

बिहार सरकार

सामान्य प्रशासन विभाग

प्रेषक,

डॉ० बी० राजेन्द्र,  
सरकार के प्रधान सचिव ।

सेवा में,

सभी अपर मुख्य सचिव/प्रधान सचिव/सचिव, बिहार, पटना,  
सभी प्रमंडलीय आयुक्त,  
सभी जिला पदाधिकारी,  
सभी अनुमंडल पदाधिकारी।

पटना-15, दिनांक- 6-6-22

विषय:- भारतीय प्रशासनिक सेवा एवं बिहार प्रशासनिक सेवा के पदाधिकारियों का सेवा इतिहास <http://sewa-itihash.bih.nic.in> पर संधारित करने के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषय के संबंध में कहना है कि राज्य सरकार के अधीन कार्यरत भारतीय प्रशासनिक सेवा, बिहार प्रशासनिक सेवा, बिहार सचिवालय सेवा एवं बिहार आशुलिपिक सेवा के पदाधिकारियों/कर्मियों का सेवा इतिहास (Service History Management) पोर्टल का निर्माण एन०आई०सी० के सहयोग से राज्य सरकार द्वारा किया गया है, ताकि राज्य में कार्यरत पदाधिकारियों के सेवा इतिहास का रख-रखाव व्यवस्थित ढंग से हो सके। इसके लिए एक वेबसाइट तैयार किया गया है, जिसका Website address- <http://sewa-itihash.bih.nic.in> है।

2. एन०आई०सी० के द्वारा भारतीय प्रशासनिक सेवा, बिहार प्रशासनिक सेवा, बिहार सचिवालय सेवा एवं बिहार आशुलिपिक सेवा में कार्यरत सभी पदाधिकारियों/कर्मियों का सेवा इतिहास/विवरणी तैयार कर उपलब्ध कराया गया है। साथ ही एक फ्लोचार्ट भी उपलब्ध कराया गया है, जिसमें Home Page, Officer Manual, Sewa Itihas Department Login (First time only), Officer Login (First time only), Sewa Itihas Department Login, My Profile, View Employee, Personal Details and Edit Posting की व्यवस्था है।

3. भारतीय प्रशासनिक सेवा, बिहार प्रशासनिक सेवा, बिहार सचिवालय सेवा एवं बिहार आशुलिपिक सेवा के पदाधिकारियों/कर्मियों का सेवा इतिहास/विवरणी <http://sewa-itihash.bih.nic.in> पर अपलोड है।

4. भारतीय प्रशासनिक सेवा, बिहार प्रशासनिक सेवा, बिहार सचिवालय सेवा एवं बिहार आशुलिपिक सेवा के पदाधिकारियों/कर्मियों के द्वारा अपना user id and password सृजित करते हुए उपर्युक्त वेबसाइट पर uploaded सेवा इतिहास/विवरणी का अवलोकन कर उसके संदर्भित प्रभाग में अपेक्षित सुधार दस्तावेजीय साक्ष्य के आधार पर कर सकते हैं, जिसका अंतिम अनुमोदन



कृ०पृ०३०

विभाग के स्तर पर साक्ष्य/दस्तावेज के आधार पर किया जायेगा। सेवा इतिहास पोर्टल पर मोबाईल आधारित ओटीपी के आधार पर भी पासवर्ड के सृजन की सुविधा उपलब्ध करायी गई है। सुलभ प्रसंग हेतु पत्र के साथ Flowchart संलग्न है तथा इस संबंध में किसी प्रकार की पृच्छा के समाधान हेतु श्री शकील अहमद, विभागीय आईटी मैनेजर से मोबाईल नं०-9430516522 पर संपर्क किया जा सकता है।

5. अतः अनुरोध है कि उक्त के संबंध में सभी संबंधित पदाधिकारियों को अपने स्तर से कार्रवाई करने हेतु निदेशित करने की कृपा की जाय।

अनु०-यथोक्त।

विश्वासभाजन,

*Rajendra*  
6-6-2022

(डॉ० बी० राजेन्द्र)

सरकार के प्रधान सचिव

# Sewa Itihas Portal

Website address – <http://sewa-itihhas.bih.nic.in>



**Sewa Itihas (Service History Management)**

General Administration Department, Govt. of Bihar

NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India



[Home](#) [Contact Us](#) [Officer's User Manual](#)

[Officer / Department Login](#)

## About Application

Sewa Itihas(Service History Management) Portal is for proper management of Bihar Service Cadre officers to prepare the service history.

