

# **Operational Manual for National Scholarship Portal**

## **Version - 2.0**

---

### **Operational Manual**

---

No part of this document shall be produced without prior permission of  
Director General, National Informatics Centre

**National Informatics Centre**  
Department of Electronics & Information Technology (DEITY)  
Ministry of Communication & Information Technology  
Government of India

## **National Scholarship Portal**

The National Scholarship Portal Version 2.0 (NSP-2.0) is a unique and simplified platform created for students to help them avail benefits of educational scholarships in an efficient and transparent manner.

The main objective of National Scholarship Portal is to provide Automation, Streamlining & Effective Management of processes related to Application receipt, processing, sanction and disbursal of centrally sponsored Scholarship schemes to Students.

### **Vision & Mission**

National Scholarship Portal is a single stop solution for end to end scholarship process right from submission of student application, verification, sanction and disbursal to end beneficiary for all the scholarships provided by the Government of India.

The Mission Mode Project (MMP) of National Scholarships Portal under the National e-Governance Plan aims at providing common electronic portal for implementing various Scholarships schemes launched by Union Government, State Government and Union Territories across the country.

Thus, this initiative aims at providing a Simplified, Mission-oriented, Accountable, Responsive & Transparent '**SMART**' System for faster & effective disposal of Scholarships applications and delivery of funds directly into beneficiaries account without any leakages.

### **National Scholarship Portal Features –**

The main features of National Scholarship Portal includes following points:-

- Students can Register and Submit their application online (For Applying for centrally/state sponsored scholarship schemes), from anywhere anytime
- Students can View/Track the status of their own application with User ID and Password generated by the system
- Students can Renew their applications with same credential(Student ID/Password)
- Uploading of documents by students in support of their claims (such as income, mark sheets, bank account details, category, caste certificate etc.) be enabled for easy verification and transparency
- Provision of SMS and e-Mail alerts to the Stake Holders such as Institution and students at various stage of processing
- Renewal of the application by the Institutes only – by importing the application from previous year
- Role Based Unique Login ID and Password will be made available for all stakeholders.
- Auto & bulk processing of Scholarship application by the Institute
- Easy Scholarship Sanctioning process for Sanctioning Authority
- Auto disbursal of Scholarship to Student's Bank Account
- Easy monitoring of Scholarship by the Department and State Authority

## **Guidelines for filling the online Scholarship Application form on National Scholarships Portal for 2016-17**

### **For Students –**

- Aadhar Number is Mandatory from the Academic Session 2016-2017 onwards.
- Applicants are advised to go through the Information Bulletin carefully and acquaint themselves with all requirements in respect to fill-up the scholarship form on National Scholarship Portal-2016-17.
- It will be the sole responsibility of the applicant to make sure that he/she is eligible to apply and fulfils all the conditions prescribed for the scholarship.
- If in-eligibility of the applicant is detected at any stage, before or after the applying for scholarship scheme, or during any stage by verification by authorities, his/her scholarship will be cancelled without any notice. Disciplinary action will be taken against him/her, further he/she will be blacklisted to opt for scholarship sponsored by Central Government for period of five years.
- Applicant must check that all details provided by him/her are correct before final submission as there will be no provision to edit details thereafter
- Mode of submission of application for scholarship will be online and no other mode for the same will be entertained.
- Titles/Labels marked as \* are Mandatory in Application

### **I. ONLINE FRESH SUBMISSION OF APPLICATION FORM FOR SCHOLARSHIP**

1. Online submission of Application form can be done through the website <http://www.scholarships.gov.in/loginPage> in any of the internet access point.

**(For better visibility use Chrome, Firefox, Internet Explorer)**

2. Click on 'New User' on 'Home Page'

Apply for  
Fresh

Thu Aug 04 14:14:56 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Home About Us Complaints Services FAQ Contact Us Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

**Ministries**  
Departments/Councils  
16

**Registered**  
Schemes  
77

**Registered**  
Universities/Boards/Institutions  
1617084

**Total**  
Registrations  
Fresh : 114119  
Renewal : 5489011

**Helpdesk**  
Candidates can contact the Help Desk for resolution of the technical problems  
0120 - 6619540

**Institute Login**  
Institute Login (Click Here)

**Latest News**  
To visit National Scholarship Portal for Academic Year 2015-2016  
Student Login (Click Here)  
Official Login (Click Here)

**Dashboard**

**State Wise Registration**

Registrations

**On-Board Schemes**

**M/O Minority Affairs**

Pre Matric Scholarships Scheme for Minorities	Opened	Guidelines
Post Matric Scholarships Scheme for Minorities	Opened	Guidelines
Merit Cum Means Scholarship For For Professional and Technical Courses CS	Opened	Guidelines
Maulana Azad National Fellowship for Minority Students	Opening Soon	Guidelines

**WARB, Ministry of Home Affairs**

Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	Opened	Guidelines
--	--------	------------

More...

© Copyright 2016, National Scholarship Portal

**Note:** A new web page requesting to Enter the preliminary data as required for the Registration is displayed

### 3. Fill the details and Click on ‘Registration’

STUDENT REGISTRATION FORM

State of Domicile \*

UTTAR PRADESH ▼

Scholarship Category \*

Post Matric ▼

Name of Student \*

Swati

Date of Birth (DD/MM/YYYY) \*

01/07/1989

Gender \*

Female ▼

Aadhar Number \*

512289406434

Mobile Number \*

9015343145

Email Id

Captcha Code \*

516323

516323

REGISTER

CANCEL

Fill all the details corresponding to the titles/labels appearing on the Registration page.

**Note:** Those marked as “\*” are mandatory and are compulsory required to be filled.

### 4. After successfully get registration done, Applicants will get their “Student Registration ID”

STUDENT REGISTERED SUCCESSFULLY ✓

STUDENT REGISTRATION ID


UP201617000000313


\* Kindly Note it down for future Reference. This will serve as your login id and password sent at your registered mobile number

CONTINUE


CLOSE

5. Through “Student Registration ID” Applicants will be able to login into the Account.


 Login to your account



UP201617000000313




01/07/1989





417954

**4 1795 4**



Can't See? Click on Refresh Button.

 Login

 [Forgot Application Id?](#)

## 6. After successful login to the portal, Welcome Page Appeared

The screenshot shows the National Scholarship Portal (NSP) interface after a successful login. The browser address bar displays the URL `10.249.17.135/NSP/secureLoginSuccess.action`. The page header includes the date `Wed Jul 27 14:42:11 IST 2016` and links for `Skip to main content`, `Screen Reader Access`, `Sitemap`, `Home`, and language options `A-`, `A`, `A+`, and `Hindi`.

The main header features the **National Scholarship Portal** logo, the text `Department of Electronics & Information Technology` and `Ministry of Communications & IT, Govt. of India`, and the **Digital India** logo with the tagline `Power To Empower` and `A Digital India Initiative`.

The left sidebar contains four main navigation options, each with a corresponding icon and label:

- Application Form** (Icon: Document with pencil)
- Check Your Status** (Icon: Two arrows pointing in opposite directions)
- Print Your Application** (Icon: Printer)
- Logout** (Icon: Power button)

The main content area displays a welcome message: **Welcome, Pinky**, followed by the `Application ID: DL201617000000314`. To the right of the welcome message, there is a status indicator showing a green lock icon and the text `Under Process`.

Four callout boxes on the left side of the image point to the corresponding navigation options in the sidebar:


- Application form** points to the **Application Form** option.
- Check Your Status** points to the **Check Your Status** option.
- Print Your Application** points to the **Print Your Application** option.
- Logout** points to the **Logout** option.




## 7. On Clicking “Application Form”, the Application form will appeared.

Mon Aug 01 12:26:13 IST 2016

Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

**Digital India**  
Power To Empower  
A Digital India Initiative

Application Form

Check Your Status

Print Your Application

Logout

### Registration Details

State of Domicile *		Scholarship Category *	
UTTAR PRADESH		Pre Matric	
Name of Student *	Date of Birth *	Gender *	Religion *
Praveen	31/07/1986	Male	Muslim
Community/Category *	Fathers Name *	Mothers Name *	Annual Family Income *
ST	Mr Sharma	Mrs Sharma	100000
Aadhar Number *	Mobile Number *	Email Id	Day Scholar/Hosteler *
999922220021	8127400222		Day Scholar

### Academic Details

Select your Institute	Present Class/Course *	Class Start Date *	Mode of Study *
BHARTIYA SHISHU MANDIR J	VIII	01/08/2016	Regular/Full Time
Previous Class/Course *	Previous Passing Year *	Previous Class(%) *	
VII	2015	65	
Competitive Exam Qualified	Competitive Exam Year	Competitive Exam Score	
Choose your Option			
Admission Fee *	Tuition Fee *	Misc. Fee *	
4000	2500	500	

### Basic Details

Is Orphan *	Is Disabled *	Type of Disability *	% of Disability *
No	No	Choose your option	0
Marital Status *	Parents Profession *	IFSC Code *	Bank Account Number *
Un Married	Others	SBIN009916	30832310281

