



बिहार सरकार

Invitation to Expression of Interest (EOI)

**For shortlisting of agencies for opening de-addiction centers in
each district of Bihar**

EOI no: De-addiction center/Excise/2023/01

Dated: 21/06/2023

**Department of Prohibition, Excise and Registration Government
of Bihar**

Vikas Bhawan, New Secretariat, Patna – 800015

Part 1: General Terms

1. Goals of this Expression of Interest

The purpose of this Expression of Interest (EOI) is to identify reputed agencies to open de-addiction centers across the state by onboarding an agency who shall be responsible for carrying out the activities as mentioned in EOI.

Request for Proposal (RFP) will be provided to only the shortlisted survey agency as per the qualifying criteria provided in the EOI and evaluation committee.

2. Schedule of EOI:

S.No	Milestone	Date and Time
1	Release of Expression of Interest (EOI)	21 June 2023, 5:00 PM
2	Last date for submission of written questions by bidders	27 June 2023, 4:00 PM
3	Bidders Conference	28 June 2023, 4:00 PM Conference Room, Vikas Bhawan, Secretariat Office, Patna-800015
4	Response to the queries	30 June 2023, 4:00 PM
5	Last date for submission of EOI Response	7 July 2023, 4:00 PM
6	Opening of EOI Responses	7 July 2023, 4:30 PM

3. Availability of the EOI documents:

Eoi document can be downloaded from the website www.eproc2.bihar.gov.in. The bidders are expected to examine all instructions, forms, terms, project requirements and other details in the Eoi documents. Failure to furnish complete information as mentioned in the Eoi documents or submission of a proposal not substantially responsive to the Eoi documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

4. EOI Processing Fees:

All proposals submitted in response to the RFP document must be accompanied by an EMD of Rs 1,00,000 (Rupees One Lakh Only) in the form of Bank Guarantee in favor of Excise Commissioner Cum I.G. Registration, Account Number – 922020004238912, Branch Name – AXIS Bank Limited Raja Bazar, payable at Patna. Bids submitted without adequate EMD will be liable for rejection.

Part 2: Scope of Services

1. Background:

The Bihar Assembly unanimously passed the Bihar Excise (Amendment) Bill 2016 to enforce a ban on country-made liquor from April 1, 2016. In Phase 1 of the prohibition, all shops selling country liquor in rural areas were shut down. Phase 2, where alcohol is completely banned in the state, was to be introduced in six months. But after women in the state welcomed the decision, the second phase was implemented before the scheduled time. The Act prohibited the production, sale and consumption of alcohol in the state. This ban was aimed at controlling domestic violence against women and improvement in overall security of women.

2. Scope of Work

Alcohol addiction is a progressive disease that can lead to physical and mental health problems, financial difficulties, and social problems. People with alcohol addiction may find it hard to stop drinking or may be unable to stay without liquor for long periods of time. To tackle this problem, The Department of Prohibition, Excise and Registration, Bihar intends to establish De-addiction Centre having a capacity of 50 beds to provide the necessary support to overcome alcoholism and improve standard of living of the

addicts. The de-addiction centers shall be established in each district of Bihar, as may be required, and shall provide motivational counselling, comprehensive treatment programs, After-care, and follow-up services to the addicts.

a) Identification of habitual drinkers:

The habitual drinkers shall be identified and referred by Officials, Doctors, or families to empaneled De-addiction centers from any part of the state. However, the selected agency may also identify addicts for treatment through their own mechanism.

b) Counselling services:

The de-addiction centers established in each of the districts shall provide counselling services to the addicts and help them live a liquor free life. For this purpose, it would be necessary for the agency to involve a trained counsellor / psychologist having expertise in providing counselling services related to liquor addiction. The agency shall provide full-time medical team, which shall be available on 24*7 hours basis. The agency shall use modern tools and techniques to understand the root cause of the addiction and its long-term recovery.

c) Detoxification and Comprehensive Treatment:

The agency shall provide detoxification facility where the alcohol in the body shall be flushed out under the medical supervision. The agency shall provide personalized treatment programs to address the physical, psychological, and emotional aspects of habitual drinker. The de-addiction center shall also focus on an individual's physical fitness through yoga.

d) Referral services: While a comprehensive treatment programme at the respective de-addiction center shall address the underlying issue of liquor addiction, however, if required, the agency shall refer the patient to the other facility (in other state) for availing specialized treatment. For this purpose, the agency shall be required to establish and maintain referral and consultation linkages with other facilities and services.

e) After-care and Follow-up services: The agency shall provide After care and follow up services after the discharge of the client from the De-addiction centers. The agency shall monitor and collect information about patients after they leave the de-addiction center. As an after-care plan, alternative methods for patients who have not recovered should be devised. Adequate after care and follow-up would help in reducing relapse.

f) Manpower: The agency shall provide manpower, that is, Doctors, Clinical Psychologists, Psychiatrists, nurse, and training staff as may be required at the de-addiction centres.

g) Infrastructure:

The Department shall provide basic infrastructure like furniture, water, and electricity facility at the de-addiction centers.

h) Food and Medicine:

De-addiction centers shall provide wholesome food (breakfast, lunch and dinner) to the patients and shall also provide food, medicine, treatment, counselling, rehabilitation, etc. It must be ensured that food to be provided to the patients shall be of good quality. It is to be noted that the Department will bear the cost of food and medicines provided to the patient.

