021-22 AND 2022-23"** (as the case be) and name and address of the bidder on left side of the envelope.
- iii) Both the **technical bid** and the **financial bid** should be sealed by the bidder in separate envelope as mentioned above and both these sealed covers are to be put in a bigger envelop which should also be sealed and duly super-scribed **"TENDER FOR SUPPLY OF NEEDLES AND SYRINGES - 2021-22 AND 2022-23"** (as the case be) on the top of the envelop to be addressed to **The Director, Animal Husbandry, Bihar, New Secretariat, Vikas Bhawan, Patna-800015** and name & address of the bidder should be mentioned on left side of bigger envelope containing both technical bid envelope and financial bid envelope.
- iv) The Tenders in sealed cover should be inserted in the **Tender Box** in the office of the **Director, Animal Husbandry, Bihar** as per time schedule already mentioned in the tender document. If the due date so mentioned above is declared as a holiday by the Govt. of Bihar, the last date and time for submission and opening of tenders shall respectively be the time as aforesaid on next working day.
- v) Tenders sealed and super-scribed as above may also be sent by **Registered Post/Speed Post** addressed to the above authority so as to reach by the due date and time. The tenders received by **Registered Post/Speed Post** will also be inserted in the **Tender Box**.
- vi) The tender which is received after the time and date specified above will not be entertained and is liable to be rejected.

19. Submission of Tender by any other means will not be accepted.

20. The bidder shall quote rates which shall remain valid for acceptance for financial year 2021-22 and 2022-23 or till finalization of the next tender whichever is earlier. If adoption of next approved list is delayed beyond financial year 2022-23, the terms, conditions and the approved price of the items in the approved list may be extended for a period as desired by the Director, Animal Husbandry, Bihar on recommendation of the Purchase Committee.

21. THE DEPARTMENT PURCHASE COMMITTEE/TENDERING AUTHORITY/UNDERSIGNED RESERVE THE RIGHT:

- a. To reject any / or all the Tenders at any stage without assigning any reason there of and not to accept the lowest Tender.
- b. To invite fresh offers from the open market or negotiate with other bidder quoting higher rate to come down to the lowest rate of the item offered by the competitors in the tenders.

- c. To purchase NEEDLES AND SYRINGES at the approved rate of the catalogue from any outsider during the Tender/Contract Period in case of emergency, if the bidder fails to supply such items on short notice or stops supplying on any other matter.
 - d. To withdraw the item from the tender at any stage. In such contingency the selection of such item already made in favour of any bidder shall be treated as cancelled.
 - e. Not to give price preference to bidder in compliance with the existing orders issued by this State Government at the discretion of the Purchase Committee.
 - f. To procure the item of the tender directly from State/Central Govt. Undertaking firms even if a tender of other parties for the same item has been offered/ accepted/approved.
 - g. To make additions to or deletion from the list of consuming units/delivery points to any time during the period of validity of the tender or of the contract in pursuance of the Tender.
 - h. To process the tender groups separately.
22. Approval of items of successful bidder will be notified/issued by the authority in due course. On receipt of such information, the successful bidder(s) has to execute an **Agreement** on Indian non judicial stamp paper of appropriate denomination (as stipulated by the State Govt. of Bihar) and also required to furnish the performance security deposit @ 5% of contract value in the form of DD/BG of any commercial bank in favour of **Director, Animal Husbandry, Bihar, Patna** & payable at **Patna** only.
23. The specification and quantity of the item needed as mentioned in the tender notice is tentative and is subject to increase/decrease as per the availability of fund. The payment would be made for actual supply taken and no claim in this regard should be entertained otherwise.
24. The **Supply Order** to the successful bidder will be given by the Director, Animal Husbandry, Bihar. In case the successful bidder (L₁) is unable to supply the item(s) in requisite quantity within stipulated time as mentioned in the supply order, for smooth and uninterrupted supply, the supply order may be distributed to more than one party on approved rate. Apart from it, a penalty @1% of the total value of delayed supply will be imposed on the supplier. Payment to the supplier will be made after deduction of penalty amount. The decision of Director, Animal Husbandry, Bihar will be final in this regard.
25. The successful bidder will have to supply the item(s) to the offices of the District Animal Husbandry Officers under the department in accordance with the conditions mentioned in the Tender Notice, Agreement and Supply Order. Physical verification of the supplied item(s) will be done by an officer authorized by concerned Regional Director, Animal Husbandry for this purpose. Copy of quality test report of the Needles and Syringes being supplied must be submitted to the concerned District Animal Husbandry Officers and the Director, Institute of Animal Health & Production, Bihar, Patna alongwith supply. Delivery challan in triplicate must be submitted along with the consignment. One copy of the challan should be submitted to the office of the concerned District Animal Husbandry Officer another copy should be submitted to the office of the Director, Institute of Animal Health & Production, Bihar, Patna and the third copy should be retained by the supplier.

26. Payment against all the accepted supplies will be made by the Director, Institute of Animal Health & Production, Bihar, Patna. No payment will be made before completion of supply.
27. The period of firmness of the approved rates is financial year 2021-22 and 2022-23. However, if at any time during the period of contract, the price of any tendered item is reduced or brought down by any law or act of the Central or State Government or the bidder, the bidder shall be morally and statutorily bound to inform the Director, Animal Husbandry, Bihar immediately about such reduction in the contract price. The Director, Animal Husbandry, Bihar is empowered to unilaterally effect such reduction as is necessary in rate, in case the bidder fails to notify or fails to agree for such reduction of rate.
28. If the performance of the approved firm is found to be not satisfactory for irregular supply of approved items against indents placed during the validity period of the tender, the Earnest/Security Money deposited by the approved firm will not be released and the Security Money shall be decided by the competent authority to be forfeited. The tender of the firm will not be entertained in future.
29. The Earnest Money Deposit furnished by the bidder will liable to be forfeited, if the bidder withdraws his tender as a whole or for any particular item at any stage after the submission of the tender or fails/refuses to enter into written agreement for any/or all other items of his accepted tender within the time specified when requested to do so or refuses to deposit Security Deposit. The Security Deposit/Earnest Money Deposit furnished by a bidder and even the tender is liable for forfeiture and cancellation without prejudice to any other action in the event of failure/refusal to supply order and or according to contract specification quality and/or quantity.
30. **PACKAGING:** All the packaging should be primary (New). The supplier shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packaging should be sufficient to withstand without limitation rough handling during transit & open storage. The manufacturing date, batch no. etc. must be disclosed on the body of the packages. Strips of the supplied Needles & Syringes should be labelled as "**For Government of Bihar use-Not for sale**". The expiry date should be mentioned on the strip of the Needles & Syringes pack and body of the bills. The expiry period should be a minimum of 24 (two years) months from the date of supply, which may be reduced by the competent authority of the department as and when required on the basis of the field situations and requirement for utilization. The deviation if any in this regard must be reported before Purchase Committee and Director.
31. All the supplies should invariably display the particulars on its label and/or carton in a distinct manner.
32. Abnormally low price of an item quoted by the bidder in the Tender with some *malafide* intention will not be accepted, if detected and his offer will be rejected.
33. Bidder shall not be permitted to alter or modify their bids after expiry of the dateline for receipt of bids.
34. In exceptional cases where the price negotiation is necessary due to some unavoidable circumstances, the same may be resorted to only with the lowest evaluated responsive bidder.
35. If any situation arises, where the lowest evaluated responsive bidder is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered on the next higher responsive bidder(s) at the rate offered

by the lowest evaluated responsive bidder, on the specific recommendation of the Purchase Committee. Further, in case of emergency need when inconvenience to the public service is caused for delay in the process of procurement, Director may go for purchase as per provision of Bihar Financial Rules.

36. TENDERS ARE TO BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS-

1] Documents to be submitted with TECHNICAL BID-

- a) Covering letter in the letter head pad of the bidder.
- b) Complete tender document with signature and date of the bidder alongwith seal in each page (Serially page marked with indexing) and in the enclosing documents.
- c) E.M.D. as prescribed or supporting towards exemption of EMD.
- d) Attested photocopy of the up to date manufacturing license of the manufacturer.
- e) Attested photocopy of GST Registration Certificate.
- f) Attested photocopy of authorization certificate from the manufacturer for supply of **Disposable Needles & Syringes** in case of authorized representative/distributor/ agency.
- g) Attested photocopy of certificate from Chartered Accountant in support of minimum average annual turnover of Rs. 1.00 crore for preceding 3 years in supply of Disposable Needles & Syringes .
- h) Affidavit regarding not blacklisted as well as not facing any enquiry by any Govt. Offices/Govt. undertakings/ organizations.
- i) Power of attorney in Non judicial stamp paper in Original as per requirement at Para 15 of the Tender towards authorization if any.
- j) Detail Name, Address, Telephone No., Fax No./Mobile no./E-mail of the firm & of the Proprietor/Managing Partner/Director must be mentioned in tender form at the place mentioned.
 - i. The partnership firm should produce attested photocopy of partnership deed.
 - ii. The companies should produce attested photocopy of incorporation certificate.
- k) Copy of S.S.I. registration Certificate of Bihar State along with list of items for which such registration is done if required.
- l) Attested Photo copy of PAN card.
- m) Attested photo copy of Income Tax Return for the last three assessment years.
- n) Brief write-up and documentary evidence explaining and establishing his credentials, manufacturing capacity, quality control systems, financial background, past performance, Disposable Needles and Syringes manufactured during last three years and supplied to Govt./Semi government/Private organizations, bulk purchasers/clientage, available capacity both technical and financial.
- o) Tender form duly filled.
- p) Annexure -II duly filled.
- q) Annexure-III duly filled.
- r) Details of brochure, leaflets towards Needles and Syringes (to be supplied).