Save & Continue



**Note:** The Application Form contains three important segments of information as mentioned below;

7a) Registration Details

7b) Academic Details

7c) Basic Details

**Magnified view of each title is shown below**

### Registration Details

Registration Details			
State of Domicile *		Scholarship Category *	
DELHI ▼		Post Matric ▼	
Name of Student *	Date of Birth *	Gender *	Religion *
Pinky	25/08/1989	Female ▼	Hindu ▼
Community/Category *	Fathers Name *	Mothers Name *	Annual Family Income *
GENERAL ▼	Shri. Virendre Bharta	Smt. Girish Devi	
Aadhar Number *	Mobile Number *	Email Id	Day Scholar/Hosteler *
999922220045	9069193155	pinky.bharta@gmail.com	Day Scholar ▼

### Academic Details


Academic Details		
Select your Institute	Present Class/Course *	Present Class Year *
Choose your Option ▼	Choose your Option ▼	Choose your Option ▼
Mode of Study *	Class Start Date *	Previous Board/University name *
Regular/Full Time ▼	01/08/2016	ACADEMY OF AVIATION AND ENGINEER ▼
Previous Class/Course *	Previous Passing Year *	Previous Class(%) *
BACHELOR OF ENGINEERING(MECHANICAL) ▼	2011	87
10th Class Roll No. *	Board Name *	Year of Passing *
	CHANDIGARH STATE BOARD OF TECHNICAL EDUCATION ▼	2011
12th Class Roll No. *	Board Name *	Year of Passing *
E-1234568	CHANDIGARH STATE BOARD OF TECHNICAL EDUCATION ▼	2011
Competitive Exam Qualified	Competitive Exam Year	Competitive Exam Score
AIEEE ▼		
Admission Fee *	Tuition Fee *	Misc. Fee *
120000	75000	45000


## Basic Details


### Basic Details


<b>Is Orphan *</b>	<b>Is Disabled *</b>	<b>Type of Disability *</b>	<b>% of Disability *</b>
<input type="text" value="No"/>	<input type="text" value="No"/>	<input type="text" value="Choose your option"/>	<input type="text" value="0"/>
<b>Marital Status *</b>	<b>Parents Profession *</b>	<b>IFSC Code *</b>	<b>Bank Account Number *</b>
<input type="text" value="Married"/>	<input type="text" value="Others"/>	<input type="text" value="ALLA021201"/>	<input type="text" value="405238960011208"/>
<div><div>Save &amp; Continue</div><div>RESET</div></div>			


7. On Clicking “Save & Continue” next page appeared.


**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

**Digital India**  
Power To Empower  
A Digital India Initiative

  
Application Form

  
Check Your Status

  
Print Your Application

  
Logout

### Contact Details

<b>State *</b>	<b>District *</b>	<b>Block/Taluk *</b>
<input type="text" value="UTTAR PRADESH"/>	<input type="text" value="Choose your option"/>	<input type="text"/>
<b>House No./Street No.etc *</b>		<b>Pincode *</b>
<input type="text"/>		<input type="text"/>

### Scheme Details

SNO	Select the Scheme to Apply
1	<input checked="" type="radio"/> PRE MATRIC SCHOLARSHIPS FOR MINORITY

### Upload Documents

SNO.	Documents Type	View Document	Action
1	Domicile Certificate	Not Uploaded	<input type="button" value="Upload"/>
2	Student PhotoGraph	Not Uploaded	<input type="button" value="Upload"/>
3	Institute Verification Form	Not Uploaded	<input type="button" value="Upload"/>
4	Self Declaration of income Certificate by the Student	Not Uploaded	<input type="button" value="Upload"/>
5	Self Declaration of minority community certificate by the Students	Not Uploaded	<input type="button" value="Upload"/>
6	Self Attested Certificate of pervious academic marksheet	Not Uploaded	<input type="button" value="Upload"/>
7	Fee Receipt of current course year	Not Uploaded	<input type="button" value="Upload"/>
8	Proof of bank account in the name of student	Not Uploaded	<input type="button" value="Upload"/>
9	Scanned Copy of Aadhar Card	Not Uploaded	<input type="button" value="Upload"/>

SAVE AS DRAFT

FINAL SUBMIT

**Note:** This Section of Application Form is also divided into three important segments of information as mentioned below;

7d) Contact Details

7e) Scheme Details

7f) Upload Documents

**Magnified view of each title is shown below**

### Contact Details

Contact Details		
State *	District *	Block/Taluk *
DELHI ▼	EAST ▼	Preet Vihar ▼
House No./Street No.etc *		Pincode *
S-34A SUNDHER BLOCK GROUND FLOOR NEAR PREET VIHAR METRO STATION		110301

### Scheme Details

Scheme Details	
SNO	Select the Scheme to Apply
1	<input checked="" type="radio"/> PRE MATRIC SCHOLARSHIPS FOR MINORITY

## Upload Documents

**Upload Documents**

SNO.	Documents Type	View Document	Action
1	Domicile Certificate	Not Uploaded	<a href="#">Upload</a>
2	Student PhotoGraph	Not Uploaded	<a href="#">Upload</a>
3	Institute Verification Form	Not Uploaded	<a href="#">Upload</a>
4	Self Declaration of income Certificate by the Student	Not Uploaded	<a href="#">Upload</a>
5	Self Declaration of minority community certificate by the Students	Not Uploaded	<a href="#">Upload</a>
6	Self Attested Certificate of pervious academic marksheet	Not Uploaded	<a href="#">Upload</a>
7	Fee Receipt of current course year	Not Uploaded	<a href="#">Upload</a>
8	Proof of bank account in the name of student	Not Uploaded	<a href="#">Upload</a>
9	Scanned Copy of Aadhar Card	Not Uploaded	<a href="#">Upload</a>

[SAVE AS DRAFT](#) [FINAL SUBMIT](#)

© Copyright 2016, National Scholarship Portal

8) On Clicking “Final Submission” Application is finally submitted.

Student can also take the print of the Application if needed.

[Application Form](#)  
[Check Your Status](#)  
[Print Your Application](#)  
[Logout](#)

**Registration Details**

Application Id	UP201617000114908		
Applied for Scheme	PRE MATRIC SCHOLARSHIPS FOR MINORITY		
State of Domicile	UTTAR PRADESH	Scholarship Category	Pre Matric
Name of Student	Praveen	Date of Birth (DD/MM/YYYY)	31/07/1986
Gender	Male	Religion	Muslim
Community/Category	ST	Fathers Name	Mr Sharma
Mothers Name	Mrs Sharma	Annual Family Income	100000
Aadhar Number	999922220021	Mobile Number	8127400222
Email Id		Day Scholar/Hosteler	Day Scholar

**Academic Details**

Present Institute	BHARTIYA SHISHU MANDIR JHS		
Present Class/Course	VIII	Class Start Date	01/08/2016
Mode of Study	Regular/Full Time	Previous Class/Course Name	VII
Previous Passing Year	2015	Previous Class(%)	65

**Basic Details**

Is Orphan	NO	Is Disabled	NO
Type of Disability	-	Percentage of Disability	-
Marital Status	Un Married	Parents Profession	Others
IFSC Code	SBIN009916	Bank Account Number	30832310281

**Contact Details**

State	UTTAR PRADESH	District	LUCKNOW
Block	Lucknow		
House No./Street No.etc	Vinay Khnad 2, Gomti Nagar	Pin Code	226010

[Print](#)

© Copyright 2016, National Scholarship Portal

**This will complete the online Application Submission Process for Applying Scholarship on the National Scholarship Portal**

## **Guidelines for filling the online Renewal of Scholarship Application form on National Scholarships Portal for 2016-17**

### **For Students –**

- All those students of which scholarship applications not marked as duplicate or rejected permanently can renew their scholarship application.
- Those Student who are already registered, need not required to register again. They have to login with their existing credentials to renew their online scholarship application for this academic year.
- All Applicant applying for renewing scholarship application, are required to update their email and mobile number
- Applicants are advised to go through the Information Bulletin carefully and acquaint themselves with all requirements in respect to fill-up the scholarship form for renewal on National Scholarship Portal-2016-17.
- It will be the sole responsibility of the applicant to make sure that he/she is eligible to apply and fulfils all the conditions prescribed for the re-scholarship.
- If in-eligibility of the applicant is detected at any stage, before or after the applying for scholarship scheme, or during any stage by verification by authorities, his/her scholarship will be cancelled without any notice. Disciplinary action will be taken against him/her, further he/she will be blacklisted to opt for scholarship sponsored by Central Government for period of five years.
- Applicant must check that all details provided by him/her are correct before final submission as there will be no provision to edit details thereafter
- Mode of submission of application for scholarship will be online and no other mode for the same will be entertained.
- Titles/Labels marked as \* are Mandatory in Application

**To renew online scholarship application, the following step needs to be taken;**

## II. ONLINE RENEWAL OF APPLICATION

1. For applying online Renewal, Applicants visit the website <http://www.scholarships.gov.in/loginPage> in any of the internet access point.