3. Timeline:

The estimated duration of the project is 2 years from the date of signing the contract. The contract duration shall be further extendable subject to the satisfactory performance of the agency and the requirement of the Department.

4. Confidentiality

All data and information received for the purpose of this assignment are to be treated confidentially and

are only to be used in connection with the execution of this EoI. All intellectual property rights arising from the execution of this Terms of Reference are assigned to the client. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without written authorization by the client.

Part 3: Qualification Criteria

1. Conditions under which this EoI is issued

- This EoI is not an offer and is issued with no commitment. Department reserves the right to withdraw the EoI and change or vary any part thereof at any stage. Department also reserves the right to disqualify any bidder, should it be so necessary at any stage.
- Short-listed bidders would be issued formal tender enquiry/Request for Proposal inviting their technical and commercial bids at a later date.
- Applicants who are found to influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.

2. Minimum Qualification Criteria:

S No	Requirement	Criteria	Documents Required
1	Legal Entity	The Bidder should be a proprietorship/ partnership firm/ company registered under Indian Companies Act 1956/2013.	Certificate of Incorporation/Registration
2	Consortiums	Consortiums are not allowed to participate in the bid.	Self-declaration
3	Turnover	The prime Bidder's average annual turnover of last three financial years as of 31st March 2023 must not be less than INR 3 crore.	Last three years audited financial statements. Bidder must also submit CA certificate, with valid UDIN, certifying turnover for last three years.
4	Experience	The bidder must have minimum 3 years of experience in establishing/managing de-addiction centres, including supplying of at least 10 clinical psychologist and psychiatrist.	Work Order/ Completion Certificate
5	Technical Documentation and presentation	Technical documentation/proposal should contain the following: - a. Approach to be undertaken for the establishment of de-addiction centre b. Detailed timeline for implementation	Technical Documentation and presentation. The date of

S No	Requirement	Criteria	Documents Required
		c. Proposed Team with their academic and professional background/experiences d. Experiences of operating similar de-addiction centres e. Support/information required from the client	presentation shall be communicated later.
6	Not Blacklisted	The agency should not have been blacklisted by any Government Body/ State or Central Government in the past as on RFP submission date.	An undertaking to this effect must be Submitted on company letter head duly signed & stamp

Part 4: Annexure

Form 1: Covering Letter

Company letterhead)
[Date]

To,
The Secretary,
Vikas Bhawan, Patna-800015

Dear Sir,

Ref: For shortlisting of agencies for opening de-addiction centers in each district of Bihar. Having examined the Expression of Interest (Eol), the receipt of which is hereby duly acknowledged, we, the undersigned, intend to submit a Pre-qualification requirements proposal in response to the Expression of Interest (Eol) for opening de-addiction centers in Bihar.

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered the Department of Prohibition, Excise and Registration is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short-listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so, for selection of agencies for opening de-addiction centers in each district of Bihar.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated:

Authorized Signatory Name:

Name and Address of the Company:

Seal/Stamp of the bidder:

Form 2: Particulars of the Bidder

Details of the Bidder (Company)		
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Company (Proprietorship/Partnership/Public Ltd/Pvt. Ltd)	
4.	Details of Incorporation of the Company	
7.	Valid GST no.	
8.	Permanent Account Number(PAN)	
9.	Name & Designation of the contact person to whom all references shall be made regarding this tender	
10.	Telephone No. (with STD Code)	
11.	E-Mail of the contact person:	
12	Fax no (with STD code)	

Form 3: Bank Guarantee for Earnest Money Deposit

To,

<Name>

<Designation>

<Address>

<Phone Nos.>

<Fax Nos.>

<email id>

Whereas <Name of the bidder> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP #<RFP Number> dated<Date> for <Name of the assignment> (hereinafter called "the Bid") to the department

Know all Men by these presents that we <> having our office at <Address>(hereinafter called "the Bank") are bound unto the department (hereinafter called "the Purchaser") in the sum of Rs. <Amount in figures>(Rupees<Amount in words> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <Date>

The conditions of this obligation are:

- i. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
- ii. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
 1. Withdraws his participation from the bid during the period of validity of bid document; or
 2. Fails or refuses to participate in the subsequent Tender process after having been short listed;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

Form 4: Self Declaration- Blacklisting

Self-Declaration

- 1) I, the undersigned, do hereby certify that all the statements made in the required attachment are true and correct and if found fake/forged, the undersigned will be liable for infliction upon the FIR and lawful punishment as well as blacklisting.
- 2) The undersigned also hereby certifies that neither our firm M/s..... has been blacklisted nor has abandoned any working government departments in India nor any contract awarded to us for such work has been rescinded, during last five years prior to the date of this bid.
- 3) The undersigned hereby authorizes and request(s) the bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
- 4) The undersigned understand and agrees to furnish any further required qualifying information on request of the Department.

(Signed by an Authorized Signatory of the Firm)

Title of Officer

Name of Firm

Date: