

**Government of Bihar**  
**Public Health Engineering Department**  
**Bihar State Water and Sanitation Mission**  
**(Training cum Research Centre PRANJAL)**  
#17, Patliputra Industrial Area, Patliputra, Patna-800013.  
Phone: 0612-227 3177; eMail: phed.pranjal@gmail.com

Notice No.: प्र०/आपूर्ति एजेंसी-24/2022 - 250

Dated ..08/08/2022

To,

All Prospect Bidders,

**Subject: - Quotation invitation for Supply and Serve of Pre-prepared and hot to serve prepared food items as Lunch and Refreshment for the trainees and participants.**

Sir,

Training cum Research Centre PRANJAL is the nodal unit of Public Health Engineering Department, Government of Bihar for implementing capacity building and knowledge management priorities of the Department. To meet the requirement of training programs, PRANJAL invites Quotations for Supply and Serve of pre-prepared and hot to serve prepared food and drink items during the training programs. A list of such food items which are required by this PRANJAL are given in the Annexure I attached herewith.

The details of items and quantity written in Annexure- I are for the purpose of arriving at the lowest Bidder only. This office does not give any Commitment at this stage about the quantity of various items, which may be required to be printed during the contract period.

In case you are interested in participating in the above said Tender process, you are requested to submit your Quotations under following system i.e. by submitting 2 separate sealed covers, - one for Technical Bid and the other for Financial Bid. Both these covers may be placed in a bigger envelop and on this bigger cover, the following may be super-scribed-

**“Quotations for Supply and Serve of Pre-prepared  
and hot to serve prepared food items as Lunch and  
Refreshment for the trainees and participants”**

The Tender may be addressed to Director, Training cum Research Centre PRANJAL, #17, Patliputra Industrial Area, Patliputra, Patna-800013 and these should reach this office by 26<sup>th</sup> August, 2022 up to 3.30 P.M. The Tenders received after due date time will not be considered and these will be returned unopened to the concerned Bidder.

*जावेद*



The Technical Bids will be opened on the same day 4:00 P.M. on 26<sup>th</sup> August, 2022. One representative of the Tendering firm can attend the opening of the Technical Bids. The Financial bids of only those bidders will be opened who qualify the Technical Bids.

#### **Eligibility Conditions-**

- The firm should have FSSAI Registration.
- The firm should have experience of at least 3 year in the field of Supply and Serve of Pre-prepared and hot to serve prepared food items as Lunch and Refreshment for the trainees and participants.
- The turn-over of the firm during the last 3 years should be sum of Rs. 10 lakh or above.
- The firm should be having PAN number and it should be registered with the concerned tax authorities like GST etc.
- It should not be black listed by the government department or any PSU. A self-undertaking in this regard may be attached with Technical Bid.

Note: - Documents in support of their experience, turnover and registration with Tax authorities may be attached with Technical Bid.

#### **Selection Procedure-**

The firm which meets the minimum eligibility conditions and quoted the lowest rates shall be declared the Lowest Bidder and the work shall be awarded to him. *The lowest quote shall be determined by arriving at the lowest rate in all items mentioned in the prescribed format.* The decision of the Tender Committee shall be final in this regard.

The rates quoted by selected firm/s will be **valid a period of 24 months** from the date of issuance of the work order/empanelment letter.

*The item shown in this quotation are not liable to supply at a time. It's totally need based estimation of requirement considering the activities of this office. The listed item's requirement may increase or decrease or new requirements. In case of new requirement, the agency would require to submit item wise rate with a justification of rate in market. Director, PRANJAL would take decision on approval of rate. The submission of quotation will not place this office under any obligation to place the order with your firm and expenses incurred by your firm in this regard will not be payable by this office.*

An Earnest Money Deposit (EMD) of an amount of Rs. 50,000/- is required to be submitted with the Technical Bids and this EMD may be in the form of Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any scheduled/commercial Bank. The EMD may be drawn in favour of **Training cum Research Centre PRANJAL**, and it should be payable at Patna. Quotations submitted without the EMD shall not be considered as valid.

