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STEPS	MODULE	SCREEN	PROCESS NAME
STEP 1	EXECUTIVE ENGINEER WORKS	LOGIN	
		PROPOSAL WORK	WORK INFO & Update the Migrated Work from CFMS
		APPROVALS	TECHNICAL APPROVAL(TA) ADMINISTRATIVE APPROVAL(AA) TECHNICAL SANCTION(TS) GST PERCENTAGE LABOUR CESS
STEP 2	JUNIOR ENGINEER WORKS	LOGIN	
		TENDERING	UPLOAD BOQ DETAILS BOQ DETAILS
STEP 3	ASSISTANT ENGINEER WORKS	LOGIN	
		TENDERING	BOQ DETAILS FOR AE
STEP 4	EXECUTIVE ENGINEER WORKS	LOGIN	
		TENDERING	BOQ DETAILS FOR EE TENDER DETAILS AWARDING OF CONTRACT
	EMPLOYEE	EMPLOYEE DETAILS	PERSONAL DETAILS SERVICE DETAILS
	BILLING	MEASUREMENT INFO	MB BOOK ISSUE ENTRY
STEP 5	JUNIOR ENGINEER BILLING	LOGIN	
		MEASUREMENT INFO	MB DRAFT MEASUREMNTS BY JE
		BILL INFO	RA BILL DETAILS
		MEASUREMENT INFO	MEASUREMENT BOOK (SAVE & FINALIZE) if deviation/extra item applicable then enter approval details and complete the flow JE – AE – DAO –EE
		BILL INFO	

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CHECKLIST FOR JE
SEIGNIORAGE DETAILS
ROYALTY CALCULATION DETAILS
RA BILL DETAILS(FINALIZE)
If any issues comes, go to Execution Screen under
Work module at EE Login

STEP 6	ASSISTANT ENGINEER	LOGIN	
	BILLING	MEASUREMENT INFO	MEASUREMENT BOOK FOR AE
		BILL INFO	CHECKLIST FOR AE BILL DETAILS FOR AE (CHECK & FINALIZE)
STEP 7	EXECUTIVE ENGINEER	LOGIN	
	BILLING	MEASUREMENT INFO	MEASUREMENT BOOK FOR EE
		BILL INFO	CHECKLIST BEFORE CHECK & PASS CHECK & PASS
STEP 8	CLERK	LOGIN	
	BILLING	MEASUREMENT INFO	MEASUREMENT BOOK FOR CLERK
		BILL INFO	CHECKLIST FOR CLERK BILL RECOVERIES EXPENDITURE SANCTION BILL DETAILS FOR CLERK
STEP 9	DIVISIONAL ACCOUNTS	OFFICER LOGIN	
	BILLING	MEASUREMENT INFO BILL INFO	MEASUREMENT BOOK FOR DAO CHECKLIST FOR DAO EXPENDITURE SANCTION (FINALIZE) BILL DETAILS FOR DAO(FINALIZE)
STEP 10	EXECUTIVE ENGINEER	LOGIN	
	BILLING	BILL INFO	EXPENDITURE SANCTION FINALIZE CHECKLIST BEFORE FINALIZATION OF BILL FINALIZE/CANCEL BILL FOR PAYMENT REPORTS