- s) Annexure-IV check list to be filled mentioning details of document submitted with proper page marking of documents submitted.

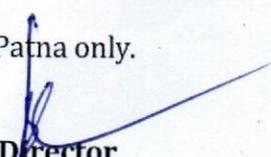
II] Documents for FINANCIAL BID-

Annexure-V duly filled. (The price mentioned in the Col. No. 09 will be considered for evaluation in the tender for each item).

It is the duty of bidder to check the detail submission of the documents as required, to make signature with date at each page of documents, complete filling of tender forms & Annexure. A final check is also required before submission of the tender.

The bidder may remain present on the date & time of opening of technical bid/financial bid and they have to submit proof of identity such as Voter ID Card, PAN Card, Driving License or any other satisfactory proof of identification before entry into the hall of Directorate. The bidder can send their authorized agents on their behalf with due authorization and proof of identification as mentioned above. No other persons are allowed.

37. If any adverse report on any Needle and Syringe is received and proved, the Supplier/bidder will have to refund the entire cost of Needles and Syringes supplied along with forfeiture of EMD/SD. In case where payment is not required to be released the same shall be forfeited to Govt. Besides the above, action will be initiated for black listing Firm/supplier/bidder on the report of the competent authority.
38. The terms and conditions mutually agreed upon shall be subject to **Force Majeure** clause. Neither the supplier nor the purchaser shall be considered in default in performance of its obligations hereunder, if such performance is prevented or delayed by war, hostilities, revolution, civil commotion, strike, epidemic, accident, fire, wind, flood, earth quake or because of any law proclamation, regulation or ordinance of any Government or of any act of God or of any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his/their obligations by a state of **Force Majeure** lasting continuously for a period of six months, the two parties shall consult each other regarding the future execution of the purchase orders.
39. If any dispute or differences arise at any time between the two parties in respect of or concerning anything herein contained or arising out of the agreement or as to the rights, liabilities or duties of supplier and the Director, Animal Husbandry, Bihar, Patna, the same shall be referred to the sole Arbitrator, the Principal Secretary/Secretary, Department of Animal & Fisheries Resources, Bihar, Patna. The decision of the Arbitrator shall be final and binding on all the parties. The venue of the arbitration shall be at Patna, (Bihar, India). The arbitrator will give reasoned decision.
40. Any legal dispute is subject to competent court of justice at Patna only.


Director
Animal Husbandry, Bihar.

TENDER FORM

(for Tender for Supply of Disposable Needles & Syringes for the year 2021-22 and 2022-23)

From,

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.....
.....

To,

**The Director, Animal Husbandry, Bihar,
Vikas Bhawan, New Secretariat, Patna-800015.**

**Sub : TENDER FOR SUPPLY OF DISPOSABLE NEEDLES & SYRINGES FOR
THE YEAR 2021-22 & 2022-23.**

(Tender Notice No. Dated.....)

Dear Sir,

In response to your advertisement in thedated.....
"Tender for Supply of Disposable Needles & Syringes - 2021-22 and 2022-23".
I/ We, a **Company / a Partnership / Firm / an Association / Sole proprietor**
in the case of a firm, an association of a syndicate (please set out here full
name of all partners or members)

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carrying on business at

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hereby tender to supply the **Disposable Needles & Syringes** (as per specifications)
at the firm rates quoted in the schedule attached.

2. I/ We agree that this offer shall remain valid for the year 2021-22 and
2022-23 or till finalization of the next tender whichever is earlier and, if the offer
is withdrawn before the said date, I/we shall be liable for damages to the extent
of the percent or my/our Tendered value & pay you the same forthwith on demand
without protest or demur.

