

Government of Bihar
Finance Department

From,

Mukesh Kumar Lal, IAAS
Special Secretary,

To,

Additional Chief Secretary/ Principal Secretary/Secretary,
Road Construction Department/ Building Construction Department/ Environment, Forest & Climate Change Department/ Water Resource Department/ Minor Water Resource Department/ Rural Works Department/ Public Health Engineering Department/ Urban Development & Housing Department and Planning & Development Department, Govt. of Bihar

Patna, date:-...30/06/2022

Sub: Works and Accounts Management Information System (WAMIS)–Go-Live Notification and Data Migration Approach, Guidelines & Key Principles for consideration.

Sir,

With immense pleasure we are informing you that Works and Accounts Management Information System (WAMIS) is now functional. I would like to thank everyone for putting forward their unconditional support to make this project a success. The application can be accessed from 1st July 2022, 10 AM onwards through the following link:

<https://wamis.bihar.gov.in>

The login credentials for the division users (user ID and Password) are made available to the respective department identified nodal officers.

It has to be noted that no new works creation and bill processing will be allowed in CFMS effective 1st July 2022. For the works already created in CFMS up to 16th of June, 2022, the data migration activity has been completed successfully and the users are expected to verify the data migrated. The users are also expected to update the works related information for each existing/ migrated work in WAMIS Application, the detailed guidelines on data entry is annexed herewith. (Please refer Annexure – A, B and C)

For the data entry & updation of existing/ migrated works, It is requested to kindly make note of the key principles to be considered, as under:

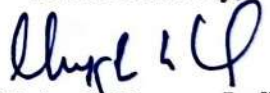
1. **Proposed Timeline for data updation 01st July' 22 to 25th July' 22**
2. C-DAC has shared a stepwise detailed guideline on the data entry activity in the WAMIS application for existing/ migrated works. The guidelines are annexed with the letter (Annexure – A, B and C)
3. Executive Engineer (EE) & Divisional Accounts officers (DAO) are required to match the records/ data in CFMS with the draft Bill prepared in WAMIS. **EE & DAO should ensure that data updation is happening in appropriate head including selection of right contractor etc. and as per the guidelines shared by C-DAC.**
4. **Division should generate a physical report on the works data entered and get it signed by Executive Engineer and Countersigned by SE and DAO and keep it for records.**

5. After all the existing/ migrated works data entry is completed and e-signed in the system, the **consolidated countersigned report on the works data must be submitted to the Department identified Nodal Officer within respective Works Department.**
6. WAMIS will generate a division wise **matching report w.r.t. CFMS data and WAMIS data entered** by the users in the application. Centrally, the nodal officer in the respective Works Departments will be monitoring the correctness of data entered.
7. After the data is reconciled & verified by the department identified nodal officer, **a report cum certificate should be submitted by the Work Department to Finance Department** for operationalizing the Bill Preparation process for the division.
8. Bill preparation functionality in WAMIS will be **enabled division wise only after all the existing/ migrated works related entry is completed, e-signed, verified by the department identified nodal officer and a report cum certificate submitted by the works department to the Finance Department.**
9. The **Countersigned certificate of the work should be mandatorily uploaded in WAMIS application to the next bill** being prepared for the work, which will be verified by the Treasury Officer.
10. **Existing work data once e-signed cannot be edited/modified. Extra care should be taken for the same.**
11. **Verifying the completeness and correctness of the data entered against the existing/ migrated work is the responsibility of the EE and DAO. In the event of any misrepresentation/ discrepancy found at a later stage, both EE and DAO will be personally held liable.**

Additionally, it is to inform that a training on the Data Migration Guidelines will be provided by C-DAC team on 5th of July, 2022 (10 am – 5pm) at Finance Department, Old Secretariat Building (Ground floor classroom) and it is requested that a team of 4/5 Master trainers are identified from the concerned department(s) and informed to the undersigned at the earliest, who should mandatorily participate in the training program.

Annexure:-Enclosed.

Yours Sincerely,


(Mukesh Kumar Lal),

Special Secretary.

Memo No- e.gov./WAMIS -07/2018 6177

Patna, Date- 30/06/2022

Copy To:-

1. **Principal Accountant General (A & E), Office of Accountant General, Bihar, Patna.**
2. **Smt. Manish Kumar, I.T.S Special Secretary, BCD**
3. **Shri Ashok Kumar, Chief Engineer, PHED**
4. **Shri Nand Kumar Jha, Chief Engineer, WRD**
5. **All Treasury Officer, Bihar.**
6. **Shri Prabhat Bhushan, OSD to Principal Secretary, UDHD**

7. **Shri Bhagwat Ram**, Superintendent Engineer, RWD
8. **Shri Shambhu Rai**, Superintendent Engineer, MWRD
9. **Shri Rajeev Kumar**, Executive Engineer, RCD
10. **Shri Gopal Thakur**, Executive Engineer, LAEO
11. **Dr. K. Ganesh Kumar**, Conservator of Forest, EFCCD
12. **Shri Ajay Kumar Thakur**, Deputy Secretary cum Budget Controller, Finance Department
13. **Shri Alok Kumar**, Deputy Commissioner(Fin. Adm.), Finance Department
14. **Shri Santosh Kumar**, Accounts Officer, Finance Department
15. **Shri Prashant Nayak**, HOD, C-DAC, Pune
16. **Shri Samarendra Biswal**, Joint Director, C-DAC, Pune
17. **Shri Saurabh Tripathi**, Project Manager, C-DAC for necessary action.
18. **Shri Prakash Mishra**, TCS Ltd., Patna
19. **Shri Shashi Mukund**, Director, PwC


(Mukesh Kumar Lal),
Special Secretary.