Apply for  
Renewal

(For better visibility use Chrome, Firefox, Internet Explorer)

2. Click on 'Apply for Renewal' on 'Home Page'

The screenshot displays the National Scholarship Portal homepage. At the top, the header includes the date 'Thu Aug 04 14:14:56 IST 2016', navigation links like 'Skip to main content', 'Screen Reader Access', 'Sitemap', 'Home', and language options 'A-', 'A+', 'A+', 'Hindi'. The main header features the portal's name, 'National Scholarship Portal', and its affiliation with the Department of Electronics & Information Technology, Ministry of Communications & IT, Govt. of India. A search bar is located on the right. Below the header, a navigation bar contains links: 'Home', 'About Us', 'Complaints', 'Services', 'FAQ', and 'Contact Us'. A secondary navigation bar includes buttons for 'Apply for Fresh', 'Apply for Renewal' (highlighted by an orange callout bubble), 'New User? Register Now', 'Ministry Guest Login', and 'Check Eligibility'. The main content area features four large tiles: 'Ministries Departments/Councils' (16), 'Registered Schemes' (77), 'Registered Universities/Boards/Institutions' (1617084), and 'Total Registrations' (Fresh: 114119, Renewal: 5489011). Below these tiles, the page is divided into two columns. The left column contains a 'Helpdesk' section with contact information (0120 - 6619540), an 'Institute Login' section with a 'Click Here' link, and a 'Latest News' section with links for 'Student Login' and 'Official Login'. The right column features a 'Dashboard' with a 'State Wise Registration' bar chart and an 'On-Board Schemes' table. The table lists various scholarship schemes, their status (e.g., 'Opened', 'Opening Soon'), and links to their 'Guidelines'. The footer of the page includes a copyright notice: '© Copyright 2016, National Scholarship Portal'.

Thu Aug 04 14:14:56 IST 2016

Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ A+ Hindi

National Scholarship Portal  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Home About Us Complaints Services FAQ Contact Us

Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

Ministries  
Departments/Councils  
16

Registered  
Schemes  
77

Registered  
Universities/Boards/Institutions  
1617084

Total  
Registrations  
Fresh : 114119  
Renewal : 5489011

Helpdesk  
Candidates can contact the Help Desk for resolution of the technical problems  
0120 - 6619540

Institute Login  
Institute Login (Click Here)

Latest News  
To visit National Scholarship Portal for Academic Year 2015-2016  
Student Login (Click Here)  
Official Login (Click Here)

Dashboard  
State Wise Registration  
Registrations

On-Board Schemes

M/O Minority Affairs			
✓	Pre Matric Scholarships Scheme for Minorities	Opened	Guidelines
✓	Post Matric Scholarships Scheme for Minorities	Opened	Guidelines
✓	Merit Cum Means Scholarship For Professional and Technical Courses CS	Opened	Guidelines
✓	Maulana Azad National Fellowship for Minority Students	Opening Soon	Guidelines

WARB, Ministry of Home Affairs			
✓	Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	Opened	Guidelines

More...

© Copyright 2016, National Scholarship Portal



3. Login using your **Registered Email ID** and **Password** as shown below.

The screenshot shows the login page of the National Scholarship Portal. The header includes the portal's name, department, and ministry, along with the Digital India logo. The main content area features a 'Login to your account' box with input fields for 'Application Id...', 'Password...', and a 'Captcha...' field displaying the numbers '169 2 1 4'. Below the captcha is a 'Login' button and a link for 'Forgot Application Id?'. The browser's address bar shows the URL 'scholarships.gov.in/RENEWAL/loginPage.action' and the date 'Thu Aug 04 17:07:20 IST 2016'.

**NOTE: Applicant applying for Renewal can use their old User Registration ID**

4. After successful login, welcome page appeared.


**Renew  
Application  
Form**


The screenshot shows the welcome page of the National Scholarship Portal after a successful login. The header is identical to the login page. The main content area features a 'Welcome, SK RAHUL RAJA' message with the 'Application ID: AN201516005107773'. To the left of the welcome message is a sidebar with four buttons: 'Renew Application', 'Check Your Status', 'Print Your Application', and 'Logout'. The 'Renew Application' button is highlighted with a callout box. The browser's address bar shows the URL 'scholarships.gov.in/RENEWAL/secureLoginSuccess.action' and the date 'Thu Aug 04 17:10:25 IST 2016'.



5. On clicking ‘Renew Application’, Applicant will direct to **Renewal Screen** as shown below.

Thu Aug 04 17:10:54 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
A Digital India Initiative

**Renew Application**

Check Your Status

Print Your Application

Logout

**Renewal Details**

State of Domicile: ANDAMAN AND NICOBAR

Scholarship Category: Post Matric

Name of Student: SK RAHUL RAJA Date of Birth: 13/10/1994 Gender: M Religion: Muslim

Community/Category: GENERAL Fathers Name: SK JAMSHED ALI Mothers Name: ROHIMA KHATOON Annual Family Income \*: 220000

Aadhar Number \*: 582824069004 Mobile Number \*: 9933227281 Email Id: Day Scholar/Hosteler: Hosteler

**Academic Details**

Present Institute: KING GEORGE MEDICAL UNIVERSITY, LUCKNOW Present Class/Course: BACHELOR OF MEDICINE AND BACHELOR OF S Present Class Year: 3

Mode of Study: Class Start Date: DD/MM/YYYY Previous Board/University name: KING GEORGE MEDICAL UNIVERSITY

Previous Class/Course: Previous Passing Year: 0 Previous Class(%) \*: 0

10th Class Roll No.: Board Name: Year of Passing:

12th Class Roll No.: Board Name: Year of Passing:

Admission Fee \*: 0 Tuition Fee \*: 0 Misc. Fee \*: 0

**Basic Details**

Is Orphan: NO Guardian Name: Is Disabled: NO Type of Disability: N/A % of Disability: 0

Marital Status \*: Un Married Parents Profession \*: Private Employee IFSC Code: SBIN0012356 Bank Account Number: 30237992300

Save & Continue

© Copyright 2016, National Scholarship Portal


Search the web and Windows


17:11 04-08-2016

**Note:** Those marked as “\*” are mandatory and are compulsory required to be filled.


6. After adding all the required data, click ‘Save & Continue’ to view next page


Thu Aug 04 17:12:11 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi


 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
Power To Empower  
A Digital India Initiative

**Renew Application**

 Check Your Status

 Print Your Application

 Logout

**Contact Details**

**State \*** ANDAMAN AND NICOBAR **District \*** SOUTH ANDAMAN **Block/Taluk \***










**House No./Street No.etc \*** SHIVAJI HOUSING COLONY, WARD NO.10, GARACHARMA 2 **Pincode \*** 226003

**Scheme Details**

**Applied For Scheme**

MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS

**Upload Documents**

SNO.	Documents Type	View Document	Action
1	Domicile Certificate	Not Uploaded	 Upload
2	Student PhotoGraph	Not Uploaded	 Upload
3	Institute Verification Form	Not Uploaded	 Upload
4	Self Declaration of income Certificate by the Student	Not Uploaded	 Upload
5	Self Declaration of minority community certificate by the Students	Not Uploaded	 Upload
6	Self Attested Certificate of pervious academic marksheet	Not Uploaded	 Upload
7	Fee Receipt of current course year	Not Uploaded	 Upload
8	Proof of bank account in the name of student	Not Uploaded	 Upload
9	Scanned Copy of Aadhar Card	Not Uploaded	 Upload

**FINAL SUBMIT**

© Copyright 2016, National Scholarship Portal

Search the web and Windows

17:12 04-08-201

7. On Clicking “Final Submission” Application finally submitted.

**Note:** Student can also take the print of the Application if needed.

## **Guidelines of Online Verification of Registered Applicants By Institute under National Scholarships Portal for 2016-17**

**Institute Section:** This section deals with the institute related activities, ranging from the profile updating of Institute to the final Verification of Applicant's Application availing for National Scholarship 2016-17.

**Institute Registration:** The institutes can register themselves to login in to the National Scholarship portal to update their Courses, Fee Structure and Other details.

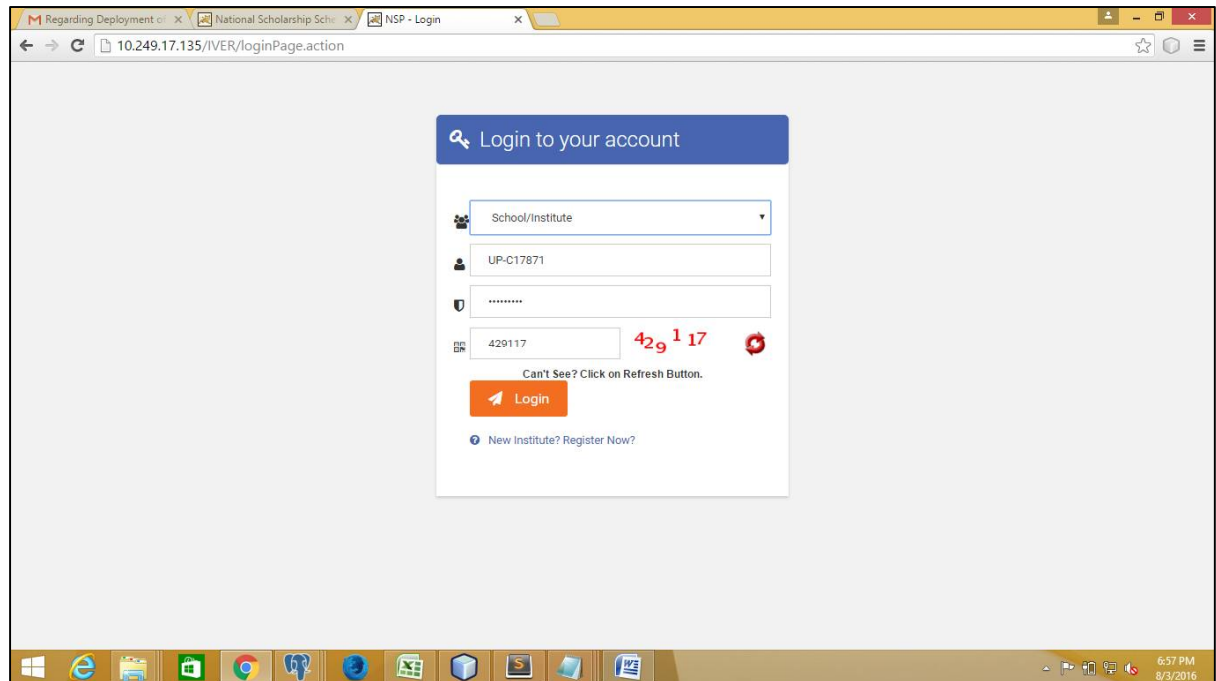
**Institute's Profile Updation:** An institute level user can change the profile of an institute and can make necessary changes to update the information of an institute.

**Note:** The Institute Up-dations are must and should be done well in advance so that the students can apply for the scholarship.

**The step by step presentation of Institute's form Up-dation and Verifications of Applied Applicant are shown below:**

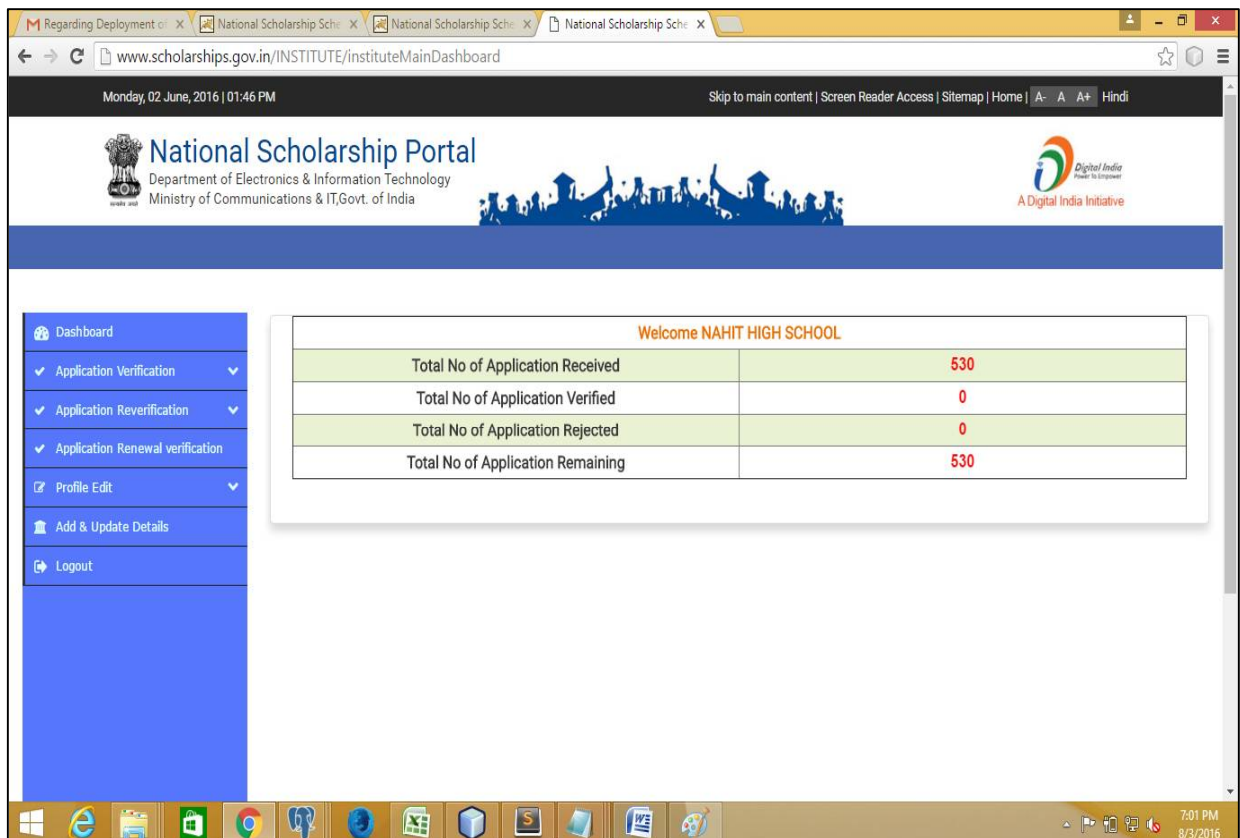
### III. ONLINE VERIFICATION OF REGISTERED APPLICANTS BY INSTITUTE FOR SCHOLARSHIP

#### 1. Login to the Institute Account



The screenshot shows a web browser window with the URL `10.249.17.135/IVER/loginPage.action`. The page title is "NSP - Login". The main content area features a "Login to your account" form. The form includes a dropdown menu for "School/Institute", a text input for "UP-C17871", a password field with masked characters, and a CAPTCHA image showing the numbers "429 1 17". Below the CAPTCHA is a "Login" button and a link for "New Institute? Register Now?". The Windows taskbar at the bottom shows the date and time as 6:57 PM on 8/3/2016.

#### 2. Welcome to Dashboard



The screenshot shows the National Scholarship Portal dashboard. The header includes the portal name, department, and ministry. The left sidebar contains navigation links: Dashboard, Application Verification, Application Reverification, Application Renewal verification, Profile Edit, Add & Update Details, and Logout. The main content area displays a "Welcome NAHIT HIGH SCHOOL" message and a table with application statistics.

Welcome NAHIT HIGH SCHOOL	
Total No of Application Received	530
Total No of Application Verified	0
Total No of Application Rejected	0
Total No of Application Remaining	530

The Windows taskbar at the bottom shows the date and time as 7:01 PM on 8/3/2016.

### 3. Click 'Profile Edit' on Dashboard

This page allows the Institute to update /edit his Profile

#### Profile Edit

Monday, 02 June, 2016 | 01:46 PM

Skip to main content | Screen Reader Access | Sitemap | Home | A+ A- Hindi

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

**Profile Edit**

Dashboard  
Application Verification  
Application Rerification  
Application Renewal verification  
**Profile Edit**  
Add & Update Details  
Logout

**Institute Details**

Institute Name \* GAZI SARKAR PRIVATE ITI ALLA DISE Code \* PU09001052  
Institute Nature \* Public Trust Board State \* UTTAR PRADESH  
Board/University Name \* UTTAR PRADESH DIRECTOR OF EMPLOYMENT AND TRA  
Course Level Offered \* Choose your option  
SCHOOL I-X  
HSC/INTERMEDIATE (12TH)/EQUIVALENT  
DEGREE/GRADUATE/UNDER GRADUATE/INTEGRATED  
Institute Address \* NEAR Dr. rml avadh uni. allahabad road Faizabad  
Institute State \* GOA Institution District \* SOUTH GOA  
Institution Taluk/Block \* Mormugao Institute Pincode \* 765757  
Institute Tin No 098798344 Institute Tan No 4487865865  
Registered Certificate \* Upload uploaded file

**Contact Person Details**

Name \* rahul singh Mobile No \* 9876576575  
Phone 5445456 E-mail \* kghigh@gmail.com

**Bank Details**

Branch/IFSC \* BKVI877 Bank Account No \* 876786584343

Final Submit

© Copyright 2016, National Scholarship Portal

#### Note:

- Those marked as “\*” are mandatory and are compulsory required to be filled.
- Institute Name and DISE Code are not editable.
- Institute should note that Institute Profile is editable only once.

Before final Submission, Institute required to upload his ‘Registered Certificates’.