*जावेद*



Cost of bid document is Rs. 2000/- may be in the form of Demand Draft from any scheduled/commercial Bank. The cost of bid document may be drawn in favour of **Training cum Research Centre PRANJAL**, and it should be payable at Patna. Quotations submitted without the cost of bid document shall not be considered as valid.

The Technical Bid should be accompanied with the details of GST Number, contact address with Telephone number and email ID. A copy each of these documents may also be attached with the Technical Bid.

The Tender Notice is also available on this PHE Department's website <https://state.bihar.gov.in/phed/CitizenHome.html> and on the notice board of PRANJAL Office.

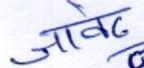
The quotations not sent in the manner indicated above would be liable to be rejected.

In case your firm is declared as lowest Bidder and this Tender is awarded to your firm, if your firm's bank out after the award of work, in addition to the forfeiture of the EMD, this office shall black list your firm for the period of one year from participating in the tender process of this office.

The items/articles/material will be required to be delivered free of cartage at the PRANJAL's office at address mentioned above.

In case your rates are approved and you are asked to supply the items, you will be required to supply with quality the same within given time period. In case of delay on the part of your firm, liquidated damage charges at the rate of 10% of total value of the Order per day will be imposed.

The PRANJAL reserves the right to reject all or any of the quotations without assigning any reason. Any further details, if required, may be obtained from Account cum Correspondence Assistant, PRANJAL on any working day.

  
8/8/2022

(M S Jawaid)

Director.

Tel: - 0612 2273177

1. IT Manager, PHED with the request to post at department website.
2. Account cum Correspondence Assistant, PRANJAL to paste at PHE Department and PRANJAL office notice board.



**Annexure-I**

**PROFORMA FOR FINANCIAL BID**

(TO BE PUT IN SEPARATELY UNDER SEALED COVER)

1. Name of the Company, address, etc.

2. Details of rate quoted:

S#	Item	Rate	GST	Minimum Supply Quantity
1.	Tea/Coffee (Black, Milk, Masala, Green) and Cookies (Sweet, Salted, Beaked)			30
2.	Tea/Coffee (Black, Milk, Masala, Green) and Veg. Sandwich (White/Brown/Specialized with Cheese/ Butter/Monogeneses)			30
3.	High Tea (Tea/Coffee with Veg./ Paneer Pakora, Paneer/ Veg/Paneer Cutlet, Samosa with Potato/Paneer stuffing, Kachori with onion/sattu/ dal stuffing, Soft Drinking (Juice, Coke/Sprite/Thums Up/ Slice/ Frooti/ Lemon Soda/ etc.			30
4.	Lunch (Atta Bead, Boiled Rice, Yellow Dal, Green Vegetable, Bhujia/ Seasonal Vegetable Bhujia, Curd (Sweet/Plane), Papad, Pickle			30
5.	Special Lunch (Atta Bead, Boiled Rice, Yellow Dal/Kadhi, Green Vegetable, Paneer Item, Onion Aloo Bhujia/ Seasonal Vegetable Bhujia, Curd (Sweet/Plane), Papad, Pickle, Salad, Rasgoola			30
6.	Drinking Water in Glass Bottle (500 ml)			30

Note: No cutting or over-writing will be allowed. Any financial bid with over-writing or cutting is liable to be disqualified.

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8/8/2022



**PROFORMA FOR TECHNICAL BID**

The details of the company are as under:

Name of the firm	
Contact Address with Telephone/Fax	
Good & Service Tax No.	
FSSAI Registration No.	
PAN Details	
Bid document cost detail	
EMD detail	

Signature: \_\_\_\_\_

## DECLARATION

Declaration letter on official letter head stating the following:

- (1) We are involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
- (2) We are not black-listed by any Central/State Government or Public Sector Undertaking in India.

Date:  
Place:  
Business Address

(Yours faithfully)  
(Signature of the Authorized person)  
Name:  
Designation:  
Seal: