

[Section 4(1)(b)(xiv)]

Information held in Electronic form:

S.No.	Name of Document/Record	Location of record The person with designation	The person with designation responsible for maintaining the record	Whether published on Web-site
1.	The particulars of organisation, functions & duties	Held in concerned Sections of PHED	Section Officer/Assistant of concerned Section	Yes
2.	Organizations under DoPT	-do-	-do-	Yes
3.	Organization structure	-do-	-do-	Yes
4.	Telephone and Email Directory	-do-	-do-	Yes
5.	Acts and Rules	-do-	-do-	Yes
6.	Notification on various matters	-do-	-do-	Yes
7.	Transfer/ posting order	-do-	-do-	Yes
8.	Circulars on various matters	-do-	-do-	Yes
9.	Orders and office orders	-do-	-do-	Yes
10.	Allotment orders	-do-	-do-	Yes
11.	Cabinet Decisions	-do-	-do-	Yes
12.	Schemes Details / Guidelines	-do-	-do-	Yes
13.	Guide on RTI Act	-do-	-do-	Yes
14.	Scheme Guidelines	-do-	-do-	Yes
15.	Asset Declaration of officers/Employees	-do-	-do-	Yes
16.	Tenders and corrigendums	-do-	-do-	Yes