Institute State \* GOA Institution District \* SOUTH GOA  
Institution Taluk/Block \* Mormugao Institute Pincode \* 765757  
Institute Tin No 098798344 Institute Tan No 4487865865  
Registered Certificate \* Upload uploaded file

On clicking ‘Upload’ icon, Pop-up box appeared to upload the documents.

Documents Upload


Selected File


Choose File No file chosen

Upload Now

4. Once required data filled, click **'Final Submit'** to view the final submission.

Monday, 02 June, 2016 | 01:46 PM Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
A Digital India Initiative

**Message : Profile updated successfully!**

**Institute Details**

Institute Name \* GAZI SARKAR PRIVATE ITI ALLAI DISE Code \* PU09001852

Institute Nature \* Public Trust Board State \* UTTAR PRADESH

Board/University Name \* UTTAR PRADESH DIRECTOR OF EMPLOYMENT AND TRAIN

Course Level Offered \* Choose your option  
SCHOOL I-X  
HSC/INTERMEDIATE (12TH)/EQUIVALENT  
DEGREE/GRADUATE/UNDER GRADUATE/INTEGRATED

Institute Address \* NEAR Dr. rml avadh uni. allahabad road Faizabad

Institute State \* GOA Institution District \* SOUTH GOA

Institution Taluk/Block \* Mormugao Institute Pincode \* 765757

Institute Tin No 098798344 Institute Tan No 4487865865

Registered Certificate \* Upload uploaded file

**Contact Person Details**

Name \* rahul singh Mobile No \* 9876576575

Phone 5445456 E-mail \* kjhkh@gmail.com

**Bank Details**

Branch/IFSC \* BKIY877 Bank Account No \* 87678684343


**Final Submit**


© Copyright 2016, National Scholarship Portal

This will complete the Process of Institute Profile Edit.

8. After successfully Profile Edit Process, again go to Dashboard and click **'Add and Update details'**

Monday, 02 June, 2016 | 01:46 PM Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
A Digital India Initiative

**Dashboard**

- Application Verification
- Application Reverification
- Application Renewal verification
- Profile Edit
- Add & Update Details
- Logout

**Add & Update Course Level**

**Add & Update Course**

**Add & Update Fee**

© Copyright 2016, National Scholarship Portal


9. On clicking 'Add and Update Details', user are allowing to update the following details;

- I. Add & Update Course level
- II. Add & Update Course
- III. Add & Update Fee

10. On clicking 'Add n Update Course level Option', page appeared highlighting Offered Course Level

Monday, 02 June, 2016 | 01:46 PM

Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 **Digital India**  
Power To Empower  
A Digital India Initiative

**Offered Course Level**

Course Level: \*

Sr.#	Course Level	Action
(1)	School I-X	<a href="#">DELETE</a>
(2)	HSC/Intermediate [12th] Equivalent	<a href="#">DELETE</a>

© Copyright 2016, National Scholarship Portal

**This allows the Institute to add and update the Course Level**



11. On clicking **Course Level** option in dropdown, Menu appeared highlighting courses level.

The screenshot shows the National Scholarship Portal interface. The left sidebar contains a menu with options: Dashboard, Application Verification, Application Reverification, Application Renewal verification, Profile Edit, Add & Update Details, and Logout. The main content area is titled 'Offered Course Level'. It features a 'Course Level: \*' dropdown menu with a list of options: School I-X, HSC/Intermediate [12th] Equivalent, Degree Graduate Under Graduate Integrated, Postgraduation, Doctorate M.Phil/P.H.D, Certificate, Teacher Trainings, Polytechnic, Diploma (Other than Polytechnic), I.T.I, and PG Diploma. Below the dropdown is a table with two columns: 'Sr.#' and 'Action'. The table contains two rows: (1) School I-X and (2) HSC/Intermediate [12th] E, both with a 'DELETE' link in the Action column.

Sr.#	Action
(1) School I-X	<a href="#">DELETE</a>
(2) HSC/Intermediate [12th] E	<a href="#">DELETE</a>

12. **Example:** On clicking Course level such as **'Postgraduate'** from dropdown menu, next page appeared highlighting the courses up to post-graduation.


The screenshot shows the National Scholarship Portal interface. The left sidebar contains a menu with options: Dashboard, Application Verification, Application Reverification, Application Renewal verification, Profile Edit, Add & Update Details, and Logout. The main content area is titled 'Offered Course Level'. It features a 'Course Level: \*' dropdown menu with a list of options: School I-X, HSC/Intermediate [12th] Equivalent, Degree Graduate Under Graduate Integrated, Postgraduation, Doctorate M.Phil/P.H.D, Certificate, Teacher Trainings, Polytechnic, Diploma (Other than Polytechnic), I.T.I, and PG Diploma. Below the dropdown is a table with three columns: 'Sr.#', 'Course Level', and 'Action'. The table contains four rows: (1) School I-X, (2) HSC/Intermediate [12th] Equivalent, (3) Doctorate M.Phil/P.H.D, and (4) Postgraduation, all with a 'DELETE' link in the Action column.

Sr.#	Course Level	Action
(1)	School I-X	<a href="#">DELETE</a>
(2)	HSC/Intermediate [12th] Equivalent	<a href="#">DELETE</a>
(3)	Doctorate M.Phil/P.H.D	<a href="#">DELETE</a>
(4)	Postgraduation	<a href="#">DELETE</a>


13. Clicking “**Add & Update Course**” Option, page appeared highlighting **Course Level and Courses**.

Monday, 02 June, 2016 | 01:46 PM

Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi



**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India



**Digital India**  
Power To Empower

---

Dashboard

Application Verification

Application Reverification

Application Renewal verification

Profile Edit

Add & Update Details

Logout

### Offered Course

Course Level: \* Postgraduation

Course: \* Choose your option

- School I-X
- HSC/Intermediate [12th] Equivalent
- Doctorate/M.Phil/Ph.D
- Postgraduation

Sr.#	Course	Duration	Action
(1)	V	1	<a href="#">DELETE</a>
(2)	VI	1	<a href="#">DELETE</a>
(3)	VII	1	<a href="#">DELETE</a>
(4)	VIII	1	<a href="#">DELETE</a>
(5)	IX	1	<a href="#">DELETE</a>
(6)	X	1	<a href="#">DELETE</a>

14. **Explain with Example:** On selecting **Postgraduate** option from **Course level**, ‘Add and Update Course’ option facilitate user to choose suitable Courses.

M Regarding Deployment of ... x National Scholarship Scheme ... x NSP - Login

www.scholarships.gov.in/INSTITUTE/instituteCourseRegForm.action

Monday, 02 June, 2016 | 01:46 PM

Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ Hindi

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT Govt. of India

A Digital India Initiative

---

- Dashboard
- Application Verification
- Application Reverification
- Application Renewal v
- Profile Edit
- Add & Update Details
- Logout

### Offered Course

Course Level:: \* Postgraduation

Course :: \* Choose your option

	Duration	Action
DOCTOR OF MEDICINE(ANESTHESIOLOGY)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(AYURVEDA)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(CARDIOLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(ENDOCRINOLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(GASTROENTEROLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(GENERAL MEDICINE)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(HAEMATATOLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(HEPATOLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(NEPHROLOGY)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(NEUROLOGY)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(ONCOLOGY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(ORTHOPEADICS) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(PEDIATRICS) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(PHARMACY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(PLASTIC SURGERY) -6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(RADIOLOGY)-6 YEARS	1	[DELETE]
DOCTOR OF MEDICINE(UROLOGY)-6 YEARS	1	[DELETE]
MASTER OF LAW(CIVIL LAW)		
MASTER OF LAW (CONSTITUTIONAL LAW)		

15. **Explain with Example:** After selecting suitable courses from dropdown menu, next appeared with selected courses.

The screenshot shows the National Scholarship Portal interface. The left sidebar contains a menu with options: Dashboard, Application Verification, Application Reverification, Application Renewal verification, Profile Edit, Add & Update Details, and Logout. The main content area is titled 'Offered Course' and features two dropdown menus for 'Course Level' and 'Course', each with a 'Choose your option' prompt. Below these is a 'Submit' button. A table displays the selected courses:

Sr.#	Course	Duration	Action
(1)	V	1	<a href="#">DELETE</a>
(2)	VI	1	<a href="#">DELETE</a>
(3)	VII	1	<a href="#">DELETE</a>
(4)	VIII	1	<a href="#">DELETE</a>
(5)	IX	1	<a href="#">DELETE</a>
(6)	X	1	<a href="#">DELETE</a>
(7)	DOCTOR OF MEDICINE(PHARMACY) -6 YEARS	6	<a href="#">DELETE</a>

16. After successfully completion of updating courses, click ‘Add & Update Fee’

The screenshot shows the National Scholarship Portal interface for the 'Offered Course Fee' form. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Offered Course Fee' and contains a 'Course' dropdown menu with a 'Choose your option' prompt. Below this are three input fields for 'Admission Fee', 'Tuition Fee', and 'Others Fee', each with a red asterisk indicating a required field. A 'Submit' button is located at the bottom of the form. The right sidebar contains icons for a search, a list, a document, and a settings gear.

## 17. After adding Courses fees, click 'Submit'

The screenshot shows the National Scholarship Portal interface. On the left is a sidebar with navigation links: Dashboard, Application Verification, Application Reverification, Application Renewal verification, Profile Edit, Add & Update Details, and Logout. The main content area is titled 'Offered Course Fee' and contains a form with the following fields: Course (dropdown menu showing 'XI'), Admission Fee (text box with '1200'), Tuition Fee (text box with '900'), and Others Fee (text box with '200'). A 'Submit' button is located at the bottom right of the form. The page header includes the portal name, department, ministry, and a Digital India logo. The footer shows the date and time: Monday, 02 June, 2016 | 01:46 PM.

## 18. Once submitted, fees will be added and display below

The screenshot shows the National Scholarship Portal interface after the fees have been submitted. The 'Offered Course Fee' form is still visible, but the fields are now empty, and the 'Submit' button is disabled. Below the form, a table displays the submitted fees:

Sr.#	Course	Admission Fee	Tuition Fee	Other Fee	Action
(1)	XI	1200	900	200	DELETE


The page header and footer are the same as in the previous screenshot. The footer shows the date and time: Monday, 02 June, 2016 | 01:46 PM.

**This will complete the Institute 'Add & Update Details' Option  
For the National Scholarship Portal**




19. After **Adding & Updating Details'** Process, again go to Dashboard and click **'Application Verification'**.

Monday, 02 June, 2018 | 01:40 PM Skip to main content | Screen Reader Access | Sitemap | Home | A+ A- Hindi



National Scholarship Portal  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India



Digital India  
Power To Empower  
A Digital India Initiative

[Dashboard](#)

[Application Verification](#)

[Application Reverification](#)

[Application Renewal verification](#)

[Profile Edit](#)

[Add & Update Details](#)

[Logout](#)

### Applicant Verification

Academic year	Course	Scheme	Category
Choose your option	Choose your option	Choose your option	Choose your option
<input type="button" value="Search"/>			

**( 530 )**

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme	Select All	View
1	UP201617000078385	SAKILA YASMIN / KURBAN ALI	9609975211	VI	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
2	WB201617000020602	AL IMRAN RONI / GOLAM RABBANI	7278337681	X	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
3	WB201617000021972	JAMAN / AHMED	9733366909	XI	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	<input type="checkbox"/>	<a href="#">View Details</a>
4	WB201617000022175	SOMA SARMIN / SARIFUL ISLAM	8670417430	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
5	WB201617000022298	SABNUR KHATUN / SAMIDUR RAHAMAN	7872550577	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
6	WB201617000022356	SAKIL RANA / FAIJADDIN AHAMMAD	9735751173	V	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
524	WB201617000187472	JOYNAB BANU / JAHANGIR ALAM	7872284257	VII	SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
525	WB201617000187787	KASMIRA PARVIN / ABUL KALAM	9733213436	VIII	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
526	WB201617000189309	LAKSARINA PABHIN / MOKSED ALI	7872101551	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
527	WB201617000189458	beby sultana / anowar hosson	9564486399	V	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
528	WB201617000191154	LIPIYARA PARVEEN / ABUL KALAM AZAD	9733395944	VI	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
529	WB201617000194518	SARMINA PARVIN / ABBAS ALI	7407770021	X	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
530	WB201617000195346	ARIF HOSSAIN / MASTAFIJUR RAHAMAN	8768729541	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>

**Note:** Application Verification Page shows the following data of applied Applicants;

- **Total Number of Registration**
- **Applicant Registration ID**
- **Name of Applicants/Father Name and Contact number**
- **Applied Course Name**
- **Name of Scheme Applied**
- **Also facilitate user to filter the Applicants via Scheme wise/Academic year, Course/Category wise.**
- **User can also Reject & add remark as Defect by viewing the complete Application form in 'View Details'**

Monday, 02 June, 2018 | 01:46 PM

National Scholarship Portal  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

**Applicant Verification**

Academic year	Course	Scheme	Category
Choose your option	Choose your option	Choose your option	Choose your option
<input type="button" value="Search"/>			

(530)

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme	Select All	View
1	UP201617000078385	SAKILA YASMIN / KURBAN ALI	9609975211	VI	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
2	WB201617000020602	AL IMRAN RONI / GOLAM RABBANI	7278337681	X	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input checked="" type="checkbox"/>	<a href="#">View Details</a>
3	WB201617000021972	JAMAN / AHMED	9733366909	XI	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	<input type="checkbox"/>	<a href="#">View Details</a>
4	WB201617000022175	SOMA SARMIN / SARIFUL ISLAM	8670417430	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
5	WB201617000022298	SABNUR KHATUN / SAMIDUR RAHAMAN	7872550577	IX	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>
6	WB201617000022356	SAKIL RANA / FAIJADDIN AHAMMAD	9735751173	V	PRE MATRIC SCHOLARSHIPS FOR MINORITY	<input type="checkbox"/>	<a href="#">View Details</a>

[illegible]

This page also facilitate user to add remark as defected application of Applicant and can also comment on remark column.

Student Verification Form					
Applicant Name :		SAKILA YASMIN			
1	Gender	Female	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
2	Religion	Muslim	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
3	Category	GENERAL	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Category is not ok
4	Profession	Others	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
5	Annual Income	36000	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Check Your Annua Income
6	Aadhar No	767481229640	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
7	Disability	No	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Not Valid
8	Day/Scholar	Day Scholar	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
9	IFSC Code	SBN0001875	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
10	Account No.	34969792956	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
11	Admission Fees	190	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
12	Tuition Fees	0	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	

**NOTE:**

- After successfully adding value and comments through verification, the form again went to the Applicant for correction and not more will shown in Verification Page.
- Once correction done by Applicants, Application form will re-appeared for Re-verification
- If user verify applicant with no defect, Applicant form will be approved at Institute level

**This will complete the Verification process of Applications by Institute for National Scholarship Portal**



22. On clicking 'Re-verification' icon from Dashboard, the page appeared with data displaying Applicant form for re-verification.

Monday, 02 June, 2016 | 01:48 PM

www.scholarships.gov.in/INSTITUTE/instituteReverificationDashboard

National Scholarship Portal  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Digital India  
Power To Empower  
A Digital India Initiative

Dashboard

- Application Verification
- Application Reverification
- Application Renewal verification
- Profile Edit
- Add & Update Details
- Logout

### Applicant Reverification

Academic year	Course	Scheme	Category
Choose your option	Choose your option	Choose your option	Choose your option

Search

(0)

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme	Select All	View

Verify Reject Defect

23. On clicking "Applicant Renewal Verification" the page appeared highlighting application for renewal applied by previous session Applicants.

Monday, 02 June, 2016 | 01:48 PM

www.scholarships.gov.in/INSTITUTE/instituteRenewalVerDashboardPage

National Scholarship Portal  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Digital India  
Power To Empower  
A Digital India Initiative

Dashboard

- Application Verification
- Application Reverification
- Application Renewal verification
- Profile Edit
- Add & Update Details
- Logout

### Applicant Renewal Verification

Academic year	Course	Scheme	Category
Choose your option	Choose your option	Choose your option	Choose your option

Search

(0)

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme	Select All	View

Verify Reject Defect

#### IV. ONLINE STATUS OF PRE & POST MATRIC SCHEMES REGISTRATIONS

1. Online State wise registration can be done through the website <http://www.scholarships.gov.in/loginPage> in any of the internet access point.

(For better visibility use Chrome, Firefox, Internet Explorer)

2. Click 'Ministry Guest Login' on 'Home Page'

Ministry  
Guest  
Login

Thu Aug 04 14:14:56 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ H

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Home About Us Complaints Services FAQ Contact Us Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

Ministries Departments/Councils 16 Registered Schemes 77 Registered Universities/Boards/Institutions 1617084 Total Registrations Fresh : 114119 Renewal : 5489011

**Helpdesk**  
Candidates can contact the Help Desk for resolution of the technical problems  
0120 - 6619540

**Institute Login**  
Institute Login (Click Here)

**Latest News**  
To visit National Scholarship Portal for Academic Year 2015-2016  
Student Login (Click Here)  
Official Login (Click Here)

**Dashboard**

**State Wise Registration**  
Registrations

**On-Board Schemes**

M/O Minority Affairs		
Pre Matric Scholarships Scheme for Minorities	Opened	Guidelines
Post Matric Scholarships Scheme for Minorities	Opened	Guidelines
Merit Cum Means Scholarship For Professional and Technical Courses CS	Opened	Guidelines
Maulana Azad National Fellowship for Minority Students	Opening Soon	Guidelines
WARB, Ministry of Home Affairs		
Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	Opened	Guidelines

© Copyright 2016, National Scholarship Portal

3. By clicking Ministry Guest Login, ‘Welcome Page’ appeared with the Graphical format showing following details;
- a) State wise Total Quota Allotted and Received against Quota
  - b) Total Verified Applications State wise (Verified by State and PFMS)



4. Click on “**State Registration Icon**” to verify the No. of Verify State Wise Registration,

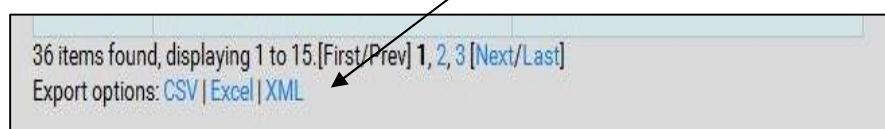
The screenshot displays the National Scholarship Portal interface. At the top, the header includes the portal's name, department, and ministry, along with a search bar and navigation links. A menu on the left lists 'State Wise Registrations' and 'Scheme Wise Registrations'. The main content area, titled 'State Wise Registrations', features a table with 15 rows of state-wise registration data. Below the table, it indicates '36 items found, displaying 1 to 15' and provides export options for CSV, Excel, and XML. A copyright notice for 2016 is at the bottom.