3. I/We hereby agree to abide by and fulfill the terms & conditions set out in the INVITATION TO TENDER, INSTRUCTIONS TO BIDDER, CONDITIONS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this tender & I/We return herewith all these documents attested on each page in token of my / our acceptance thereof.
4. I/We hereby further agree to notify the Director, Animal Husbandry, Bihar, Patna at any time whether before or after acceptance of my / our tender any change in the address and or constitution of my/our firm/association / syndicate either by death or retirement of any partner or by the admission of a new partner of member or otherwise (this clause shall apply where bidder is a firm / association or syndicate).
5. I/We do hereby certify that I am/we are real manufacturers/authorised distributor/authorised representative/authorized agents of the overseas suppliers and my/our financial position is quite sound to fulfill the contract.
6. I/We hereby declare that this Tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

Signature of bidder with seal

Name:

Designation:

Full Address:

Mobile No.:

Tel. No. :

FAX No.:

E Mail ID :

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ANNEXURE - I

**TECHNICAL SPECIFICATION OF DISPOSABLE NEEDLES & SYRINGES FOR THE
YEAR 2021-22 AND 2022-23**

A. Technical Specification:

Sl. No.	Disposable Needles & Syringes Required for Vaccination*	Technical Specification
1	Disposable single use syringe along with 18 G, 1.50 inch long stainless steel needle	5 ml disposable single use syringe made of non reactive material and suitable for use in vaccination & 18 G, 1.50 inch long stainless steel needle
2	Disposable single use 18 G, 1.50 inch long stainless steel needle	18 G, 1.50 inch long stainless steel needle suitable for use in vaccination.
3	Plastic syringe along with 20 G, 1.00 inch long stainless steel needle	3 ml Plastic syringe made of non reactive material and suitable for use in vaccination alongwith 20 G, 1.00 inch long stainless steel needle.
4	Disposable single use 20 G, 1.00 inch long stainless steel needle	20 G, 1.00 inch long stainless steel needle suitable for use in vaccination.

N.B.-

1. The expiry date of all the **Disposable Needles & Syringes** should not be less than 24 (two years) months on the date of actual supply on the spot.

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ANNEXURE - II

(for Tender for Supply of Disposable Needles & Syringes for the year
2021-22 and 2022-23)

Sl. No.	Particulars	Details
1	Status of the Firm (Proprietorship / Partnership / Private Limited / Limited Company).	
2	Name of the bidder	
3	Whether a Limited firm or Public or Private undertaking	
4	The name and address of proprietor /partners / Managing Director / Manager / Principal Officer	
5	Financial condition of the firm whether solvent or not with details there of	
6	Whether manufacturer / authorized distributor / authorized representative / authorized agents (in the case of mixed business, the items for each should be indicated)	
7	Varieties of articles dealt with and names of the items. a) Is it a Registered firm under the Partnership Act? If so, Regd. No. & date & office of Registration should be given. (Please furnish and attested true copy of certificate of registration). b) If it is a company incorporated under the Companies Act, please furnish an attested true copy of certificate of incorporation.	
8	Are you a Regd. GST Dealer & if so, please quote GST Reg. No. or reasons for not having thereof.	
9	Name of the authorized person who can hold discussion on your behalf at the time of necessity alongwith Mobile No.	

Sl. No.	Particulars	Details
10	The names of the proprietors / partners or Managing Directors/Principal officer with address or Addresses as the case may be who is authorized to receive money in case of endorsed bill on behalf of the firm from the DIRECTOR/Indenting Officer and their specimen signatures in duplicate for each.	
11	Are you an income Tax assessee? Please furnish the current income tax return / non-assessment certificate.	
12	Indicate in detail about the previous experience of supply of Needles and Syringes tendered for (attach additional sheets)	

CERTIFICATE :

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the Tender documents is or are found to be incorrect at any time, I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us / me as and when such changes occur.

Seal & date

Signature of the

Prop./Partner/Managing Director /
Manager/ Principal Officer/
Authorized signatory

(Strike out which ever not applicable)

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ANNEXURE - III

*(for Tender for Supply of Disposable Needles & Syringes for the year
2021-22 and 2022-23)*

Sl. No.	Sl. No. of the Tender Item	Experience in supply of Disposable Needles & Syringes of reputed manufacturers of National and International level		The make and brand be specifically stated for each item/ for which the rate is quoted.		Specification of each item notified in the tender for which the rate is quoted by the bidder	State the ISO-9001-2000/9001-2008 /ISI/ GMP Certification for each item notified for which the rate is quoted by the bidder	Business turnover of the manufacturer
		Name of the item	Name of the manufacturer	Make	Brand			
1	2	3	4	5	6	7	8	9

Signature of the bidder in full with seal & date

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ANNEXURE - IV

(for Tender for Supply of Disposable Needles & Syringes for the year
2021-22 and 2022-23)

List of enclosures attached to the Tender Documents by the tender firm:

Check List

Sl. No.	Name of the Document submitted	Page No.	Yes	No
1	2	3	4	5
1	Covering letter in the letter head pad of the bidder.			
2	Complete tender document with initial / signature of the bidder in each page (Serially page marked with indexing) and in the enclosing documents.			
3	E.M.D. as prescribed or supporting documents towards exemption of EMD.			
4	Attested photocopy of the up to date manufacturing license of the manufacturer.			
5	Attested photocopy of GST Registration Certificate.			
6	Attested photocopy of authorization certificate from the manufacturer for supply of Disposable Needles & Syringes in case of authorized representative /distributor /agency.			
7	Attested photocopy of annual turnover disclosed in certificate of the chartered accountant of last three years.			
8	Attested photocopy of certificate of the chartered accountant in support of minimum average annual turnover of Rs. 1.00 crore for preceding 3 years in supply of items of Disposable Needles & Syringes.			
9	Attested photocopy of supply orders in relation to experience of supplying items of Disposable Needles & Syringes for not less than 3 years to Govt./Semi government/Private organizations, bulk purchasers etc.			
10	Affidavit regarding not blacklisted as well as not facing any enquiry by any Govt. Offices / Govt. undertakings /organizations (for the bidder and/or the Disposable Needles & Syringes manufacturing firm).			
11	Power of attorney in Non judicial stamp paper in Original as per requirement at Para 15 of the Tender.			
12	Detail Name, Address, Telephone No., Fax No./Mobile no./E-mail of the firm & of the Proprietor/Managing Partner/Director must be mentioned in tender form at the place mentioned.			
	i. The partnership firm should produce attested photocopy of partnership deed.			
	ii. The companies should produce attested photocopy of incorporation certificate.			

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Sl. No.	Name of the Document submitted	Page No.	Yes	No
13	Copy of S.S.I. registration Certificate of Bihar state along with list of items for which such registration is done if required.			
14	Attested Photo copy of PAN card.			
15	Attested photocopy of Income Tax return for the last three Assessment Years.			
16	Brief write-up alongwith documentary evidence explaining and establishing his credentials, manufacturing capacity, quality control systems, financial background, past performance, Disposable Needles & Syringes manufactured during last three years and supplied to Govt./Semi government/Private organizations, bulk purchasers/clientage, available capacity both technical and financial.			
17	Tender form duly filled.			
18	Annexure -II duly filled.			
19	Annexure-III duly filled.			
20	Details of brochure, leaflets towards each Needles and Syringes.			
21	Annexure-IV check list to be filled mentioning details of document submitted with proper page marking of documents submitted.			
22	ISO-certification 9001-2000/9001-2008/ ISI certification/ GMP certificate			
23	Any other documents as necessary			
24	Sample of Disposable Needles & Syringes (at least two pcs.)			

The bidder can add further sheet of paper if they have to submit any other documents required for the tender in the above format. (PLEASE CHECK REGARDING PUTTING OF SIGNATURE, SEAL ETC AND DATE IN EACH PAGE OF TENDER DOCUMENT AND DOCUMENTS SUBMITTED WITH THE TENDER)

**Signature of the bidder
in full with seal & date**

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ANNEXURE - V

*(for Tender for Supply of Disposable Needles & Syringes for the year
2021-22 and 2022-23)*

FORMAT for Financial Bid of Disposable Needles & Syringes

(Price quoted at Col. No.-09 will be considered for Financial evaluation)

Sl. No.	Sl. No. of the Tender Item	Name of the item as per the tender schedule	Make/Brand	Unit	MRP (Rs.)	Basic Rate In word & figures (Rs.)	Any other Charge (Transportation Charge e.t.c.) (Rs.)	Final price offered for tender (7+8) In word & figures (Rs.)	Applicable tax (Rs.)
1	2	3	4	5	6	7	8	9	10

Note: The quoted price must not exceed the Market Price of the Disposable Needles & Syringes.

**Signature of the Bidder
in full with seal & date**

If producer company and their authorized agency/authorized distributors/authorized representative all are participated in tender, then only the tender offered by the producer company will be accepted and the tender of the authorized vendor will be rejected.

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