- Indian Administrative Service
- Bihar Administrative Service
- Bihar Secretariat Service
- Bihar Secretariat Stenographers Service

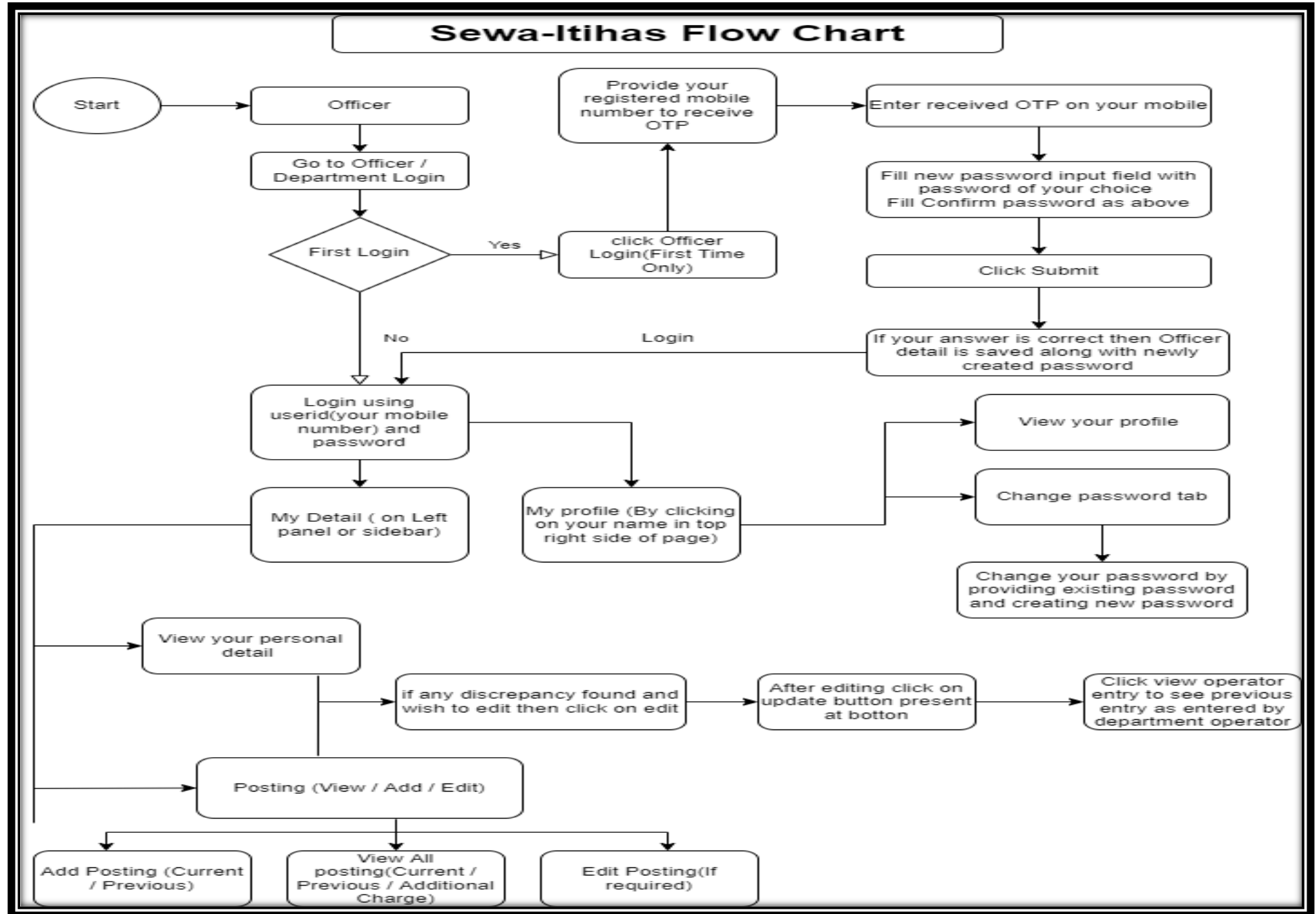


**Shri Nitish Kumar**  
Hon'ble Chief Minister


Website Content Owned & Managed by **General Administration Department , Government of Bihar**

Designed & Developed by **National Informatics Centre , CS-Cell, Bihar State Center**


## Flow Diagram



## Click Officer / Department Login Button


**Sewa Itihas** (Service History Management)  
General Administration Department, Govt. of Bihar


NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India






[Home](#) [Contact Us](#) [Officer's User Manual](#) [Officer / Department Login](#)

**Officer / Department Login**









[Login](#)

[Officer Login\(First time only\)](#)

[Forgot Password?](#)

## First Time User Click Officer Login (first time only) for creating your Password



**Sewa Itihas** (Service History Management)  
General Administration Department, Govt. of Bihar

NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India



[Home](#) [Contact Us](#) [Officer's User Manual](#)

[Officer / Department Login](#)

### Officer / Department Login



Login

[Officer Login\(First time only\)](#)

[Forgot Password?](#)

Enter Your Mobile Number to receive OTP (One Time Password in your mobile)



**Sewa Itihas** (Service History Management)

General Administration Department, Govt. of Bihar

NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India




[Home](#) [Contact Us](#) [Officer's User Manual](#)

[Officer / Department Login](#)

### Officer Login(First Time Login)

 Enter your mobile number



 Enter captcha...

Next

[Login here](#)

**Enter OTP received on your mobile. Create a strong password as per password policy(given on right side).**



**Sewa Itihas (Service History Management)**

General Administration Department, Govt. of Bihar


NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India





[Home](#) [Contact Us](#) [Officer's User Manual](#)

[Officer / Department Login](#)

### Officer Create Password / Change Password

 Enter OTP

 New Password...

 Confirm Password...

Submit

#### Password Policy

The password must contain 6-20 characters.

It should also have one upper case letter, one number and one special character

Valid characters are letters (a-z, A-Z), numbers (0-9) and #, @, &, \$, =, ~, %, \*.

Spaces are not permitted.

The password is case sensitive.



**Login with username as mobile number and your strong password.**



**Sewa Itihas** (Service History Management)  
General Administration Department, Govt. of Bihar

NATIONAL INFORMATICS CENTRE  
Ministry of Electronics & IT  
Government of India



[Home](#) [Contact Us](#) [Officer's User Manual](#)

[Officer / Department Login](#)

### Officer / Department Login

Password Changed Successfully.





Login


[Officer Login\(First time only\)](#)  
[Forgot Password?](#)


To View your profile and change password page, click on drop down button on your name in upper right corner.

Sewa Itihas

 Aishvary Kashyap

 Dashboard

 My Detail

 Logout

☰

Aishvary Kashyap ▾

My Profile

[Home](#) / [My Profile](#)

Profile

Change Password

**Name :** Aishvary Kashyap

**Designation :** NA

**Email :** aishwarya@gmail.com

**Mobile :** 9798964553

**Role :** OFFICER

**Indicator Assigned :**

**District :** SAMASTIPUR

**Address :** Samastipur

**Valid Till :** 3930-01-31 00:00:00.0

**Status :** Active


Copyright © 2021 NIC, Bihar. All rights reserved.

Version 1.1.0

**To view your detail click My Detail button on left sidebar**

## Personal detail

Sewa Itihas

Aishvary Kashyap

Dashboard

My Detail

Logout

View Employee

Home / Employees / View Employee

Personal Details

EditRefresh

Name : Aishvary Kashyap

Father Name : abc

Service Name : BIHAR ADMINISTRATIVE SERVICE

Current Designation : Senior Deputy Collector Deputation Reserve

Batch : 60-62

Civil List No. :

Date of Appointment : 01-06-2019

Date of Confirmation : 01-06-2019

Date of Birth : 24-01-1985

Date of Joining : 01-06-2019

Date of Retirement : 31-01-2045

Email : aishwarya@gmail.com

Mobile No. : 9798964553

Current Address :

Permanent Home Address : Samastipur , ROHTAS , BIHAR

Posting Details

Add Posting

Posting Details

Sewa Itihas

Aishvary Kashyap

Dashboard

My Detail

Logout

Personal Details

EditRefresh+

Posting Details

Add Posting

Note - blue color entry denotes entry added/edited by Officer

Current Posting

Category Level	Designation	working Type	From Date	Office Order No./Date	District/Department/Commission	Action
Basic Cadre	Senior Deputy Collector	Working	18-05-2020		SARAN	Edit Posting
Special Secretary	Senior Deputy Collector Deputation Reserve	Working	14-05-2020	17-05-2022	PURBI CHAMPARAN	Edit Posting

Additional Charge


#	Designation	From Date	To Date	Office Order No./Date	Action
---	-------------	-----------	---------	-----------------------	--------

Previous Posting(s)

#	Category Level	Designation	working Type	From Date	To Date	Office Order No./Date	District/Department/Commission	Action
2	Additional District	Additional Collector-cum-District Public	Leave	12-05-			Cabinet Secretariat Department	Edit

## Add your Posting Detail (if any)

Sewa Itihas

 Aishvary Kashyap

Dashboard

My Detail

Logout

+ Add Posting

Back

Officer Name : Aishvary Kashyap

Designation : Senior Deputy Collector

Service : BIHAR ADMINISTRATIVE SERVICE

Category Level\*

Select category level

Designation\*

District Transport Officer

Working Type\*

Working

☐ Is Presently in this post ? (Click option in case of new posting and new transfer)

From Date

DD/MM/YYYY

Taking Charge Date

DD/MM/YYYY

To Date

DD/MM/YYYY

Office Order Date

DD-MM-YYYY

Office Order No.

Enter Office Order number

Cadre Information

Cadre Type : EX-CADRE INTER STATE DEPUTATION

District(Ministry/Department/Commission/Other)\*


Select Department/Commission/District


Other Details


Enter other details if any


## Edit Your Personal Details Details( if any)

Sewa Itihas

 Abhijit Govinda

 Dashboard

 My Detail

 Logout

Edit Officer

Home / Officers / Edit Officer

+ Edit Officer

View Operator Entry

Officer Name\*

Abhijit Kumar Govinda

Father Name

Enter Father name

Service Name\*

Bihar Administrative Service

Current Designation\*

Sub Divisional Public Grievance Redressal Officer

Batch

56-59

Seniority

Enter seniority

ID /Last Civil List No. \*

926

Date of Appointment

21-12-2018

Date of Confirmation

DD-MM-YYYY

Date of Birth\*

10-03-1990

Date of Joining \*

21-12-2018

Date of Retirement \*

31-03-2050

Email

Mobile No.

[Click to View Operator Entry](#)

Sewa Itihar

Abhijit Govinda

Abhijit Govinda / Edit Officer

Entry

View Operator Entry

Officer Name\*

Abhijit Kumar Govinda

Father Name

Enter Father name

Service Name\*

Bihar Administrative Service

Current Designation\*

Sub Divisional Public Grievance Redressal Officer

Batch

56-59

Seniority

Enter seniority

ID /Last Civil List No.\*

926

Date of Appointment

21-12-2018

Date of Confirmation\*

DD-MM-YYYY

Date of Birth\*

10-03-1990

Date of Joining \*

21-12-2018

Date of Retirement \*

31-03-2050

Email

abhijitkumar@gmail.com

Mobile No.

9123293481

Current Address

## View / edit / add posting details(current / previous / additional charge)

Sewa Itihas

Aishvary Kashyap

Dashboard

My Detail

Logout

Posting Details

+ Add Posting

Note - blue color entry denotes entry added/edited by Officer

Current Posting

Category Level	Designation	working Type	From Date	Office Order No./Date	District/Department/Commission	Action
Special Secretary	Senior Deputy Collector Deputation Reserve	Working	14-05-2020	17-05-2022	PURBI CHAMPARAN	<a href="#">Edit Posting</a>
Basic Cadre	Senior Deputy Collector	Working	18-05-2020		SARAN	<a href="#">Edit Posting</a>

Additional Charge

#	Designation	From Date	To Date	Office Order No./Date	Action
---	-------------	-----------	---------	-----------------------	--------


Previous Posting(s)


#	Category Level	Designation	working Type	From Date	To Date	Office Order No./Date	District/Department/Commission	Action
1	Joint Secretary	Secretary, CADA, Bhagalpur	Working	01-08-2022	14-02-2022	ABC / 22-02-2022	VAISHALI	<a href="#">Edit Posting</a>
2	Special Secretary	Additional Collector Departmental Enquiry	Leave	02-05-2022		234 / 05-05-2022	General Administration Department	<a href="#">Edit Posting</a>
3	Additional Secretary	Foreign Service	Working	23-02-2022	01-02-2022	Office Order No / 08-02-2022	Governor Secretariat Department	<a href="#">Edit Posting</a>
4	Additional District	Additional Collector-cum-District Public Grievance	Leave	12-05-			Cabinet Secretariat Department	<a href="#">Edit Posting</a>





## After Login in you can Change your Password

Sewa Itihas

 Abhijit Govinda

 Dashboard

 My Detail

 Logout

☰

My Profile

Home / My Profile

Profile

Change Password

Old Password

Enter old password...

New Password

Enter new password...

Confirm Password

Confirm password...

Save

Copyright © 2021 [NIC, Bihar](#). All rights reserved.

Version 1.1.0