S. No.	State Name	Verified Registrations
1	ANDAMAN AND NICOBAR	1
2	ANDHRA PRADESH	168313
3	ARUNACHAL PRADESH	25
4	ASSAM	95823
5	BIHAR	76564
6	CHANDIGARH	2025
7	CHHATTISGARH	10691
8	DADRA & NAGAR HAVELI	29
9	DAMAN & DIU	38
10	DELHI	2460
11	GOA	2553
12	GUJARAT	222954
13	HARYANA	6334
14	HIMACHAL PRADESH	2734
15	JAMMU AND KASHMIR	25687

36 items found, displaying 1 to 15 [First/Prev] 1, 2, 3 [Next/Last]  
Export options: [CSV](#) | [Excel](#) | [XML](#)

Note:

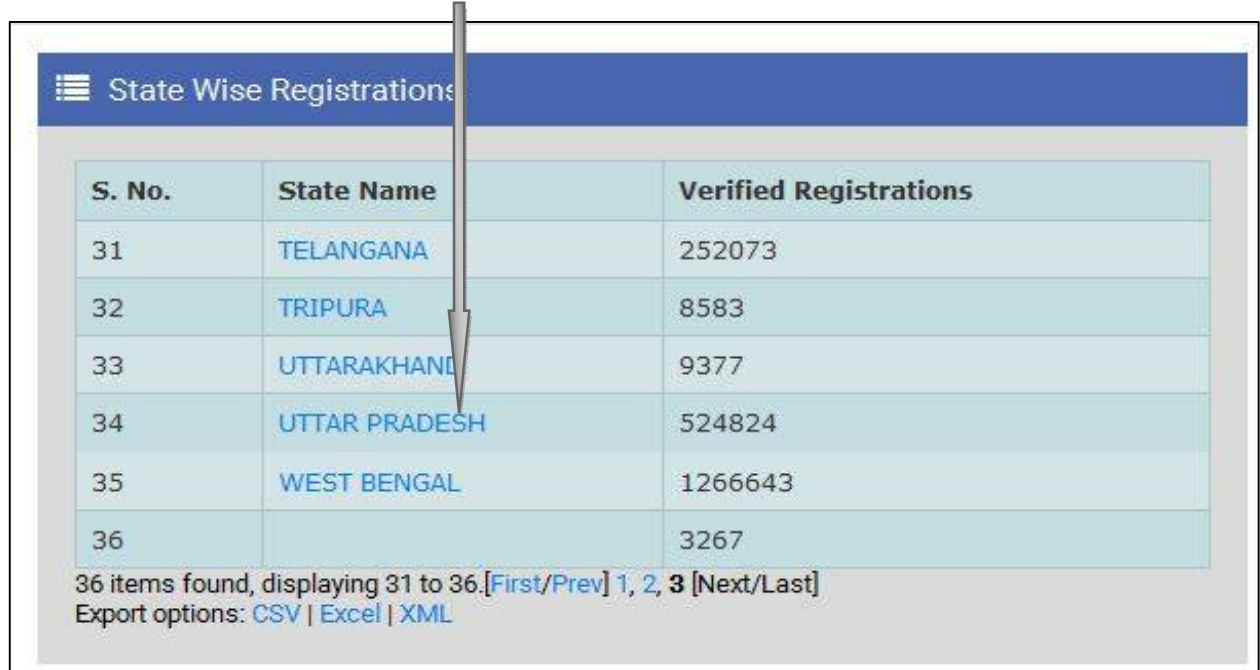
- This page highlights number of State Wise Registration (i.e Registration done in all 36 States) displaying 15 items per page.
- This list can also be downloaded by clicking ‘**Export Option**’ in CSV/Excel/XML format.





5. On clicking any State, the page will shows the details Total number of Registration of that **State** at first place, and than number of registrations of each **District and Blocks** belonging that particular State.

**Example: 5.1** On clicking state ‘Uttar Pradesh’



The screenshot shows a web interface titled 'State Wise Registrations'. It contains a table with three columns: 'S. No.', 'State Name', and 'Verified Registrations'. The table lists states from S. No. 31 to 36. 'UTTAR PRADESH' is highlighted in blue text and is pointed to by a large grey arrow. Below the table, it says '36 items found, displaying 31 to 36.' followed by pagination links '[First/Prev] 1, 2, 3 [Next/Last]' and export options 'CSV | Excel | XML'.

S. No.	State Name	Verified Registrations
31	TELANGANA	252073
32	TRIPURA	8583
33	UTTARAKHAND	9377
34	UTTAR PRADESH	524824
35	WEST BENGAL	1266643
36		3267

36 items found, displaying 31 to 36. [First/Prev] 1, 2, 3 [Next/Last]  
Export options: CSV | Excel | XML

**Note:** Given page, shows the total number of Verify Registrations in Uttar Pradesh

**5.2** On clicking state, next page appeared highlighting No. of Verify Registration in every Districts.



The screenshot shows a web interface titled 'District Wise Registrations'. The 'State Name' is set to 'UTTAR PRADESH'. Below this, there is a table with three columns: 'S. No.', 'District Name', and 'Verified Registrations'. The table lists districts from S. No. 46 to 60. At the bottom, it says '74 items found, displaying 46 to 60.' followed by pagination links '[First/Prev] 1, 2, 3, 4, 5 [Next/Last]' and export options 'CSV | Excel | XML'.

State Name: UTTAR PRADESH		
S. No.	District Name	Verified Registrations
46	KUSHI NAGAR	3747
47	LALITPUR	467
48	LUCKNOW	11778
49	MAHAMAYA NAGAR (HATHRAS)	89
50	MAHARAJGANJ	3193
51	MAHOBA	4556
52	MAINPURI	1358
53	MATHURA	523
54	MAU	12238
55	MEERUT	21464
56	MIRZAPUR	1541
57	MORADABAD	57635
58	MUZAFFARNAGAR	3133
59	PILIBHIT	9871
60	PRATAPGARH	2073

74 items found, displaying 46 to 60. [First/Prev] 1, 2, 3, 4, 5 [Next/Last]  
Export options: CSV | Excel | XML

**5.3** On clicking any district like Lucknow, next page appeared highlighting No. of **Verify Registrations in each Block**.

Block Wise Registrations		
State Name: UTTAR PRADESH		District Name: LUCKNOW
S. No.	Block Name	Verified Registrations
1	Bakshi Ka Talab	13
2	Lucknow	20
3	Malihabad	162
4	Mohanlalganj	586
4 items found, displaying all items.1		
Export options: <a href="#">CSV</a>   <a href="#">Excel</a>   <a href="#">XML</a>		

**Note:** Given page, shows the total number of Verify Registration in each block of Lucknow.

**5.4** On clicking Block like Lucknow, next page appeared highlighting following details of Applicant;

Name of Student  
Application ID  
Father's Name  
Scheme Opted  
State/Block Name

Applicants List					
State Name: UTTAR PRADESH			District Name: LUCKNOW		
S. No.	Applicant Name	Application Id	Father's Name	Scheme Opted	State Name
1	AFJAL IMAM	UP201516003678583	KHALIKUZZAMMAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
2	HAROON KHAN	UP201516003673885	AYYUB KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
3	MOHD IRSHAD	UP201516001453111	BANNEY KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
4	SYED ABDUR RAB	UP201516003677148	SYED TALHA OMAS	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
5	TALHA BIN RAZI	UP201516000955825	RAZI AHMAD KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
5 items found, displaying all items.1					
Export options: <a href="#">CSV</a>   <a href="#">Excel</a>   <a href="#">XML</a>					

**5.4** On clicking ‘Export Option’ user can save the details in Excel/XML/CSV format.

The screenshot shows a web application interface with a table of applicants. A Firefox dialog box is open, asking how to handle the file 'ApplicantList.xls'.

S. No.	Applicant Name	Application Id	Father's Name	Scheme Opted	State Name
1	AFJAL IMAM	UP201516003678583	KHALIKUZZAMMAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
2	HAROON KHAN	UP201516003673885	AYYUB KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
3	MOHD IRSHAD	UP201516001453111	BANNEY KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
4	SYED ABDUR RAB	UP201516003677148	SYED TALHA OMAS	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
5	TALHA BIN RAZI	UP201516000955825	RAZI AHMAD KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH

5 items found, displaying all items. 1  
Export options: CSV | Excel | XML

Opening ApplicantList.xls  
You have chosen to open:  
ApplicantList.xls  
which is: Microsoft Office Excel 97-2003 Worksheet (810 bytes)  
from: http://www.scholarships.gov.in  
What should Firefox do with this file?  
☐ Open with Microsoft Office Excel (default)  
☒ Save File  
☐ Do this automatically for files like this from now on.  
OK Cancel

**5.4** Once the Data saved, User can view the details in saved file.

The screenshot shows a Microsoft Excel spreadsheet with the following data:

S. No.	Applicant Name	Application Id	Father's Name	Scheme Opted	State Name
1	AFJAL IMAM	UP201516003678583	KHALIKUZZAMMAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
2	HAROON KHAN	UP201516003673885	AYYUB KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
3	MOHD IRSHAD	UP201516001453111	BANNEY KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
4	SYED ABDUR RAB	UP201516003677148	SYED TALHA OMAS	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH
5	TALHA BIN RAZI	UP201516000955825	RAZI AHMAD KHAN	MERIT-CUM-MEANS SCHOLARSHIP FOR PROFESSIONAL AND TECHNICAL COURSES CS	UTTAR PRADESH



## V. ONLINE FRESH APPLICATIONS FOR PRE & POST MATRIC SCHOLARSHIP

1. Online State wise registration can be done through the website <http://www.scholarships.gov.in/loginPage> in any of the internet access point.

(For better visibility use Chrome, Firefox, Internet Explorer)

2. Click 'Ministry Guest Login' on 'Home Page'

Thu Aug 04 14:14:56 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
Power To Empower  
A Digital India Initiative

Home About Us Complaints Services FAQ Contact Us Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

**Ministries**  
Departments/Councils  
16

**Registered**  
Schemes  
77

**Registered**  
Universities/Boards/Institutions  
1617084

**Total**  
Registrations  
Fresh : 114119  
Renewal : 5489011

**Helpdesk**  
Candidates can contact the Help Desk for resolution of the technical problems  
0120 - 6619540

**Institute Login**  
Institute Login (Click Here)

**Latest News**  
To visit National Scholarship Portal for Academic Year 2015-2016  
Student Login (Click Here)  
Official Login (Click Here)

**Dashboard**

**State Wise Registration**

Registrations

**On-Board Schemes**

**M/O Minority Affairs**

Pre Matric Scholarships Scheme for Minorities	Opened	Guidelines
Post Matric Scholarships Scheme for Minorities	Opened	Guidelines
Merit Cum Means Scholarship For Professional and Technical Courses CS	Opened	Guidelines
Maulana Azad National Fellowship for Minority Students	Opening Soon	Guidelines

**WARB, Ministry of Home Affairs**


Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	Opened	Guidelines
--	--------	------------


More...

© Copyright 2016, National Scholarship Portal

### 3. Click on 'Pre and Post Scheme Registration'

Wed Aug 03 15:01:50 IST 2016 [Skip to main content](#) | [Screen Reader Access](#) | [Sitemap](#) | [Home](#) | [A-](#) [A](#) [A+](#) [Hinc](#)

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 **Digital India**  
Power to Empower  
A Digital India Initiative

[Home](#) [About Us](#) [Complaints](#) [Services](#) [FAQ](#) [Contact Us](#)

[Apply for Fresh](#) [Apply for Renewal](#) [New User? Register Now](#) [Ministry Guest Login](#) [Check Eligibility](#)

**Menu**  
State Wise Registrations  
Pre and Post Matric Registrations

**State Wise Pre and Post Matric Registrations**

S No	STATE NAME	PRE MATRIC	POST MATRIC
1	ANDAMAN AND NICOBAR	54	14
2	ANDHRA PRADESH	4196	1282
3	ARUNACHAL PRADESH	27	172
4	ASSAM	1986	1372
5	BIHAR	925	2662
6	CHANDIGARH	142	33
7	CHHATTISGARH	169	197
8	DADRA & NAGAR HAVELI	9	12
9	DAMAN & DIU	15	13
10	DELHI	81	329
11	GOA	10	87
12	GUJARAT	949	1537
13	HARYANA	88	102
14	JAMMU AND KASHMIR	145	288
15	JHARKHAND	119	443
16	KARNATAKA	1989	4622
17	KERALA	3723	3447
18	LAKSHADWEEP	8	5
19	MADHYA PRADESH	4721	1357
20	MAHARASHTRA	1665	1876
21	MANIPUR	40	145
22	MEGHALAYA	19	40
23	MIZORAM	41	63
24	NAGALAND	322	59
25	ODISHA	564	309
26	PUDUCHERRY	50	33
27	PUNJAB	11508	4709
28	RAJASTHAN	3405	1836
29	SIKKIM	38	45
30	TAMIL NADU	1435	1900
31	TELANGANA	1792	823
32	TRIPURA	86	167
33	UTTAR PRADESH	4011	4329
34	UTTARAKHAND	279	163
35	WEST BENGAL	23560	10820
	<b>Sub Total</b>	<b>68343</b>	<b>45751</b>
	<b>Total Registered Applications</b>		<b>114094</b>

**Note:** On clicking "Pre & Post Registration Scheme" the above page will appeared highlights the following details;

- Name of State
- Number of Pre Matric Registrations
- Number of Post Matric Registrations
- Total and sub-total of Pre & Post Registrations.

## VI. ONLINE PROCESS OF APPLYING COMPLAINT IN NSP

1. For applying online complaints in scholarships portal, applicants can visit the website <http://www.scholarships.gov.in/loginPage> in any of the internet access point.

(For better visibility use Chrome, Firefox, Internet Explorer)

2. Click 'Complaints' on 'Home Page'

Complaints

Thu Aug 04 14:14:56 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ Hindi

**National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

Home About Us Complaints Services FAQ Contact Us Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

**Ministries**  
Departments/Councils  
16

**Registered Schemes**  
77

**Registered Universities/Boards/Institutions**  
1617084

**Total Registrations**  
Fresh : 114119  
Renewal : 5489011

**Helpdesk**  
Candidates can contact the Help Desk for resolution of the technical problems  
0120 - 6619540

**Institute Login**  
Institute Login (Click Here)

**Latest News**  
To visit National Scholarship Portal for Academic Year 2015-2016  
Student Login (Click Here)  
Official Login (Click Here)

**Dashboard**

**State Wise Registration**  
Registrations

**On-Board Schemes**

M/O Minority Affairs		
Pre Matric Scholarships Scheme for Minorities	Opened	Guidelines
Post Matric Scholarships Scheme for Minorities	Opened	Guidelines
Merit Cum Means Scholarship For Professional and Technical Courses CS	Opened	Guidelines
Maulana Azad National Fellowship for Minority Students	Opening Soon	Guidelines

**WARB, Ministry of Home Affairs**


Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	Opened	Guidelines
--	--------	------------


More...

© Copyright 2016, National Scholarship Portal

3. On clicking ‘Complaints’ Icon, Complaint Form Appeared.

Thu Aug 04 14:20:27 IST 2016 Skip to main content | Screen Reader Access | Sitemap | Home | A- A+ Hindi

 **National Scholarship Portal**  
Department of Electronics & Information Technology  
Ministry of Communications & IT, Govt. of India

 Digital India  
Power To Empower  
A Digital India Initiative

Home About Us Complaints Services FAQ Contact Us Search...

Apply for Fresh Apply for Renewal New User? Register Now Ministry Guest Login Check Eligibility

### Complaints/Feedback

Students please provide Application Id  
Institutions please provide Institution ID

Applicant Type Complaint For Year  
----Select Option---- ----Select Option----

Application/Institute ID Name

Email Mobile Number

State of Domicile Scheme  
----Select Option---- ----Select Option----

Category  
----Select Option----

Captcha... 37 96 12

Complaint Description (Max Characters Allowed - 500 in English) 500 characters remaining

Submit Cancel

4. Login to the ‘Complaint Portal’ through ‘User Registration ID’ to view the Complain Status

View Application Status

Enter Application/Institute ID

View Complaint Status

5. **‘Complaint Status’** appeared in given format

☰ Complaint Status for - Praveen Kumar Sharma (UP201617000003105)		
COMPLAINT - 1		COMPLAINT STATUS - PENDING
NAME	COMPLAINT DATE	REPLY FOR THE COMPLAINT
Praveen Kumar Sharma	04-08-2016 10:53 AM	Not Replied Yet.

**This will complete the online process of applying and viewing Complaint status process for National Scholarship Portal**